



The Scottish Parliament
Pàrlamaid na h-Alba

Scottish Parliament Statistics 2015 - 2016

Contents

Session 4, Parliamentary Year 5 11 May 2015 – 23 March 2016

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Notes

1. The statistics in this volume generally cover the fifth Parliamentary year of Session 4, 11 May 2015 – 23 March 2016.
2. The Scotland Act 1998 determines a fixed 4 year period for each parliamentary session. In 2011 the UK Parliament passed the Fixed-term Parliaments Act which had the effect of fixing a 5 year period for the UK Parliament by prescribing the dates of the next general election (07 May 2015). This Act also impacted on the timing of the next Scottish Parliament general election by modifying the Scotland Act 1998 and moving the date of the Scottish general election from 07 May 2015 to the 05 May 2016 to avoid clashing with the UK election. This extended this session of the Scottish Parliament from 4 years to 5 years.

Abbreviations

| | |
|-------|---|
| AGS | Auditor General for Scotland |
| asp | Act of Scottish Parliament |
| BB | Budget Bill |
| BIPA | British Irish Parliamentary Assembly |
| BIT | Business Information Technology Office |
| CALRE | Conference of Regional Legislative Assemblies |
| CLRAE | Congress of Local and Regional Authorities of Europe |
| Con | Scottish Conservative & Unionist Party |
| CoR | Committee of the Regions |
| COSLA | Convention of Scottish Local Authorities |
| CPA | Commonwealth Parliamentary Association |
| DFP | Devolution (Further Powers) Committee |
| DPLR | Delegated Powers and Law Reform Committee |
| EC | Education and Culture Committee |
| EET | Economy, Energy and Tourism Committee |
| EO | Equal Opportunities Committee |
| EU | European and External Relations Committee |
| EU | European Union |
| F | Female |
| FE | Further Education |
| FI | Finance Committee |
| FOI | Freedom of Information |
| G | Government Bill |
| Green | Scottish Green Party |
| HL | House of Lords, i.e. a House of Lords Bill |
| Hrs | Hours |
| HS | Health and Sport Committee |
| ICI | Infrastructure and Capital Investment Committee |
| ICT | Information Communications Technology |
| IM | Interests of Members of the Scottish Parliament (Amendment) Bill Committee |
| Ind | Independent Member, i.e. a Member of the Scottish Parliament not functioning within a political party |
| J | Justice Committee |
| JSP | Justice Sub-Committee on Policing |
| Lab | Scottish Labour Party |
| LCM | Legislative Consent Memorandum |
| LD | Scottish Liberal Democrats |
| LGR | Local Government and Regeneration Committee |

| | |
|-------|---|
| M | Male |
| M | Member's Bill |
| Mins | Minutes |
| MSP | Member of the Scottish Parliament |
| n/a | not applicable, or not available |
| No. | Number |
| NGS | National Galleries of Scotland Bill Committee |
| NPA | No Party Affiliation |
| P | Private Bill |
| PA | Public Audit Committee |
| PBACM | Public Body Act Consent Memorandum |
| PE | Petition |
| PPB | Pentland Hills Regional Park Boundary Bill Committee |
| PPC | Public Petitions Committee |
| PY | Parliamentary year (11 May 2015 – 23 March 2016) |
| RACCE | Rural Affairs, Climate Change and Environment Committee |
| S | Substitute Committee Member |
| S4 | Fourth Session of Parliament |
| S4M | Session 4 Motion |
| SI | Statutory Instrument |
| SNP | Scottish National Party |
| SP | Scottish Parliament |
| SPCB | Scottish Parliamentary Corporate Body |
| SPICe | Scottish Parliament Information Centre |
| SPPA | Standards, Procedures and Public Appointments Committee |
| SSI | Scottish Statutory Instrument |
| UK | United Kingdom of Great Britain and Northern Ireland |
| UKIRO | UK and International Relations Office |
| WR | Welfare Reform Committee |
| % | Percentage |

1. Members

1.1. Elections

There are two methods of electing Members to the Scottish Parliament. There are 73 constituency members, based on the UK Parliament constituencies in existence prior to 2004, elected by the first past the post system. A further 56 regional members, 7 for each of the 8 regions used in the European Parliament elections, prior to 1999, were elected using the additional Member System. This is a form of proportional representation using party lists, which ensures that each party's representation in the Parliament reflects its overall share of the vote.

Following the recommendations, contained in the Boundary Commission for Scotland's Report on the First Periodic Review of Scottish Parliament Boundaries, the constituencies and regions used in the 2011 Scottish Parliament election were different from those used in the previous Scottish Parliament elections.

1.1.1. Scottish Parliament Election, 5 May 2011 Results

Constituency votes by Party

| Party | Candidates | Votes | | Seats won | |
|-------------------------|------------|------------------|----------------------------|-----------|------------------------|
| | | Number | Share of constituency vote | Number | Change from 3 May 2007 |
| Scottish National Party | 73 | 902,915 | 45.4% | 53 | +32 |
| Labour | 73 | 630,437 | 31.7% | 15 | -22 |
| Liberal Democrat | 72 | 157,714 | 7.9% | 2 | -9 |
| Conservative | 73 | 276,652 | 13.9% | 3 | -1 |
| Others | 30 | 21,534 | 1.1% | 0 | - |
| Green | 0 | - | - | - | - |
| Total | 321 | 1,989,252 | 100% | 73 | |

Regional Votes by Party

| Party | Candidates | Votes | | Seats won | |
|-------------------------|------------|------------------|------------------------|-----------|------------------------|
| | | Number | Share of Regional vote | Number | Change from 6 May 1999 |
| Scottish National Party | 79 | 876,421 | 44.0% | 16 | -10 |
| Labour | 56 | 523,559 | 26.3% | 22 | +13 |
| Liberal Democrat | 56 | 103,472 | 5.2% | 3 | -2 |
| Conservative | 58 | 245,967 | 12.4% | 12 | -1 |
| Scottish Green Party | 45 | 86,939 | 4.4% | 2 | 0 |
| Margo MacDonald | 1 | 18,732 | 0.9% | 1 | 0 |
| Others | 317 | 135,840 | 6.8% | 0 | - |
| Total | 612 | 1,990,930 | 100% | 56 | |

Source: [Scottish Parliament website: 2011 election analysis](#)

1.1.2. Scottish Parliament By-Elections

There were no by-elections in the fifth parliamentary year of Session 4.

1.2. State of the Parties

At 11 May 2015, start of the fifth parliamentary year of Session 4

| | Constituency MSPs | Regional MSPs | Total |
|--|----------------------|------------------|------------|
| Scottish National Party | 51 ^a | 13 | 64 |
| Scottish Labour Party | 16 ^b | 22 | 38 |
| Scottish Conservative and Unionist Party | 3 ^b | 12 | 15 |
| Scottish Liberal Democrats | 2 | 3 | 5 |
| Scottish Green Party | 0 | 2 | 2 |
| Independent | 0 | 3 | 3 |
| Presiding Officer (Tricia Marwick) | 1 | 0 | 1 |
| TOTAL | 73 | 55 | 128 |

^a Includes a deputy Presiding Officer, who can participate and vote when not in Chair.
^b Excludes the Presiding Officer, who has no party allegiance while in post

At 11 January 2016, following the resignation of Richard Baker, regional member for North East Scotland

| | Constituency MSPs | Regional MSPs | Total |
|--|----------------------|------------------|------------|
| Scottish National Party | 51 ^a | 13 | 64 |
| Scottish Labour Party | 16 ^b | 22 | 37 |
| Scottish Conservative and Unionist Party | 3 ^b | 12 | 15 |
| Scottish Liberal Democrats | 2 | 3 | 5 |
| Scottish Green Party | 0 | 2 | 2 |
| Independent | 0 | 3 | 3 |
| Presiding Officer (Tricia Marwick) | 1 | 0 | 1 |
| TOTAL | 73 | 55 | 127 |

^a Includes a deputy Presiding Officer, who can participate and vote when not in Chair.
^b Excludes the Presiding Officer, who has no party allegiance while in post

At 11 January 2016, following the appointment of Lesley Brennan as regional member for North East Scotland

| | Constituency MSPs | Regional MSPs | Total |
|--|----------------------|------------------|------------|
| Scottish National Party | 51 ^a | 13 | 64 |
| Scottish Labour Party | 16 ^b | 22 | 38 |
| Scottish Conservative and Unionist Party | 3 ^b | 12 | 15 |
| Scottish Liberal Democrats | 2 | 3 | 5 |
| Scottish Green Party | 0 | 2 | 2 |
| Independent | 0 | 3 | 3 |
| Presiding Officer (Tricia Marwick) | 1 | 0 | 1 |
| TOTAL | 73 | 55 | 128 |

^a Includes a deputy Presiding Officer, who can participate and vote when not in Chair.
^b Excludes the Presiding Officer, who has no party allegiance while in post

1.3. MSP Statistics

1.3.1. Dual Mandate MSPs

Members of Scottish Parliament and other Parliaments or local councils

| | MPs | MEPs | Peers | Councillors |
|------------|-----|------|-------|----------------|
| May 2015 | 1 | 0 | 1 | 0 |
| March 2016 | 1 | 0 | 1 | 1 ^a |

^a Lesley Brennan was appointed as the regional member for North East Scotland on 11 January 2016.

1.3.2. MSPs by Gender and Ethnic Group

MSPs in the Parliament, 11 May 2015 to 23 March 2016

| | Female | Male | Total |
|------------------------|--------|------|-------|
| | 45 | 83 | 128 |
| From ethnic minorities | 0 | 2 | 2 |

1.3.3. Female MSPs by Party

Female MSPs by Party at 11 May 2015, start of the fifth parliamentary year of Session 4

| Party name | Constituency | Regional | Total | As % of all party MSPs | As % of all MSPs |
|--|--------------|-----------|-----------|------------------------|------------------|
| Scottish National Party | 13 | 4 | 17 | 27 | 13 |
| Scottish Labour | 7 | 11 | 18 | 47 | 14 |
| Scottish Conservative and Unionist Party | 0 | 6 | 6 | 40 | 5 |
| Scottish Liberal Democrats | 0 | 1 | 1 | 20 | 1 |
| Scottish Green Party | 0 | 1 | 1 | 50 | 1 |
| Independent | 0 | 1 | 1 | 100 | 1 |
| No Party Affiliation (Presiding Officer) | 1 | 0 | 1 | 100 | 1 |
| Total | 21 | 24 | 45 | | 35% |

At 11 January 2016, following the appointment of Lesley Brennan as regional member for North East Scotland

| Party name | Constituency | Regional | Total | As % of all party MSPs | As % of all MSPs |
|--|--------------|-----------|-----------|------------------------|------------------|
| Scottish National Party | 13 | 4 | 17 | 27 | 13 |
| Scottish Labour | 7 | 12 | 19 | 50 | 15 |
| Scottish Conservative and Unionist Party | 0 | 6 | 6 | 40 | 5 |
| Scottish Liberal Democrats | 0 | 1 | 1 | 20 | 1 |
| Scottish Green Party | 0 | 1 | 1 | 50 | 1 |
| Independent | 0 | 1 | 1 | 100 | 1 |
| No Party Affiliation (Presiding Officer) | 1 | 0 | 1 | 100 | 1 |
| Total | 21 | 25 | 46 | | 36% |

1.3.4. MSP Age Profile

Average ages of MSPs at 11 May 2015

| | Average age |
|--|-------------|
| <i>By Party</i> | |
| Scottish Conservative and Unionist Party | 57 |
| Scottish Green Party | 46 |
| Scottish Labour | 52 |
| Scottish Liberal Democrats | 50 |
| Scottish National Party | 53 |
| Independent | 61 |
| No Party Affiliation | 61 |
| <i>By gender</i> | |
| Females- all parties | 54 |
| Males- all parties | 53 |
| All MSPs | 53 |

Presiding Officer is included in No Party Affiliation

Deputy Presiding Officers are included in their parties

Average ages of MSPs at dissolution on 23 March 2016

| | |
|--|-----------|
| <i>By Party</i> | |
| Scottish Conservative and Unionist Party | 58 |
| Scottish Green Party | 47 |
| Scottish Labour | 53 |
| Scottish Liberal Democrats | 51 |
| Scottish National Party | 54 |
| Independent | 61 |
| No Party Affiliation | 62 |
| <i>By gender</i> | |
| Females- all parties | 54 |
| Males- all parties | 54 |
| All MSPs | 54 |

Presiding Officer is included in No Party Affiliation

Deputy Presiding Officers are included in their parties

1.4. Officers of the Parliament

1.4.1. Presiding Officers

The **Presiding Officer** is elected by other Members of the Scottish Parliament (MSPs) and is in charge of ensuring that the business of the Parliament is conducted effectively, on time, fairly, and within the rules and in an orderly manner. The Presiding Officer has no party allegiance whilst in the chair. There are also two **Deputy Presiding Officers** who must also act impartially when they are chairing parliamentary meetings; when they are not chairing parliamentary meetings they can play a full part in parliamentary business.

The Presiding Officer and Deputy Presiding Officers continue to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

| | Party | Dates of election |
|----------------------------------|--------------|--------------------------|
| Presiding Officer | | |
| Tricia Marwick | NPA | 11 May 2011 |
| Deputy Presiding Officers | | |
| John Scott | Con | 11 May 2011 |
| Elaine Smith | Lab | 11 May 2011 |

1.4.2. Scottish Parliamentary Corporate Body

The **Scottish Parliamentary Corporate Body** (SPCB) is chaired by the Presiding Officer and is made up of four members elected by Parliament from its MSPs. It is responsible for ensuring that the Scottish Parliament is provided with the property, staff and services it requires. The SPCB considers and makes decisions on a wide range of issues concerning the running of the Parliament including the financing of the Parliament and allocation of the budget, the staffing of the Parliament, accommodation and the use and the security of parliamentary facilities.

The Presiding Officer continues to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

Members of the Scottish Parliamentary Corporate Body continue to serve in post during dissolution and until the election of replacement members in a new session. This is the case unless an MSP resigns from the SPCB, ceases to be an MSP (other than by dissolution of the Parliament), or the MSP is removed from the SPCB by a resolution of the Parliament.

| | Party | Dates of membership |
|------------------------------------|--------------|----------------------------|
| Presiding Officer (Tricia Marwick) | NPA | from 11 May 2011 |
| Linda Fabiani | SNP | from 25 May 2011 |
| Liam McArthur | LD | from 25 May 2011 |
| John Pentland | Lab | from 15 January 2015 |
| Liz Smith | Con | from 19 March 2014 |

| | Number of meetings attended 11 May 2015 – 23 March 2016 (possible total) |
|------------------------------------|---|
| Presiding Officer (Tricia Marwick) | 17(18) |
| Linda Fabiani | 16(18) |
| Liam McArthur | 18(18) |
| John Pentland | 16(18) |
| Liz Smith | 17(18) |

1.4.3. Parliamentary Bureau

The **Parliamentary Bureau** consists of the Presiding Officer and representatives of each political party or group in the Parliament which has five or more members. The representatives are nominated by the leader of each party. The main functions of the Parliamentary Bureau are:

- To propose the business programme.
- To propose alterations to the Daily Business List in the Business Bulletin if there should be changes in the advance programme.
- To propose the establishment, remit, membership and duration of any committee or sub-committee.
- To determine any question regarding the competence of a committee to deal with a matter and, if two or more committees are competent to deal with a matter, to determine which of those committees is to be the lead committee responsible for that matter.

Standing Orders allow Parliamentary Bureau members to arrange for another member to take their place at Bureau meetings by notifying the Presiding Officer in writing in advance.

A deputy Presiding Officer may attend any meeting of the Parliamentary Bureau and may participate in the proceedings but may not vote unless he or she is chairing the meeting in place of the Presiding Officer, when he or she shall have a casting vote.

Members of the Parliamentary Bureau do not continue to serve during dissolution.

| | Party | Dates of membership |
|------------------------------------|--------------|-----------------------------------|
| Presiding Officer (Tricia Marwick) | NPA | 11 May 2011 - 23 March 2016 |
| John Finnie | Ind | 2 June 2014 - 23 March 2016 |
| Joe FitzPatrick | SNP | 11 September 2012 - 23 March 2016 |
| James Kelly | Lab | 17 December 2014 - 23 March 2016 |
| John Lamont | Con | 10 November 2011 - 23 March 2016 |
| Alison McInnes | LD | 13 May 2011 - 23 March 2016 |

1.5. Oaths and Affirmations

Oath and Affirmations 11 May 2011 - 23 March 2016

By Gender

| | Oath | Affirmation | Total |
|--------------|-------------|--------------------|--------------|
| Male | 54 | 34 | 88 |
| Female | 24 | 24 | 48 |
| Total | 78 | 58 | 136 |

1.6. Cross-Party Groups in the Scottish Parliament

2 Cross-Party Groups were established for the first time in the fifth parliamentary year of Session 4.

5 Cross-Party Groups ended during the fifth parliamentary year of Session 4.

85 Cross-Party Groups ended at dissolution on 23 March 2016.

There were a total of 96 Cross-Party Groups during the whole of Session 4.

The following is a list of all the Cross-Party Groups during the fifth parliamentary year of Session 4, 90 in total.

| Cross Party Groups in alphabetical order by the topic of the Group | Start Date | End Date |
|---|-------------------|-----------------|
| Cross-Party Group in the Scottish Parliament on Accident Prevention and Safety Awareness | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Adult Learning | | 23 March 2016 |
| Cross-party Group in the Scottish Parliament on Adult Survivors of Childhood Sexual Abuse | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Animal Welfare | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Architecture and the Built Environment | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Armed Forces Veterans | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Arthritis and Musculoskeletal Conditions | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Asthma | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Aviation | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Cancer | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Carers | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Caribbean | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Children and Young People | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on China | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Chronic Pain | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Colleges and Universities | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Construction | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Consumer Affairs | 17 June 2015 | 23 March 2016 |

| Cross Party Groups in alphabetical order by the topic of the Group | Start Date | End Date |
|---|-------------------|-----------------|
| Cross-Party Group in the Scottish Parliament on Co-operatives | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Credit Unions | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Crofting | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Cuba | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Culture | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Cycling | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Deafness | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Dementia | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Diabetes | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Digital Participation | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Disability | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Drug and Alcohol Misuse | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Dyslexia | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Epilepsy | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Fair Trade | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Families Affected by Imprisonment | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Food | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on France | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Funerals and Bereavement | | 23 March 2016 |
| Buidheann Thar-Phartaidh na Gàidhlig | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Germany | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Golf | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Health Inequalities | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Heart Disease and Stroke | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Housing | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Human Rights | | 23 March 2016 |

| Cross Party Groups in alphabetical order by the topic of the Group | Start Date | End Date |
|---|-------------------|------------------|
| Cross-Party Group in the Scottish Parliament on Human Trafficking | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Industrial Communities | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on International Development | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Japan | | 26 November 2015 |
| Cross-Party Group in the Scottish Parliament on Learning Disability | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Life Sciences | | 12 June 2015 |
| Cross-Party Group in the Scottish Parliament on Malawi | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Men's Violence Against Women and Children | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Mental Health | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Middle East and South Asia | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on MS | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Muscular Dystrophy | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Nuclear Disarmament | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Oil and Gas | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Older People, Age and Ageing | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Pakistan | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Palestine | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Palliative Care | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Park Homes | | 26 November 2015 |
| Cross-Party Group in the Scottish Parliament on Poland | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Postal Issues | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Racial Equality in Scotland | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Rail | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Rare Diseases | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Recreational Boating and Marine Tourism | | 23 March 2016 |

| Cross Party Groups in alphabetical order by the topic of the Group | Start Date | End Date |
|--|-------------------|------------------|
| Cross-Party Group in the Scottish Parliament on Religious Freedom | 15 September 2015 | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Renewable Energy and Energy Efficiency | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Rural Policy | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Russia | | 05 February 2016 |
| Cross-Party Group in the Scottish Parliament on Science and Technology | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Scotch Whisky | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Scottish Economy | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Scottish Showmen's Guild | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Skills | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Skin and Associated Rheumatic Conditions | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Social Enterprise | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Sport | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Taiwan | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Tibet | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Tobacco and Health | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Tourism | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Towns and Town Centres | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Turkey | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Video Games Technology | | 26 November 2015 |
| Cross-Party Group in the Scottish Parliament on Visual Impairment | | 23 March 2016 |
| Cross-Party Group in the Scottish Parliament on Volunteering and the Voluntary Sector | | 23 March 2016 |

2. Plenary Meetings

2.1. Calendar

| Date | Start | End | Start/ Restart | End | Total | |
|-------------------------------|-------|-------|-------------------|-------|-----------|-----------|
| | | | | | Hrs | Mins |
| Tuesday 12 May 2015 | 14:00 | 17:36 | | | 3 | 36 |
| Wednesday 13 May 2015 | 14:00 | 17:40 | | | 3 | 40 |
| Thursday 14 May 2015 | 11:40 | 13:05 | 14:30 | 17:02 | 3 | 57 |
| Tuesday 19 May 2015 | 14:00 | 17:43 | | | 3 | 43 |
| Wednesday 20 May 2015 | 14:00 | 17:53 | | | 3 | 53 |
| Thursday 21 May 2015 | 11:40 | 13:10 | 14:30 | 17:02 | 4 | 02 |
| Tuesday 26 May 2015 | 14:00 | 17:36 | | | 3 | 36 |
| Wednesday 27 May 2015 | 14:00 | 18:49 | | | 4 | 49 |
| Thursday 28 May 2015 | 11:40 | 13:07 | 14:30 | 17:04 | 4 | 01 |
| Total from 11 May 2015 | | | | | 35 | 17 |
| Tuesday 2 June 2015 | 14:00 | 17:48 | | | 3 | 48 |
| Wednesday 3 June 2015 | 14:00 | 17:56 | | | 3 | 56 |
| Thursday 4 June 2015 | 11:40 | 13:08 | 14:30 | 17:01 | 3 | 59 |
| Tuesday 9 June 2015 | 14:00 | 14:08 | 14:13 | 17:52 | 3 | 47 |
| Wednesday 10 June 2015 | 14:00 | 17:45 | | | 3 | 45 |
| Thursday 11 June 2015 | 11:40 | 13:28 | 14:30 | 17:04 | 4 | 22 |
| Tuesday 16 June 2015 | 14:00 | 17:31 | | | 3 | 31 |
| Wednesday 17 June 2015 | 13:15 | 15:02 | 15:07 | 20:18 | 6 | 58 |
| Thursday 18 June 2015 | 11:40 | 13:01 | 14:30 | 15:44 | | |
| | | 15:49 | | | 3 | 46 |
| Tuesday 23 June 2015 | 14:00 | 15:04 | 15:09 | 17:04 | 2 | 59 |
| Wednesday 24 June 2015 | 14:00 | 15:22 | 15:27 | 19:28 | 5 | 23 |
| Thursday 25 June 2015 | 11:40 | 13:05 | 14:30 | 14:46 | | |
| | | 14:51 | | | 4 | 04 |
| Total June 2015 | | | | | 50 | 18 |
| Tuesday 1 September 2015 | 14:00 | 17:50 | | | 3 | 50 |
| Wednesday 2 September 2015 | 14:00 | 17:37 | | | 3 | 37 |
| Thursday 3 September 2015 | 11:40 | 13:11 | 14:15 | 17:01 | 4 | 17 |
| Tuesday 8 September 2015 | 14:00 | 17:52 | | | 3 | 52 |
| Wednesday 9 September 2015 | 14:00 | 18:15 | | | 4 | 15 |
| Thursday 10 September 2015 | 11:40 | 13:09 | 14:30 | 17:00 | 3 | 59 |
| Tuesday 15 September 2015 | 14:00 | 17:50 | | | 3 | 50 |
| Wednesday 16 September 2015 | 14:00 | 17:41 | | | 3 | 41 |
| Thursday 17 September 2015 | 11:40 | 13:13 | 14:30 | 17:07 | 4 | 10 |
| Tuesday 22 September 2015 | 14:00 | 17:34 | | | 3 | 34 |
| Wednesday 23 September 2015 | 14:00 | 18:04 | | | 4 | 04 |
| Thursday 24 September 2015 | 11:40 | 13:15 | 14:30 | 17:01 | 4 | 06 |
| Tuesday 29 September 2015 | 14:00 | 17:35 | | | 3 | 35 |
| Wednesday 30 September 2015 | 14:00 | 17:47 | | | 3 | 47 |
| Total September 2015 | | | | | 54 | 37 |
| Thursday 1 October 2015 | 11:40 | 13:15 | 14:15 | 14:27 | | |
| | | 14:32 | | | 4 | 15 |
| Tuesday 6 October 2015 | 14:00 | 17:41 | | | 3 | 41 |
| Wednesday 7 October 2015 | 14:00 | 17:32 | | | 3 | 32 |
| Thursday 8 October 2015 | 11:40 | 13:15 | 14:30 | 17:00 | 4 | 05 |

| Date | Start | End | Start/ Restart | End | Total | | |
|----------------------------|-------|-------|-------------------|-------|-----------|-----------|----|
| | | | | | Hrs | Mins | |
| Tuesday 27 October 2015 | 14:00 | 18:03 | | | 4 | 03 | |
| Wednesday 28 October 2015 | 13:15 | 13:50 | 14:00 | 17:57 | 4 | 32 | |
| Thursday 29 October 2015 | 11:40 | 13:03 | 14:00 | 17:01 | 4 | 24 | |
| Total October 2015 | | | | | 28 | 32 | |
| Tuesday 3 November 2015 | 14:00 | 17:45 | | | 3 | 45 | |
| Wednesday 4 November 2015 | 14:00 | 18:03 | | | 4 | 03 | |
| Thursday 5 November 2015 | 11:40 | 12:59 | 14:30 | 17:01 | 3 | 50 | |
| Tuesday 10 November 2015 | 14:00 | 17:57 | | | 3 | 57 | |
| Wednesday 11 November 2015 | 14:00 | 17:54 | | | 3 | 54 | |
| Thursday 12 November 2015 | 11:40 | 13:20 | 14:30 | 17:00 | 4 | 10 | |
| Tuesday 17 November 2015 | 14:00 | 14:24 | 14:35 | 17:32 | 3 | 21 | |
| Wednesday 18 November 2015 | 14:00 | 17:55 | | | 3 | 55 | |
| Thursday 19 November 2015 | 11:40 | 13:06 | 14:30 | 17:01 | 3 | 57 | |
| Tuesday 24 November 2015 | 14:00 | 17:33 | | | 3 | 33 | |
| Wednesday 25 November 2015 | 14:00 | 17:42 | | | 3 | 42 | |
| Thursday 26 November 2015 | 11:40 | 13:18 | 14:30 | 17:00 | 4 | 08 | |
| Total November 2015 | | | | | 46 | 15 | |
| Tuesday 1 December 2015 | 14:00 | 17:28 | | | 3 | 28 | |
| Wednesday 2 December 2015 | 14:00 | 17:43 | | | 3 | 43 | |
| Thursday 3 December 2015 | 11:40 | 13:10 | 14:30 | 17:04 | 4 | 04 | |
| Tuesday 8 December 2015 | 14:00 | 15:41 | 15:46 | 19:24 | 5 | 19 | |
| Wednesday 9 December 2015 | 14:00 | 17:53 | | | 3 | 53 | |
| Thursday 10 December 2015 | 11:40 | 12:34 | 12:36 | 13:29 | | | |
| | | 14:30 | 15:17 | 15:22 | 17:06 | 4 | 18 |
| Tuesday 15 December 2015 | 14:00 | 14:29 | 14:29 | 17:38 | 3 | 38 | |
| Wednesday 16 December 2015 | 13:30 | 18:36 | | | 5 | 06 | |
| Thursday 17 December 2015 | 11:40 | 13:21 | 14:30 | 14:49 | | | |
| | | 14:54 | 16:16 | | 3 | 22 | |
| Total December 2015 | | | | | 36 | 51 | |
| Tuesday 5 January 2016 | 14:00 | 17:31 | | | 3 | 31 | |
| Wednesday 6 January 2016 | 14:00 | 18:08 | | | 4 | 08 | |
| Thursday 7 January 2016 | 11:40 | 13:04 | 14:30 | 17:01 | 3 | 55 | |
| Tuesday 12 January 2016 | 14:00 | 17:47 | | | 3 | 47 | |
| Wednesday 13 January 2016 | 14:00 | 17:42 | | | 3 | 42 | |
| Thursday 14 January 2016 | 11:40 | 13:05 | 14:00 | 17:02 | 4 | 27 | |
| Tuesday 19 January 2016 | 14:00 | 17:46 | | | 3 | 46 | |
| Wednesday 20 January 2016 | 14:00 | 17:50 | | | 3 | 50 | |
| Thursday 21 January 2016 | 11:40 | 13:08 | 14:30 | 15:37 | | | |
| | | 15:38 | 17:06 | | 4 | 03 | |
| Tuesday 26 January 2016 | 14:00 | 17:38 | | | 3 | 38 | |
| Wednesday 27 January 2016 | 14:00 | 17:47 | | | 3 | 47 | |
| Thursday 28 January 2016 | 11:40 | 13:09 | 14:30 | 17:00 | 3 | 59 | |
| Total January 2016 | | | | | 46 | 33 | |
| Tuesday 2 February 2016 | 14:00 | 14:42 | 14:47 | 18:37 | 4 | 32 | |
| Wednesday 3 February 2016 | 14:00 | 17:45 | | | 3 | 45 | |
| Thursday 4 February 2016 | 11:40 | 13:05 | 14:00 | 14:48 | 5 | 37 | |
| | | 14:53 | 18:17 | | | | |
| Tuesday 9 February 2016 | 14:00 | 18:34 | | | 4 | 34 | |
| Wednesday 10 February 2016 | 14:00 | 17:51 | | | 3 | 51 | |

| Date | Start | End | Start/ Restart | End | Total | |
|---------------------------------|-------|-------|-------------------|-------|------------|-----------|
| | | | | | Hrs | Mins |
| Thursday 11 February 2016 | 11:40 | 13:11 | 14:00 | 14:15 | 6 | 03 |
| | 14:20 | 18:37 | | | | |
| Tuesday 23 February 2016 | 14:00 | 19:16 | | | 5 | 16 |
| Wednesday 24 February 2016 | 14:00 | 17:28 | | | 3 | 28 |
| Thursday 25 February 2016 | 11:40 | 13:30 | 14:30 | 17:03 | 4 | 23 |
| Total February 2016 | | | | | 41 | 29 |
| Tuesday 1 March 2016 | 14:00 | 18:34 | | | 4 | 34 |
| Wednesday 2 March 2016 | 14:00 | 17:40 | | | 3 | 40 |
| Thursday 3 March 2016 | 11:40 | 13:10 | 14:30 | 15:50 | 2 | 50 |
| Tuesday 8 March 2016 | 14:00 | 14:31 | 14:36 | 15:33 | 5 | 45 |
| | 15:38 | 19:52 | | | | |
| Wednesday 9 March 2016 | 14:00 | 17:45 | | | 3 | 45 |
| Thursday 10 March 2016 | 11:40 | 13:00 | 14:00 | 14:06 | 5 | 16 |
| | 14:11 | 17:05 | 17:10 | 18:06 | | |
| Tuesday 15 March 2016 | 14:00 | 17:25 | | | 3 | 25 |
| Wednesday 16 March 2016 | 09:00 | 11:46 | 11:51 | 13:10 | 9 | 59 |
| | 14:00 | 15:11 | 15:16 | 19:59 | 5 | 29 |
| Thursday 17 March 2016 | 11:40 | 13:12 | 14:30 | 14:34 | | |
| | 14:39 | 18:32 | | | | |
| Tuesday 22 March 2016 | 10:00 | 10:31 | 10:36 | 12:50 | 6 | 20 |
| | 14:00 | 14:30 | 14:35 | 17:40 | | |
| Wednesday 23 March 2016 | 10:00 | 10:47 | 10:59 | 12:57 | 2 | 45 |
| Total 23 March 2016 | | | | | 53 | 48 |
| Parliamentary year total | | | | | 393 | 40 |

2.2. Recess Dates

| Start | End |
|------------------|------------------|
| 27 June 2015 | 30 August 2015 |
| 10 October 2015 | 25 October 2015 |
| 19 December 2015 | 4 January 2016 |
| 13 February 2016 | 21 February 2016 |

Dissolution began at midnight on 23 March 2016.

2.3. Place of Meeting

All the meetings of the Parliament took place in the Debating Chamber, Scottish Parliament.

3. Plenary Business

3.1. Division of Time on Parliamentary Business

| Type of business | Number of meetings or parts of meetings | Hrs | Min |
|---|---|-----------|-----------|
| Bills | | | |
| Government Bills | | | |
| Stage 1 | 19 | 35 | 45 |
| Stage 2 (Committee of the Whole Parliament) | 0 | 0 | 00 |
| Stage 3 | 21 | 37 | 38 |
| Business Motions | 28 | 0 | 19 |
| Financial Resolutions | 14 | 0 | 08 |
| Motion to pass | 17 | 22 | 08 |
| Reconsideration Stage | 0 | 0 | 00 |
| Total time spent on Government Bills | | 95 | 58 |
| Emergency Bills | | | |
| Stage 1 | 0 | 0 | 00 |
| Stage 2 | 0 | 0 | 00 |
| Stage 3 | 0 | 0 | 00 |
| Business Motion | 0 | 0 | 00 |
| Motion to pass | 0 | 0 | 00 |
| Financial Resolution | 0 | 0 | 00 |
| Reconsideration Stage | 0 | 0 | 00 |
| Total time spent on Emergency Bills | | 0 | 00 |
| Members' Bills | | | |
| Stage 1 | 8 | 11 | 47 |
| Stage 2 | 0 | 0 | 00 |
| Stage 3 | 3 | 0 | 37 |
| Business Motion | 10 | 0 | 04 |
| Financial Resolutions | 0 | 0 | 00 |
| Reconsideration Stage | 0 | 0 | 00 |
| Motion to pass | 3 | 3 | 24 |
| Total time spent on Members' Bills | | 15 | 52 |
| Committee Bills | | | |
| Stage 1 | 1 | 0 | 47 |
| Stage 2 | 0 | 0 | 00 |
| Stage 3 | 0 | 0 | 00 |
| Business Motion | 1 | 0 | 01 |
| Financial Resolutions | 0 | 0 | 00 |
| Reconsideration Stage | 0 | 0 | 00 |
| Motion to pass | 1 | 0 | 21 |
| Total time spent on Committee Bills | | 1 | 09 |

| Type of business | Number of meetings or parts of meetings | Hrs | Min |
|---|--|------------|-----------|
| Private Bills | | | |
| Preliminary Stage | 1 | 0 | 28 |
| Final Stage | 1 | 0 | 24 |
| Reconsideration Stage | 0 | 0 | 00 |
| Total time spent on Private Bills | | 0 | 52 |
| Statutory Instruments | | | |
| Motion to approve (affirmative) | 25 | 0 | 56 |
| Motion to annul (negative) | 0 | 0 | 00 |
| Motion to consider | 1 | 0 | 01 |
| Total time spent on Statutory Instruments | | 0 | 57 |
| Other Motions relating to Legislation | | | |
| Legislative Consent Memorandums | 3 | 0 | 02 |
| Public Body Consent Memorandums | 0 | 0 | 00 |
| Public Body Order | 0 | 0 | 00 |
| Total time spent on other Motions | | 0 | 02 |
| Parliamentary Bureau Motions | | | |
| Business motions (not including Bills) | 56 | 0 | 53 |
| Committee establishment and membership | 14 | 0 | 06 |
| Designation of lead committee | 11 | 0 | 03 |
| Decision Time | 94 | 4 | 41 |
| Suspension of Standing Orders | 7 | 0 | 02 |
| Total time spent on Parliamentary Bureau Motions | | 5 | 45 |
| Motions for debate | | | |
| Scottish Government | 35 | 72 | 32 |
| Labour | 10 | 23 | 08 |
| Conservative | 4 | 9 | 15 |
| Liberal Democrats | 1 | 2 | 19 |
| Green and Independent Group | 1 | 2 | 20 |
| All Party | 0 | 0 | 00 |
| Committee | 13 | 19 | 31 |
| Members' Business | 95 | 61 | 21 |
| Scottish Parliamentary Corporate Body (SPCB) | 1 | 0 | 02 |
| Parliamentary Bureau | 0 | 0 | 00 |
| Total time spent on Motions | | 190 | 27 |
| Debate without motion | | | |
| Scottish Government | 2 | 5 | 02 |
| Labour | 0 | 0 | 00 |
| Conservative | 0 | 0 | 00 |
| Liberal Democrats | 0 | 0 | 00 |
| Green and Independent Group | 0 | 0 | 00 |
| Total time spent on debate without motion | | 5 | 02 |

| Type of business | Number of meetings or parts of meetings | Hrs | Min |
|---|---|------------|-----------|
| Oral Questions | | | |
| General Questions | 32 | 10 | 32 |
| Topical Questions | 30 | 7 | 53 |
| Portfolio Questions | 32 | 21 | 22 |
| First Minister | 32 | 17 | 48 |
| Scottish Parliamentary Corporate Body | 3 | 0 | 38 |
| Emergency | 0 | 0 | 00 |
| Total time spent on questions | | 58 | 13 |
| Statements | | | |
| Scottish Government | 22 | 15 | 00 |
| Presiding Officer | 2 | 0 | 03 |
| Members' | 0 | 0 | 00 |
| Total time spent on statements | | 15 | 03 |
| Other matters | | | |
| Points of order | 27 | 0 | 58 |
| Time for Reflection | 32 | 1 | 47 |
| Motion without notice | 19 | 0 | 10 |
| Changes to Standing Orders | 0 | 0 | 00 |
| Motion of Condolence | 3 | 0 | 35 |
| Motion of Thanks | 1 | 0 | 18 |
| Presiding Officer's Closing Remarks | 1 | 0 | 07 |
| Oaths and Affirmations | 1 | 0 | 03 |
| Standards Commission for Scotland (Appointment of Member) | 1 | 0 | 04 |
| One Minute Silence | 1 | 0 | 02 |
| Presiding Officer's Remarks on Her Majesty the Queen's Milestone of Longest-serving Monarch | 1 | 0 | 01 |
| Standing Order Rule Changes | 1 | 0 | 09 |
| Appointment of the Chair of the Scottish Human Rights Commission | 1 | 0 | 02 |
| Code of Conduct revisions and a written statement determination | 1 | 0 | 04 |
| Total time spent on other matters | | 4 | 20 |
| Total time spent during the parliamentary year | | 393 | 40 |

3.2. Time for Reflection

Time for Reflection is the first item of business at a meeting of the Parliament on Tuesday where a person, on the invitation of the Parliament, addresses it (and the Scottish people) for up to 4 minutes. The pattern of speakers reflects the balance of beliefs in Scotland.

| Organisation | Male | Female | Total |
|-------------------------|-----------|----------|-----------|
| Christian | 2 | 1 | 3 |
| Christian (mixed) | 0 | 1 | 1 |
| Church of Scotland | 10 | 0 | 10 |
| Episcopal | 1 | 0 | 1 |
| Free Church of Scotland | 1 | 0 | 1 |
| Humanist | 1 | 0 | 1 |
| Jewish | 1 | 1 | 2 |
| Muslim | 1 | 0 | 1 |
| Non faith | 2 | 2 | 4 |
| Pentecostal | 1 | 0 | 1 |
| Roman Catholic | 6 | 1 | 7 |
| Total | 26 | 6 | 32 |

3.3. Parliamentary Questions

Portfolio oral questions were answered in a running rota of themes.

Week 1: Education and Lifelong Learning

Week 2: Social Justice, Communities and Pensioners' Rights; Fair Work, Skills and Training

Week 3: Finance, Constitution and Economy

Week 4: Rural Affairs, Food and Environment; Justice and the Law Officers

Week 5: Health, Wellbeing and Sport

Week 6: Culture, Europe and External Affairs; Infrastructure, Investment and Cities

3.3.1. Oral Questions

3.3.1.(a) General questions (this includes questions which may not be answered in the Chamber)

| Party | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sept 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|---------------|----------------------|-----------|-----------|-----------|------------|-----------|-----------|-----------|-----------|-----------|--------------------|------------|
| SNP | 13 | 25 | 0 | 0 | 15 | 19 | 14 | 11 | 13 | 12 | 16 | 138 |
| Lab | 10 | 11 | 0 | 0 | 18 | 7 | 20 | 10 | 11 | 11 | 16 | 114 |
| Con | 4 | 3 | 0 | 0 | 4 | 1 | 2 | 4 | 5 | 4 | 6 | 33 |
| LD | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 3 | 2 | 1 | 7 |
| Green | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 2 | 1 | 0 | 6 |
| John Finnie | 0 | 1 | 0 | 0 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 4 |
| Jean Urquhart | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| John Wilson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| Totals | 27 | 40 | 0 | 0 | 40 | 28 | 38 | 25 | 37 | 30 | 39 | 304 |

The total number of general questions selected during the parliamentary year was **304**.

3.3.1.(b) First Minister’s questions (this includes questions which may not be answered in the Chamber)

| Party | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sept 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|---------------|----------------|-----------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|------------|
| SNP | 4 | 6 | 0 | 0 | 6 | 4 | 7 | 5 | 6 | 5 | 5 | 48 |
| Lab | 6 | 8 | 0 | 0 | 9 | 6 | 8 | 6 | 8 | 6 | 8 | 65 |
| Con | 5 | 6 | 0 | 0 | 6 | 4 | 6 | 5 | 6 | 4 | 6 | 48 |
| LD | 2 | 4 | 0 | 0 | 3 | 3 | 3 | 2 | 3 | 2 | 4 | 26 |
| Green | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 1 | 1 | 5 |
| John Finnie | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jean Urquhart | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| John Wilson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | 18 | 24 | 0 | 0 | 24 | 18 | 24 | 18 | 24 | 18 | 24 | 192 |

The total number of First Minister’s questions selected during the parliamentary year was **192**.

3.3.1.(c) Portfolio questions (this includes questions which may not be answered in the Chamber)

| Party | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sept 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|---------------|----------------|-----------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|------------|
| SNP | 26 | 29 | 0 | 0 | 38 | 13 | 38 | 31 | 27 | 23 | 41 | 266 |
| Lab | 20 | 33 | 0 | 0 | 43 | 16 | 25 | 18 | 29 | 24 | 25 | 233 |
| Con | 10 | 11 | 0 | 0 | 13 | 6 | 10 | 1 | 15 | 9 | 11 | 86 |
| LD | 1 | 2 | 0 | 0 | 4 | 2 | 1 | 2 | 5 | 0 | 3 | 20 |
| Green | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 1 | 1 | 0 | 5 |
| John Finnie | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Jean Urquhart | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| John Wilson | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 3 |
| Totals | 57 | 77 | 0 | 0 | 98 | 38 | 75 | 54 | 78 | 57 | 80 | 614 |

The total number of portfolio questions selected during the parliamentary year was **614**.

3.3.1.(d) Topical questions (this includes questions which may not be answered in the Chamber)

| Party | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sept 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|---------------|----------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--------------|-----------|
| SNP | 2 | 1 | 0 | 0 | 3 | 1 | 0 | 2 | 2 | 2 | 2 | 15 |
| Lab | 2 | 2 | 0 | 0 | 3 | 2 | 1 | 3 | 1 | 1 | 3 | 18 |
| Con | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | 4 |
| LD | 2 | 2 | 0 | 0 | 1 | 2 | 3 | 2 | 3 | 2 | 3 | 20 |
| Green | 0 | 1 | 0 | 0 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 4 |
| John Finnie | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jean Urquhart | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| John Wilson | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Totals | 6 | 7 | 0 | 0 | 9 | 5 | 6 | 7 | 9 | 6 | 8 | 63 |

The total number of topical questions selected during the parliamentary year was **63**.

3.3.1.(e) SPCB questions (this includes questions which may not be answered in the Chamber)

| Party | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sept 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|---------------|----------------------|-----------|-----------|-----------|------------|-----------|-----------|-----------|-----------|-----------|--------------------|-----------|
| SNP | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 3 |
| Lab | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| Con | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| LD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Green | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 2 |
| John Finnie | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| Jean Urquhart | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| John Wilson | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 3 |
| Totals | 0 | 4 | 0 | 0 | 0 | 0 | 7 | 0 | 0 | 0 | 2 | 13 |

The total number of SPCB questions selected during the parliamentary year was **13**.

3.3.1.(f) Emergency questions

There were **0** emergency questions during the parliamentary year.

3.3.2. Written Questions**3.3.2.(a) Written questions to the Scottish Government** (including inspired questions)

| Party | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sept 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|---------------|----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------------|-------------|
| SNP | 43 | 73 | 55 | 47 | 64 | 51 | 48 | 49 | 55 | 36 | 66 | 587 |
| Lab | 173 | 193 | 216 | 119 | 216 | 175 | 219 | 170 | 163 | 291 | 217 | 2152 |
| Con | 53 | 95 | 60 | 30 | 82 | 31 | 58 | 32 | 36 | 36 | 51 | 564 |
| LD | 37 | 127 | 131 | 30 | 89 | 64 | 106 | 31 | 120 | 156 | 135 | 1026 |
| Green | 11 | 3 | 1 | 1 | 8 | 16 | 9 | 0 | 16 | 1 | 6 | 72 |
| John Finnie | 6 | 7 | 2 | 0 | 8 | 2 | 1 | 2 | 1 | 10 | 0 | 39 |
| Jean Urquhart | 0 | 0 | 0 | 0 | 0 | 7 | 0 | 0 | 0 | 9 | 1 | 17 |
| John Wilson | 0 | 8 | 9 | 12 | 5 | 15 | 12 | 0 | 5 | 7 | 5 | 78 |
| Totals | 323 | 506 | 474 | 239 | 472 | 361 | 453 | 284 | 396 | 546 | 481 | 4535 |

The total number of written questions lodged during the parliamentary year was **4535**.

3.3.2.(b) Written questions to the SPCB

| Party | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sept 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|---------------|-------------------|-----------|-----------|-----------|------------|-----------|-----------|-----------|-----------|-----------|--------------------|----------|
| SNP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lab | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 7 |
| Con | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Green | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| John Finnie | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Jean Urquhart | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| John Wilson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | 4 | 1 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 8 |

The total number of SPCB written questions lodged during the parliamentary year was **8**.

3.4. Motions

3.4.1. Motions by Party

| Party or on behalf of bodies by Party Members | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|--|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|-------------|
| SNP | 108 | 163 | 88 | 116 | 152 | 108 | 165 | 112 | 134 | 115 | 135 | 1396 |
| Lab | 68 | 141 | 66 | 76 | 104 | 86 | 97 | 76 | 69 | 81 | 82 | 946 |
| Con | 15 | 19 | 14 | 1 | 26 | 17 | 21 | 14 | 17 | 12 | 10 | 166 |
| LD | 12 | 17 | 2 | 11 | 26 | 11 | 21 | 12 | 14 | 11 | 9 | 146 |
| Green | 4 | 2 | 3 | 3 | 5 | 2 | 2 | 1 | 3 | 2 | 4 | 31 |
| John Finnie | 3 | 5 | 4 | 1 | 4 | 0 | 2 | 2 | 2 | 4 | 3 | 30 |
| Jean Urquhart | 2 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 7 |
| John Wilson | 1 | 4 | 6 | 2 | 5 | 4 | 6 | 2 | 4 | 0 | 4 | 38 |
| Committee | 1 | 1 | 0 | 2 | 3 | 5 | 3 | 3 | 4 | 3 | 3 | 28 |
| Parliamentary Bureau | 17 | 26 | 0 | 6 | 26 | 16 | 33 | 17 | 28 | 35 | 31 | 235 |
| SPCB | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| Lord Advocate | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Solicitor General | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Selection Panel for Appointment of the Chair of the Scottish Commission for Human Rights | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| Totals | 231 | 378 | 183 | 219 | 352 | 249 | 351 | 239 | 277 | 263 | 283 | 3025 |

The total number of motions lodged during the parliamentary year was **3025**.

- Does not include **11** motions that were withdrawn
- Committee motions are lodged on behalf of the Committee by the Convener
- Parliamentary Bureau motions are lodged on behalf of the Bureau by the Minister for Parliamentary Business
- SPCB motions are lodged on behalf of the Corporate Body by a member of the SPCB

3.4.2. Motions without Notice

| Reason | Agreed | Disagreed | Total |
|--|-----------|-----------|-----------|
| to extend the time for debate | 12 | 0 | 12 |
| to change decision time | 5 | 0 | 5 |
| to extend the time limit for consideration of amendments | 2 | 0 | 2 |
| Total | 19 | 0 | 19 |

3.4.3. Motions to Suspend Standing Orders

There were 8 motions to suspend Standing Orders during the parliamentary year:

- S4M-13349 agreed to on 3 June 2015
- S4M-13531 agreed to on 17 June 2015
- S4M-14650 agreed to on 29 October 2015
- S4M-15550 agreed to on 3 February 2016
- S4M-15714 agreed to on 24 February 2016
- S4M-15851 agreed to on 8 March 2016
- S4M-15858 agreed to on 9 March 2016
- S4M-13859 agreed to on 9 March 2016

3.4.4. Members' Business Motions

Members' Business motions were discussed at the initiative of MSPs from the following parties:

| Party | Female | Male | Total |
|------------------|-----------|-----------|-----------|
| SNP | 11 | 39 | 50 |
| Labour | 11 | 17 | 28 |
| Conservative | 4 | 6 | 10 |
| Liberal Democrat | 1 | 3 | 4 |
| Green | 1 | 0 | 1 |
| John Finnie | 0 | 1 | 1 |
| Jean Urquhart | 1 | 0 | 1 |
| John Wilson | 0 | 1 | 1 |
| Total | 29 | 67 | 96 |

3.4.5. Legislative Consent Memorandums and Motions

| Legislative Consent Memorandums published | Supplementary memorandums published | Legislative Consent Motions lodged | Legislative Consent Motions passed |
|---|-------------------------------------|------------------------------------|------------------------------------|
| 4 | 2 | 5 | 5 |

3.4.6. Public Body Act Consent Memorandums and Motions

| Public Body Act Consent Memorandums published | Supplementary memorandums published | Public Body Act Consent Motions lodged | Public Body Act Consent Motions passed |
|---|-------------------------------------|--|--|
| 0 | 0 | 0 | 0 |

3.5. Ministerial Statements

| Minister/Law Officer making the statement | 2015 - 2016 |
|---|-------------|
| First Minister | 2 |
| Deputy First Minister and Cabinet Secretary for Finance, Constitution and Economy | 4 |
| Minister for Business, Energy and Tourism | 4 |
| Minister for Parliamentary Business | 0 |
| Cabinet Secretary for Infrastructure, Investment and Cities | 0 |
| Minister for Transport and Islands | 3 |
| Cabinet Secretary for Fair Work, Skills and Training | 0 |
| Minister for Youth and Women's Employment | 0 |
| Cabinet Secretary for Education and Lifelong Learning | 3 |
| Minister for Children and Young People | 0 |
| Minister for Learning, Science and Scotland's Languages | 0 |
| Cabinet Secretary for Health, Wellbeing and Sport | 1 |
| Minister for Public Health | 0 |
| Minister for Sport, Health Improvement and Mental Health | 0 |
| Cabinet Secretary for Social Justice, Communities and Pensioners' Rights | 0 |
| Minister for Local Government and Community Empowerment | 0 |
| Minister for Housing and Welfare | 0 |
| Cabinet Secretary for Justice | 2 |
| Minister for Community Safety and Legal Affairs | 0 |
| Cabinet Secretary for Rural Affairs, Food and Environment | 1 |
| Minister for Environment, Climate Change and Land Reform | 2 |
| Cabinet Secretary for Culture, Europe and External Affairs | 0 |
| Minister for Europe and International Development | 0 |
| Lord Advocate | 0 |
| Solicitor General for Scotland | 0 |
| Total | 22 |

3.6. Presiding Officer's Rulings on Points of Order

| From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|----------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------------|-------|
| 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 |

3.7. Electronic Votes

| From 11 May 2015 | Jun 15 | Jul 15 | Aug 15 | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 2016 | Total |
|------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|-------|
| 10 | 86 | 0 | 0 | 24 | 14 | 17 | 20 | 20 | 33 | 127 | 351 |

Figures are for all electronic votes taken in the Chamber including all votes on amendments.

3.8. Presiding Officer's Exercise of a Casting Vote

The Presiding Officer did not use her casting vote in the fifth parliamentary year of Session 4.

4. Committees

4.1. Committee Membership

The following table lists the MSPs and those committees of which they were members during the parliamentary year. Dates of service are given under each individual committee in section 4.3. Committee abbreviations are listed at the front of this publication.

A committee usually has between five and fifteen MSPs as members. Committee members are selected having regard to the balance of political parties in the Parliament. Membership of committees is proposed by the Parliamentary Bureau. The whole Parliament approves suggestions as to which MSPs are to be members of what committee.

Each political party which has two or more MSPs may nominate one of its members to be the party's substitute on each committee. The main role of the committee substitute is to stand in for a committee member of the same party if that member is unavailable for a committee meeting or is unable to act as a committee member at any other time because of illness, family circumstances, adverse travel conditions beyond the member's control, a requirement to attend to other Parliamentary business or urgent constituency business. Substitute members (S) are therefore not full time members of committees.

4.1.1. Individuals' Membership of Committees

| | | | |
|-------------------|--|-------------------|-----------------------|
| George Adam | EC LGR SPPA | Linda Fabiani | DFP DPLR(S) ICI(S) |
| Clare Adamson | ICI LGR WR | Mary Fee | ICI IM SPPA |
| Christian Allard | EO J RACCE(S) | Patricia Ferguson | SPPA |
| Jackie Baillie | FI EET(S) FI(S) | Alex Fergusson | PPB RACCE |
| Claire Baker | EU(S) | Neil Findlay | WR |
| Richard Baker | DPLR FI DFP(S) | John Finnie | EO J JSP |
| Jayne Baxter | EO J LGR HS(S) | Murdo Fraser | EET |
| Claudia Beamish | RACCE | Kenneth Gibson | FI WR(S) |
| Colin Beattie | EC PA | Rob Gibson | DFP RACCE |
| Neil Bibby | WR(S) | Annabel Goldie | EO WR EET(S) |
| Sarah Boyack | RACCE | Christine Grahame | J JSP |
| Lesley Brennan | DPLR FI | Rhoda Grant | HS EO(S) |
| Chic Brodie | EET EC | Iain Gray | EC(S) |
| Gavin Brown | FI EU(S) J(S) | Mark Griffin | EC PA(S) PPC(S) |
| Cameron Buchanan | LGR SPPA DPLR(S) PPC(S) | Patrick Harvie | SPPA(S) EET DFP(S) |
| Roderick Campbell | EU J | Hugh Henry | WR J(S) |
| Jackson Carlaw | PPC FI(S) HS(S) | Cara Hilton | LGR |
| Malcolm Chisholm | DFP FI HS HS(S) | Jim Hume | RACCE J(S) |
| Willie Coffey | EU LGR | Adam Ingram | EU ICI |
| Bruce Crawford | DFP EET(S) | Alex Johnstone | DFP ICI EO(S) WR(S) |
| Graeme Dey | IM RACCE HS(S) J(S) | Alison Johnstone | DFP EET(S) |
| Nigel Don | DPLR PA | Colin Keir | HS PA SPPA(S) |
| Bob Doris | HS FI(S) | James Kelly | DPLR(S) ICI(S) |
| James Dornan | ICI IM PPB DPLR(S) EC(S) ICI(S) SPPA(S) | Bill Kidd | IM DFP(S) |
| Jim Eadie | ICI PPC(S) | Johann Lamont | EET |
| | | John Lamont | WR J(S) PA(S) |

| | | | |
|--------------------|-----------------|--------------------|---------------------|
| Richard Lyle | EET HS | Margaret Mitchell | J JSP |
| Kenny MacAskill | PPC EU(S) | Elaine Murray | J JSP |
| Angus MacDonald | PPC RACCE | Gil Paterson | J SPPA ICI(S) |
| Gordon MacDonald | EET EC | Graeme Pearson | J(S) |
| Lewis Macdonald | DFP EET | John Pentland | EC PPC PA(S) |
| Mike MacKenzie | HS ICI PPB | | PPC(S) |
| Hanzala Malik | EU PPC | Willie Rennie | DFP |
| Paul Martin | PA | Dennis Robertson | EET HS |
| John Mason | DPLR EO FI | Alex Rowley | LGR |
| Stewart Maxwell | DFP EC | Michael Russell | RACCE SPPA HS(S) |
| Joan McAlpine | EET WR | | J(S) |
| Liam McArthur | EC PA(S) | Mary Scanlon | EC IM PA |
| Margaret McCulloch | DPLR EO LGR(S) | John Scott | DPLR ICI(S) SPPA(S) |
| Mark McDonald | DFP FI | Tavish Scott | DFP IM PA EC(S) |
| Margaret McDougall | J SPPA WR | Dr Richard Simpson | HS PA FI(S) |
| Jamie McGrigor | EU LGR(S) RACCE | Drew Smith | EO PA |
| Alison McInnes | J JSP RACCE(S) | Liz Smith | DFP(S) EC(S) |
| Christina McKelvie | EU WR | Stewart Stevenson | DPLR SPPA LGR(S) |
| Fiona McLeod | HS NGS SPPA | David Stewart | ICI PPB RACCE(S) |
| Michael McMahan | PPC WR | Kevin Stewart | JSP LGR WR |
| Siobhan McMahan | EC ICI | Dave Thompson | RACCE SPPA |
| Stuart McMillan | DFP PA | David Torrance | PA PPC EO(S) |
| Duncan McNeil | DFP HS | Jean Urquhart | FI NGS |
| Anne McTaggart | EU NGS EO(S) | Sandra White | EO HS(S) PA(S) |
| Nanette Milne | HS | John Wilson | LGR PPC |

| | |
|---|----|
| Member of only 1 Committee | 28 |
| Member of 2 Committees simultaneously | 44 |
| Member of 3 Committees simultaneously | 4 |
| Member of 1 Committee and a Substitute Member of 1 Committee simultaneously | 31 |
| Member of 1 Committee and a Substitute Member of 2 Committees simultaneously | 9 |
| Member of 1 Committee and a Substitute Member of 3 Committees simultaneously | 1 |
| Member of 2 Committees and a Substitute Member of 1 Committee simultaneously | 13 |
| Member of 2 Committees and a Substitute Member of 2 Committees simultaneously | 4 |
| Member of 3 Committees and a Substitute Member of 1 Committee simultaneously | 1 |
| Member of 3 Committees and a Substitute Member of 2 Committees simultaneously | 1 |
| Substitute Committee Member of only 1 Committee | 8 |
| Substitute Committee Member of 2 Committees simultaneously | 5 |
| Substitute Committee Member of 3 Committees simultaneously | 2 |

4.1.2. Committee Conveners and Deputy Conveners by Gender and Party

The members of a committee must choose a convener from a particular political party decided by Parliament. The Parliament makes this decision following a recommendation by the Parliamentary Bureau. In addition, each committee normally has a deputy convener who will chair meetings in the convener's absence. Deputy conveners are chosen in the same way as conveners.

| | Male | Female |
|------------------|------|--------|
| Conveners | 17 | 5 |
| Deputy Conveners | 13 | 10 |

| | SNP | Lab | LD | Con | Green | Ind |
|------------------|-----|-----|----|-----|-------|-----|
| Conveners | 13 | 8 | 0 | 1 | 0 | 0 |
| Deputy Conveners | 12 | 9 | 0 | 1 | 0 | 1 |

These tables are running totals for the parliamentary year.

4.2. Committee Meetings

4.2.1. Number of Meetings Held by each Committee during the Parliamentary Year

| | From 11 May 15 | Jun 15 | Jul 15 | Aug 15 | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Total |
|--------------|----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------------|------------|
| DPLR | 3 | 4 | 0 | 0 | 5 | 2 | 4 | 3 | 4 | 3 | 6 | 34 |
| DFP | 2 | 4 | 0 | 0 | 4 | 3 | 3 | 0 | 4 | 5 | 2 | 27 |
| EET | 2 | 4 | 0 | 0 | 5 | 3 | 4 | 2 | 4 | 2 | 2 | 28 |
| EC | 3 | 4 | 0 | 0 | 5 | 2 | 4 | 4 | 3 | 3 | 3 | 31 |
| EO | 2 | 3 | 0 | 0 | 3 | 1 | 3 | 2 | 2 | 3 | 1 | 20 |
| EU | 2 | 3 | 0 | 0 | 2 | 2 | 1 | 2 | 2 | 2 | 3 | 19 |
| FI | 3 | 3 | 0 | 0 | 5 | 2 | 4 | 3 | 4 | 3 | 4 | 31 |
| HS | 3 | 4 | 0 | 0 | 5 | 2 | 4 | 3 | 7 | 4 | 3 | 35 |
| ICI | 1 | 5 | 0 | 0 | 3 | 1 | 4 | 3 | 4 | 3 | 3 | 27 |
| IM | n/a | n/a | n/a | n/a | 0 | 1 | 1 | 0 | n/a | n/a | n/a | 2 |
| J | 4 | 4 | 0 | 0 | 5 | 2 | 4 | 3 | 4 | 3 | 3 | 32 |
| JSP | 0 | 1 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 8 |
| LGR | 3 | 3 | 0 | 0 | 2 | 2 | 4 | 2 | 4 | 3 | 3 | 26 |
| NGS | n/a | n/a | n/a | n/a | 1 | 2 | 1 | 0 | 0 | n/a | n/a | 4 |
| PPB | n/a | 1 | 0 | 0 | 0 | 1 | 2 | 1 | 0 | n/a | n/a | 5 |
| PA | 2 | 2 | 0 | 0 | 2 | 2 | 3 | 3 | 4 | 2 | 1 | 21 |
| PPC | 2 | 2 | 0 | 0 | 2 | 2 | 2 | 3 | 2 | 2 | 2 | 19 |
| RACCE | 3 | 5 | 0 | 0 | 5 | 2 | 6 | 3 | 3 | 3 | 2 | 32 |
| SPPA | 1 | 2 | 0 | 0 | 3 | 2 | 4 | 3 | 2 | 3 | 1 | 21 |
| WR | 1 | 4 | 0 | 0 | 3 | 2 | 2 | 2 | 2 | 2 | 1 | 19 |
| TOTAL | 37 | 58 | 0 | 0 | 61 | 37 | 61 | 43 | 56 | 47 | 41 | 441 |

(Listed in alphabetical order according to the full committee name)

4.2.2. The Total Time Spent in Committee Meetings, plus the Division between Public and Private Time

| | From 11 May-15 hrs mins | Jun 15 hrs mins | Jul 15 hrs mins | Aug 15 hrs mins | Sep 15 hrs mins | Oct 15 hrs mins | Nov 15 hrs mins | Dec 15 hrs mins | Jan 16 hrs mins | Feb 16 hrs mins | To 23 Mar-16 hrs mins | Total 15-16 hrs mins |
|-------------------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------------|----------------------------|
| DPLR Public | 10:26 | 00:34 | 00:00 | 00:00 | 10:17 | 01:29 | 03:13 | 03:46 | 04:18 | 01:49 | 00:57 | 36:49 |
| DPLR Private | 00:33 | 00:59 | 00:00 | 00:00 | 03:11 | 01:43 | 00:54 | 01:15 | 00:43 | 00:13 | 00:20 | 09:51 |
| DPLR Total | 10:59 | 01:33 | 00:00 | 00:00 | 13:28 | 03:12 | 04:07 | 05:01 | 05:01 | 02:02 | 01:17 | 46:40 |
| DFP Public | 00:00 | 03:08 | 00:00 | 00:00 | 06:21 | 01:13 | 01:11 | 00:00 | 06:13 | 03:15 | 02:28 | 23:46 |
| DFP Private | 18:34 | 02:07 | 00:00 | 00:00 | 00:47 | 01:07 | 01:30 | 00:00 | 00:55 | 02:26 | 00:00 | 27:26 |
| DFP Total | 18:34 | 05:15 | 00:00 | 00:00 | 07:08 | 02:20 | 02:41 | 00:00 | 07:08 | 05:41 | 02:28 | 51:15 |
| EET Public | 04:47 | 08:42 | 00:00 | 00:00 | 08:50 | 05:45 | 07:30 | 04:19 | 05:07 | 03:20 | 02:49 | 51:09 |
| EET Private | 00:36 | 01:39 | 00:00 | 00:00 | 02:02 | 00:34 | 01:43 | 01:45 | 02:48 | 00:46 | 00:13 | 12:06 |
| EET Total | 05:23 | 10:21 | 00:00 | 00:00 | 10:52 | 06:19 | 09:13 | 06:04 | 07:55 | 04:06 | 03:02 | 63:15 |
| EC Public | 05:34 | 08:31 | 00:00 | 00:00 | 07:01 | 04:33 | 10:40 | 07:42 | 07:15 | 05:57 | 04:52 | 62:05 |
| EC Private | 00:22 | 04:06 | 00:00 | 00:00 | 04:30 | 00:18 | 01:16 | 03:12 | 00:37 | 02:30 | 00:35 | 17:26 |
| EC Total | 05:56 | 12:37 | 00:00 | 00:00 | 11:31 | 04:51 | 11:56 | 10:54 | 07:52 | 08:27 | 05:27 | 79:31 |
| EO Public | 02:50 | 02:15 | 00:00 | 00:00 | 03:07 | 01:22 | 03:32 | 00:01 | 00:01 | 01:31 | 00:02 | 14:41 |
| EO Private | 00:44 | 02:25 | 00:00 | 00:00 | 01:47 | 00:40 | 01:11 | 02:48 | 03:11 | 02:01 | 00:28 | 15:15 |
| EO Total | 03:34 | 04:40 | 00:00 | 00:00 | 04:54 | 02:02 | 04:43 | 02:49 | 03:12 | 03:32 | 00:30 | 29:56 |
| EU Public | 04:55 | 05:11 | 00:00 | 00:00 | 02:41 | 02:16 | 01:17 | 03:29 | 01:43 | 04:17 | 01:42 | 27:31 |
| EU Private | 00:00 | 00:40 | 00:00 | 00:00 | 00:40 | 00:42 | 00:41 | 00:08 | 01:01 | 00:32 | 02:11 | 06:35 |
| EU Total | 04:55 | 05:51 | 00:00 | 00:00 | 03:21 | 02:58 | 01:58 | 03:37 | 02:44 | 04:49 | 03:53 | 34:06 |
| FI Public | 09:11 | 03:47 | 00:00 | 00:00 | 09:54 | 03:47 | 09:07 | 05:55 | 09:52 | 07:42 | 06:17 | 65:32 |
| FI Private | 00:03 | 01:22 | 00:00 | 00:00 | 01:01 | 00:31 | 00:08 | 01:00 | 00:50 | 00:34 | 01:01 | 06:30 |
| FI Total | 09:14 | 05:09 | 00:00 | 00:00 | 10:55 | 04:18 | 09:15 | 06:55 | 10:42 | 08:16 | 07:18 | 72:02 |
| HS Public | 08:36 | 12:47 | 00:00 | 00:00 | 10:42 | 04:09 | 11:16 | 07:07 | 08:59 | 05:56 | 06:34 | 76:06 |
| HS Private | 00:42 | 00:20 | 00:00 | 00:00 | 04:11 | 02:34 | 01:42 | 01:10 | 08:32 | 02:46 | 00:28 | 22:25 |
| HS Total | 09:18 | 13:07 | 00:00 | 00:00 | 14:53 | 06:43 | 12:58 | 08:17 | 17:31 | 08:42 | 07:02 | 98:31 |

| | From 11 May-15 hrs mins | Jun 15 hrs mins | Jul 15 hrs mins | Aug 15 hrs mins | Sep 15 hrs mins | Oct 15 hrs mins | Nov 15 hrs mins | Dec 15 hrs mins | Jan 16 hrs mins | Feb 16 hrs mins | To 23 Mar-16 hrs mins | Total 15-16 hrs mins |
|------------------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------------|----------------------------|
| ICI Public | 01:58 | 07:54 | 00:00 | 00:00 | 03:26 | 01:25 | 06:51 | 04:29 | 06:06 | 09:06 | 04:25 | 45:40 |
| ICI Private | 00:00 | 03:02 | 00:00 | 00:00 | 00:19 | 00:13 | 02:48 | 00:35 | 02:54 | 00:26 | 01:36 | 11:53 |
| ICI Total | 01:58 | 10:56 | 00:00 | 00:00 | 03:45 | 01:38 | 09:39 | 05:04 | 09:00 | 09:32 | 06:01 | 57:33 |
| IM Public | n/a | n/a | n/a | n/a | 00:00 | 00:03 | 00:13 | 00:00 | n/a | n/a | n/a | 00:16 |
| IM Private | n/a | n/a | n/a | n/a | 00:00 | 00:04 | 00:00 | 00:00 | n/a | n/a | n/a | 00:04 |
| IM Total | n/a | n/a | n/a | n/a | 00:00 | 00:07 | 00:13 | 00:00 | n/a | n/a | n/a | 00:20 |
| J Public | 08:30 | 07:26 | 00:00 | 00:00 | 11:21 | 04:35 | 08:17 | 07:47 | 08:03 | 04:29 | 05:00 | 65:28 |
| J Private | 00:24 | 01:55 | 00:00 | 00:00 | 00:46 | 01:36 | 01:59 | 01:01 | 04:51 | 01:34 | 01:40 | 15:46 |
| J Total | 08:54 | 09:21 | 00:00 | 00:00 | 12:07 | 06:11 | 10:16 | 08:48 | 12:54 | 06:03 | 06:40 | 81:14 |
| JSP Public | 00:00 | 01:06 | 00:00 | 00:00 | 00:40 | 00:46 | 01:10 | 01:04 | 00:00 | 01:08 | 00:51 | 06:45 |
| JSP Private | 00:00 | 00:00 | 00:00 | 00:00 | 00:15 | 00:12 | 00:00 | 00:08 | 00:55 | 00:00 | 00:02 | 01:32 |
| JSP Total | 00:00 | 01:06 | 00:00 | 00:00 | 00:55 | 00:58 | 01:10 | 01:12 | 00:55 | 01:08 | 00:53 | 08:17 |
| LGR Public | 03:38 | 02:28 | 00:00 | 00:00 | 01:31 | 01:23 | 06:18 | 03:05 | 05:08 | 05:03 | 03:02 | 31:36 |
| LGR Private | 00:00 | 02:00 | 00:00 | 00:00 | 00:13 | 00:34 | 00:21 | 00:21 | 01:27 | 00:37 | 00:46 | 06:19 |
| LGR Total | 03:38 | 04:28 | 00:00 | 00:00 | 01:44 | 01:57 | 06:39 | 03:26 | 06:35 | 05:40 | 03:48 | 37:55 |
| NGS Public | n/a | n/a | n/a | n/a | 00:04 | 00:37 | 00:00 | 00:00 | 00:00 | n/a | n/a | 00:41 |
| NGS Private | n/a | n/a | n/a | n/a | 00:16 | 00:20 | 00:18 | 00:00 | 00:00 | n/a | n/a | 00:54 |
| NGS Total | n/a | n/a | n/a | n/a | 00:20 | 00:57 | 00:18 | 00:00 | 00:00 | n/a | n/a | 01:35 |
| PPB Public | n/a | 00:02 | 00:00 | 00:00 | 00:00 | 01:56 | 01:57 | 00:00 | 00:00 | n/a | n/a | 03:55 |
| PPB Private | n/a | 00:39 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:19 | 00:00 | n/a | n/a | 00:58 |
| PPB Total | n/a | 00:41 | 00:00 | 00:00 | 00:00 | 01:56 | 01:57 | 00:19 | 00:00 | n/a | n/a | 04:53 |
| PA Public | 04:01 | 04:11 | 00:00 | 00:00 | 02:59 | 05:44 | 10:47 | 04:44 | 05:35 | 04:25 | 01:29 | 43:55 |
| PA Private | 00:57 | 01:52 | 00:00 | 00:00 | 03:10 | 01:57 | 01:12 | 05:39 | 04:18 | 00:54 | 00:32 | 20:31 |
| PA Total | 04:58 | 06:03 | 00:00 | 00:00 | 06:09 | 07:41 | 11:59 | 10:23 | 09:53 | 05:19 | 02:01 | 64:26 |

| | From 11 May-15 hrs mins | Jun 15 hrs mins | Jul 15 hrs mins | Aug 15 hrs mins | Sep 15 hrs mins | Oct 15 hrs mins | Nov 15 hrs mins | Dec 15 hrs mins | Jan 16 hrs mins | Feb 16 hrs mins | To 23 Mar-16 hrs mins | Total 15-16 hrs mins |
|--------------------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------------|----------------------------|
| PPC Public | 03:47 | 04:08 | 00:00 | 00:00 | 02:14 | 05:13 | 03:21 | 04:15 | 03:59 | 03:27 | 01:19 | 31:43 |
| PPC Private | 00:19 | 00:36 | 00:00 | 00:00 | 00:00 | 00:25 | 00:24 | 00:19 | 00:06 | 00:10 | 00:07 | 02:26 |
| PPC Total | 04:06 | 04:44 | 00:00 | 00:00 | 02:14 | 05:38 | 03:45 | 04:34 | 04:05 | 03:37 | 01:26 | 34:09 |
| RACCE Public | 03:19 | 07:21 | 00:00 | 00:00 | 16:08 | 04:57 | 06:36 | 01:19 | 05:37 | 07:59 | 05:47 | 59:03 |
| RACCE Private | 00:57 | 01:53 | 00:00 | 00:00 | 01:16 | 01:25 | 08:50 | 03:57 | 06:06 | 00:40 | 00:33 | 25:37 |
| RACCE Total | 04:16 | 09:14 | 00:00 | 00:00 | 17:24 | 06:22 | 15:26 | 05:16 | 11:43 | 08:39 | 06:20 | 84:40 |
| SPPA Public | 01:11 | 00:27 | 00:00 | 00:00 | 02:51 | 01:54 | 03:28 | 00:10 | 02:32 | 02:15 | 00:03 | 14:51 |
| SPPA Private | 00:48 | 02:20 | 00:00 | 00:00 | 01:14 | 00:54 | 03:49 | 04:40 | 00:37 | 00:26 | 00:12 | 15:00 |
| SPPA Total | 01:59 | 02:47 | 00:00 | 00:00 | 04:05 | 02:48 | 07:17 | 04:50 | 03:09 | 02:41 | 00:15 | 29:51 |
| WR Public | 02:37 | 06:30 | 00:00 | 00:00 | 05:30 | 03:51 | 04:49 | 00:35 | 01:57 | 00:55 | 00:07 | 26:51 |
| WR Private | 00:00 | 01:17 | 00:00 | 00:00 | 00:37 | 00:43 | 00:43 | 01:56 | 01:28 | 00:33 | 00:01 | 07:18 |
| WR Total | 02:37 | 07:47 | 00:00 | 00:00 | 06:07 | 04:34 | 05:32 | 02:31 | 03:25 | 01:28 | 00:08 | 34:09 |
| TOTALS | 100:19 | 115:40 | 00:00 | 00:00 | 131:52 | 73:30 | 131:02 | 90:00 | 123:44 | 89:42 | 58:29 | 914:18 |

(Listed in alphabetical order according to the full committee name)

4.2.3. The Average Time Spent in Committee Meetings during the Parliamentary Year

| | From 11 May 15 | June 15 | July 15 | Aug 15 | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 16 | Annual Average |
|----------------------------|---------------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------------|---------------------------|
| | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins | Hrs Mins |
| DPLR | 03:39 | 00:23 | 00:00 | 00:00 | 02:41 | 01:36 | 01:01 | 01:40 | 01:15 | 00:40 | 00:12 | 01:11 |
| DFP | 09:17 | 01:18 | 00:00 | 00:00 | 01:47 | 00:46 | 00:53 | 00:00 | 01:47 | 01:25 | 02:28 | 01:47 |
| EET | 02:41 | 02:35 | 00:00 | 00:00 | 02:10 | 02:06 | 02:18 | 03:02 | 01:58 | 02:03 | 01:31 | 01:51 |
| EC | 01:58 | 03:09 | 00:00 | 00:00 | 02:18 | 02:25 | 02:59 | 02:43 | 02:37 | 02:49 | 01:49 | 02:04 |
| EO | 01:47 | 01:33 | 00:00 | 00:00 | 01:38 | 02:02 | 01:34 | 01:24 | 01:36 | 01:10 | 00:30 | 01:12 |
| EU | 02:27 | 01:57 | 00:00 | 00:00 | 01:40 | 01:29 | 01:58 | 01:48 | 01:22 | 02:24 | 01:17 | 01:29 |
| FI | 03:04 | 01:43 | 00:00 | 00:00 | 02:11 | 02:09 | 02:18 | 02:18 | 02:40 | 02:45 | 01:49 | 01:54 |
| HS | 03:06 | 03:16 | 00:00 | 00:00 | 02:58 | 03:21 | 03:14 | 02:45 | 02:55 | 02:10 | 02:20 | 02:22 |
| ICI | 01:58 | 02:11 | 00:00 | 00:00 | 01:15 | 01:38 | 02:24 | 01:41 | 02:15 | 03:10 | 03:00 | 01:46 |
| IM | n/a | n/a | n/a | n/a | 00:00 | 00:07 | 00:13 | 00:00 | n/a | n/a | n/a | 00:05 |
| J | 02:13 | 02:20 | 00:00 | 00:00 | 02:25 | 03:05 | 02:34 | 02:56 | 03:13 | 02:01 | 02:13 | 02:05 |
| JSP | 00:00 | 01:06 | 00:00 | 00:00 | 00:55 | 00:58 | 01:10 | 01:12 | 00:55 | 01:08 | 00:53 | 00:45 |
| LGR | 01:12 | 01:29 | 00:00 | 00:00 | 00:52 | 00:58 | 01:39 | 01:43 | 01:38 | 01:53 | 01:16 | 01:09 |
| NGS | n/a | n/a | n/a | n/a | 00:28 | 00:18 | 00:00 | 00:00 | 00:00 | n/a | n/a | 00:09 |
| PPB | n/a | 00:41 | 00:00 | 00:00 | 00:00 | 01:56 | 00:58 | 00:19 | 00:00 | n/a | n/a | 02:27 |
| PA | 02:29 | 03:01 | 00:00 | 00:00 | 03:04 | 03:50 | 03:59 | 03:27 | 02:28 | 02:39 | 02:01 | 00:29 |
| PPC | 02:03 | 02:22 | 00:00 | 00:00 | 01:07 | 02:49 | 01:52 | 01:31 | 02:02 | 01:48 | 00:43 | 01:28 |
| RACCE | 01:25 | 01:50 | 00:00 | 00:00 | 03:28 | 03:11 | 02:34 | 01:45 | 03:54 | 02:53 | 03:10 | 02:12 |
| SPPA | 01:59 | 01:23 | 00:00 | 00:00 | 01:21 | 01:24 | 01:49 | 01:36 | 01:34 | 00:53 | 00:15 | 01:07 |
| WR | 02:37 | 01:56 | 00:00 | 00:00 | 02:02 | 02:17 | 02:46 | 01:15 | 01:42 | 00:44 | 00:08 | 01:24 |
| Monthly Average | 02:35 | 01:54 | 00:00 | 00:00 | 01:43 | 01:55 | 01:55 | 01:39 | 01:53 | 01:55 | 01:30 | 01:27 |

(Listed in alphabetical order according to the full committee name)

4.3. Committees

4.3.1. Delegated Powers and Law Reform

Established: 5 June 2013

Remit: 1. The remit of the Delegated Powers and Law Reform Committee is to consider and report on—

- (a) any—
 - (i) subordinate legislation laid before the Parliament or requiring the consent of the Parliament under section 9 of the Public Bodies Act 2011;
 - (ii) [deleted]
 - (iii) pension or grants motion as described in Rule 8.11A.1; and, in particular, to determine whether the attention of the Parliament should be drawn to any of the matters mentioned in Rule 10.3.1;
- (b) proposed powers to make subordinate legislation in particular Bills or other proposed legislation;
- (c) general questions relating to powers to make subordinate legislation;
- (d) whether any proposed delegated powers in particular Bills or other legislation should be expressed as a power to make subordinate legislation;
- (e) any failure to lay an instrument in accordance with section 28(2), 30(2) or 31 of the 2010 Act;
- (f) proposed changes to the procedure to which subordinate legislation laid before the Parliament is subject;
- (g) any Scottish Law Commission Bill as defined in Rule 9.17A.1; and
- (h) any draft proposal for a Scottish Law Commission Bill as defined in that Rule.

(As agreed by resolution of Parliament on 5 June 2013)

Convener: Nigel Don

Deputy Convener: John Mason

Membership: The committee has 5 members.

Meetings: There were 34 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 34 |
| Meetings held wholly in private | 0 |
| Meetings held partly in private | 25 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---|--------------|---|
| Richard Baker (until 11 January 2016) | Lab | 11(14) |
| Lesley Brennan (from 19 January 2016) | Lab | 10(10) |
| Nigel Don | SNP | 34(34) |
| John Mason | SNP | 34(34) |
| Margaret McCulloch (until 2 September 2015) | Lab | 5(8) |
| John Scott | Con | 32(34) |
| Stewart Stevenson | SNP | 34(34) |

| Substitute Members | Party | Number of meetings attended |
|--------------------------------------|--------------|------------------------------------|
| Cameron Buchanan | Con | 0 |
| James Dornan (until 5 November 2015) | SNP | 0 |
| Linda Fabiani (from 5 November 2015) | SNP | 0 |
| James Kelly | Lab | 4 |

Reporters: None

Committee Clerk: Euan Donald

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|---------------|
| Scottish Government Ministers | 6 |
| Scottish Government officials | 28 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 7 |
| Representatives of local authorities | 0 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 3 |
| Representatives of voluntary sector | 0 |
| Other categories of witnesses | 8 |

Business transacted:

| Business | No | Details |
|---|-----------|--|
| Inquiries | 0 | |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 32 | Abusive Behaviour and Sexual Harm (Scotland) Bill; Air Weapons and Licensing (Scotland) Bill; Alcohol (Licensing, Public Health and Criminal Justice) (Scotland) Bill; Apologies (Scotland) Bill; Bankruptcy (Scotland) Bill; British Sign Language (Scotland) Bill; Budget (Scotland) (No. 5) Bill; Burial and Cremation (Scotland) Bill; Carers (Scotland) Bill; Community Empowerment (Scotland) Bill; Community Justice (Scotland) Bill; Criminal Justice (Scotland) Bill; Criminal Verdicts (Scotland) Bill; Education (Scotland) Bill; Footway Parking and Double Parking (Scotland) Bill; Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill; Higher Education Governance (Scotland) Bill; Human Trafficking and Exploitation (Scotland) Bill; Inquiries into Deaths (Scotland) Bill; Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill; Interests of Members of the Scottish Parliament (Amendment) Bill; Land and Buildings Transaction Tax (Amendment) (Scotland) Bill; Land Reform (Scotland) Bill; Lobbying (Scotland) Bill; Mental Health (Scotland) Bill; Pentland Hills Regional Park Boundary Bill; Prisoners (Control of Release) (Scotland) Bill; Private Housing (Tenancies) (Scotland) Bill; Scottish Fiscal Commission Bill; Smoking Prohibition (Children in Motor Vehicles) (Scotland) Bill; Succession (Scotland) Bill; Transplantation (Authorisation of Removal of Organs etc.) (Scotland) Bill |
| Legislative Consent Memorandums | 2 | Enterprise Bill [HL]; Scotland Bill |

| Business | No | Details |
|-------------------------------------|-----------|--|
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 4 | 2 draft affirmative; 2 negative: SI 2015/1337; SI 2015/1758 |
| SSIs considered | 493 | 59 draft affirmative, 4 affirmative and 177 negative: SSI 2015/192; SSI 2015/194; SSI 2015/202; SSI 2015/208; SSI 2015/209; SSI 2015/210; SSI 2015/211; SSI 2015/212; SSI 2015/213; SSI 2015/214; SSI 2015/215; SSI 2015/216; SSI 2015/217; SSI 2015/218; SSI 2015/219; SSI 2015/222; SSI 2015/223; SSI 2015/224; SSI 2015/225; SSI 2015/226; SSI 2015/229; SSI 2015/230; SSI 2015/231; SSI 2015/232; SSI 2015/233; SSI 2015/235; SSI 2015/236; SSI 2015/237; SSI 2015/238; SSI 2015/239; SSI 2015/240; SSI 2015/241; SSI 2015/243; SSI 2015/248; SSI 2015/249; SSI 2015/250; SSI 2015/260; SSI 2015/261; SSI 2015/262; SSI 2015/263; SSI 2015/264; SSI 2015/266; SSI 2015/302; SSI 2015/303; SSI 2015/305; SSI 2015/315; SSI 2015/318; SSI 2015/319; SSI 2015/320; SSI 2015/321; SSI 2015/322; SSI 2015/323; SSI 2015/324; SSI 2015/325; SSI 2015/327; SSI 2015/328; SSI 2015/333; SSI 2015/334; SSI 2015/337; SSI 2015/346; SSI 2015/347; SSI 2015/348; SSI 2015/359; SSI 2015/363; SSI 2015/369; SSI 2015/370; SSI 2015/376; SSI 2015/377; SSI 2015/379; SSI 2015/380; SSI 2015/381; SSI 2015/386; SSI 2015/387; SSI 2015/392; SSI 2015/393; SSI 2015/395; SSI 2015/396; SSI 2015/397(C.49); SSI 2015/398; SSI 2015/400; SSI 2015/401; SSI 2015/410; SSI 2015/420; SSI 2015/430 (C.58); SSI 2015/431; SSI 2015/432; SSI 2015/433; SSI 2015/435; SSI 2015/436; SSI 2015/437; SSI 2015/438; SSI 2015/446; SSI 2015/448; SSI 2016/2; SSI 2016/3; SSI 2016/4; SSI 2016/7; SSI 2016/8; SSI 2016/15; SSI 2016/16; SSI 2016/17; SSI 2016/18; SSI 2016/19; SSI 2016/23; SSI 2016/24; SSI 2016/25; SSI 2016/26; SSI 2016/27; SSI 2016/32; SSI 2016/33; SSI 2016/38; SSI 2016/39; SSI 2016/40; SSI 2016/43; SSI 2016/44; SSI 2016/46; SSI 2016/47; SSI 2016/49; SSI 2016/50; SSI 2016/51; SSI 2016/52; SSI 2016/53; SSI 2016/55; SSI 2016/56; SSI 2016/59; SSI 2016/6; SSI 2016/61; SSI 2016/62; SSI 2016/63; SSI 2016/64; SSI 2016/65; SSI 2016/66; SSI 2016/67; SSI 2016/68; SSI 2016/69; SSI 2016/70; SSI 2016/71; SSI 2016/72; SSI 2016/73; |

| Business | No | Details |
|----------------------|----|--|
| | | SSI 2016/74; SSI 2016/75; SSI 2016/76; SSI 2016/77; SSI 2016/78; SSI 2016/79; SSI 2016/80; SSI 2016/81; SSI 2016/82; SSI 2016/83; SSI 2016/84; SSI 2016/86; SSI 2016/87; SSI 2016/88; SSI 2016/89; SSI 2016/90; SSI 2016/97; SSI 2016/98 SSI 2016/100; SSI 2016/101; SSI 2016/104; SSI 2016/113; SSI 2016/114; SSI 2016/115; SSI 2016/116; SSI 2016/117; SSI 2016/118; SSI 2016/119; SSI 2016/12; SSI 2016/120; SSI 2016/121; SSI 2016/122; SSI 2016/124; SSI 2016/125; SSI 2016/126; SSI 2016/127; SSI 2016/129; SSI 2016/131 |
| Petitions considered | 0 | |
| Divisions held | 1 | 23 February 2016: Council Tax Reduction (Scotland) Amendment Regulations 2016 (SSI 2016/81): Proposition that the committee considers that the regulations do not raise a devolution issue and should not be drawn to the attention of Parliament |
| Plenary debates | 0 | |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|-----------------|---------------------|---------------------|
| 29th Report, 2016 (Session 4): Legacy Report | 958 | 21 March 2016 | No Response |
| 28th Report, 2016 (Session 4): Annual Report 2015-16 | 957 | 17 March 2016 | n/a |
| 27th Report, 2016 (Session 4): Abusive Behaviour and Sexual Harm (Scotland) Bill as amended at Stage 2 | 956 | 17 March 2016 | No Response |
| 26th Report, 2016 (Session 4): Burial and Cremation (Scotland) Bill as amended at Stage 2 | 955 | 15 March 2016 | 16 March 2016* |
| 25th Report, 2016 (Session 4): Land Reform (Scotland) Bill as amended at Stage 2 | 940 | 10 March 2016 | No Response |
| 24th Report, 2016 (Session 4): Subordinate Legislation | 939 | 10 March 2016 | No Response |
| 23rd Report, 2016 (Session 4): Private Housing (Tenancies) (Scotland) Bill as amended at Stage 2 | 937 | 8 March 2016 | 10 March 2016* |
| 22nd Report, 2016 (Session 4): Supplementary Legislative Consent Memorandum on the Scotland Bill | 936 | 8 March 2016 | No Response |
| 21st Report, 2016 (Session 4): Subordinate Legislation | 935 | 8 March 2016 | No Response |

*The Committee Convener wrote to the Scottish Government, to emphasise particular points made in the report (without mentioning the report). The Scottish Government wrote back.

| Title | SP Paper number | Date of publication | Government response |
|--|-----------------------|------------------------|------------------------|
| 20th Report, 2016 (Session 4): Higher Education Governance (Scotland) Bill as amended at Stage 2 | 934 | 8 March 2016 | No Response |
| 19th Report, 2016 (Session 4): Land and Buildings Transaction Tax (Amendment) (Scotland) Bill as amended at Stage 2 | 926 | 3 March 2016 | No Response |
| 18th Report, 2016 (Session 4): Lobbying (Scotland) Bill as amended at Stage 2 | 925 | 2 March 2016 | No Response |
| 17th Report, 2016 (Session 4): Subordinate Legislation | 924 | 2 March 2016 | No Response |
| 16th Report, 2016 (Session 4): Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill as amended at Stage 2 | 923 | 1 March 2016 | No Response |
| 15th Report, 2016 (Session 4): Subordinate Legislation | 918 | 24 February 2016 | No Response |
| 14th Report, 2016 (Session 4): Subordinate Legislation | 908 | 10 February 2016 | No Response |
| 13th Report, 2016 (Session 4): Carers (Scotland) Bill as amended at Stage 2 | 902 | 2 February 2016 | No Response |
| 12th Report, 2016 (Session 4): Subordinate Legislation | 901 | 2 February 2016 | No Response |
| 11th Report, 2016 (Session 4): Land and Buildings Transaction Tax (Amendment) (Scotland) Bill at Stage 1 | 900 | 2 February 2016 | 11 February 2016 |
| 10th Report, 2016 (Session 4): Budget (Scotland) (No.5) Bill at Stage 1 | 899 | 2 February 2016 | No Response |
| 9th Report, 2016 (Session 4): Education (Scotland) Bill as amended at Stage 2 | 889 | 26 January 2016 | No Response |
| 8th Report, 2016 (Session 4): Subordinate Legislation | 888 | 26 January 2016 | No Response |
| 7th Report, 2016 (Session 4): Stage 1 Report on the Bankruptcy (Scotland) Bill | 884 | 20 January 2016 | 4 February 2016 |
| 6th Report, 2016 (Session 4): Subordinate Legislation | 883 | 20 January 2016 | No Response |
| 5th Report, 2016 (Session 4): Apologies (Scotland) Bill as amended at Stage 2 | 870 | 13 January 2016 | No Response |
| 4th Report, 2016 (Session 4): Subordinate Legislation | 869 | 13 January 2015 | No Response |
| 3rd Report, 2016 (Session 4): Legislative Consent Memorandum on the Enterprise Bill | 865 | 6 January 2016 | No Response |
| 2nd Report, 2016 (Session 4): Burial and Cremation (Scotland) Bill at Stage 1 | 864 | 6 January 2016 | January 2016 |
| 1st Report, 2016 (Session 4): Subordinate Legislation | 863 | 6 January 2016 | No Response |
| 82nd Report, 2015 (Session 4): Subordinate Legislation | 858 | 16 December 2015 | No Response |
| 81st Report, 2015 (Session 4): Smoking Prohibition (Children in Motor Vehicles)(Scotland) Bill as amended at Stage 2 | 851 | 9 December 2015 | No Response |

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 80th Report, 2015 (Session 4): Inquiries into Fatal Accidents and Sudden Deaths etc.(Scotland) Bill as amended at Stage 2 | 850 | 9 December 2015 | No Response |
| 79th Report, 2015 (Session 4): Subordinate Legislation | 849 | 9 December 2015 | No Response |
| 78th Report, 2015 (Session 4): Criminal Justice (Scotland) Bill as amended at Stage 2 | 848 | 8 December 2015 | No Response |
| 77th Report, 2015 (Session 4): Transplantation (Authorisation of Removal of Organs etc.) (Scotland) Bill at Stage 1 | 846 | 3 December 2015 | No Response |
| 76th Report, 2015 (Session 4): Bankruptcy (Scotland) Bill at Stage 1 | 844 | 3 December 2015 | No Response |
| 75th Report, 2015 (Session 4): Private Housing (Tenancies) (Scotland) Bill at Stage 1 | 843 | 2 December 2015 | No Response |
| 74th Report, 2015 (Session 4): Lobbying (Scotland) Bill at Stage 1 | 842 | 2 December 2015 | 9 December 2015 |
| 73rd Report, 2015 (Session 4): Subordinate Legislation | 841 | 2 December 2015 | No Response |
| 72nd Report, 2015 (Session 4): Subordinate Legislation | 838 | 25 November 2015 | No Response |
| 71st Report, 2015 (Session 4): Police Act 1997 and the Protection of Vulnerable Groups (Scotland) Act 2007 Remedial Order 2015 (SSI 2015/330) | 835 | 18 November 2015 | No Response |
| 70th Report, 2015 (Session 4): Subordinate Legislation | 834 | 18 November 2015 | No Response |
| 69th Report, 2015 (Session 4): Criminal Verdicts (Scotland) Bill at Stage 1 | 830 | 11 November 2015 | No Response |
| 68th Report, 2015 (Session 4): Abusive Behaviour and Sexual Harm (Scotland) Bill at Stage 1 | 829 | 11 November 2015 | No Response |
| 67th Report, 2015 (Session 4): Subordinate Legislation | 828 | 11 November 2015 | No Response |
| 66th Report, 2015 (Session 4): Alcohol (Licensing, Public Health and Criminal Justice) (Scotland) Bill at Stage 1 | 825 | 4 November 2015 | No Response |
| 65th Report, 2015 (Session 4): Subordinate Legislation | 824 | 4 November 2015 | No Response |
| 64th Report, 2015 (Session 4): Stage 1 Report on the Succession (Scotland) Bill | 821 | 2 November 2015 | 5 November 2015 |
| 63rd Report, 2015 (Session 4) : Scottish Fiscal Commission Bill at Stage 1 | 820 | 28 October 2015 | No Response |
| 62nd Report, 2015 (Session 4): Footway Parking and Double Parking (Scotland) Bill at Stage 1 | 819 | 28 October 2015 | No Response |
| 61st Report, 2015 (Session 4): Subordinate Legislation | 818 | 28 October 2015 | No Response |

| Title | SP Paper number | Date of publication | Government response |
|---|-----------------------|------------------------|------------------------|
| 60th Report, 2015 (Session 4): The work of the Delegated Powers and Law Reform Committee in 2014-15 | 810 | 9 October 2015 | 13 January 2016 |
| 59th Report, 2015 (Session 4): Higher Education Governance (Scotland) Bill at Stage 1 | 808 | 7 October 2015 | 3 November 2015 |
| 58th Report, 2015 (Session 4): Land Reform (Scotland) Bill at Stage 1 | 807 | 7 October 2015 | 16 November 2015 |
| 57th Report, 2015 (Session 4): Subordinate Legislation | 806 | 7 October 2015 | No Response |
| 56th Report, 2015 (Session 4): Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill at Stage 1 | 802 | 30 September 2015 | 21 October 2015 |
| 55th Report, 2015 (Session 4): Community Justice (Scotland) Bill at Stage 1 | 801 | 30 September 2015 | 23 October 2015 |
| 54th Report, 2015 (Session 4): Subordinate Legislation | 800 | 30 September 2015 | No Response |
| 53rd Report, 2015 (Session 4): Human Trafficking and Exploitation (Scotland) Bill as amended at Stage 2 | 799 | 29 September 2015 | No Response |
| 52nd Report, 2015 (Session 4): Succession (Scotland) Bill at Stage 1 | 795 | 23 September 2015 | 5 October 2015 |
| 51st Report, 2015 (Session 4): Subordinate Legislation | 794 | 23 September 2015 | No Response |
| 50th Report, 2015 (Session 4): Pentland Hills Regional Park Boundary Bill at Stage 1 | 788 | 16 September 2015 | No Response |
| 49th Report, 2015 (Session 4): Subordinate Legislation | 787 | 16 September 2015 | No Response |
| 48th Report, 2015 (Session 4): Subordinate Legislation | 783 | 9 September 2015 | No Response |
| 47th Report, 2015 (Session 4): The Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions) (Scotland) Amendment Order 2015 Draft | 782 | 8 September 2015 | No Response |
| 46th Report, 2015 (Session 4): British Sign Language (Scotland) Bill as amended at Stage 2 | 778 | 2 September 2015 | No Response |
| 45th Report, 2015 (Session 4): Interests of Members of the Scottish Parliament (Amendment) Bill at Stage 1 | 777 | 2 September 2015 | No Response |
| 44th Report, 2015 (Session 4): Subordinate Legislation | 776 | 2 September 2015 | No Response |
| 43rd Report, 2015 (Session 4): Subordinate Legislation | 766 | 24 June 2015 | No Response |
| 42nd Report, 2015 (Session 4): Prisoners (Control of Release) (Scotland) Bill as amended at Stage 2 | 765 | 23 June 2015 | No Response |
| 41st Report, 2015 (Session 4): Inquiries into Deaths (Scotland) Bill at Stage 1 | 763 | 18 June 2015 | No Response |

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 40th Report, 2015 (Session 4): Mental Health (Scotland) Bill as amended at Stage 2 | 762 | 18 June 2015 | No Response |
| 39th Report, 2015 (Session 4): Air Weapons and Licensing (Scotland) Bill as amended at Stage 2 | 761 | 18 June 2015 | No Response |
| 38th Report, 2015 (Session 4): Subordinate Legislation | 760 | 18 June 2015 | No Response |
| 37th Report, 2015 (Session 4): Education (Scotland) Bill | 756 | 10 June 2015 | 29 July 2015 |
| 36th Report, 2015 (Session 4): Community Empowerment (Scotland) Bill as Amended at Stage 2 | 755 | 10 June 2015 | No Response |
| 35th Report, 2015 (Session 4): Subordinate Legislation | 754 | 10 June 2015 | No Response |
| 34th Report, 2015 (Session 4): Annual Report 2014-2015 | 739 | 3 June 2015 | n/a |
| 33rd Report, 2015 (Session 4): Subordinate legislation | 736 | 2 June 2015 | No Response |
| 32nd Report, 2015 (Session 4): Subordinate legislation | 729 | 27 May 2015 | No Response |
| 31st Report, 2015 (Session 4): Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill at Stage 1 | 730 | 27 May 2015 | 18 August 2015 |
| 30th Report, 2015 (Session 4): Subordinate Legislation | 726 | 20 May 2015 | No Response |
| 29th Report, 2015 (Session 4): Subordinate Legislation | 722 | 13 May 2015 | No Response |
| 28th Report, 2015 (Session 4): Smoking Prohibition (Children in Motor Vehicles) (Scotland) Bill at Stage 1 | 721 | 13 May 2015 | No Response |

4.3.2. Devolution (Further Powers) Committee

Established: 29 October 2014

Remit: To consider matters relating to The Scotland Act 1998 (Modification of Schedule 5) Order 2013, the Scottish Independence Referendum Act 2013, its implementation and any associated legislation. Furthermore, (i) until the end of November 2014 or when the final report of the Scotland Devolution Commission has been published, to facilitate engagement of stakeholders with the Scotland Devolution Commission and to engage in an agreed programme of work with the commission as it develops its proposals; and (ii) thereafter, to consider the work of the Scotland Devolution Commission, the proposals it makes for further devolution to the Scottish Parliament, other such proposals for further devolution and any legislation to implement such proposals that may be introduced in the UK Parliament or Scottish Parliament after the commission has published its final report.

Duration: For the remainder of the current session of the Parliament. (As agreed by resolution of Parliament on 29 October 2014)

Convener: Bruce Crawford

Deputy Convener: Duncan McNeil

Membership: The committee has 11 members.

Meetings: There were 27 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 27 |
| Meetings held wholly in private | 7 |
| Meetings held partly in private | 13 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|--|--------------|---|
| Malcolm Chisholm (from 2 September 2015) | Lab | 21(21) |
| Bruce Crawford | SNP | 26(27) |
| Linda Fabiani | SNP | 26(27) |
| Rob Gibson | SNP | 26(27) |
| Alex Johnstone | Con | 27(27) |
| Alison Johnstone | Green | 25(27) |
| Lewis Macdonald (until 15 January 2015) | Lab | 6(6) |
| Stewart Maxwell | SNP | 26(27) |
| Mark McDonald | SNP | 27(27) |
| Stuart McMillan | SNP | 26(27) |
| Duncan McNeil | Lab | 25(27) |
| Tavish Scott | LD | 24(27) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------------------|--------------|------------------------------------|
| Richard Baker (until 11 January 2016) | Lab | 0 |
| Patrick Harvie | Green | 0 |
| Bill Kidd | SNP | 3 |
| Willie Rennie | LD | 0 |
| Liz Smith | Con | 0 |

Reporters: None

Committee Clerk: Stephen Imrie

Advisers: Dr Heidi Poon – Taxation
Nicola McEwan – Welfare
Christine O'Neill - Constitution

Visits: None

Events: 1 business planning event at the University of Edinburgh

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|---------------|
| Scottish Government Ministers | 4 |
| Scottish Government officials | 6 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 6 |
| Representatives of local authorities | 2 |
| UK Ministers | 3 |
| UK Government officials | 2 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 1 |
| Representatives of professional associations | 1 |
| Representatives of voluntary sector | 7 |
| Other categories of witnesses | 18 |

Business transacted:

| Business | No | Details |
|---|-----------|---|
| Inquiries | 0 | |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 1 | Scottish Elections (Reduction of Voting Age) Bill |
| Legislative Consent Memorandums | 1 | Scotland Bill |
| Public Body Act Consent Memorandums | 0 | |
| SI's considered | 0 | |

| Business | No | Details |
|----------------------|-----------|--|
| SSIs considered | 1 | 1 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 3 | 17 November 2015: S4M-14820; 23 June 2015: S4M-13584; 21 May 2015: S4M-13160 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|------------------------|----------------------------|----------------------------|
| 4th Report, 2016 (Session 4): Annual Report 2015-16 | 980 | 22 March 2016 | n/a |
| 3rd Report, 2016 (Session 4): New Powers for Scotland: Final Report on the Scotland Bill | 953 | 11 March 2016 | No Response |
| 2nd Report, 2016 (Session 4): Welcome to Scotland? A Report on Post-Study Work Visas | 915 | 13 February 2016 | 2 March 2016 |
| 1st Report, 2016 (Session 4): Report on the impact of the UK Government's Trade Union Bill in Scotland | 881 | 18 January 2016 | No Response |
| 9th Report, 2015 (Session 4): Report on the draft Scottish Parliament (Elections etc.) Order 2015 | 847 | 4 December 2015 | No Response |
| 8th Report, 2015 (Session 4): Changing Relationships: Parliamentary Scrutiny of Intergovernmental Relations | 809 | 6 October 2015 | 13 November 2015 |
| 7th Report, 2015 (Session 4): Parliamentary Term Length: Report on the Section 30 Order | 793 | 25 September 2015 | No Response |
| 6th Report, 2015 (Session 4): Report on the Memorandum of Understanding on the BBC | 764 | 19 June 2015 | No Response |
| 5th Report, 2015 (Session 4): Annual Report 2014-2015 | 740 | 5 June 2015 | n/a |
| 4th Report, 2015 (Session 4): Stage 1 Report on the Scottish Elections (Reduction of Voting Age) Bill | 725 | 20 May 2015 | 8 June 2015 |
| 3rd Report, 2015 (Session 4): New Powers for Scotland: An Interim Report on the Smith Commission and the UK Government's Proposals | 720 | 14 May 2015 | 7 June 2015 |

4.3.3. Economy, Energy and Tourism Committee

Established: 1 June 2011

Remit: To consider and report on the Scottish economy, enterprise, energy, tourism, renewables and other matters falling within the responsibility of the Cabinet Secretary for Finance, Constitution and Economy (apart from those covered by the remit of the Infrastructure and Capital Investment Committee), and matters relating to cities. (As agreed by resolution of Parliament on 7 January 2015)

Convener: Murdo Fraser

Deputy Convener: Dennis Robertson

Membership: The committee has 9 members.

Meetings: There were 28 meetings in the parliamentary year.

| | Number |
|--------------------------------------|--------|
| Total meetings of the Committee | 28 |
| Meetings held wholly in private | 1 |
| Meetings held partly in private | 25 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|------------------|-------|--|
| Chic Brodie | SNP | 27(28) |
| Murdo Fraser | Con | 28(28) |
| Patrick Harvie | Green | 26(28) |
| Johann Lamont | Lab | 26(28) |
| Richard Lyle | SNP | 24(28) |
| Gordon MacDonald | SNP | 28(28) |
| Lewis Macdonald | Lab | 28(28) |
| Joan McAlpine | SNP | 24(28) |
| Dennis Robertson | SNP | 24(28) |

| Substitute Members | Party | Number of meetings attended |
|--------------------|-------|-----------------------------|
| Jackie Baillie | Lab | 0 |
| Bruce Crawford | SNP | 1 |
| Annabel Goldie | Con | 0 |
| Alison Johnstone | Green | 0 |

Reporters: EU Reporter: Chic Brodie MSP

Committee Clerk: Douglas Wands

Advisers: Jane Gotts – Internationalising Scottish Business Inquiry and Report
Gareth Harrison

Visits: None

Events: 1 Parliament Day event at Paisley Town Hall.

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 6 |
| Scottish Government officials | 14 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 26 |
| Representatives of local authorities | 4 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 7 |
| Representatives of professional associations | 12 |
| Representatives of voluntary sector | 0 |
| Other categories of witnesses | 47 |

Business transacted:

| Business | No | Details |
|---|----|---|
| Inquiries | 2 | Security of supply; Work, wages and wellbeing in the Scottish labour market |
| Consultations | 1 | Draft Budget scrutiny 2016-17 |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 0 | |
| Legislative Consent Memorandums | 1 | Enterprise Bill [HL] |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 4 | 4 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 3 | 1 March 2016: S4M-15760; 10 September 2015: S4M-14190; Withdrawn: S4M-14161; 3 September 2015: S4M-14048 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 7th Report, 2016 (Session 4): Legacy Paper | 949 | 15 March 2016 | No Response |
| 6th Report, 2016 (Session 4): Annual Report 2015-16 | 933 | 4 March 2016 | n/a |
| 5th Report, 2016 (Session 4): Legislative Consent Memorandum: Enterprise Bill | 932 | 3 March 2016 | No Response |
| 4th Report, 2016 (Session 4): Subordinate Legislation | 914 | 12 February 2016 | No Response |
| 3rd Report, 2016 (Session 4): Legislative Consent Memorandum: Enterprise Bill | 891 | 26 January 2016 | No Response |
| 2nd Report, 2016 (Session 4): Future prospects for oil and gas in Scotland | 875 | 18 January 2016 | 10 March 2016 |
| 1st Report, 2016 (Session 4): Taking the High Road - Work, Wages and Wellbeing in the Scottish Labour Market | 874 | 14 January 2016 | 3 March 2016 |
| 9th Report, 2015 (Session 4): The Renewables Obligation (Scotland) Amendment Order 2015 [draft] | 822 | 30 October 2015 | No Response |
| 8th Report, 2015 (Session 4): Plugged-in Switched-on Charged-up: Ensuring Scotland's Energy Security | 780.1* | 26 October 2015 | 9 December 2015 |
| 7th Report, 2015 (Session 4): The Registers of Scotland (Voluntary Registration, Amendment Fees, etc.) Order 2015 [Draft] | 751 | 5 June 2015 | No Response |
| 6th Report, 2015 (Session 4): Annual Report 2014-2015 | 735 | June 3 2015 | n/a |
| 5th Report, 2015 (Session 4): Internationalising Scottish Business | 719 | 13 May 2015 | 19 August 2015 |

* This report was republished to reflect a correction to the witness evidence quoted in paragraph number 212.

4.3.4. Education and Culture Committee

Established: 1 June 2011

Remit: To consider and report on matters falling within the responsibility of the Cabinet Secretary for Education and Lifelong Learning; matters relating to youth employment, skills and employment training, implementation of the recommendations of the Commission for Developing Scotland’s Young Workforce, Skills Development Scotland and other matters falling within the responsibility of the Cabinet Secretary for Fair Work, Skills and Training, and matters relating to culture and the arts falling within the responsibility of the Cabinet Secretary for Culture, Europe and External Affairs.
(As agreed by resolution of Parliament on 7 January 2015)

Convener: Stewart Maxwell

Deputy Convener: Mark Griffin (from 15 September 2015)
Siobhan McMahon (until 2 September 2015)

Membership: The committee has 9 members.

Meetings: There were 31 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Dunfermline City Chambers, on 7 December 2015.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 31 |
| Meetings held wholly in private | 5 |
| Meetings held partly in private | 13 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 1 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|--|--------------|---|
| George Adam | SNP | 31(31) |
| Colin Beattie | SNP | 29(31) |
| Chic Brodie | SNP | 31(31) |
| Mark Griffin | Lab | 29(31) |
| Gordon MacDonald | SNP | 28(31) |
| Stewart Maxwell | SNP | 31(31) |
| Siobhan McMahon (until 2 September 2015) | Lab | 8(8) |
| Liam McArthur | LD | 26(31) |
| John Pentland (from 2 September 2015) | Lab | 22(23) |
| Mary Scanlon | Con | 29(31) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------|--------------|------------------------------------|
| James Dornan | SNP | 5 |
| Iain Gray | Lab | 2 |
| Tavish Scott | LD | 1 |
| Liz Smith | Con | 1 |

Reporters: EU Reporter: Siobhan McMahon MSP (until 2 September 2015);
Mark Griffin (from 2 September 2015)

Committee Clerk: Terry Shevlin

Advisers: None

Visits: 2 fact-finding visits, relating to the inquiry into the attainment of school pupils with a sensory impairment, to Craigie High School and Dundee Multi-Sensory Centre.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|---------------|
| Scottish Government Ministers | 19 |
| Scottish Government officials | 61 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 47 |
| Representatives of local authorities | 11 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 0 |
| Representatives of voluntary sector | 0 |
| Other categories of witnesses | 31 |

Business transacted:

| Business | No | Details |
|---|-----------|---|
| Inquiries | 2 | Attainment of school pupils with a sensory impairment; Educational Attainment Gap |
| Consultations | 3 | BBC Charter Renewal; Draft Budget scrutiny 2016-17; Public Bodies: spending decisions and outcomes |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 3 | British Sign Language (Scotland) Bill Education (Scotland) Bill Higher Education Governance (Scotland) Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 12 | 11 draft affirmative, 1 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 75 | 1 March 2016: Children and Young People (Scotland) Act 2014 (Modification of Schedules 2 and 3) Order 2016 [Draft]: S4M-15464 be agreed to; 9 February 2016: Higher Education Governance (Scotland) Bill: Stage 2 amendments: 3,5,6,7,8,9, 10,11,27,28,29,30,59,60,61,62,31,32,33,34,35,36, 37,38,39,40,41,63,42,43,44,45,46,47,48A,48,64, 65,50,66,51,52,54,56,57,67,68,69,58; 8 December 2015: Education (Scotland) Bill: Stage 2 amendments: 172,173; 7 December 2015: Education (Scotland) Bill: Stage 2 amendments: 104A,104D,104E, 104G,106A, 106, 107E,107,160,161,162,163,164; 1 December 2015: Education (Scotland) Bill: Stage 2 amendments: 24,25,130,131,30,61,66,70,71,95. |
| Plenary debates | 0 | |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|--------------------------------|--------------------------------|--------------------------------|
| 6th Report, 2016 (Session 4): Legacy Report | 962 | 17 March 2016 | No Response |
| 5th Report, 2016 (Session 4): Annual Report 2015-16 | 961 | 17 March 2016 | n/a |
| 4th Report, 2016 (Session 4): Subordinate Legislation | 930 | 3 March 2016 | No Response |
| 3rd Report, 2016 (Session 4): Report on the renewal of the BBC charter | 909 | 8 February 2016 | No Response |
| 2nd Report, 2016 (Session 4): Subordinate Legislation | 893 | 27 January 2016 | No Response |
| 1st Report, 2016 (Session 4): Subordinate Legislation | 876 | 13 January 2016 | No Response |
| 12th Report, 2015 (Session 4): Stage 1 Report on the Higher Education Governance (Scotland) Bill | 867 | 17 December 2015 | 11 January 2016 |
| 11th Report, 2015 (Session 4): Subordinate Legislation | 866 | 9 December 2015 | No Response |
| 10th Report, 2015 (Session 4): Attainment of pupils with a sensory impairment | 791 | 23 September 2015 | 8 March 2016 |
| 9th Report, 2015 (Session 4): Stage 1 Report on the Education (Scotland) Bill | 785 | 10 September 2015 | 8 October 2015 |
| 8th Report, 2015 (Session 4): Subordinate Legislation | 781 | 4 September 2015 | No Response |
| 7th Report, 2015 (Session 4): Subordinate Legislation | 758 | 11 June 2015 | No Response |
| 6th Report, 2015 (Session 4): Annual Report 2014-2015 | 744 | 5 June 2015 | n/a |
| 5th Report, 2015 (Session 4): Subordinate Legislation | 742 | 4 June 2015 | No Response |

4.3.5. Equal Opportunities Committee

Established: 1 June 2011

Remit: The remit of the Equal Opportunities Committee is to consider and report on matters relating to equal opportunities and upon the observance of equal opportunities within the Parliament.

Convener: Margaret McCulloch

Deputy Convener: Sandra White

Membership: The committee has 7 members.

Meetings: There were 20 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Ionad Chaluim Chille Ìle, Islay, on 11 May 2015.

| | Number |
|--------------------------------------|--------|
| Total meetings of the Committee | 20 |
| Meetings held wholly in private | 3 |
| Meetings held partly in private | 14 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 1 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---------------------------------------|-------|--|
| Christian Allard | SNP | 20(20) |
| Jayne Baxter (until 2 September 2015) | Lab | 4(5) |
| John Finnie | Ind | 20(20) |
| Annabel Goldie | Con | 19(20) |
| John Mason | SNP | 20(20) |
| Margaret McCulloch | Lab | 20(20) |
| Drew Smith (from 2 September 2015) | Lab | 10(15) |
| Sandra White | SNP | 19(20) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------------------|-------|-----------------------------|
| Rhoda Grant (from 7 October 2015) | Lab | 0 |
| Alex Johnstone | Con | 0 |
| Anne McTaggart (until 7 October 2015) | Lab | 0 |
| David Torrance | SNP | 0 |

Reporters: EU Reporter: John Finnie MSP

Committee Clerk: Ruth McGill

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 5 |
| Scottish Government officials | 8 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 10 |
| Representatives of local authorities | 4 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 1 |
| Representatives of professional associations | 1 |
| Representatives of voluntary sector | 14 |
| Other categories of witnesses | 5 |

Business transacted:

| Business | No | Details |
|---|----|--|
| Inquiries | 1 | Age and Social Isolation |
| Consultations | 1 | Ethnicity and employment; Removing Barriers: race |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 0 | |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 3 | 3 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 1 | 6 January 2016: S4M-15198 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 3rd Report, 2016 (Session 4): Annual Report 2015-2016 | 969 | 22 March 2016 | n/a |
| 2nd Report, 2016 (Session 4): Subordinate Legislation | 913 | 15 February 2016 | No Response |
| 1st Report, 2016 (Session 4): Removing Barriers: race, ethnicity and employment | 890 | 28 January 2016 | 8 March 2016 |
| 5th Report, 2015 (Session 4): Age and Social Isolation | 816 | 28 October 2015 | 17 December 2015 |
| 4th Report, 2015 (Session 4): Subordinate Legislation | 797 | 28 September 2015 | No Response |
| 3rd Report, 2015 (Session 4): Annual Report 2014-2015 | 737 | 4 June 2015 | n/a |
| 2nd Report, 2015 (Session 4): Subordinate Legislation | 728 | 28 May 2015 | No Response |

4.3.6. European and External Relations Committee

Established: 1 June 2011

Remit: The remit of the European and External Relations Committee is to consider and report on—

- (a) proposals for European Union legislation;
- (b) the implementation of European Communities and European Union legislation;
- (c) any European Communities or European Union issue;
- (d) the development and implementation of the Scottish Administration's links with countries and territories outside Scotland, the European Union (and its institutions) and other international organisations; and
- (e) co-ordination of the international activities of the Scottish Administration.

Convener: Christina McKelvie

Deputy Convener: Hanzala Malik

Membership: The committee has 7 members.

Meetings: There were 19 meetings in the parliamentary year.

| | Number |
|--------------------------------------|--------|
| Total meetings of the Committee | 19 |
| Meetings held wholly in private | 4 |
| Meetings held partly in private | 11 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|--------------------|-------|--|
| Roderick Campbell | SNP | 18(19) |
| Willie Coffey | SNP | 19(19) |
| Adam Ingram | SNP | 17(19) |
| Hanzala Malik | Lab | 16(19) |
| Jamie McGrigor | Con | 17(19) |
| Christina McKelvie | SNP | 19(19) |
| Anne McTaggart | Lab | 16(19) |

| Substitute Members | Party | Number of meetings attended |
|--------------------|-------|-----------------------------|
| Claire Baker | Lab | 2 |
| Gavin Brown | Con | 0 |
| Kenny MacAskill | SNP | 1 |

Reporters: None

Committee Clerk: Katy Orr

Advisers: For the enquiry into EU reform and the EU referendum:
 - Professor Sionaidh Douglas-Scott, Queen Mary School of Law, University of London - process by which a Member State would leave the EU;
 - Professor Michael Keating, University of Aberdeen - alternatives to EU membership.

Visits: 2 fact finding visits. One for the Connecting Scotland inquiry, to the Glasgow School of Art. One visit to the Houses of the Oireachtas, Dublin, for the 'EU reform and the EU referendum: implications for Scotland' inquiry.

Events: 1 Connecting Scotland event in the Scottish Parliament

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 6 |
| Scottish Government officials | 7 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 4 |
| Representatives of local authorities | 5 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 10 |
| Representatives of trade unions | 5 |
| Representatives of professional associations | 8 |
| Representatives of voluntary sector | 3 |
| Other categories of witnesses | 50 |

Business transacted:

| Business | No | Details |
|---|----|---|
| Inquiries | 2 | Connecting Scotland: how Scotland can engage most effectively in a globalising world; EU reform and the EU referendum: implications for Scotland |
| Consultations | 1 | Draft Budget scrutiny 2016-17 |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 0 | |
| Legislative Consent | 0 | |
| Memorandums | | |
| Public Body Act Consent | 0 | |
| Memorandums | | |

| Business | No | Details |
|----------------------|-----------|----------------|
| SIIs considered | 0 | |
| SSIIs considered | 0 | |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 0 | |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|------------------------|----------------------------|----------------------------|
| 3rd Report, 2016 (Session 4): Annual Report 2015-2016 | 979 | 21 March 2016 | n/a |
| 2nd Report: EU reform and the EU referendum: implications for Scotland | 978 | 19 March 2016 | No Response |
| 1st Report, 2016 (Session 4): Legacy Report | 975 | 18 March 2016 | No Response |
| 5th Report, 2015 (Session 4): Connecting Scotland: how Scottish organisations engage internationally | 811 | 9 October 2015 | 6 November 2015 |
| 4th Report, 2015 (Session 4): Connecting Scotland: how the Scottish Government and its agencies engage internationally | 798 | 25 September 2015 | 6 November 2015 |
| 3rd Report, 2015 (Session 4): Annual Report 2014-2015 | 743 | 4 June 2015 | n/a |

4.3.7. Finance Committee

Established: 1 June 2011

Remit: The remit of the Finance Committee is to consider and report on—
 (a) any report or other document laid before the Parliament by members of the Scottish Government containing proposals for, or budgets of, public revenue or expenditure or proposals for the making of a tax-varying resolution, taking into account any report or recommendations concerning such documents made to them by any other committee with power to consider such documents or any part of them;
 (b) any report made by a committee setting out proposals concerning public revenue or expenditure;
 (c) Budget Bills; and
 (d) any other matter relating to or affecting the revenue or expenditure of the Scottish Administration or other monies payable into or expenditure payable out of the Scottish Consolidated Fund.

Convener: Kenneth Gibson

Deputy Convener: John Mason

Membership: The committee has 7 members.

Meetings: There were 31 meetings in the parliamentary year. 1 meeting was held outside the Parliament at The Festival Theatre, Pitlochry, on 18 January 2016.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 31 |
| Meetings held wholly in private | 4 |
| Meetings held partly in private | 20 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 1 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---|--------------|---|
| Jackie Baillie (from 2 September 2015) | Lab | 18(24) |
| Richard Baker (until 11 January 2016) | Lab | 21(21) |
| Lesley Brennan (from 19 January 2016) | Lab | 8(8) |
| Gavin Brown | Con | 30(31) |
| Malcolm Chisholm (until 2 September 2015) | Lab | 7(7) |
| Kenneth Gibson | SNP | 31(31) |
| John Mason | SNP | 31(31) |
| Mark McDonald | SNP | 31(31) |
| Jean Urquhart | Ind | 31(31) |

| Substitute Members | Party | Number of meetings attended |
|--|--------------|------------------------------------|
| Jackie Baillie (until 2 September 2015) | Lab | 0 |
| Jackson Carlaw | Con | 0 |
| Bob Doris | SNP | 0 |
| Dr Richard Simpson (from 8 September 2015) | Lab | 0 |

Reporters: None

Committee Clerk: James Johnston

Advisers: Professor Gavin McEwen – Budget Adviser

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|---------------|
| Scottish Government Ministers | 11 |
| Scottish Government officials | 47 |
| Members of the Scottish Parliament | 4 |
| Representatives of public bodies | 20 |
| Representatives of local authorities | 0 |
| UK Ministers | 1 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 4 |
| Representatives of trade unions | 1 |
| Representatives of professional associations | 20 |
| Representatives of voluntary sector | 1 |
| Other categories of witnesses | 24 |

Business transacted:

| Business | No | Details |
|---|-----------|---|
| Inquiries | 1 | Scotland's Fiscal Framework |
| Consultations | 3 | Draft Budget scrutiny 2016-17; Post-Legislative Scrutiny: Flood Risk Management (Scotland) Bill Financial Memorandum; Prevention |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 17 | Alcohol (Licensing, Public Health and Criminal Justice) (Scotland) Bill; Budget (Scotland) (No. 5) Bill; Carers (Scotland) Bill; Community Justice (Scotland) Bill; Education (Scotland) Bill; Footway Parking and Double Parking (Scotland) Bill; Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill; Higher Education Governance (Scotland) Bill; Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill; Interests of Members of the Scottish Parliament (Amendment) Bill; Land and Buildings Transaction Tax (Amendment) (Scotland) Bill; Land Reform (Scotland) Bill; Lobbying (Scotland) Bill; Pentland Hills Regional Park Boundary Bill; Private Housing (Tenancies) (Scotland) Bill; Scottish Fiscal Commission Bill; Transplantation (Authorisation of Removal of Organs etc.) (Scotland) Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 4 | 2 draft affirmative, 2 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 5 | 2 March 2016: Land and Buildings Transactions Tax (Amendment)(Scotland) Bill: Stage 2 amendment: 43; 10 February 2016: Scottish Fiscal Commission Bill: Stage 2 amendments: 5, 6, 7, 12 |
| Plenary debates | 1 | 7 October 2015: S4M-14432 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|--------------------------------|--------------------------------|--------------------------------|
| 6th Report, 2016 (Session 4): Legacy Paper | 973 | 23 March 2016 | No Response |
| 5th Report, 2016 (Session 4): Annual Report 2015-16 | 972 | 23 March 2016 | n/a |
| 4th Report, 2016 (Session 4): Subordinate Legislation | 942 | 9 March 2016 | No Response |
| 3rd Report, 2016 (Session 4): Stage 1 Report on the Land and Buildings Transaction Tax (Amendment) (Scotland) Bill | 911 | 12 February 2016 | 22 February 2016 |
| 2nd Report, 2016 (Session 4): Report on Draft Budget 2016-17 | 897 | 29 January 2016 | 22 February 2016 |
| 1st Report, 2016 (Session 4): Stage 1 Report on the Scottish Fiscal Commission Bill | 877 | 5 January 2016 | 11 January 2016 |
| 14th Report, 2015 (Session 4): Budget (Scotland) Act 2015 Amendment Regulations 2015 | 846 | 4 December 2015 | No Response |
| 13th Report, 2015 (Session 4): Report on the Financial Memorandum of the Interests of Members of the Scottish Parliament (Amendment) Bill | 780 | 8 September 2015 | No Response |
| 12th Report, 2015 (Session 4): Scotland's Fiscal Framework | 771 | 29th June 2015 | 28 August 2015 |
| 11th Report, 2015 (Session 4): Annual Report 2014-2015 | 738 | 3 June 2015 | n/a |
| 10th Report, 2015 (Session 4): Report on Subordinate Legislation | 731 | 28 May 2015 | No Response |

4.3.8. Health and Sport Committee

Established: 1 June 2011

Remit: To consider and report on health policy, the NHS in Scotland, sport and other matters falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Sport, and measures against child poverty.
(As agreed by resolution of Parliament on 7 January 2015)

Convener: Duncan McNeil

Deputy Convener: Bob Doris (until 21 January 2016 and from 1 March 2016)
Fiona McLeod (26 January 2016-25 February 2016)

Membership: The committee has 9 members.

Meetings: There were 35 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 35 |
| Meetings held wholly in private | 4 |
| Meetings held partly in private | 26 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---|--------------|---|
| Malcolm Chisholm (from 2 September 2015) | Lab | 27(27) |
| Bob Doris (until 21 January 2016 and from 25 February 2016) | SNP | 26(30) |
| Rhoda Grant | Lab | 28(35) |
| Colin Keir | SNP | 34(35) |
| Richard Lyle | SNP | 35(35) |
| Mike MacKenzie | SNP | 35(35) |
| Fiona McLeod (21 January-25 February 2016) | SNP | 5(5) |
| Duncan McNeil | Lab | 34(35) |
| Nanette Milne | Con | 32(35) |
| Dennis Robertson | SNP | 31(35) |
| Dr Richard Simpson (until 2 September 2015) | Lab | 8(8) |

| Substitute Members | Party | Number of meetings attended |
|---|--------------|------------------------------------|
| Jayne Baxter (from 2 September 2015) | Lab | 0 |
| Jackson Carlaw | Con | 0 |
| Malcolm Chisholm (until 2 September 2015) | Lab | 0 |
| Graeme Dey (until 5 November 2015) | SNP | 1 |
| Michael Russell (5 November 2015-21 January 2016) | SNP | 0 |
| Sandra White (from 21 January 2016) | SNP | 0 |

Reporters: EU Reporter: Richard Lyle MSP

Committee Clerk: Steve Farrell (until 10 June 2015)
Jane Williams (from 10 June 2015)

Advisers: Dr Iris Bosa – Budget Adviser

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|---------------|
| Scottish Government Ministers | 11 |
| Scottish Government officials | 29 |
| Members of the Scottish Parliament | 2 |
| Representatives of public bodies | 54 |
| Representatives of local authorities | 0 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 1 |
| Representatives of professional associations | 30 |
| Representatives of voluntary sector | 28 |
| Other categories of witnesses | 15 |

Business transacted:

| Business | No | Details |
|---|-----------|---|
| Inquiries | 1 | Palliative Care |
| Consultations | 2 | Access to new medicines; Draft Budget scrutiny 2016-17 |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 7 | Alcohol (Licensing, Public Health and Criminal Justice) (Scotland) Bill; Burial and Cremation (Scotland) Bill; Carers (Scotland) Bill; Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill; Mental Health (Scotland) Bill; Smoking Prohibition (Children in Motor Vehicles) (Scotland) Bill; Transplantation (Authorisation of Removal of Organs etc.) (Scotland) Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 8 | 8 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 15 | 8 March 2016: Burial and Cremation (Scotland) Bill: Stage 2 amendment: 1036; 1 December 2015: Carers (Scotland) Bill: Stage 2 amendments: 104,84,107; 24 November 2015: Carers (Scotland) Bill: Stage 2 amendments: 100,103; 23 June 2015: Health and Care Professions Council (Registration and Fees) (Amendment) (No.2) Rules Order of Council 2015 (SI 2015/1337): S4M-13509 be agreed to; 19 May 2015: Mental Health (Scotland) Bill: Stage 2 amendments: 8, 70, 26, 81, 85, 86, 87, 88 |
| Plenary debates | 0 | |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 10th Report, 2016 (Session 4): Legacy Paper | 952 | 17 March 2016 | No Response |
| 9th Report, 2016 (Session 4): Annual Report 2015-16 | 951 | 17 March 2016 | n/a |
| 8th Report, 2016 (Session 4): Subordinate Legislation | 931 | 3 March 2016 | No Response |
| 7th Report, 2016 (Session 4): Subordinate Legislation | 921 | 1 March 2016 | No Response |
| 6th Report, 2016 (Session 4): Subordinate Legislation | 920 | 1 March 2016 | No Response |
| 5th Report, 2016 (Session 4): Stage 1 Report on Burial and Cremation (Scotland) Bill | 905 | 4 February 2016 | 11 February 2016 |
| 4th Report, 2016 (Session 4): Subordinate Legislation | 903 | 3 February 2016 | No Response |
| 3rd Report, 2016 (Session 4): Stage 1 Report on the Transplantation (Authorisation of Removal of Organs etc.) (Scotland) Bill | 894 | 29 January 2016 | 8 February 2016 |
| 2nd Report, 2016 (Session 4): Stage 1 Report on Alcohol (Licensing, Public Health and Criminal Justice) (Scotland) Bill | 873 | 13 January 2016 | January 2016 |
| 1st Report, 2016 (Session 4): Subordinate Legislation | 868 | 7 January 2016 | No Response |
| 15th Report, 2015 (Session 4): We need to talk about palliative care | 836 | 25 November 2015 | 21 January 2016 |
| 14th Report, 2015 (Session 4): Stage 1 Report on Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill | 826 | 9 November 2015 | 30 November 2015 |
| 13th Report, 2015 (Session 4): NHS boards budget scrutiny 2015-16 | 804 | 5 October 2015 | No Response |
| 12th Report, 2015 (Session 4): Subordinate Legislation | 803 | 30 September 2015 | No Response |
| 11th Report, 2015: (Session 4): Stage 1 Report on the Smoking Prohibition (Children in Motor Vehicles) (Scotland) Bill | 792 | 24 September 2015 | No Response |
| 10th Report, 2015 (Session 4): Stage 1 Report on the Carers (Scotland) Bill | 789 | 21 September 2015 | 27 October 2015 |
| 9th Report, 2015 (Session 4): A report for the Scottish Parliament by Professor David Clark: International comparisons in palliative care provision: what can the indicators tell us? | 784 | 15 September 2015 | No Response |
| 8th Report, 2015 (Session 4): Subordinate Legislation | 769 | 23 June 2015 | No Response |
| 7th Report, 2015 (Session 4): Annual Report 2014-2015 | 741 | 4 June 2015 | n/a |

4.3.9. Infrastructure and Capital Investment Committee

Established: 1 June 2011

Remit: To consider and report on infrastructure, capital investment, transport, Scottish Water and other matters falling within the responsibility of the Cabinet Secretary for Infrastructure, Investment and Cities, and matters relating to housing and digital infrastructure.
(As agreed by resolution of Parliament on 7 January 2015)

Convener: Jim Eadie

Deputy Convener: Adam Ingram

Membership: The committee has 7 members.

Meetings: There were 27 meetings in the parliamentary year.

| | Number |
|--------------------------------------|--------|
| Total meetings of the Committee | 27 |
| Meetings held wholly in private | 4 |
| Meetings held partly in private | 15 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---|-------|--|
| Clare Adamson (from 5 November 2015) | SNP | 16(16) |
| James Dornan (until 5 November 2015) | SNP | 9(11) |
| Jim Eadie | SNP | 27(27) |
| Mary Fee (until 2 September 2015) | Lab | 4(6) |
| Adam Ingram | SNP | 26(27) |
| Alex Johnstone | Con | 25(27) |
| Mike MacKenzie | SNP | 26(27) |
| Siobhan McMahon (from 2 September 2015) | Lab | 10(21) |
| David Stewart | Lab | 22(27) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------------------|-------|-----------------------------|
| Linda Fabiani (until 5 November 2015) | SNP | 1 |
| James Dornan (from 5 November 2015) | SNP | 0 |
| James Kelly | Lab | 1 |
| John Scott | Con | 1 |

Reporters: EU Reporter: David Stewart MSP

Committee Clerk: Steve Farrell

Advisers: Alan Simpson – Forth Road Bridge Inquiry
 Dr Jason Monios – Freight Transport in Scotland Inquiry
 Professor Ian Thomson – Budget Adviser

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 14 |
| Scottish Government officials | 46 |
| Members of the Scottish Parliament | 3 |
| Representatives of public bodies | 20 |
| Representatives of local authorities | 6 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 1 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 8 |
| Representatives of voluntary sector | 7 |
| Other categories of witnesses | 15 |

Business transacted:

| Business | No | Details |
|---|----|--|
| Inquiries | 3 | Inquiry into the circumstances surrounding the closure of the Forth Road Bridge; Access to Scotland's major railway stations; Freight Transport in Scotland |
| Consultations | 1 | Draft Budget scrutiny 2016-17 |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 2 | Harbours (Scotland) Bill; Private Housing (Tenancies) (Scotland) Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 4 | 4 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 1 | PE1539 |
| Divisions held | 20 | 10 February 2016: Private Housing (Tenancies) (Scotland) Bill: Stage 2 amendments: 152,153,158,159,85,164,169,171,172,174,177,178,179,107,183,184,111,185,186,189. |
| Plenary debates | 2 | 15 March 2016: S4M-15904 10 September 2015: S4M-14193 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 6th Report, 2016 (Session 4): Legacy Report | 968 | 18 March 2016 | No Response |
| 5th Report, 2016 (Session 4): Annual Report 2015-16 | 967 | 18 March 2016 | n/a |
| 4th Report, 2016 (Session 4): Inquiry into the circumstances surrounding the closure of the Forth Road Bridge | 950 | 11 March 2016 | 22 March 2016 |
| 3rd Report, 2016 (Session 4): Subordinate Legislation | 929 | 26 February 2016 | No Response |
| 2nd Report, 2016 (Session 4): Subordinate Legislation | 916 | 11 February 2016 | No Response |
| 1st Report, 2016 (Session 4): Stage 1 Report on the Private Housing (Tenancies) (Scotland) Bill | 880 | 14 January 2016 | 3 February 2016 |
| 7th Report, 2015 (Session 4): Subordinate Legislation | 832 | 12 November 2015 | No Response |
| 6th Report, 2015 (Session 4): Inquiry into freight transport in Scotland | 772 | 29 June 2015 | 17 August 2015 |
| 5th Report, 2015 (Session 4): Stage 1 Report on the Harbours (Scotland) Bill | 750 | 5 June 2015 | 12 June 2015 |
| 4th Report, 2015 (Session 4): Annual Report 2014-2015 | 749 | 5 June 2015 | n/a |
| 3rd Report, 2015 (Session 4): Subordinate Legislation | 727 | 21 May 2015 | No Response |

4.3.10. Interests of Members of the Scottish Parliament (Amendment) Bill Committee**Established:** 22 September 2015**Ended:** 17 December 2015**Remit:** To consider matters relating to the Interests of Members of the Scottish Parliament (Amendment) Bill.
Duration: Until the Bill is passed, falls or is withdrawn.
(As agreed by resolution of Parliament on 22 September 2015)**Convener:** Bill Kidd**Deputy Convener:** Mary Fee**Membership:** The committee has 6 members.**Meetings:** There were 2 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 2 |
| Meetings held wholly in private | 0 |
| Meetings held partly in private | 1 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|--------------------|--------------|---|
| Graeme Dey | (SNP) | 2(2) |
| James Dornan | (SNP) | 2(2) |
| Mary Fee | (Lab) | 2(2) |
| Bill Kidd | (SNP) | 2(2) |
| Mary Scanlon | (Con) | 2(2) |
| Tavish Scott (Con) | (Con) | 2(2) |

There are no substitute members on a Committee Bill Committee.

Reporters: None**Committee Clerk:** Andrew Mylne**Advisers:** None**Visits:** None**Events:** None**Witnesses:** No witnesses were called to give oral evidence.**Business transacted:** The only appropriate business was the consideration of the Interests of Members of the Scottish Parliament (Amendment) Bill.**Reports:** There were no reports published by the committee in this parliamentary year.

4.3.11. Justice Committee

Established: 1 June 2011

Remit: To consider and report on a) the administration of criminal and civil justice, community safety and other matters falling within the responsibility of the Cabinet Secretary for Justice and b) the functions of the Lord Advocate other than as head of the systems of criminal prosecution and investigation of deaths in Scotland.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Christine Grahame

Deputy Convener: Elaine Murray

Membership: The committee has 9 members.

Meetings: There were 32 meetings in the parliamentary year.

| | Number |
|--------------------------------------|--------|
| Total meetings of the Committee | 32 |
| Meetings held wholly in private | 0 |
| Meetings held partly in private | 22 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|--|-------|--|
| Christian Allard | SNP | 32(32) |
| Jayne Baxter (until 2 September 2015) | Lab | 9(9) |
| Roderick Campbell | SNP | 31(32) |
| John Finnie | Ind | 32(32) |
| Christine Grahame | SNP | 29(32) |
| Margaret McDougall (from 2 September 2015) | Lab | 20(23) |
| Alison McInnes | LD | 29(32) |
| Margaret Mitchell | Con | 28(32) |
| Elaine Murray | Lab | 32(32) |
| Gil Paterson | SNP | 28(32) |

| Substitute Members | Party | Number of meetings attended |
|---|-------|-----------------------------|
| Gavin Brown (from 2 September 2015) | Con | 2 |
| Graeme Dey (from 5 November 2015) | SNP | 0 |
| Hugh Henry (until 2 September 2015) | Lab | 0 |
| Jim Hume | LD | 0 |
| John Lamont (until 2 September 2015) | Con | 1 |
| Graeme Pearson (from 2 September 2015) | Lab | 0 |
| Michael Russell (until 5 November 2015) | SNP | 2 |

Reporters: Human Rights Reporter: John Finnie MSP
EU Reporter: Roderick Campbell MSP

Committee Clerk: Peter McGrath (from 3 August 2015)
Joanne Clinton (12 June – 3 August 2015)
Tracey White (until 12 June 2015)

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 29 |
| Scottish Government officials | 21 |
| Members of the Scottish Parliament | 1 |
| Representatives of public bodies | 45 |
| Representatives of local authorities | 6 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 4 |
| Representatives of professional associations | 14 |
| Representatives of voluntary sector | 16 |
| Other categories of witnesses | 9 |

Business transacted:

| Business | No | Details |
|---|----|--|
| Inquiries | 0 | |
| Consultations | 1 | Draft Budget scrutiny 2016-17 |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 9 | Abusive Behaviour and Sexual Harm (Scotland) Bill; Apologies (Scotland) Bill; Community Justice (Scotland) Bill; Criminal Justice (Scotland) Bill; Criminal Verdicts (Scotland) Bill; Human Trafficking and Exploitation (Scotland) Bill; Inquiries into Deaths (Scotland) Bill; Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill; Prisoners (Control of Release) (Scotland) Bill |
| Legislative Consent Memorandums | 1 | Armed Forces Bill |

| Business | No | Details |
|-------------------------------------|-----------|---|
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 15 | 15 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 1 | PE1567 |
| Divisions held | 89 | 2 June 2015: Prisoners (Control of Release)(Scotland) Bill: Stage 2 amendments: 1,2,3,4; 16 June 2015: Human trafficking and Exploitation (Scotland) Bill: Stage 2 amendments: 4,53,54,55, 12A,12F,12G,12I,45,46; 8 September 2015: Criminal Justice (Scotland) Bill: Stage 2 amendments: 1,2,3,4,5,6,54,7,107,108,109; 22 September 2015: Criminal Justice (Scotland) Bill: Stage 2 amendment: 105; 29 September 2015: Criminal Justice (Scotland) Bill: Stage 2 amendments: 226,229A,52,123,12, 242, 125,126,129,134,135; 6 October 2015: Criminal Justice (Scotland) Bill: Stage 2 amendments: 18,142,145,146,147, 150A, 28,243,244,55,56,30,59,60,246,61,62,252,35,258; 3 November 2015: Inquiries into Fatal Accidents and Sudden Deaths etc (Scotland) Bill: Stage 2 amendments: 1,2A,2,3,4,5,6,60; 19 January 2016: Community Justice (Scotland) Bill: Stage 2 amendments: 94,95,66,67,96,68; 26 January 2016: Community Justice (Scotland) Bill: Stage 2 amendments: 97,73,75; 1 March 2016: Abusive Behaviour and Sexual Harm (Scotland) Bill: Stage 2 amendments: 70,72,73,74, 75,76,77,78,79,80,81,82,1; 8 March 2016: Abusive Behaviour and Sexual Harm (Scotland) Bill: Stage 2 amendment: 2 |
| Plenary debates | 1 | 23 February 2016: S4M-15645 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 8th Report, 2016 (session 4): Legacy Paper | 971 | 18 March 2016 | No Response |
| 7th Report, 2016 (Session 4): Annual Report 2015-16 | 964 | 17 March 2016 | n/a |
| 6th Report, 2016 (Session 4): Post-legislative Scrutiny of the Family Law (Scotland) Act 2006 | 963 | 17 March 2016 | No Response |
| 5th Report, 2016 (Session 4): Armed Forces LCM | 919 | 25 February 2016 | No Response |

| Title | SP Paper number | Date of publication | Government response |
|--|------------------------|----------------------------|----------------------------|
| 4th Report, 2016 (Session 4): Subordinate Legislation | 912 | 10 February 2016 | No Response |
| 3rd Report, 2016 (Session 4): Stage 1 Report on the Criminal Verdicts (Scotland) Bill | 910 | 09 February 2016 | No Response |
| 2nd Report, 2016 (Session 4): Stage 1 Report on the Abusive Behaviour and Sexual Harm (Scotland) Bill | 885 | 21 January 2016 | 26 January 2016 |
| 1st Report, 2016 (Session 4): Public Appointments and Public Bodies etc. (Scotland) Act 2003 (Treatment of Community Justice Scotland as Specified Authority) Order 2016 | 871 | 8 January 2016 | No Response |
| 21st Report, 2015 (Session 4): Subordinate Legislation | 856 | 11 December 2015 | No Response |
| 20th Report, 2015 (Session 4): International Organisations (Immunities and Privileges) (Scotland) Amendment Order 2015 | 839 | 24 November 2015 | No Response |
| 19th Report, 2015 (Session 4): Subordinate Legislation | 837 | 18 November 2015 | No Response |
| 18th Report, 2015 (Session 4): Stage 1 Report on the Community Justice (Scotland) Bill | 831 | 11 November 2015 | 11 January 2016 |
| 17th Report, 2015 (Session 4): Criminal Justice and Licensing (Scotland) Act 2010 (Supplementary Provision) Order 2015 | 827 | 5 November 2015 | No Response |
| 16th Report, 2015 (Session 4): Subordinate Legislation | 790 | 17 September 2015 | No Response |
| 15th Report, 2015 (Session 4): Stage 1 Report on the Apologies (Scotland) Bill | 786 | 11 September 2015 | No Response |
| 14th Report, 2015 (Session 4): Stage 1 Report on the Inquiries into Deaths (Scotland) Bill | 779 | 4 September 2015 | No Response |
| 13th Report, 2015 (Session 4): Stage 1 Report on the Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill | 774 | 1 July 2015 | 17 September 2015 |
| 12th Report, 2015 (Session 4): Advice and Assistance (Assistance by Way of Representation) (Scotland) Amendment (No. 3) Regulations 2015 | 770 | 24 June 2015 | No Response |
| 11th Report, 2015 (Session 4): Annual Report 2014-2015 | 745 | 4 June 2015 | n/a |
| 10th Report, 2015 (Session 4): Proceeds of Crime Act 2002 (Cash Searches: Constables in Scotland: Code of Practice) Order 2015 | 724 | 15 May 2015 | No Response |

4.3.12. Justice Sub-Committee on Policing

Established: 13 March 2013

Remit: To consider and report on the operation of the Police and Fire Reform (Scotland) Act 2012 as it relates to policing.
Duration: Until the end of the parliamentary session.
(As agreed by resolution of Parliament on 13 March 2013)

Convener: Christine Grahame

Deputy Convener: None

Membership: The committee has 6 members.

Meetings: There were 8 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 8 |
| Meetings held wholly in private | 1 |
| Meetings held partly in private | 4 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|-------------------|--------------|---|
| John Finnie | Ind | 8(8) |
| Christine Grahame | SNP | 6(8) |
| Alison McInnes | LD | 7(8) |
| Margaret Mitchell | Con | 7(8) |
| Elaine Murray | Lab | 8(8) |
| Kevin Stewart | SNP | 8(8) |

There were no substitute members for this Sub-Committee.

Reporters: None

Committee Clerk: Joanne Clinton

Advisers: None

Visits: 3 fact finding visits for the inquiry on the Impact of police reform on local policing to: Fife Divisional HQ, Glenrothes; Dumfries and Galloway Divisional HQ, Dumfries; Elgin Police Station.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 1 |
| Scottish Government officials | 1 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 15 |
| Representatives of local authorities | 0 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 0 |
| Representatives of voluntary sector | 0 |
| Other categories of witnesses | 0 |

Business transacted:

| Business | No | Details |
|--|----|---|
| Inquiries | 7 | Call handling; Complaints handling; i6 programme; ICT systems; Local policing; Realising the benefits of police reform; Stop and search |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 0 | |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SI considered | 0 | |
| SSI considered | 0 | |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 0 | |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|-----------------------|------------------------|------------------------|
| Justice Sub-Committee on Policing 1st Report, 2016: Legacy Paper | 970 | 18 March 2016 | No Response |

4.3.13. Local Government and Regeneration Committee

Established: 1 June 2011

Remit: To consider and report on the financing and delivery of local government and local services, planning, regeneration and other matters falling within the responsibility of the Cabinet Secretary for Social Justice, Communities and Pensioners’ Rights.
(As agreed by resolution of Parliament on 7 January 2015)

Convener: Kevin Stewart

Deputy Convener: John Wilson

Membership: The committee has 7 members.

Meetings: There were 26 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Greenock Council Chambers, on 5 October 2015.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 26 |
| Meetings held wholly in private | 2 |
| Meetings held partly in private | 15 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 1 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---------------------------------------|--------------|---|
| George Adam (from 5 November 2015) | SNP | 15(15) |
| Clare Adamson (until 5 November 2015) | SNP | 10(11) |
| Jayne Baxter (from 2 September 2015) | Lab | 16(19) |
| Cameron Buchanan | Con | 23(26) |
| Willie Coffey | SNP | 24(26) |
| Cara Hilton | Lab | 19(26) |
| Alex Rowley (until 2 September 2015) | Lab | 4(7) |
| Kevin Stewart | SNP | 26(26) |
| John Wilson | Ind | 25(26) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------|--------------|------------------------------------|
| Margaret McCulloch | Lab | 0 |
| Jamie McGrigor | Con | 0 |
| Stewart Stevenson | SNP | 1 |

Reporters: EU Reporter: John Wilson MSP

Committee Clerk: David Cullum

Advisers: None**Visits:** None**Events:** None**Witnesses:** The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 9 |
| Scottish Government officials | 16 |
| Members of the Scottish Parliament | 2 |
| Representatives of public bodies | 18 |
| Representatives of local authorities | 21 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 23 |
| Representatives of voluntary sector | 7 |
| Other categories of witnesses | 4 |

Business transacted:

| Business | No | Details |
|---|----|--|
| Inquiries | 3 | Arm's Length External Organisations (ALEOs); City deals and local government pension fund investment; Fixed Odds Betting Terminals (FOBTs) |
| Consultations | 2 | Draft Budget scrutiny 2016-17 Fixed Odds Betting Terminals (FOBTs) |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 3 | Air Weapons and Licensing (Scotland) Bill; Burial and Cremation (Scotland) Bill; Footway Parking and Double Parking (Scotland) Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIIs considered | 0 | |
| SSIIs considered | 4 | 4 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 2 | 9 March 2016: Burial and Cremation (Scotland) Bill: Stage 2 amendments: 1, 146. |
| Plenary debates | 0 | |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|------------------------|----------------------------|----------------------------|
| 10th Report, 2016 (Session 4): Subordinate Legislation | 965 | 17 March 2016 | No Response |
| 9th Report, 2016 (Session 4): Annual Report 2015-16 | 947 | 17 March 2016 | n/a |
| 8th Report, 2016 (Session 4): Legacy Paper | 948 | 16 March 2016 | No Response |
| 7th Report, 2016 (Session 4): Inquiry into arm's length external organisations | 941 | 9 March 2016 | No Response |
| 6th Report, 2016 (Session 4): Subordinate Legislation | 922 | 26 February 2016 | No Response |
| 5th Report, 2016 (Session 4): Subordinate Legislation | 896 | 12 February 2016 | No Response |
| 4th Report, 2016 (Session 4): Stage 1 report on the Footway Parking and Double Parking (Scotland) Bill | 907 | 8 February 2016 | 25 February 2016 |
| 3rd Report, 2016 (Session 4): Subordinate Legislation | 896 | 4 February 2016 | No Response |
| 2nd Report, 2016 (Session 4): Stage 1 Report on the Burial and Cremation (Scotland) Bill | 895 | 1 February 2016 | 11 February 2016 |
| 1st Report, 2016 (Session 4): Subordinate Legislation | 879 | 14 January 2016 | No Response |
| 6th Report, 2015 (Session 4): Inquiry into fixed odds betting terminals | 862 | 21 December 2015 | No Response |
| 5th Report, 2015 (Session 4): Report on Pension Fund Investment in Infrastructure and City Deal Spend | 840 | 30 November 2015 | No Response |
| 4th Report, 2015 (Session 4): Annual Report 2014-2015 | 748 | 5 June 2015 | n/a |

4.3.14. National Galleries of Scotland Bill Committee**Established:** 2 September 2015**Ended:** 19 January 2016**Remit:** To consider matters relating to the National Galleries of Scotland Bill.
Duration: Until the Bill is passed, falls or is withdrawn.
(As agreed by resolution of Parliament on 2 September 2015)**Convener:** Anne McTaggart**Deputy Convener:** Fiona McLeod**Membership:** The committee has 3 members.**Meetings:** There were 4 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 4 |
| Meetings held wholly in private | 1 |
| Meetings held partly in private | 3 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|----------------|--------------|---|
| Anne McTaggart | Lab | 4(4) |
| Fiona McLeod | SNP | 4(4) |
| Jean Urquhart | Ind | 4(4) |

There are no substitute members on a Private Bill Committee.

Reporters: None**Committee Clerk:** Clare O'Neill**Advisers:** None**Visits:** None**Events:** None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Promoters | 1 |
| Objectors | 0 |
| Scottish Government Ministers | 0 |
| Scottish Government officials | 0 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 0 |
| Representatives of local authorities | 0 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 0 |
| Representatives of voluntary sector | 0 |
| Other categories of witnesses | 0 |

Business transacted:

| Business | No | Details |
|---|----|-------------------------------------|
| Inquiries | 0 | |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 1 | National Galleries of Scotland Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 0 | |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 1 | 19 January 2016: S4M-15281 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|-----------------|---------------------|---------------------|
| 1st Report, 2015 (Session 4): Preliminary Stage Report | 833 | 13 November 2015 | No Response |

4.3.15. Pentland Hills Regional Park Boundary Bill Committee**Established:** 17 June 2015**Ended:** 26 January 2016**Remit:** To consider matters relating to the Pentland Hills Regional Park Boundary Bill.

Duration: Until the Bill is passed, falls or is withdrawn.

(As agreed by resolution of Parliament on 17 June 2015)

Convener: James Dornan**Deputy Convener:** David Stewart**Membership:** The committee has 4 members.**Meetings:** There were 5 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 5 |
| Meetings held wholly in private | 1 |
| Meetings held partly in private | 4 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|------------------------------------|--------------|---|
| James Dornan (from 17 June 2015) | SNP | 5(5) |
| Alex Fergusson (from 17 June 2015) | Con | 5(5) |
| Mike MacKenzie (from 17 June 2015) | SNP | 5(5) |
| David Stewart (from 17 June 2015) | Lab | 5(5) |

There are no substitute members on a Private Bill Committee.

Reporters: None**Committee Clerk:** Claire Menzies**Advisers:** None**Visits:** None**Events:** None**Witnesses:** No witnesses were called to give oral evidence:**Business transacted:** The only business conducted was the consideration of the Pentland Hills Regional Park Boundary Bill Committee.**Reports:**

| Title | SP Paper number | Date of publication | Government response |
|--|------------------------|----------------------------|----------------------------|
| 1st Report, 2015 (Session 4): Stage 1 Report on the Pentland Hills Regional Park Boundary Bill | 860 | 16 December 2015 | No Response |

4.3.16. Public Audit Committee

Established: 1 June 2011

Remit: The remit of the Public Audit Committee is to consider and report on—
 (a) any accounts laid before the Parliament;
 (b) any report laid before or made to the Parliament by the Auditor General for Scotland; and
 (c) any other document laid before the Parliament, or referred to it by the Parliamentary Bureau or by the Auditor General for Scotland, concerning financial control, accounting and auditing in relation to public expenditure.

Convener: Paul Martin

Deputy Convener: Mary Scanlon

Membership: The committee has 9 members.

Meetings: There were 21 meetings in the parliamentary year.

| | Number |
|--------------------------------------|--------|
| Total meetings of the Committee | 21 |
| Meetings held wholly in private | 2 |
| Meetings held partly in private | 19 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|--|-------|--|
| Colin Beattie | SNP | 19(21) |
| Nigel Don | SNP | 20(21) |
| Colin Keir | SNP | 18(21) |
| Paul Martin | Lab | 21(21) |
| Stuart McMillan | SNP | 19(21) |
| Mary Scanlon | Con | 21(21) |
| Tavish Scott | LD | 15(21) |
| Dr Richard Simpson (from 2 September 2015) | Lab | 15(17) |
| Drew Smith (until 2 September 2015) | Lab | 3(4) |
| David Torrance | SNP | 19(21) |

| Substitute Members | Party | Number of meetings attended |
|--|-------|-----------------------------|
| Mark Griffin (from 2 September 2015) | Lab | 1 |
| John Lamont | Con | 0 |
| Liam McArthur | LD | 0 |
| John Pentland (until 2 September 2015) | Lab | 0 |
| Sandra White | SNP | 8 |

Reporters: None

Committee Clerk: Anne Peat (from 29 June 2015)
Jane Williams (until 29 June 2015)

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 2 |
| Scottish Government officials | 22 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 43 |
| Representatives of local authorities | 0 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 1 |
| Representatives of professional associations | 7 |
| Representatives of voluntary sector | 0 |
| Other categories of witnesses | 37 |

Business transacted:

| Business | No | Details |
|---|----|---|
| Inquiries | 4 | AGS Section 23 reports where further evidence was sought: Scotland's Colleges 2015; Scottish Fire and Rescue Service; Managing ICT contracts in central government: An update; NHS in Scotland 2015 |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 0 | |
| Legislative Consent | 0 | |
| Memorandums | | |
| Public Body Act Consent | 0 | |
| Memorandums | | |
| SIs considered | 0 | |
| SSIs considered | 0 | |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 1 | 9 February 2016: S4M-15584 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|------------------------|----------------------------|----------------------------|
| 3rd Report, 2016 (Session 4): Session 4 Legacy Paper | 960 | 21 March 2016 | No Response |
| 2nd Report, 2016 (Session 4): Annual Report 2015-16 | 959 | 21 March 2016 | n/a |
| 1st Report, 2016 (Session 4): Report on The 2013/14 audit of Coatbridge College: Governance of severance | 872 | 13 January 2016 | 21 March 2016 |
| 4th Report, 2015 (Session 4): Report on The 2012/13 audit of North Glasgow College: Governance and financial stewardship | 812 | 13 October 2015 | 7 December 2015 |
| 3rd Report, 2015 (Session 4): Report on Scotland's colleges 2015 | 796 | 28 September 2015 | 30 November 2015 |
| 2nd Report, 2015 (Session 4): Report on NHS Highland 2013-14: Financial management | 757 | 17 June 2015 | 14 August 2015 |
| 1st Report, 2015 (Session 4): Annual Report 2014 - 2015 | 734 | 2 June 2015 | n/a |

4.3.17. Public Petitions Committee**Established:** 1 June 2011

Remit: The remit of the Public Petitions Committee is to consider public petitions addressed to the Parliament in accordance with these Rules and, in particular, to—

- (a) decide in a case of dispute whether a petition is admissible;
- (b) decide what action should be taken upon an admissible public petition; and
- (c) keep under review the operation of the petitions system.

Convener: Michael McMahon (from 22 September 2015)
John Pentland (until 2 September 2015)

Deputy Convener: David Torrance**Membership:** The committee has 7 members.

Meetings: There were 19 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Inveraray Inn, Front Street, Inveraray, on 7 September 2015.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 19 |
| Meetings held wholly in private | 0 |
| Meetings held partly in private | 11 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 1 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---|--------------|---|
| Jackson Carlaw | Con | 15(19) |
| Kenny MacAskill | SNP | 19(19) |
| Angus MacDonald | SNP | 16(19) |
| Hanzala Malik | Lab | 15(19) |
| Michael McMahon (from 2 September 2015) | Lab | 14(15) |
| John Pentland (until 2 September 2015) | Lab | 4(4) |
| David Torrance | SNP | 17(19) |
| John Wilson | Ind | 18(19) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------------------|--------------|------------------------------------|
| Cameron Buchanan | Con | 0 |
| Jim Eadie | SNP | 3 |
| Mark Griffin (until 2 September 2015) | Lab | 0 |
| John Pentland (from 2 September 2015) | Lab | 0 |

Reporters: None

Committee Clerk: Catherine Fergusson (from 29 June 2015)
Anne Peat (until 28 June 2015)

Advisers: None

Visits: 1 fact-finding visit to Dundee on the public petitions process

Events: 2 events on the petitions process. One to the Undercroft, Church Centre, Glencruitten Road, Oban on 24 August 2015. One to the Ardler Centre, Dundee on 22 February 2016.

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Petitioners | 33 |
| Scottish Government Ministers | 4 |
| Scottish Government officials | 5 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 8 |
| Representatives of local authorities | 0 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 2 |
| Representatives of professional associations | 1 |
| Representatives of voluntary sector | 1 |
| Other categories of witnesses | 19 |

Business transacted:

| Business | No | Details |
|---|----|---------------------------------------|
| Inquiries | 0 | |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 0 | |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SI's considered | 0 | |
| SSI's considered | 0 | |
| Divisions held | 1 | 9 June 2015 on petitions rule changes |
| Plenary debates | 1 | S4M-15343, 19 January 2016 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 2nd Report, 2016 (Session 4): Legacy Paper | 974 | 21 March 2016 | No Response |
| 1st Report, 2016 (Session 4): Annual Report | 954 | 14 March 2016 | n/a |
| 2nd Report, 2015 (Session 4): Review of the Petitions Process | 859 | 16 December 2015 | No Response |
| 1st Report, 2015 (Session 4): Annual Report 2014-2015 | 732 | 3 June 2015 | n/a |

Petitions Considered:

| | no. of petitions |
|--|-------------------------|
| New petitions lodged from 11 May 2015 until 23 March 2016 | 45 |
| Petitions considered by the Public Petitions Committee from 11 May 2015 to 23 March 2016 | 77 |
| PE1599, PE1597, PE1596, PE1595, PE1594, PE1593, PE1592, PE1591, PE1590, PE1589, PE1588, PE1587, PE1586, PE1585, PE1584, PE1583, PE1582, PE1581, PE1580, PE1579, PE1578, PE1577, PE1576, PE1575, PE1574, PE1573, PE1572, PE1571, PE1570, PE1569, PE1568, PE1567, PE1566, PE1565, PE1564, PE1563, PE1562, PE1561, PE1560, PE1558, PE1556, PE1555, PE1554, PE1552, PE1551, PE1549, PE1548, PE1545, PE1543, PE1542, PE1540, PE1539, PE1537, PE1533, PE1531, PE1528, PE1523, PE1522, PE1517, PE1513, PE1505, PE1495, PE1493, PE1482, PE1480, PE1477, PE1463, PE1458, PE1446, PE1431, PE1408, PE1412, PE1351, PE1319, PE1223, PE1105, PE1098 | |
| Petitions referred to Scottish Parliament Committees: Infrastructure and Capital Investment Committee: PE1539 Justice Committee: PE1567 | 2 |
| Petitions referred for information only to Scottish Parliament Committees | 0 |
| Petitions closed: PE1599, PE1597, PE1594, PE1590, PE1589, PE1588, PE1587, PE1585, PE1584, PE1583, PE1582, PE1580, PE1579, PE1578, PE1576, PE1575, PE1574, PE1573, PE1572, PE1570, PE1569, PE1567, PE1566, PE1565, PE1564, PE1562, PE1561, PE1560, PE1558, PE1556, PE1555, PE1554, PE1552, PE1549, PE1543, PE1542, PE1539, PE1537, PE1531, PE1528, PE1523, PE1522, PE1513, PE1505, PE1495, PE1493, PE1482, PE1446, PE1431, PE1412, PE1351, PE1105, PE1098 | 53 |
| Petitions withdrawn at the request of the petitioner | 0 |

4.3.18. Rural Affairs, Climate Change and Environment Committee

Established: 1 June 2011

Remit: To consider and report on agriculture, fisheries, rural development, climate change, the environment and other matters falling within the responsibility of the Cabinet Secretary for Rural Affairs, Food and Environment.
(As agreed by resolution of Parliament on 7 January 2015)

Convener: Rob Gibson

Deputy Convener: Graeme Dey

Membership: The committee has 9 members.

Meetings: There were 32 meetings in the parliamentary year. 3 meetings were held outside the Parliament at: Kirkwall Grammar School Theatre, Kirkwall, Orkney, on 8 June 2015; Aros Centre, Portree, Skye, on 7 September 2015; Easterbrook Hall, The Crichton, Dumfries, on 2 November 2015.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 32 |
| Meetings held wholly in private | 4 |
| Meetings held partly in private | 22 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 3 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|-----------------|--------------|---|
| Claudia Beamish | Lab | 30(32) |
| Sarah Boyack | Lab | 31(32) |
| Graeme Dey | SNP | 31(32) |
| Alex Fergusson | Con | 31(32) |
| Rob Gibson | SNP | 32(32) |
| Jim Hume | LD | 29(32) |
| Angus MacDonald | SNP | 31(32) |
| Michael Russell | SNP | 29(32) |
| Dave Thompson | SNP | 29(32) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------|--------------|------------------------------------|
| Christian Allard | SNP | 7 |
| Jamie McGrigor | Con | 0 |
| Alison McInnes | LD | 1 |
| David Stewart | Lab | 0 |

Reporters: EU Reporter: Jim Hume MSP

Committee Clerk: Lynn Tullis

Advisers: None

Visits: 5 fact-finding visits for the Land Reform (Scotland) Bill to: Fife; Islay; Jura; the Scottish Borders (various locations); Registers of Scotland, and the Scottish Land Court, Edinburgh.

Events: 1 event relating to the Land Reform (Scotland) Bill to Dumfries.

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 18 |
| Scottish Government officials | 52 |
| Members of the Scottish Parliament | 4 |
| Representatives of public bodies | 22 |
| Representatives of local authorities | 6 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 6 |
| Representatives of professional associations | 34 |
| Representatives of voluntary sector | 11 |
| Other categories of witnesses | 27 |

Business transacted:

| Business | No | Details |
|---|----|---|
| Inquiries | 0 | |
| Consultations | 1 | Draft Budget scrutiny 2016-17 |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 1 | Land Reform (Scotland) Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SIs considered | 0 | |
| SSIs considered | 7 | 7 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 0 | |

| Business | No | Details |
|-----------------|-----------|--|
| Divisions held | 29 | 9 March 2016: Conservation of Salmon (Scotland) Regulations 2016 (SSI 2016/115): S4M-15732 be agreed to; 10 February 2016: Land Reform (Scotland) Bill: Stage 2 amendments: 296,311,149,150,325,326, 277,139, 97A,97; 3 February 2016: Land Reform (Scotland) Bill: Stage 2 amendments: 94,119,2,3,157; 27 January 2016: South Arran Marine Conservation Order (SSI 2015/437): S4M-15336 be agreed to; S4M-15337 be agreed to; Water Environment (Amendment of Part 11A of the Environmental Protection Act 1990: Contaminated Land)(Scotland) Regulations 2016 [Draft] amendments: 13,37,38, 114,115,127; 20 January 2016: Land Reform (Scotland) Bill: Stage 2 amendments: 103,105,106A,106; 9 December 2015: Designation of Nitrate Vulnerable Zones (Scotland) Regulations 2015 (SSI 2015/376): S4M-14793 be agreed to. |
| Plenary debates | 0 | |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|------------------------|----------------------------|----------------------------|
| 6th Report, 2016 (Session 4): Legacy Paper | 945 | 14 March 2016 | No Response |
| 5th Report, 2016 (Session 4): Annual Report 2015-16 | 944 | 11 March 2016 | n/a |
| 4th Report, 2016 (Session 4): Subordinate Legislation | 943 | 11 March 2016 | No Response |
| 3rd Report, 2016 (Session 4): Subordinate Legislation | 928 | 26 February 2016 | No Response |
| 2nd Report, 2016 (Session 4): Subordinate Legislation | 898 | 29 January 2016 | No Response |
| 1st Report, 2016 (Session 4): Subordinate Legislation | 887 | 22 January 2016 | No Response |
| 12th Report, 2015 (Session 4): Subordinate Legislation | 861 | 18 December 2015 | No Response |
| 11th Report, 2015 (Session 4): Subordinate Legislation | 854 | 11 December 2015 | No Response |
| 10th Report, 2015 (Session 4): Stage 1 Report on the Land Reform (Scotland) Bill | 845 | 4 December 2015 | 5 January 2016 |
| 9th Report, 2015 (Session 4): Subordinate Legislation | 823 | 30 October 2015 | No Response |
| 8th Report, 2015 (Session 4): Subordinate Legislation | 747 | 5 June 2015 | No Response |
| 7th Report, 2015 (Session 4): Annual Report 2014-2015 | 746 | 5 June 2015 | n/a |

4.3.19. Standards, Procedures and Public Appointments Committee**Established:** 1 June 2011

Remit: The remit of the Standards, Procedures and Public Appointments Committee is to consider and report on—

- (a) the practice and procedures of the Parliament in relation to its business;
- (b) whether a member's conduct is in accordance with these Rules and any Code of Conduct for members, matters relating to members interests, and any other matters relating to the conduct of members in carrying out their Parliamentary duties;
- (c) the adoption, amendment and application of any Code of Conduct for members; and
- (d) matters relating to public appointments in Scotland.

Convener: Stewart Stevenson

Deputy Convener: Mary Fee (from 10 September 2015)
Margaret McDougall (until 2 September 2015)

Membership: The committee has 7 members.**Meetings:** There were 21 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 21 |
| Meetings held wholly in private | 3 |
| Meetings held partly in private | 15 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---|--------------|---|
| George Adam (until 5 November 2015) | SNP | 8(9) |
| Cameron Buchanan | Con | 17(21) |
| Mary Fee (from 2 September 2015) | Lab | 14(18) |
| Patricia Ferguson | Lab | 19(21) |
| Margaret McDougall (until 2 September 2015) | Lab | 3(3) |
| Fiona McLeod (from 5 November 2015) | SNP | 11(12) |
| Gil Paterson (until 21 January 2016) | SNP | 13(16) |
| Michael Russell (from 21 January 2016) | SNP | 5(5) |
| Stewart Stevenson | SNP | 21(21) |
| Dave Thompson | SNP | 17(21) |

| Substitute Members | Party | Number of meetings attended |
|-------------------------------------|--------------|------------------------------------|
| Mark Griffin | Lab | 2 |
| Colin Keir (until 20 January 2016) | SNP | 2 |
| James Dornan (from 20 January 2016) | SNP | 0 |
| John Scott | Con | 2 |

Reporters: None

Committee Clerk: Gillian Baxendine / Alison Walker

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 5 |
| Scottish Government officials | 6 |
| Members of the Scottish Parliament | 15 |
| Representatives of public bodies | 3 |
| Representatives of local authorities | 0 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 0 |
| Representatives of voluntary sector | 0 |
| Other categories of witnesses | 8 |

Business transacted:

| Business | No | Details |
|---|----|---|
| Inquiries | 1 | Committee reform and Elected Conveners |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | 3 | Interests of Members of the Scottish Parliament (Amendment) Bill; Lobbying (Scotland) Bill; Scottish Elections (Dates) Bill |
| Legislative Consent Memorandums | 0 | |
| Public Body Act Consent Memorandums | 0 | |
| SI's considered | 0 | |
| SSI's considered | 0 | |
| Petitions considered | 0 | |

| Business | No | Details |
|-----------------|-----------|---|
| Divisions held | 22 | 11 February 2016: Support to progressing an immediate change to the Standing Orders; 4 February 2016: Lobbying (Scotland) Bill: Stage 2 amendments: 14, 15,16, 3,17,18,19, 20, 21, 22, 23, 24, 26, 28, 31, 32, 33, 13A, 13B, 34, 35. |
| Plenary debates | 9 | 15 March 2016: S4M-15868; 15 March 2016: S4M-15867; 2 February 2016: S4M-15513; 2 February 2016: S4M-15512; 17 December 2015: S4M-15201; 27 October 2015: S4M-14556; 27 October 2015: S4M-14555; 27 October 2015: S4M-14554; 29 September 2015: S4M-14375 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|---|------------------------|----------------------------|----------------------------|
| 5th Report, 2016 (Session 4): Annual Report | 966 | 22 March 2016 | n/a |
| 4th Report, 2016 (Session 4): Standing Order Rule Changes - Legislation | 927 | 2 March 2016 | No Response |
| 3rd Report, 2016 (Session 4): Standing Order Rule Changes - Admissibility of Petitions and Minor Rule Changes | 904 | 4 February 2016 | No Response |
| 2nd Report, 2016 (Session 4): Code of Conduct Revisions | 886 | 27 January 2016 | No Response |
| 1st Report, 2016 (Session 4): Committee reform | 882 | 19 January 2016 | 17 March 2016 |
| 12th Report, 2015 (Session 4): Stage 1 Report on the Lobbying (Scotland) Bill | 857 | 15 December 2015 | 27 January 2016 |
| 11th Report, 2015 (Session 4): Stage 1 Report on the Scottish Elections (Dates) Bill | 855 | 14 December 2015 | No Response |
| 10th Report, 2015 (Session 4): Standing Order Rule Changes - printed and published | 815 | 19 October 2015 | No Response |
| 9th Report, 2015 (Session 4): Standing Order Rule Changes - Consolidation Bills | 814 | 19 October 2015 | No Response |
| 8th Report, 2015 (Session 4): Standing Order Rule Changes - Scottish Rate of Income Tax | 813 | 19 October 2015 | No Response |
| 7th Report, 2015 (Session 4): Complaint against James Kelly MSP | 805 | 1 October 2015 | No Response |
| 6th Report, 2015 (Session 4): Elected Conveners | 767 | 25 June 2015 | No Response |
| 5th Report, 2015 (Session 4): Annual Report | 733 | 2 June 2015 | n/a |

4.3.20. Welfare Reform Committee

Established: 25 January 2012

Remit: To monitor the implementation of the UK Welfare Reform Act 2012 and other social security legislation as it affects provision in Scotland and to consider relevant Scottish legislation and other consequential arrangements.
(As agreed by resolution of Parliament on 27 May 2015)

Previous Remit: To monitor the implementation of the Welfare Reform Act 2012 as it affects welfare provision in Scotland and to consider relevant Scottish legislation and other consequential arrangements.
(As agreed by resolution of Parliament on 7 January 2015)

Convener: Hugh Henry (from 8 September 2015)
Michael McMahon (until 2 September 2015)

Deputy Convener: Clare Adamson

Membership: The committee has 7 members.

Meetings: There were 19 meetings in the parliamentary year.

| | Number |
|--------------------------------------|---------------|
| Total meetings of the Committee | 19 |
| Meetings held wholly in private | 2 |
| Meetings held partly in private | 14 |
| Joint meetings with other Committees | 0 |
| Meetings held outside the Parliament | 0 |

Meetings attended:

| Members | Party | Number of meetings attended (possible total) |
|---|--------------|---|
| Clare Adamson | SNP | 19(19) |
| Neil Findlay (from 2 September 2015) | Lab | 11(14) |
| Annabel Goldie (until 25 June 2015) | Con | 4(5) |
| Hugh Henry (from 2 September 2015) | Lab | 13(14) |
| John Lamont (from 25 June 2015) | Con | 11(14) |
| Joan McAlpine | SNP | 13(19) |
| Margaret McDougall (until 2 September 2015) | Lab | 5(5) |
| Christina McKelvie | SNP | 17(19) |
| Michael McMahon (until 2 September 2015) | Lab | 5(5) |
| Kevin Stewart | SNP | 19(19) |

| Substitute Members | Party | Number of meetings attended |
|---------------------------|--------------|------------------------------------|
| Neil Bibby | Lab | 1 |
| Kenneth Gibson | SNP | 2 |
| Alex Johnstone | Con | 4 |

Reporters: EU reporter: Christina McKelvie MSP

Committee Clerk: Simon Watkins

Advisers: None

Visits: 3 fact-finding visits to capture the views of ethnic minority groups on welfare reform and the social security schemes proposed for devolution to: The Scottish Refugee Council, Glasgow; Govanhill Housing Association, Glasgow; Amina Muslim Women's Resource Centre, Glasgow.

Events: 1 Parliament Day event at the Jack Kane Centre, Edinburgh.

Witnesses: The following witnesses were called to give oral evidence:

| Category | Number |
|--|--------|
| Scottish Government Ministers | 3 |
| Scottish Government officials | 7 |
| Members of the Scottish Parliament | 0 |
| Representatives of public bodies | 4 |
| Representatives of local authorities | 10 |
| UK Ministers | 0 |
| UK Government officials | 0 |
| Members of the UK Parliament | 0 |
| Representatives from other legislatures | 0 |
| Representatives of trade unions | 0 |
| Representatives of professional associations | 0 |
| Representatives of voluntary sector | 52 |
| Other categories of witnesses | 28 |

Business transacted:

| Business | No | Details |
|---|----|---|
| Inquiries | 2 | Future Delivery of Social Security in Scotland; Women and Social Security |
| Consultations | 0 | |
| Proposed Members' Bills considered | 0 | |
| Draft Bills considered (Pre-legislative discussion) | 0 | |
| Bills considered | | |
| Legislative Consent | 1 | Welfare Reform and Work Bill |
| Memorandums | | |
| Public Body Act Consent | 0 | |
| Memorandums | | |
| SIs considered | 0 | |
| SSIs considered | 1 | 1 draft affirmative, 0 affirmative and 0 negative |
| Petitions considered | 0 | |
| Divisions held | 0 | |
| Plenary debates | 2 | 24 November 2015: S4M-14791; 12 November 2015: S4M-14560 |

Reports:

| Title | SP Paper number | Date of publication | Government response |
|--|-----------------|---------------------|---------------------|
| 3rd Report, 2016 (Session 4): Welfare Reform Committee Legacy Paper: Session 4 | 946 | 18 March 2016 | No Response |
| 2nd Report, 2016 (Session 4): Annual Report 2015-2016 | 938 | 18 March 2016 | n/a |
| 1st Report, 2016 (Session 4): Subordinate Legislation | 906 | 5 February 2016 | No Response |
| 6th Report, 2015 (Session 4): The Future Delivery of Social Security in Scotland | 853 | 14 December 2015 | 9 February 2016 |
| 5th Report, 2015 (Session 4): Legislative Consent Memorandum on the UK Welfare Reform and Work Bill (LCM(S4) 38.1) | 852 | 11 December 2015 | No Response |
| 4th Report, 2015 (Session 4): The Impact of Welfare Reform on the Scottish Labour Market. An Exploratory Analysis | 775 | 1 September 2015 | No Response |
| 3rd Report, 2015 (Session 4): Women and Social Security | 773 | 6 July 2015 | 23 September 2015 |
| 2nd Report, 2015 (Session 4): Annual Report 2014 - 2015 | 723 | 1 June 2015 | n/a |

5. Legislation

5.1. Bills and Proposed Bills

5.1.1. Summary

Proposals for Bills

| Members' Bills proposals | Number |
|--|--------|
| Draft proposals lodged | 0 |
| Draft proposals lodged with a consultation attached | 2 |
| Draft proposals lodged with a statement of reasons | 0 |
| Draft Proposals fell | 7 |
| Draft proposals withdrawn | 0 |
| Final proposals lodged after no consultation | 0 |
| Final proposals lodged after consultation | 0 |
| Final proposals fell | 1 |
| Final proposals fell because the Scottish Government gave indication under Rule 9.14.13(a) that they will legislate in this area | 0 |
| Final proposals withdrawn | 0 |
| Final proposals that secured the right to introduce a Bill | 0 |

Bills

| Bills introduced | Number |
|------------------|-----------|
| Government Bills | 13 |
| Members' Bills | 3 |
| Committee Bills | 1 |
| Private Bills | 1 |
| Total | 18 |

| Bills fell | Number |
|------------------|----------|
| Government Bills | 0 |
| Members' Bills | 6 |
| Committee Bills | 0 |
| Private Bills | 0 |
| Total | 6 |

| Bills withdrawn | Number |
|------------------|----------|
| Government Bills | 0 |
| Members' Bills | 1 |
| Committee Bills | 0 |
| Private Bills | 0 |
| Total | 1 |

| Bills passed | Number |
|---------------------|---------------|
| Government Bills | 25 |
| Members' Bills | 3 |
| Committee Bills | 1 |
| Private Bills | 1 |
| Total | 30 |

Acts of the Scottish Parliament

| Royal Assent | Number |
|---|---------------|
| Received (Acts of Scottish Parliament) | 30 |
| Average number of days taken to pass Bills (from date of introduction to date of Royal Assent) | 293 |

5.1.2. Progress of Public Bills during the 5th parliamentary year of Session 4, in chronological order of introduction

| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Discussion | Stage 1 | | | | Stage 2 | Stage 3 | | | Royal Assent | | |
|---|----------------|------|--------|--------------|-------------------------------|---------------------------|------------------|------------------|---|--|-----------|----------|---------------------|--------------|-----------------------------------|--------------|
| | | | | | Committee | Lead Committee | Other Committees | Stage 1 Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act Number |
| Criminal Justice (Scotland) Bill | 35 | G | 51 | 20 Jun 13 | | | | | | Pre- Stage 2: J 1 Sep 15 J 8 Sep 15 J 22 Sep 15 J 29 Sep 15 J 6 Oct 15 After Stage 2: DPLR 8 Dec 15 SP 848 | 8 Dec 15 | 8 Dec 15 | 73 | 13 Jan 16 | 938 | 2016 (asp 1) |
| Assisted Suicide (Scotland) Bill | 40 | M | 19 | 13 Nov 13 | | | | | 27 May 15 Bill Fell on 27 May 15 | | | | | | | |
| Criminal Verdicts (Scotland) Bill | 42 | M | 2 | 27 Nov 13 | DPLR 10 Nov 15 J 24 Nov 15 | J 19 Jan 16 J 2 Feb 16 | | SP 830 SP 910 | 25 Feb 16 Bill Fell on 25 Feb 16 | | | | | | | |
| Air Weapons and Licensing (Scotland) Bill | 49 | G | 62 | 14 May 14 | | | | | LGR 13 May 15 LGR 20 May 15 LGR 27 May 15 After Stage 2: DPLR 16 Jun 15 SP 761 | 25 Jun 15 | 25 Jun 15 | 73 | 4 Aug 15 | 448 | 2015 (asp 10) | |
| Community Empowerment (Scotland) Bill | 52 | G | 82 | 11 Jun 14 | | | | | After Stage 2: DPLR 9 Jun 15 DPLR 16 Jun 15 SP 755 | 17 Jun 15 | 17 Jun 15 | 126 | 24 Jul 15 | 409 | 2015 (asp 6) | |

| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Discussion | Stage 1 | | | | Stage 2 | Stage 3 | | | Royal Assent | | |
|--|----------------|------|--------|--------------|------------------------|---|----------------------------------|----------------------------------|--|--|-----------|-----------|---------------------|--------------|-----------------------------------|--------------|
| | | | | | Committee | Lead Committee | Other Committees | Stage 1 Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act Number |
| Mental Health (Scotland) Bill | 53 | G | 33 | 19 Jun 14 | | | | | | HS 19 May 15 HS 26 May 15 After Stage 2: DPLR 16 Jun 15 SP 762 | 24 Jun 15 | 24 Jun 15 | 41 | 4 Aug 15 | 412 | 2015 (asp 9) |
| Prisoners (Control of Release) (Scotland) Bill | 54 | G | 2 | 14 Aug 14 | | | | After Stage 1: DPLR 26 May 15 | J 26 May 15 J 27 May 15 J 2 Jun 15 After Stage 2: DPLR 23 Jun 15 SP 765 | 23 Jun 15 | 23 Jun 15 | 2 | 4 Aug 15 | 356 | 2015 (asp 8) | |
| British Sign Language (Scotland) Bill | 55 | M | 12 | 29 Oct 14 | | | | | EC 2 Jun 15 After Stage 2: DPLR 1 Sep 15 SP778 | 17 Sep 15 | 17 Sep 15 | 7 | 22 Oct 15 | 359 | 2015 (asp 11) | |
| Human Trafficking and Exploitation (Scotland) Bill | 57 | G | 28 | 11 Dec 14 | | | | 12 May 15 | J 16 Jun 15 After Stage 2: DPLR 29 Sep 15 SP 799 | 1 Oct 15 | 1 Oct 15 | 32 | 4 Nov 15 | 329 | 2015 (asp 12) | |
| Smoking Prohibition (Children in Motor Vehicles) (Scotland) Bill | 58 | M | 6 | 15 Dec 14 | | HS 9 Jun 15 HS 16 Jun 15 HS 23 Jun 15 HS 15 Sep 15 | DPLR 12 May 15 DPLR 15 Sep 15 | SP 721 SP 792 | 8 Oct 15 | HS 17 Nov 15 After Stage 2: DPLR 8 Dec 15 SP 851 | 17 Dec 15 | 17 Dec 15 | 6 | 21 Jan 16 | 403 | 2016 (asp 3) |
| Apologies (Scotland) Bill | 60 | M | 2 | 3 Mar 15 | J 19 May 15 | J 9 Jun 15 J 16 Jun 15 J 23 Jun 15 J 8 Sep 15 | | SP 786 | 27 Oct 15 | J 8 Dec 15 After Stage 2: DPLR 12 Jan 16 SP 870 | 19 Jan 16 | 19 Jan 16 | 2 | 23 Feb 16 | 358 | 2016 (asp 5) |

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| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Discussion | Stage 1 | | | | Stage 2 | Stage 3 | | | Royal Assent | | |
|---|----------------|------|--------|--------------|---|---|---|------------------|--|---|-----------|-----------|---------------------|--------------|-----------------------------------|---------------|
| | | | | | Committee | Lead Committee | Other Committees | Stage 1 Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act Number |
| Carers (Scotland) Bill | 61 | G | 21 | 9 Mar 15 | | HS 12 May 15 HS 26 May 15 HS 2 Jun 15 HS 23 Jun 15 HS 1 Sep 15 HS 8 Sep 15 HS 15 Sep 15 | FI 13 May 15 FI 3 Jun 15 FI 17 Jun 15 FI 30 Sep 15 FI 7 Oct 15 | SP 789 | 5 Nov 15 | HS 24 Nov 15 HS 1 Dec 15 After Stage 2: DPLR 2 Feb 16 SP 902 | 4 Feb 16 | 4 Feb 16 | 24 | 9 Mar 16 | 367 | 2016 (asp 9) |
| Harbours (Scotland) Bill | 62 | G | 2 | 18 Mar 15 | | ICI 3 Jun 15 | | SP 750 | 16 Jun 15 | ICI 16 Sep 15 | 27 Oct 15 | 27 Oct 15 | 2 | 2 Dec 15 | 260 | 2015 (asp 13) |
| Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill | 63 | G | 21 | 19 Mar 15 | FI 24 Jun 15 | J 12 May 15 J 19 May 15 J 26 May 15 J 2 Jun 15 J 23 Jun 15 | DPLR 19 May 15 DPLR 26 May 15 DPLR 8 Sep 15 | SP 730 SP 774 | 24 Sep 15 Financial Resolution: 7 Oct 15 | J 3 Nov 15 After Stage 2: DPLR 8 Dec 15 SP 850 | 10 Dec 15 | 10 Dec 15 | 25 | 14 Jan 16 | 302 | 2016 (asp 2) |
| Education (Scotland) Bill | 64 | G | 25 | 23 Mar 15 | | EC 9 Jun 15 EC 16 Jun 15 EC 23 Jun 15 EC 1 Sep 15 EC 8 Sep 15 | FI 27 May 15 FI 17 Jun 15 DPLR 2 Jun 15 DPLR 9 Jun 15 DPLR 1 Sep 15 | SP 756 SP 785 | 29 Oct 15 | EC 10 Nov 15 EC 17 Nov 15 EC 1 Dec 15 EC 7 Dec 15 EC 8 Dec 15 After Stage 2: DPLR 26 Jan 16 SP 889 | 2 Feb 16 | 2 Feb 16 | 34 | 8 Mar 16 | 351 | 2016 (asp 8) |
| Alcohol (Licensing, Public Health and Criminal Justice) (Scotland) Bill | 65 | M | 26 | 1 Apr 15 | HS 12 May 15 HS 1 Sep 15 FI 17 Jun 15 DPLR 22 Sep 15 | HS 6 Oct 15 HS 27 Oct 15 HS 3 Nov 15 HS 10 Nov 15 HS 15 Dec 15 HS 7 Jan 16 | FI 7 Oct 15 FI 28 Oct 15 DPLR 27 Oct 15 DPLR 3 Nov 15 | SP 825 SP 873 | 4 Feb 16 Bill Fell on 4 Feb 16 | | | | | | | |
| Scottish Elections (Reduction of Voting Age) Bill | 66 | G | 12 | 2 Apr 15 | | DFP 14 May 15 | | SP 725 | 28 May 15 | DFP 11 Jun | 18 Jun 15 | 18 Jun 15 | 13 | 24 Jul 15 | 114 | 2015 (asp 7) |
| Pentland Hills Regional Park Boundary Bill | 67 | M | 3 | 30 Apr 15 | FI 24 Jun 15 PPB 25 Jun 15 DPLR 15 Sep 15 | PPB 29 Oct 15 PPB 12 Nov 15 PPB 19 Nov 15 PPB 10 Dec 15 | FI 4 Nov 15 | SP 788 SP 860 | 26 Jan 16 Bill Fell on 26 Jan 16 | | | | | | | |

| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Discussion | Stage 1 | | | | Stage 2 | Stage 3 | | | Royal Assent | | |
|---|----------------|------|--------|--------------|---|---|---|------------------|-----------|---------------------------------|-----------|-----------|---------------------|--------------|-----------------------------------|-----------------------------|
| | | | | | Committee | Lead Committee | Other Committees | Stage 1 Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act Number |
| Community Justice (Scotland) Bill | 68 | G | 26 | 7 May 15 | FI 17 Jun 15 DPLR 1 Sep 15 | J 19 May 15 J 2 Jun 15 J 1 Sep 15 J 15 Sep 15 J 22 Sep 15 J 6 Oct 15 J 27 Oct 15 J 3 Nov 15 J 10 Nov 15 | FI 9 Sep 15 FI 30 Sep 15 | SP 801 SP 831 | 19 Nov 15 | J 19 Jan 16 J 26 Jan 16 | 11 Feb 16 | 11 Feb 16 | 30 | 21 Mar 16 | 320 | 2016 (asp 10) |
| Footway Parking and Double Parking (Scotland) Bill | 69 | M | 4 | 20 May 15 | FI 24 Jun 15 FI 4 Nov 15 LGR 2 Sep 15 DPLR 27 Oct 15 | LGR 25 Nov 15 LGR 2 Dec 15 LGR 27 Jan 16 | | SP 819 SP 907 | 1 Mar 16 | | | | | | | Bill Fell on 23 March 16 |
| Interests of Members of the Scottish Parliament (Amendment) Bill | 70 | C | 11 | 27 May 15 | FI 3 Jun 15 | | DPLR 1 Sep 15 DPLR 15 Sep 15 FI 2 Sep 15 | SP 777 SP 780 | 29 Sep 15 | IM 10 Nov 15 | 17 Dec 15 | 17 Dec 15 | 11 | 21 Jan 16 | 240 | 2016 (asp 4) |
| Inquiries into Deaths (Scotland) Bill | 71 | M | 26 | 1 Jun 15 | | J 9 Jun 15 J 1 Sep 15 | DPLR 16 Jun 15 | SP 763 SP 779 | | | | | | | | Bill Withdrawn on 24 Sep 15 |
| Transplantation (Authorisation of Removal of Organs etc.) (Scotland) Bill | 72 | M | 8 | 1 Jun 15 | FI 24 Jun 15 HS 1 Sep 15 HS 6 Oct 15 HS 27 Oct 15 DPLR 3 Nov 15 | HS 17 Nov 15 HS 24 Nov 15 HS 1 Dec 15 HS 8 Dec 15 HS 19 Jan 16 HS 21 Jan 16 HS 26 Jan 16 | FI 11 Nov 15 FI 2 Dec 15 | SP 846 SP 894 | 9 Feb 16 | | | | | | | Bill fell on 9 Feb 16 |
| Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill | 73 | G | 23 | 4 Jun 15 | FI 17 Jun 15 HS 23 Jun 15 DPLR 1 Sep 15 | HS 1 Sep 15 HS 8 Sep 15 HS 15 Sep 15 HS 22 Sep 15 HS 6 Oct 15 HS 27 Oct 15 HS 3 Nov 15 | FI 16 Sep 15 FI 30 Sep 15 | SP 802 SP 826 | 1 Dec 15 | HS 19 Jan 16 HS 26 Jan 16 | 3 Mar 16 | 3 Mar 16 | 24 | 6 Apr 16 | 307 | 2016 (asp 14) |
| | | | | | | | DPLR 22 Sep 15 DPLR 29 Sep 15 DPLR 3 Nov 15 DPLR 10 Nov 15 | | | After Stage 2: DPLR 1 Mar 16 | | | | | | SP 923 |

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| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Discussion | Stage 1 | | | | Stage 2 | Stage 3 | | | Royal Assent | | |
|---|----------------|------|--------|--------------|---|---|--|------------------|-----------|--|-----------|-----------|---------------------|--------------|-----------------------------------|---------------|
| | | | | | Committee | Lead Committee | Other Committees | Stage 1 Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act Number |
| Higher Education Governance (Scotland) Bill | 74 | G | 10 | 16 Jun 15 | EC 23 Jun 15 FI 24 Jun 15 DPLR 8 Sep 15 | EC 6 Oct 15 EC 10 Nov 15 EC 8 Dec 15 EC 15 Dec 15 | FI 16 Sep 15 FI 7 Oct 15 | SP 808 SP 867 | 14 Jan 16 | EC 9 Feb 16 After Stage 2: DPLR 8 Mar 16 SP 934 | 8 Mar 16 | 8 Mar 16 | 12 | 13 Apr 16 | 303 | 2016 (asp 15) |
| Succession (Scotland) Bill | 75 | G | 11 | 16 Jun 15 | DPLR 23 Jun 15 FI 24 Jun 15 | DPLR 1 Sep 15 DPLR 8 Sep 15 DPLR 15 Sep 15 DPLR 22 Sep 15 DPLR 29 Sep 15 DPLR 6 Oct 15 DPLR 27 Oct 15 | DPLR 10 Nov 15 | SP 795 | 11 Nov 15 | DPLR 8 Dec 15 After Stage 2: DPLR 26 Jan 16 | 28 Jan 16 | 28 Jan 16 | 13 | 3 Mar 16 | 262 | 2016 (asp 7) |
| Land Reform (Scotland) Bill | 76 | G | 110 | 22 Jun 15 | RACCE 17 Jun 15 DPLR 1 Sep 15 | RACCE 2 Sep 15 RACCE 7 Sep 15 RACCE 16 Sep 15 RACCE 30 Sep 15 RACCE 7 Oct 15 RACCE 2 Nov 15 RACCE 4 Nov 15 RACCE 18 Nov 15 RACCE 25 Nov 15 RACCE 26 Nov 15 RACCE 2 Dec 15 | DPLR 15 Sep 15 DPLR 29 Sep 15 DPLR 6 Oct 15 DPLR 1 Dec 15 DPLR 15 Dec 15 FI 23 Sep 15 FI 28 Oct 15 | SP 807 SP 845 | 16 Dec 15 | RACCE 13 Jan 16 RACCE 20 Jan 16 RACCE 27 Jan 16 RACCE 3 Feb 16 RACCE 10 Feb 16 RACCE 24 Feb 16 After Stage 2: DPLR 23 Feb 16 DPLR 8 Mar 16 DPLR 15 Mar 16 DPLR 10 Mar 16 SP 940 | 16 Mar 16 | 16 Mar 16 | 149 | 22 Apr 16 | 306 | 2016 (asp 18) |
| Scottish Fiscal Commission Bill | 78 | G | 9 | 28 Sep 15 | FI 7 Oct 15 DPLR 27 Oct 15 | FI 28 Oct 15 FI 4 Nov 15 FI 18 Nov 15 FI 25 Nov 15 FI 2 Dec 15 FI 16 Dec 15 | | SP 820 SP 868 | 14 Jan 16 | FI 10 Feb 16 | 10 Mar 16 | 10 Mar 16 | 11 | 14 Apr 16 | 200 | 2016 (asp 17) |

| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Discussion | Stage 1 | | | | Stage 2 | Stage 3 | | | Royal Assent | | |
|---|----------------|------|--------|--------------|--|--|--|------------------|--|---|-----------|-----------|---------------------|--------------|-----------------------------------|---------------|
| | | | | | Committee | Lead Committee | Other Committees | Stage 1 Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act Number |
| Private Housing (Tenancies) (Scotland) Bill | 79 | G | 40 | 7 Oct 15 | ICI 7 Oct 15 DPLR 3 Nov 15 | ICI 4 Nov 15 ICI 11 Nov 15 ICI 18 Nov 15 ICI 2 Dec 15 ICI 6 Jan 16 ICI 13 Jan 16 | FI 11 Nov 15 FI 25 Nov 15 | SP 843 SP 880 | 21 Jan 16 | ICI 10 Feb 16 After Stage 2: DPLR 8 Mar 16 DPLR 10 Mar 16 SP 937 | 17 Mar 16 | 17 Mar 16 | 53 | 22 Apr 16 | 199 | 2016 (asp 19) |
| Burial and Cremation (Scotland) Bill | 80 | G | 43 | 8 Oct 15 | DPLR 3 Nov 15 HS 10 Nov 15 | HS 5 Jan 16 HS 12 Jan 16 HS 2 Feb 16 | LGR 4 Nov 14 LGR 9 Dec 15 LGR 6 Jan 16 LGR 13 Jan 16 LGR 27 Jan 16 DPLR 17 Nov 15 DPLR 15 Dec 15 DPLR 5 Jan 16 DPLR 2 Feb 16 | SP 864 SP 895 | 11 Feb 16 | HS 8 Mar 16 LGR 9 Mar 16 After Stage 2: DPLR 15 Mar 16 DPLR 17 Mar 16 SP 955 | 22 Mar 16 | 22 Mar 16 | 61 | 28 Apr 16 | 204 | 2016 (asp 20) |
| Abusive Behaviour and Sexual Harm (Scotland) Bill | 81 | G | 33 | 8 Oct 15 | J 27 Oct 15 DPLR 10 Nov 15 | J 10 Nov 15 J 17 Nov 15 J 24 Nov 15 J 8 Dec 15 J 15 Dec 15 J 5 Jan 16 J 12 Jan 16 J 19 Jan 16 | SP 829 SP 885 | 28 Jan 16 | J 1 Mar 16 J 8 Mar 16 After Stage 2: DPLR 17 Mar 16 SP 956 | 22 Mar 16 | 22 Mar 16 | 40 | 28 Apr 16 | 204 | 2016 (asp 22) | |
| Lobbying (Scotland) Bill | 82 | G | 27 | 29 Oct 15 | SPPA 8 Oct 15 FI 4 Nov 15 DPLR 17 Nov 15 | SPPA 12 Nov 15 SPPA 19 Nov 15 SPPA 3 Dec 15 SPPA 10 Dec 15 | FI 18 Nov 15 | SP 842 SP 857 | 7 Jan 16 | SPPA 4 Feb 16 After Stage 2: DPLR 1 Mar 16 SP 925 | 10 Mar 16 | 10 Mar 16 | 30 | 14 Apr 16 | 169 | 2016 (asp 16) |

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| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Discussion | Stage 1 | | | | Stage 2 | Stage 3 | | | Royal Assent | | |
|--|----------------|------|--------|--------------|------------------------|---|---------------------------------|------------------|--|--|-----------|-----------|---------------------|--------------|-----------------------------------|---------------|
| | | | | | Committee | Lead Committee | Other Committees | Stage 1 Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act Number |
| Bankruptcy (Scotland) Bill | 83 | G | 191 | 30 Oct 15 | DPLR 10 Nov 15 | DPLR 17 Nov 15 DPLR 24 Nov 15 DPLR 1 Dec 15 DPLR 8 Dec 15 DPLR 15 Dec 15 DPLR 5 Jan 16 DPLR 19 Jan 16 | | SP 844 SP 884 | 27 Jan 16 After Stage 1: DPLR 9 Feb 16 | DPLR 23 Feb 16 | 22 Mar 16 | 22 Mar 16 | 190 | 28 Apr 16 | 182 | 2016 (asp 21) |
| Scottish Elections (Dates) Bill | 84 | G | 1 | 17 Nov 15 | | SPPA 3 Dec 15 SPPA 10 Dec 15 | | SP 855 | 7 Jan 16 | SPPA 28 Jan 16 | 25 Feb 16 | 25 Feb 16 | 1 | 30 Mar 16 | 135 | 2016 (asp 13) |
| Land and Buildings Transaction Tax (Amendment) (Scotland) Bill | 85 | G | 8 | 27 Jan 16 | | FI 3 Feb 16 FI 10 Feb 16 | DPLR 2 Feb 16 DPLR 23 Feb 16 | SP 900 SP 911 | 23 Feb 16 | FI 2 Mar 16 After Stage 2: DPLR 3 Mar 16 SP 926 | 8 Mar 16 | 8 Mar 16 | 11 | 24 Mar 16 | 58 | 2016 (asp 11) |
| Budget (Scotland) (No. 5) Bill | 86 | G | 10 | 28 Jan 16 | | | DPLR 2 Feb 16 | SP 899 | 3 Feb 16 | FI 10 Feb 16 | 24 Feb 16 | 24 Feb 16 | 10 | 30 Mar 16 | 62 | 2016 (asp 12) |

¹ Length is the number of pages in the Bill excluding contents pages and backsheets

5.1.3. Progress of all Private Bills introduced during the 5th year of Session 4, in chronological order

| Bill Title | SP Bill number | Type | Length | Introduction | Preliminary Stage | | | | Consideration Stage | Final Stage | | | Royal Assent | | |
|-------------------------------------|----------------|------|--------|--------------|---|------------------|--------------------------|----------|---------------------|-------------|-----------|---------------------|--------------|-----------------------------------|--------------|
| | | | | | Private Bill Committee | Other Committees | Preliminary Stage Report | Plenary | Committee | Plenary | Passed | Length ¹ | Date | Length of passage (calendar days) | Act number |
| National Galleries of Scotland Bill | 77 | P | 2 | 25 Jun 15 | NGS 24 Sep 15 NGS 8 Oct 15 NGS 29 Oct 15 NGS 12 Nov 15 | | SP 833 | 3 Dec 15 | NGS 15 Dec 15 | 19 Jan 16 | 19 Jan 16 | 2 | 23 Feb 16 | 244 | 2016 (asp 6) |

5.2. Subordinate Legislation

Subordinate Legislation Received in the Chamber Desk

| Number | From 11 May 2015 | Jun 15 | Jul 15 | Aug 15 | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 2016 | Total |
|---|------------------|-----------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------|------------|
| Affirmative Instruments | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 2 | 0 | 4 |
| Draft Affirmative Instruments | 5 | 6 | 0 | 2 | 8 | 1 | 11 | 7 | 21 | 1 | 0 | 62 |
| Negative Instruments | 21 | 22 | 0 | 3 | 14 | 6 | 17 | 12 | 34 | 50 | 0 | 179 |
| Draft Negative Instruments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Instruments Laid (not subject to any parliamentary procedure) | 4 | 8 | 1 | 4 | 6 | 5 | 6 | 11 | 11 | 9 | 1 | 66 |
| Instruments Not Laid | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Total Number of Instruments | 30 | 36 | 1 | 9 | 33 | 12 | 34 | 31 | 66 | 62 | 1 | 315 |

6. Other Parliamentary Business

6.1. Documents laid other than Statutory Instruments

Chapter 14 of the Parliament's Standing Orders provides rules as to the laying of documents before the Parliament. Many types of documents, such as financial reports or annual reports of public bodies, are required by legislation or otherwise to be so laid.

| From 11 May 2015 | Jun 15 | Jul 15 | Aug 15 | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | To 23 Mar 2016 |
|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------------|
| 10 | 40 | 27 | 8 | 30 | 68 | 27 | 42 | 7 | 10 | 50 |

6.2. Rule Changes to Standing Orders

| Chapter | Rule and paragraph number | The nature of the change, the date it came into force and the Procedures Committee report that recommended the change |
|---------|---------------------------|---|
| 1 | 1.6.1 | Amended, 30.10.15, 10 th Report 2015 (S4) |
| 6 | 6.6.1 | Amended, 30.10.15, 8 th Report 2015 (S4) |
| | 6.11.1 | Amended, 30.10.15, 9 th Report 2015 (S4) |
| 8 | 8.2.5 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 8.5.5 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 8.10.1 | Amended 30.10.15, 8 th Report 2015 (S4) |
| | 8.10.2 | Replaced 30.10.15, 8 th Report 2015 (S4) |
| | 8.10.3 | Deleted 30.10.15, 8 th Report 2015 (S4) |
| | 8.11A.6 | Amended 30.10.15, 10 th Report 2015 (S4) |
| 9 | 9.10.4 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.10.8 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.10.12 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.14.3 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.14.7 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.14.10 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.14.13 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.15.7A | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9.16.5 | Amended 30.10.15, 8 th Report 2015 (S4) |
| | 9.16.7 | Replaced 30.10.15, 8 th Report 2015 (S4) |
| | 9.16.7A | Inserted 30.10.15, 8 th Report 2015 (S4) |
| | 9.18.3 | Amended 30.10.15, 9 th Report 2015 (S4) |
| | 9.18.5 | Amended 30.10.15, 9 th Report 2015 (S4) |
| | 9.18.6 | Amended 30.10.15, 9 th Report 2015 (S4) |
| | 9.18A.2 | Replaced 30.10.15, 9 th Report 2015 (S4) |
| | 9.19.2 | Replaced 30.10.15, 9 th Report 2015 (S4) |
| | 9.20.2 | Replaced 30.10.15, 9 th Report 2015 (S4) |
| 9A | 9A.1.1B | Inserted 30.10.15, 10 th Report 2015 (S4) |
| | 9A.1.4 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9A.1.4B | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9A.2.1 | Amended 30.10.15, 10 th Report 2015 (S4) |
| | 9A.3 | Deleted 30.10.15, 10 th Report 2015 (S4) |
| | 9A.4.2 | Amended 30.10.15, 10 th Report 2015 (S4) |

| Chapter | Rule and paragraph number | The nature of the change, the date it came into force and the Procedures Committee report that recommended the change |
|----------------|----------------------------------|--|
| | 9A.6.4 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 9A.12.1 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 9A.12.4 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 9A.12.8 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 9A.12.12 | Amended 30.10.15, 10th Report 2015 (S4) |
| 9C | 9C.1.3 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 9C.14.5 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 9C.14.10 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 9C.14.14 | Amended 30.10.15, 10th Report 2015 (S4) |
| 11 | 11.3.1 | Amended 30.10.15, 8th Report 2015 (S4) |
| 16 | 16.1.3 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 16.2.3 | Amended 30.10.15, 10th Report 2015 (S4) |
| | 16.6.1 | Amended 30.10.15, 10th Report 2015 (S4) |

7. Staff

7.1. MSPs and their Staff (as at 23 March 2016)

| | Total | Gender (M-F) |
|------------------------------------|-------|--------------|
| Members of the Scottish Parliament | 128 | 82-46 |
| MSP Staff | 452 | 206-246 |

These figures are based on headcount as at dissolution on 23 March 2016.

7.2. Parliamentary Staff in Post by Group (as at 31 March 2016)

| Group/Office | Total Staff | Gender (M-F) |
|---|-------------|----------------|
| Chief Executive's Group | 24 | 9-15 |
| Chief Executive's Office (Includes Clerk/Chief Executive) | 10 | 3-7 |
| Presiding Officer's Office (Includes UKIRO) | 9 | 3-6 |
| Internal Audit | 1 | 1-0 |
| Assistant Chief Executives (Includes Personal Secretaries) | 4 | 2-2 |
| Committees and Outreach Group | 61 | 24-37 |
| Committee Office (Includes Group Head) | 40 | 20-20 |
| Outreach Services | 21 | 4-17 |
| Chamber and Reporting Group | 66 | 33-33 |
| Chamber Office (Includes Group Head) | 36 | 17-19 |
| Official Report | 30 | 16-14 |
| Facilities, Events and Exhibitions, Visitor Services Group | 61 | 29-32 |
| Facilities Management | 30 | 18-12 |
| Events and Exhibitions | 14 | 6-8 |
| Visitor Services | 17 | 5-12 |
| Financial Resources Group | 33 | 11-22 |
| Finance (Includes Group Head) | 15 | 8-7 |
| Allowances | 9 | 1-8 |
| Procurement | 9 | 2-7 |
| Communications and Research Group | 70 | 30-40 |
| SPICe (Includes Group Head) | 41 | 18-23 |
| Public Information and Publications | 10 | 4-6 |
| Media Relations Office | 9 | 4-5 |
| Information Management and Governance | 3 | 1-2 |
| Web and Social Media | 7 | 3-4 |
| BIT and Broadcasting Group | 52 | 33-19 |
| Business Information Technology (Includes Group Head) | 39 | 27-12 |
| Broadcasting | 13 | 6-7 |
| Human Resources and Security Group | 112 | 54-58 |
| Human Resources | 29 | 5-24 |
| Security | 83 | 49-34 |
| Office of the Solicitor to the Scottish Parliament | 3 | 2-1 |
| Total Parliament Staff in post | 482 | 225-257 |

These figures are based on head count and a number of these staff will be working on a part-time basis. The figures do not include inward secondees, agency staff, staff on maternity leave, career breaks or outward secondments.

8. Access

8.1. Public Visitors and Contacts

| | Visitor Numbers | Tour Numbers | Public Enquiries | Switchboard Calls | Shop Number of Transactions | Average spend per visitor (£) in Scottish Parliament | Average spend per visitor (£) in Shop |
|---------------|-----------------|---------------|------------------|-------------------|-----------------------------|--|---------------------------------------|
| May 15 | 28329 | 1862 | 507 | 3,205 | 2898 | 0.81 | 3.59 |
| Jun 15 | 28443 | 1913 | 520 | 3,796 | 2870 | 1.50 | 3.57 |
| Jul 15 | 27824 | 2811 | 508 | 2,173 | 2332 | 0.74 | 2.73 |
| Aug 15 | 29898 | 2172 | 453 | 2,480 | 2449 | 0.82 | 3.24 |
| Sep 15 | 29674 | 1641 | 604 | 3,989 | 2445 | 0.75 | 3.75 |
| Oct 15 | 22846 | 2427 | 484 | 3,464 | 2203 | 0.85 | 3.64 |
| Nov 15 | 18482 | 1794 | 543 | 3,597 | 1764 | 1.16 | 4.97 |
| Dec 15 | 11417 | 1044 | 443 | 2,746 | 1589 | 2.39 | 6.66 |
| Jan 16 | 14888 | 770 | 598 | 3,636 | 1162 | 0.84 | 4.50 |
| Feb 16 | 15687 | 1074 | 547 | 3,685 | 1177 | 0.76 | 4.11 |
| Mar 16 | 25173 | 1748 | 717 | 3,612 | 2289 | 0.88 | 4.29 |
| Totals | 252,661 | 19,256 | 5,924 | 36,383 | 23,178 | 1.04 | 4.09 |

Figures for 'Public Enquiries' include enquiries by phone, email, letter, text message, live chat and in person.

The 'average spend' figures show the average amount spent per visitor by those entering the Scottish Parliament building and the average spend of those who entered the Scottish Parliament Shop.

8.2. Educational Visits, by Academic Year

8.2.1. Group and Visitor Numbers to the Scottish Parliament

| | Primary schools | Primary pupils | Secondary schools | Secondary pupils | FE Institutions/ Community Groups | FE Students/ Community Members | Total Groups | Total Visitors |
|---------------|-----------------|----------------|-------------------|------------------|-----------------------------------|--------------------------------|--------------|----------------|
| Sep 15 | 31 | 877 | 24 | 679 | 0 | 0 | 55 | 1556 |
| Oct 15 | 14 | 420 | 12 | 351 | 1 | 25 | 27 | 796 |
| Nov 15 | 17 | 400 | 32 | 1090 | 8 | 243 | 57 | 1733 |
| Dec 15 | 8 | 249 | 20 | 534 | 4 | 85 | 32 | 868 |
| Jan 16 | 25 | 792 | 11 | 302 | 2 | 43 | 38 | 1137 |
| Feb 16 | 24 | 690 | 16 | 499 | 1 | 15 | 41 | 1204 |
| Mar 16 | 35 | 879 | 10 | 222 | 2 | 56 | 47 | 1157 |
| Total | 154 | 4307 | 125 | 3677 | 18 | 467 | 297 | 8451 |

8.2.2. Visits to the Scottish Parliament by Region

| | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | Mar 16 | Total |
|---------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Central Scotland | 3 | 1 | 3 | 1 | 2 | 1 | 6 | 17 |
| Glasgow | 1 | 1 | 3 | 0 | 4 | 1 | 2 | 12 |
| Highlands & Islands | 1 | 0 | 4 | 0 | 0 | 3 | 2 | 10 |
| Lothian | 4 | 3 | 4 | 2 | 7 | 3 | 6 | 29 |
| Mid Scotland & Fife | 11 | 4 | 11 | 1 | 1 | 10 | 3 | 41 |
| North East Scotland | 6 | 3 | 6 | 2 | 0 | 0 | 1 | 18 |
| South Scotland | 4 | 4 | 2 | 2 | 3 | 5 | 2 | 22 |
| West Scotland | 6 | 0 | 1 | 9 | 1 | 1 | 4 | 22 |
| Totals | 36 | 16 | 34 | 17 | 18 | 24 | 26 | 171 |

8.3. Outreach

Education Outreach Events

| | Sep 15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | Mar 16 | Total |
|-----------------|--------|--------|--------|--------|--------|--------|--------|-------|
| Outreach Events | 80 | 38 | 59 | 16 | 43 | 55 | 56 | 347 |
| Participants | 2067 | 961 | 1517 | 450 | 1053 | 1558 | 1380 | 8986 |

8.4. Scottish Parliament Website Statistics

| Date | Total Sessions | Total Users | % New Sessions | Pageviews | Unique pageviews | Pages per session | Average time on page |
|--------|----------------|-------------|----------------|-----------|------------------|-------------------|----------------------|
| May 15 | 250,370 | 175,271 | 52.81 | 1,034,407 | 713,420 | 4.13 | 00:01:09 |
| Jun 15 | 200,499 | 123,408 | 41.68 | 900,451 | 619,076 | 4.49 | 00:01:13 |
| Jul 15 | 143,232 | 90,744 | 47.62 | 560,854 | 391,900 | 3.92 | 00:01:15 |
| Aug 15 | 142,813 | 89,995 | 47.98 | 599,883 | 412,889 | 4.20 | 00:01:11 |
| Sep 15 | 219,018 | 136,912 | 44.39 | 1,000,837 | 687,313 | 4.57 | 00:01:16 |
| Oct 15 | 198,141 | 121,050 | 45.66 | 838,203 | 583,431 | 4.23 | 00:01:16 |
| Nov 15 | 206,434 | 123,887 | 43.64 | 902,481 | 628,601 | 4.37 | 00:01:16 |
| Dec 15 | 184,815 | 134,671 | 51.65 | 703,875 | 503,877 | 3.81 | 00:01:16 |
| Jan 16 | 211,623 | 143,700 | 44.59 | 935,839 | 651,318 | 4.42 | 00:01:16 |
| Feb 16 | 212,947 | 139,539 | 44.05 | 899,997 | 618,843 | 4.23 | 00:01:17 |
| Mar 16 | 208,953 | 137,679 | 45.33 | 868,199 | 598,287 | 4.15 | 00:01:19 |

These figures are produced using Google Analytics

Sessions - A series of pageviews that a single visitor makes at a time. A session ends after the visitor either closes the browser or is inactive for a period of time.

% New Sessions - The percentage of sessions from first-time visitors.

Pageviews - A pageview is defined as a view of a page on the site. If a user navigates to a different page and then returns to the original page, a second pageview will be recorded.

Unique Pageviews - A unique pageview aggregates pageviews that are generated by the same user during the same session. A unique pageview represents the number of sessions during which that page was viewed one or more times. Unique pageviews provide a more realistic and accurate assessment of popularity.

8.5. Freedom of Information Statistics

The Freedom of Information (Scotland) Act was passed by the Scottish Parliament on 24th April 2002 and received Royal Assent on 28th May 2002. It came into force on 1 January 2005. These statistics refer to requests for information made to the Scottish Parliament under the Freedom of Information (Scotland) Act 2002 (FOI(S)A). Such requests seek non published information held by the Scottish Parliament at the time of the request being made. Under FOI(S)A, any requester can ask the Scottish Parliament to review the way it replied to a request for information and to ask us to review our decision or actions. If the requester is dissatisfied with the outcome of a review, an appeal can be submitted to the Scottish Information Commissioner.

FOI Requests

These figures are based on the date when the freedom of information request was received.

FOI Reviews

These figures are based on the date when the request for a review was received

FOI Appeals

These figures are based on the date when the concluding decision for an appeal is confirmed by the Scottish Information Commissioner.

| | FOI Requests | FOI Reviews | FOI Appeals |
|-------------------------|---------------------|--------------------|--------------------|
| From 11 May 2015 | 8 | 0 | 0 |
| June 2015 | 8 | 0 | 0 |
| July 2015 | 9 | 0 | 0 |
| August 2015 | 10 | 0 | 0 |
| September 2015 | 10 | 0 | 0 |
| October 2015 | 7 | 0 | 0 |
| November 2015 | 16 | 0 | 0 |
| December 2015 | 7 | 0 | 0 |
| January 2016 | 16 | 0 | 0 |
| February 2016 | 10 | 0 | 0 |
| To 23 March 2016 | 4 | 0 | 0 |
| Totals | 105 | 0 | 0 |

9. Other

9.1. Official Inward Visits and Outward Delegations arranged through UKIRO

| | Official visits to the Parliament | Delegations* to other Parliaments, Assemblies, Bodies |
|------------------|-----------------------------------|---|
| From 11 May 2015 | 6 | 4 |
| June 2015 | 6 | 1 |
| July 2015 | 3 | 1 |
| August 2015 | 3 | 1 |
| September 2015 | 11 | 0 |
| October 2015 | 8 | 2 |
| November 2015 | 8 | 3 |
| December 2015 | 6 | 0 |
| January 2016 | 4 | 1 |
| February 2016 | 5 | 1 |
| March 2016 | 10 | 2 |
| April 2016 | 1 | 1 |
| Total | 71 | 17 |

*includes Parliament officials

9.2. Official Gifts

| Type | Number |
|----------------------------|--------|
| Received by the Parliament | 39 |

9.3. Memberships of Other Bodies

9.3.1. British-Irish Parliamentary Assembly (BIPA)

The British-Irish Parliamentary Assembly (BIPA), formerly known as the British-Irish Inter-Parliamentary Body, was established in 1990 by Members of Parliament at Westminster and in Dublin. In February 2001 it was enlarged to include representatives of the Scottish Parliament, the National Assembly for Wales, the Northern Ireland Assembly, the High Court of Tynwald and the States of Guernsey and Jersey.

The Body consists of twenty-five Members each from Westminster and Dublin, five each from the Scottish Parliament, National Assembly for Wales and the Northern Ireland Assembly, and one each from the High Court of Tynwald and States of Guernsey and Jersey. There are also twenty Associate Members from Westminster and Dublin, four each from the Scottish Parliament, National Assembly for Wales and Northern Ireland Assembly, and one each from the Tynwald and each of the Channel Island States. These may replace Full Members either at Plenary Sessions or at Committee meetings.

Scottish Parliament Members of the Body

Full Members

Willie Coffey
 Alison McInnes
 Michael McMahon
 Mary Scanlon
 John Scott

Associate Members

James Dornan
 John Lamont
 Gordon MacDonald
 Siobhan McMahon

9.3.2. Committee of the Regions

The Committee of the Regions (CoR) is a political assembly and the official voice of sub-national authorities within the European Union (EU) and it provides a forum for the consultation of local and regional authorities on issues affecting them, giving formal recognition to the role of sub-national government in the EU decision making process.

CoR is made up of 344 members and 344 alternate members of local and regional authorities from the 27 Member States. Members are proposed by Member States for a four year mandate. The UK has 24 members and, within this, Scotland has four full and four alternate members: two full and two alternate members are nominated by local authorities through COSLA and two full and two alternates are nominated by the Scottish Government and Scottish Parliament and are ratified by a motion of the Scottish Parliament.

Scottish Members of the UK delegation to the Committee of the Regions

Full Members

Patricia Ferguson
 Stewart Maxwell

Alternate Members

Jim Hume
 Jamie McGrigor

9.3.3. Commonwealth Parliamentary Association

On Thursday 4 May 2000 the Scottish Parliament approved motion S1M-789 which established a Scottish Parliament Branch of the Commonwealth Parliamentary Association (CPA).

The Executive Committee consists of a President (usually the Presiding Officer), two ex-officio Vice-Presidents (usually the leaders of the Scottish Government and opposition parties) and 4 Members elected annually by the Members of the Branch. All Members of the Scottish Parliament are automatically Members of the Branch.

Executive Committee

President

Tricia Marwick

Vice Presidents

Kezia Dugdale
 Nicola Sturgeon

Elected Members

Patricia Ferguson
 Margaret Mitchell
 Tavish Scott
 Sandra White

9.3.4. Conference of European Regional Legislative Assemblies

Founded in October 1997, the aim of the Conference of Regional Legislative Assemblies (CALRE) is to increase the influence of regional parliaments within the EU and to allow networking between them.

Membership is limited to Presiding Officers/Speakers and there are 74 member regions from 8 EU Member States. The Scottish Parliament has observer status within CALRE and the Presiding Officer can attend the plenary meeting. The Scottish Parliament has observer status only as membership could require the Presiding Officer to make commitments on behalf of the Scottish Parliament. Under the Scotland Act 1998, the Presiding Officer does not have the powers necessary to make such commitments on behalf of the Parliament.

9.3.5. Congress of Local and Regional Authorities of Europe

The Congress of Local and Regional Authorities of Europe (CLRAE) is a consultative body of the Council of Europe, advising the Committee of Ministers and the Parliamentary Assembly of the Council on all aspects of local and regional policy. The Congress provides a forum where issues, experiences and views can be expressed and discussed on a pan-European basis. It is divided into a Local Chamber and a Regional Chamber.

The UK has 18 full and 18 substitute places on CLRAE divided equally between the two chambers. Representatives qualifying for membership are those who are “directly responsible to an elected regional body”. Members have a two-year mandate. Members attend in a personal capacity and do not represent the institution from which they are drawn but the regional or local level of governance within their Member State.

As part of the UK delegation, Scotland is allocated one full and one substitute member in the Local Chamber (a Scottish local authority representative, nominated through COSLA) and in the Regional Chamber (Members of the Scottish Parliament). In the Regional Chamber the full member is a Member of the Scottish Government and the substitute member is a backbench MSP.

Scottish Members of the Regional Chamber

Full Member

Christina McKelvie

Substitute Member

Jayne Baxter