

## Student income for the academic year between 1 August 2019 and 31 July 2020

You must declare an estimate of the total income you expect to receive between **1 August 2019 and 31 July 2020**. You must enter your details, sign the declaration and send us the form, even if you do not expect to receive any income that we take into account.

If you are not sure which details to give on the form, please contact us on 0300 555 0505.

### Section A – Your details

Name  Date of Birth   /   /

SAAS reference number

### Section B – Your income

You must declare the income you expect to receive during the academic year, from **1 August 2019 to 31 July 2020**. Some of the most common benefits you should and shouldn't declare are listed below, but you can find a full list on our website at the following link in sections 4 and 5: [http://www.saas.gov.uk/forms/household\\_income.pdf](http://www.saas.gov.uk/forms/household_income.pdf)

You **should** declare the following income:

- **Working Tax Credit**
- **Pensions**
- **Property and land income**
- **Maintenance** (paid specifically for you)
- **Bank interest, bonds or dividends income**
- **Benefits that we do take into account** (please check the list on our website)

You **should not** declare the following income:

- **PAYE employment**
- **Self-employment**
- **Child Tax Credit**
- **Maintenance** (paid specifically for a child)
- **Child Benefit**
- **Housing Benefit**
- **SAAS funding**
- **Benefits that we do not take into account** (please check the list on our website)

If you will receive state benefits that we take into account, you will have to estimate your total expected income for the academic year, which runs from **1 August 2019 to 31 July 2020**. You **should not** declare the annual figures shown on documents from HMRC or the Department for Work and Pensions as they cover the tax year, which runs from 6 April to 5 April.

Type of income	Estimated amount from 1 August 2019 to 31 July 2020
	NONE
	NONE
	NONE

**Section C - Student declaration**

SAAS will use the information you have given us in this form for the purpose of processing this claim. Further information on how we collect, hold and process your information can be found at [http://www.saas.gov.uk/privacy\\_data\\_protection\\_index.htm](http://www.saas.gov.uk/privacy_data_protection_index.htm). We have a duty to appropriately manage public funds and we will use the information provided on this form for the prevention, detection, investigation and reporting of crime, including Fraud. We will share this information with other bodies for these purposes.

- All the information I have given on this form is complete and accurate, to the best of my knowledge and belief.
- I will give SAAS any additional information or documents it may request to enable SAAS to exercise its functions.
- I understand that if I give SAAS false, incorrect or incomplete information or my conduct is otherwise unsatisfactory, SAAS may withdraw my funding and I may be prosecuted and SAAS would seek overpayment of any sums received to which I am not entitled.
- I will repay any amount which I have received, or had paid on my behalf, which is more than the award that was due to me.
- I understand that the information I have provided will be used for the prevention and detection of crime and I understand SAAS will share this information with other bodies for these purposes.

Signature

Date

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