

Name of Supplier	Description of Goods / Service	Value - per annum
Adobe	Creative Cloud Desktop Applications	£607
Amazon Prime	Internet Video on Demand Service	£96
Audata Limited	Maintenance of Electronic Documents Records Management System	£4,967
Audit Scotland	External Audit	£15,730
Bluefin Insurance Services Ltd	Staff Travel Insurance	£564
Business Stream	Water Rates	£3,073
Cabinet Office	Civil Service Pension Administration	£137
Canon	Copier – Rental	£6,474
Capsule	Client Relationship Management System	£1,728
Central Radio Taxis	Taxi Hire	£2,417
Changeworks	Waste Collection Service	£1,843
Chartered Institute of Library & Information Professionals	Associate Membership Fee	£208
Children in Scotland	Membership Fee	£190
City of Edinburgh Council	National Non-Domestic Rates	£17,894
Colliers	Lease of office premises at Rosebery House, Edinburgh	£52,284
Colliers	Lease of 3 x car parking spaces, Rosebery House	£6,400
Colliers	Landlord's Insurance - Premises	£577
Commsworld	Annual Maintenance Fee - Telephone System	£740
Commsworld	Landlines - Rental	£7,509 (approx)
Commsworld	Broadband Services	£6,500
Connelly Security Systems Limited	Intruder Alarm - Maintenance & Support Contract	£264
Contra	Retainer Fee - Domain name - cypcs.org	£16
Contra	Retainer Fee - Domain name - cypcs.scot	£50
Contra	Web hosting - cypcs.org.uk	£600
Contra	Retainer Fee - Domain name - cypcs.co.uk	£8
Contra	Retainer Fee - .Scot Domains	£173
Contra	Content Management System Support Contract	£2,516 (approx)
Copyright Licensing Agency	Public Administration Licence	£526

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Disclosure Scotland	Membership Fee	£75
Dunedin IT	Domain Registration – cypcs.org.uk	£18
Dunedin IT	IT Maintenance Contract	£9,000
Dunedin IT	Microsoft Office 365 (17 x users)	£2,172
Dunedin IT	Microsoft Office 365 – Support Fee	£233
Dunedin IT	SSL Certificate	£171
Dunedin IT	Comprehensive Gateway Security Suite	£471
Eagle Couriers	Motorbike Courier Service	£316
Edenred	Service Charge – Child Care Voucher Scheme	£115
European Network of Ombudspersons for Children	Membership Fee	£997
Filemaker International	Filemaker Pro Software – Annual Licence Agreement	£994
Glasgow Taxis	Taxi Hire	£124
Happy To Translate	Membership Fee	£660
Life & Progress	Employee Assistance Programme	£450
Hewlett Packard	Annual Service Fee	£155
Holyrood Communications	Subscription – Holyrood Magazine	£195
Horisk Leslie Development Ltd	Enquiries Maintenance & Support	£2,538
IDOX Information Service	Membership Subscription	£3,934
Information & Records Management Society	Membership Fee	£80
Information Commissioner's Office	Data Protection Fee	£35
Independent Fire Services Ltd	Annual Inspection Fee – Fire Equipment	£141
Julie Murphy	Accountant	£2,000
Keegan & Pennykidd	Trustee Liability Insurance	£1,632
Law at Work	HR Support	£4,881
Law Society of Scotland	Practicing Certificate - Fee	£107
LINETS	Legal Database – Subscription Fee	£1,512
Mailchimp	Email Marketing Service Provider	£405
Ministry of Justice	Administration of Payroll	£1,171

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Neopost Limited	Postal Scale Service Plan	£375
Newsdirect	MSP Contact Spreadsheet	£240
Newspaper Licensing Agency	Licence to copy cuttings from newspapers	£511
Nourish Scotland	Subscription Fee	£100
O2	Handsets – Annual rental/Phone Charges	£4,555
Pagoda	PR Contract	£17,424
Press Data	Media Monitoring Service	£3,960
Romech	Air Conditioning Support Contract	£1,990
Royal Mail	Freepost Licence	£373
SAGE	Accounting System Support	£1,740
Scottish Child Law Centre	Membership Fee	£60
Scottish Consortium on Crime & Criminal Justice	Subscription Fee – Scottish Justice Matters Journal	£20
Scottish Legal Action Group	Subscription Fee – Legal Journal	£86
Senior Wright Ltd	Employers' Liability & Contents Insurance	£1,376
Social Research Association	Membership Fee	£84
Southern Electric	Business Electrical Supply	£3,463 (approx)
Spotless	Cleaning Services	£9,103
Survey Monkey	Cloud based web survey company	£312
Times Higher Education Subs	TESS – Annual Subscription	£99
Together	Membership Subscription	£100
TV Licensing	TV Licence	£147
Water Logic	Hire of Water Cooler	£501
YouthLink Scotland	Membership Fee	£780