

Education and Employment

In the boxes below, please enter details of any education since leaving school and your employment/unemployment details for the three years immediately before 1 August 2019. You should include any extra details on a separate piece of paper.

In Section C, your employment/unemployment details must cover the entire period **from 1 August 2016 to 1 August 2019**. If there are any gaps, we will not be able to accept the form – this will delay your funding.

Section A – Your details

Name Date of Birth / / SAAS reference number

Section B – Education details

Country in which you last attended school (secondary or high school)

Year that you left this school

Have you been in education since you left school? Yes No If 'Yes', enter the details of your education since leaving school in the table below

Name of college or university	Dates (DD/MM/YYYY)		Course title	Full time or part time?	Did you receive public funds towards your tuition fees for this course?*	Qualification gained – write 'NONE' if no qualification gained
	From	To				

*Public funds include tuition fee grants, loans taken out specifically for tuition fees and any funding that your college or university may have received on your behalf. If you paid your own tuition fees for an HN or degree level course, we need a letter on headed paper from your previous college or university that clearly states this.

Education and Employment

Saughton House, Broomhouse Drive, Edinburgh, EH11 3UT

t / 0300 555 0505 w / www.saas.gov.uk

Section C – Employment/unemployment details

The employment and unemployment details you give below must cover the entire period **from 1 August 2016 to 1 August 2019**. If there are any gaps, we will not be able to accept the form – this will delay your funding. Please note that you must give a location for each period of employment or unemployment (including any long periods abroad, such as gap years).

Name of your employer OR write 'unemployed'	Dates (DD/MM/YYYY)		Town/city where you lived during this period of employment or unemployment
	From	To	

Section D - Student declaration

SAAS will use the information you have given us in this form for the purpose of processing this claim. Further information on how we collect, hold and process your information can be found at http://www.saas.gov.uk/privacy_data_protection_index.htm. We have a duty to appropriately manage public funds and we will use the information provided on this form for the prevention, detection, investigation and reporting of crime, including Fraud. We will share this information with other bodies for these purposes.

- All the information I have given on this form is complete and accurate, to the best of my knowledge and belief.
- I will give SAAS any additional information or documents it may request to enable SAAS to exercise its functions.
- I understand that if I give SAAS false, incorrect or incomplete information or my conduct is otherwise unsatisfactory, SAAS may withdraw my funding and I may be prosecuted and SAAS would seek overpayment of any sums received to which I am not entitled.
- I will repay any amount which I have received, or had paid on my behalf, which is more than the award that was due to me.
- I understand that the information I have provided will be used for the prevention detection, investigation and reporting of crime and I understand SAAS will share this information with other bodies for these purposes.

Signature

Date

/

/