



The Scottish Parliament
Pàrlamaid na h-Alba

Scottish Parliament Statistics 2011 - 2012

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Session 4 Parliamentary year 1 11 May 2011 - 10 May 2012

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Notes

The statistics in this volume generally cover the first Parliamentary year of Session 4, 11 May 2011 – 10 May 2012.

Abbreviations

AGS	Auditor General Scotland
asp	Act of Scottish Parliament
BB	Budget Bill
BIPA	British Irish Parliamentary Assembly
CALRE	Conference of Regional Legislative Assemblies
CLRAE	Congress of Local and Regional Authorities of Europe
Con	Scottish Conservative & Unionist Party
Cont.	Continued
CoR	Committee of the Regions
COSLA	Convention of Scottish Local Authorities
CPA	Commonwealth Parliamentary Association
CW	Committee of the Whole Parliament
EC	Education and Culture Committee
EC	European Commission
EET	Economy, Energy and Tourism Committee
EO	Equal Opportunities Committee
EU	European and External Relations Committee
EU	European Union
Ex	Executive Bill
F	Female
FE	Further Education
FI	Finance Committee
FOI	Freedom of Information
Green	Scottish Green Party
HL	House of Lords, i.e. a House of Lords Bill
Hrs	Hours
HS	Health and Sport Committee
ICI	Infrastructure and Capital Investment Committee
Ind	Independent Member, i.e. a Member of the Scottish Parliament not functioning within a political party
J	Justice Committee
Lab	Scottish Labour Party
LCM	Legislative Consent Memorandum
LD	Scottish Liberal Democrats
LGC	Local Government and Regeneration Committee
M	Male
MEP	Member of European Parliament
Mins	Minutes
MSP	Member of the Scottish Parliament
MP	Member of Parliament
n/a	not applicable, or not available
No.	Number
NPA	No Party Affiliation
PA	Public Audit Committee
PE	Petition
PPC	Public Petitions Committee

PY	Parliamentary year (11 May 2011 – 10 May 2012)
RACCE	Rural Affairs, Climate Change and Environment Committee
S	Substitute Committee Member
S4	Forth Session of Parliament
S4M	Session 4 Motion
SCO	Scotland Bill Committee
SI	Statutory Instrument
SL	Subordinate Legislation Committee
SNP	Scottish National Party
SP	Scottish Parliament
SPCB	Scottish Parliamentary Corporate Body
SPPA	Standards, Procedures and Public Appointments Committee
SSI	Scottish Statutory Instrument
UK	United Kingdom
UKIRO	UK and International Relations Office
WR	Welfare Reform Committee
%	Percentage

1. Members

1.1 Elections

There are two methods of electing Members to the Scottish Parliament. There are 73 constituency members elected by the first past the post system. A further 56 regional members, 7 for each of the 8 regions, were elected using the Additional Member System. This is a form of proportional representation using party lists, which ensures that each party's representation in the Parliament reflects its overall share of the vote.

Following the recommendations, contained in the Boundary Commission for Scotland's Report on the First Periodic Review of Scottish Parliament Boundaries, the constituencies and regions used in the 2011 Scottish Parliament election were different from those used in the previous Scottish Parliament elections.

1.1.1 Scottish Parliament Election, 5 May 2011 results

Constituency votes by Party

Party	Candidates	Votes		Seats won	
		Number	Share of constituency vote	Number	Change from 3 May 2007
Scottish National Party	73	902,915	45.4%	53	+32
Labour	73	630,437	31.7%	15	-22
Liberal Democrat	72	157,714	7.9%	2	-9
Conservative	73	276,652	13.9%	3	-1
Others	30	21,534	1.1%	0	-
Green	0	-	-	-	-
Total	321	1,989,252	100%	73	

Regional Votes by Party

Party	Candidates	Votes		Seats won	
		Number	Share of Regional vote	Number	Change from 3 May 2007
Scottish National Party	79	876,421	44.0%	16	-10
Labour	56	523,559	26.3%	22	+13
Liberal Democrat	56	103,472	5.2%	3	-2
Conservative	58	245,967	12.4%	12	-1
Scottish Green Party	45	86,939	4.4%	2	0
Margo MacDonald	1	18,732	0.9%	1	0
Others	317	135,840	6.8%	0	-
Total	612	1,990,930	100%	56	

Source: Scottish Parliament website: 2011 election analysis

1.1.2 Scottish Parliament By-Elections

There were no by-elections in the first parliamentary year of Session 4.

1.2 State of the Parties

At 11 May 2011, start of the first parliamentary year of Session 4

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	53	16	69
Scottish Labour Party	15	22	37
Scottish Conservative and Unionist Party	3	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	1	1
TOTAL	73	56	129

At 11 May 2011, following the election of the Presiding Officer

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	52 ^a	16	68
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	1	1
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	56	129

^a Excludes the Presiding Officer, who has no party allegiance while in post
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair

At 3 March 2012, following the suspension of Bill Walker from the Scottish National Party

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	16	67
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	1	2
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	56	129

^a Excludes the Presiding Officer, who has no party allegiance while in post
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair

At 8 April 2012, following the expulsion of Bill Walker from the Scottish National Party

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	16	67
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	1	2
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	56	129

^a Excludes the Presiding Officer, who has no party allegiance while in post
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair

1.3 MSP Statistics

1.3.1 Dual Mandate MSPs

MSPs who are also members of other Parliaments or local authority councils

	MPs	MEPs	Peers	Councillors
May 2011	0	0	0	25 ^a
May 2012	0	0	0	0

^a Includes Derek Mackay MSP who resigned as a Councillor on 6 December 2011. Also includes 24 MSPs who did not stand for re-election as Councillors on 3 May 2012: George Adam; Clare Adamson; Colin Beattie; Neil Bibby; Willie Coffey; James Dornan; Mary Fee; Neil Findlay; John Finnie; Mark Griffin; Jim Hume; Alison Johnstone; Colin Keir; Richard Lyle; Angus MacDonald; Hanzala Malik; Mark McDonald; Margaret McDougall; Anne McTaggart; John Pentland; Kevin Stewart; David Torrance; Jean Urquhart; Bill Walker.

1.3.2 MSPs by Gender and Ethnic Group

MSPs in the Parliament, 11 May 2011-10 May 2012

	Female	Male	Total
	45	84	129
From ethnic minorities	0	2	2

1.3.3 Female MSPs by Party

Female MSPs by Party at 11 May 2011, start of the first parliamentary year of Session 4

	Constituency	Regional	Total	As % of all party MSPs	As % of all MSPs
Scottish National Party	14	5	19	28	15
Scottish Labour	7	10	17	50	13
Scottish Conservative and Unionist Party	0	6	6	40	5
Scottish Liberal Democrats	0	1	1	20	1
Scottish Green Party	0	1	1	50	1
Independent	0	1	1	100	1
Total	21	24	45	35%	35%

Female MSPs by Party at 11 May 2011, following the election of the Presiding Officer

	Constituency	Regional	Total	As % of all party MSPs	As % of all MSPs
Scottish National Party	13	5	18	27	14
Scottish Labour	7	10	17	50	13
Scottish Conservative and Unionist Party	0	6	6	40	5
Scottish Liberal Democrats	0	1	1	20	1
Scottish Green Party	0	1	1	50	1
Independent	0	1	1	100	1
No Party Affiliation (Presiding Officer)	1	0	1	100	1
Total	21	24	45	35%	35%

1.3.4 MSP Age Profile

Average ages of MSPs at 5 May 2011 (date of election)

	Average age
<i>By Party</i>	
Scottish Conservative and Unionist Party	53
Scottish Green Party	42
Scottish Labour Party	49
Scottish Liberal Democrats	46
Scottish National Party	50
Independent	69
<i>By gender</i>	
Females - all parties	51
Males - all parties	49
All MSPs	50

Presiding Officer and Deputy Presiding Officers are included in their parties

Average ages of MSPs at 10 May 2012

	Average age
<i>By Party</i>	
Scottish Conservative and Unionist Party	54
Scottish Green Party	43
Scottish Labour Party	50
Scottish Liberal Democrats	47
Scottish National Party	51
Independent	70
No Party Affiliation (Presiding Officer)	58
<i>By gender</i>	
Females - all parties	52
Males - all parties	50
All MSPs	51

*Presiding Officer is included in No Party Affiliation
Deputy Presiding Officers are included in their parties*

1.4 Officers of the Parliament

1.4.1 Presiding Officers

The **Presiding Officer** is elected by other Members of the Scottish Parliament (MSPs) and is in charge of ensuring that the business of the Parliament is conducted effectively, on time, fairly, and within the rules and in an orderly manner. The Presiding Officer has no party allegiance whilst in the chair. There are also two **Deputy Presiding Officers** who must also act impartially when they are chairing parliamentary meetings; when they are not chairing parliamentary meetings they can play a full part in parliamentary business.

The Presiding Officer and Deputy Presiding Officers continue to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

	Party	Dates of election
Presiding Officer		
Tricia Marwick	NPA	11 May 2011
Deputy Presiding Officers		
John Scott	Con	11 May 2011
Elaine Smith	Lab	11 May 2011

1.4.2 Scottish Parliamentary Corporate Body

The **Scottish Parliamentary Corporate Body** (SPCB) is chaired by the Presiding Officer and is made up of four members elected by Parliament from its MSPs. It is responsible for ensuring that the Scottish Parliament is provided with the property, staff and services it requires. The SPCB considers and makes decisions on a wide range of issues concerning the running of the Parliament including the financing of the Parliament and allocation of the budget, the staffing of the Parliament, accommodation and the use and the security of parliamentary facilities.

The Presiding Officer continues to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

Members of the Scottish Parliamentary Corporate Body continue to serve in post during dissolution and until the election of replacement members in a new session. This is the case unless an MSP resigns from the SPCB, ceases to be an MSP (other than by dissolution of the Parliament), or the MSP is removed from the SPCB by a resolution of the Parliament.

	Party	Dates of membership
Presiding Officer (Tricia Marwick)	NPA	11 May 2011-
Linda Fabiani	SNP	25 May 2011-
Liam McArthur	LD	25 May 2011-
Mary Scanlon	Con	25 May 2011-
David Stewart	Lab	25 May 2011-

	Number of meetings attended 11 May 2011 - 10 May 2012 (possible total)
Presiding Officer (Tricia Marwick)	18 (18)
Linda Fabiani	17 (18)
Liam McArthur	18 (18)
Mary Scanlon	17 (18)
David Stewart	18 (18)

1.4.3 Parliamentary Bureau

The **Parliamentary Bureau** consists of the Presiding Officer and representatives of each political party or group in the Parliament which has five or more members. The representatives are nominated by the leader of each party. The main functions of the Parliamentary Bureau are:

- To propose the business programme.
- To propose alterations to the Daily Business List in the Business Bulletin if there should be changes in the advance programme.
- To propose the establishment, remit, membership and duration of any committee or sub-committee.
- To determine any question regarding the competence of a committee to deal with a matter, and, if two or more committees are competent to deal with a matter, to determine which of those committees is to be the lead committee responsible for that matter.

Standing Orders allow Parliamentary Bureau members to arrange for another member to take their place at Bureau meetings by notifying the Presiding Officer in writing in advance.

A Deputy Presiding Officer may attend any meeting of the Parliamentary Bureau and may participate in the proceedings but may not vote unless he or she is chairing the meeting in place of the Presiding Officer, when he or she shall have a casting vote.

Members of the Parliamentary Bureau do not continue to serve during dissolution.

	Party	Dates of membership
Presiding Officer (Tricia Marwick)	NPA	11 May 2011-
Bruce Crawford	SNP	13 May 2011-
John Lamont	Con	10 November 2011-
Paul Martin	Lab	13 May 2011-
Alison McInnes	LD	13 May 2011
David McLetchie	Con	13 May 2011-10 November 2011

1.5 Oaths and Affirmations

Oath and Affirmations 11 May 2011 – 10 May 2012

By Gender

	Oath	Affirmation	Total
Male	52	32	84
Female	23	22	45
Total	75	54	129

By Party

	Oath	Affirmation	Total
Scottish Conservative & Unionist Party	15	0	15
Scottish Green Party	0	2	2
Scottish Labour Party	25	12	37
Scottish Liberal Democrats	3	2	5
Scottish National Party	31	38	69
Independent	1	0	1
Total	75	54	129

MSPs who repeated the oath or affirmation in another language

	Gaelic	Doric	Urdu	Scots	Italian	Arabic	Total
Scottish Labour Party	0	0	0	0	0	1	1
Scottish National Party	5	4	1	1	1	0	12
Total	5	4	1	1	1	1	13

1.6 Cross-Party Groups in the Scottish Parliament

58 Cross Party Groups were either re-established from Session 3 or were re-approved or renamed (including established Groups which were combined and renamed).

22 Cross-Party Groups were established for the first time in the first parliamentary year of Session 4 and 0 Cross-Party Group ended.

The following is a list of all the Cross-Party Groups approved in Session 4, 80 in total.

Cross Party Group in alphabetical order by the topic of the Group	Start Date
Cross-party Group in the Scottish Parliament on Adult Survivors of Childhood Sexual Abuse	12 Sep 11
Cross-Party Group in the Scottish Parliament on Animal Welfare	05 Sep 11
Cross-Party Group in the Scottish Parliament on Architecture and the Built Environment	13 Sep 11
Cross-Party Group in the Scottish Parliament on Armed Forces Veterans*	26 Oct 11
Cross-Party Group in the Scottish Parliament on Arthritis and Musculoskeletal Conditions*	25 Apr 12
Cross-Party Group in the Scottish Parliament on Asthma*	14 Dec 11
Cross-Party Group in the Scottish Parliament on Aviation*	20 Jun 12
Cross-Party Group in the Scottish Parliament on Beer and the Brewing Industry	09 Aug 11
Cross-Party Group in the Scottish Parliament on Cancer	07 Dec 11

Cross Party Group in alphabetical order by the topic of the Group	Start Date
Cross-Party Group in the Scottish Parliament on Carers	07 Dec 11
Cross-Party Group in the Scottish Parliament on Caribbean	07 Sep 11
Cross-Party Group in the Scottish Parliament on Children and Young People	09 Aug 11
Cross-Party Group in the Scottish Parliament on China	05 Sep 11
Cross-Party Group in the Scottish Parliament on Chronic Pain	05 Sep 11
Cross-Party Group in the Scottish Parliament on Colleges and Universities*	26 Oct 11
Cross-Party Group in the Scottish Parliament on Construction	05 Sep 11
Cross-Party Group in the Scottish Parliament on Co-operatives	09 Nov 11
Cross-Party Group in the Scottish Parliament on Credit Unions	13 Sep 11
Cross-Party Group in the Scottish Parliament on Crofting	11 Aug 11
Cross-Party Group in the Scottish Parliament on Cuba	09 Aug 11
Cross-Party Group in the Scottish Parliament on Cycling*	09 Aug 11
Cross-Party Group in the Scottish Parliament on Deafness	09 Aug 11
Cross-Party Group in the Scottish Parliament on Dementia*	12 Jun 12
Cross-Party Group in the Scottish Parliament on Diabetes	13 Sep 11
Cross-Party Group in the Scottish Parliament on Digital Participation	27 Mar 12
Cross-Party Group in the Scottish Parliament on Disability	09 Aug 11
Cross-Party Group in the Scottish Parliament on Drug and Alcohol Misuse	11 Aug 11
Cross-Party Group in the Scottish Parliament on Dyslexia	09 Aug 11
Cross-Party Group in the Scottish Parliament on Epilepsy	05 Sep 11
Cross-Party Group in the Scottish Parliament on Fair Trade	13 Sep 11
Cross-Party Group in the Scottish Parliament on Families Affected by Imprisonment*	18 Aug 11
Cross-Party Group in the Scottish Parliament on Food	09 Aug 11
Cross-Party Group in the Scottish Parliament on Funerals and Bereavement	23 Nov 11
Buidheann Thar-Phartaidh na Gàidhlig	09 Aug 11
Cross-Party Group in the Scottish Parliament on Germany*	18 Jan 12
Cross-Party Group in the Scottish Parliament on Golf	13 Sep 11
Cross-Party Group in the Scottish Parliament on Health Inequalities*	18 Jan 12
Cross-Party Group in the Scottish Parliament on Heart Disease and Stroke	30 Sep 11
Cross-Party Group in the Scottish Parliament on Housing	26 Oct 11
Cross-Party Group in the Scottish Parliament on Human Rights	09 Aug 11
Cross-Party Group in the Scottish Parliament on Human Trafficking*	23 Nov 11
Cross-Party Group in the Scottish Parliament on Industrial Communities	05 Sep 11
Cross-Party Group in the Scottish Parliament on International Development	22 May 12
Cross-Party Group in the Scottish Parliament on Learning Disability	09 Aug 11
Cross-Party Group in the Scottish Parliament on Life Sciences	11 Aug 11
Cross-Party Group in the Scottish Parliament on Lupus*	23 Nov 11
Cross-Party Group in the Scottish Parliament on M.E.	13 Sep 11
Cross-Party Group in the Scottish Parliament on Malawi	29 Feb 12
Cross-Party Group in the Scottish Parliament on Men's Violence Against Women and Children	13 Sep 11
Cross-Party Group in the Scottish Parliament on Mental Health	09 Aug 11
Cross-Party Group in the Scottish Parliament on Middle East and South Asia*	07 Dec 11
Cross-Party Group in the Scottish Parliament on Muscular Dystrophy	05 Sep 11
Cross-Party Group in the Scottish Parliament on Nuclear Disarmament	31 Jan 12
Cross-Party Group in the Scottish Parliament on Oil and Gas	09 Aug 11
Cross-Party Group in the Scottish Parliament on Older People, Age and Ageing	09 Aug 11
Cross-Party Group in the Scottish Parliament on Pakistan*	29 Feb 12
Cross-Party Group in the Scottish Parliament on Palestine	24 Aug 11

Cross Party Group in alphabetical order by the topic of the Group	Start Date
Cross-Party Group in the Scottish Parliament on Palliative Care	22 May 12
Cross-Party Group in the Scottish Parliament on Park Homes*	13 Sep 11
Cross-Party Group in the Scottish Parliament on Poland	09 Aug 11
Cross-Party Group in the Scottish Parliament on Psoriasis and Psoriatic Arthritis	29 Feb 12
Cross-Party Group in the Scottish Parliament on Racial Equality in Scotland*	13 Sep 11
Cross-Party Group in the Scottish Parliament on Recreational Boating and Marine Tourism	09 Aug 11
Cross-Party Group in the Scottish Parliament on Renewable Energy and Energy Efficiency	09 Aug 11
Cross-Party Group in the Scottish Parliament on Rural Policy	13 Sep 11
Cross-Party Group in the Scottish Parliament on Russia	29 Sep 11
Cross-Party Group in the Scottish Parliament on Science and Technology	26 Oct 11
Cross-Party Group in the Scottish Parliament on Scotch Whisky*	29 Feb 12
Cross-Party Group in the Scottish Parliament on Scots language	25 Apr 12
Cross-Party Group in the Scottish Parliament on Scottish Showmen's Guild*	30 Sep 11
Cross-Party Group in the Scottish Parliament on Sexual Health	25 Apr 12
Cross-Party Group in the Scottish Parliament on Skills*	26 Oct 11
Cross-Party Group in the Scottish Parliament on Social Enterprise*	31 Jan 12
Cross-Party Group in the Scottish Parliament on Sport	09 Aug 11
Cross-Party Group in the Scottish Parliament on Taiwan	13 Sep 11
Cross-Party Group in the Scottish Parliament on Tibet	26 Sep 11
Cross-Party Group in the Scottish Parliament on Tobacco Control	09 Aug 11
Cross-Party Group in the Scottish Parliament on Video Games Technology*	27 Mar 12
Cross-Party Group in the Scottish Parliament on Visual Impairment	26 Oct 11
Cross-Party Group in the Scottish Parliament on Volunteering and the Voluntary Sector*	18 Jan 12

* New Cross-Party Group established in Session 4

2. Plenary Meetings

2.1 Calendar

Date	Start	End	Start/ Restart	End	Total	
					Hrs	Mins
Wed 11 May 2011	09:30	10:07	10:30	11:07	3	48
	11:30	12:11	14:30	14:52		
	14:55	15:16	16:15	16:36		
	16:41	16:59	17:07	17:22		
	17:30	17:46				
Wed 18 May 2011	10:00	10:02	10:30	11:05	0	37
Wed 25 May 2011	11:00	11:34			0	34
Thu 26 May 2011	10:30	12:31	14:30	17:01	4	32
Total from 11 May 2011					9	31
Wed 1 June 2011	14:30	17:01			2	31
Thu 2 June 2011	09:15	12:34	14:30	17:07	5	56
Wed 8 June 2011	14:30	17:48			3	18
Thu 9 June 2011	09:15	12:29	14:00	17:36	6	50
Wed 15 June 2011	14:30	17:56			3	26
Thu 16 June 2011	09:15	12:30	14:15	17:44	6	44
Wed 22 June 2011	14:30	17:48			3	18
Thu 23 June 2011	09:15	09:28	09:33	12:31	6	37
	14:15	17:41				
Wed 29 June 2011	14:30	17:36			3	06
Thu 30 June 2011	09:00	13:00	14:15	17:05	6	50
Total June 2011					48	36
Wed 7 September 2011	13:00	17:29			4	29
Thu 8 September 2011	09:15	12:32	14:15	17:36	6	38
Wed 14 September 2011	14:00	17:40			3	40
Thu 15 September 2011	09:15	12:32	14:15	18:14	7	16
Wed 21 September 2011	14:00	17:49			3	49
Thu 22 September 2011	09:15	12:31	14:15	17:50	6	51
Wed 28 September 2011	14:30	14:46	14:50	17:51	3	17
Thu 29 September 2011	09:15	12:33	14:15	17:56	6	59
Total September 2011					42	59
Wed 5 October 2011	14:30	17:51			3	21
Thu 6 October 2011	09:15	12:33	14:15	17:47	6	50
Wed 26 October 2011	14:30	17:57			3	27
Thu 27 October 2011	09:15	12:32	14:15	17:05	7	08
	17:08	17:09				
Total October 2011					20	46
Wed 2 November 2011	14:30	17:30			3	00
Thu 3 November 2011	09:15	12:30	14:00	16:32	7	03
	16:34	17:50				
Wed 9 November 2011	14:30	17:42			3	12
Thu 10 November 2011	09:15	12:31	14:15	17:37	6	38
Wed 16 November 2011	14:30	17:47			3	17
Thu 17 November 2011	09:15	12:31	14:15	17:53	6	54
Wed 23 November 2011	14:30	15:35	15:44	17:46	3	07

Date	Start	End	Start/ Restart	End	Total	
					Hrs	Mins
Thu 24 November 2011	09:15	13:04	14:15	17:58	7	32
Wed 30 November 2011	14:30	17:42			3	12
Total November 2011					43	55
Thu 1 December 2011	09:15	12:32	14:15	18:18	7	20
Wed 7 December 2011	14:00	18:22			4	22
Thu 8 December 2011	09:15	12:32	14:15	17:47	6	49
Wed 14 December 2011	14:00	14:31	14:36	17:34	3	29
Thu 15 December 2011	09:15	12:33	14:15	17:36	6	39
Wed 21 December 2011	14:30	17:28			2	58
Thu 22 December 2011	09:15	13:03	14:15	17:05	6	38
Total December 2011					38	15
Wed 11 January 2012	14:30	17:27			2	57
Thu 12 January 2012	09:15	12:31	14:15	17:54	6	55
Wed 18 January 2012	14:30	17:45			3	15
Thu 19 January 2012	09:15	12:34	14:15	17:45	6	49
Wed 25 January 2012	13:30	18:01			4	31
Thu 26 January 2012	09:15	12:30	14:15	18:11	7	11
Total January 2012					31	38
Wed 1 February 2012	14:30	17:44			3	14
Thu 2 February 2012	09:15	12:33	14:15	17:37	6	39
Wed 8 February 2012	14:30	17:45			3	15
Thu 9 February 2012	09:15	12:34	14:15	18:02	7	06
Wed 22 February 2012	14:30	17:56			3	26
Thu 23 February 2012	09:15	12:33	14:15	17:57	7	00
Wed 29 February 2012	14:30	18:24			3	54
Total February 2012					34	34
Thu 1 March 2012	09:15	12:34	14:15	17:36	6	40
Wed 7 March 2012	14:30	17:30			3	00
Thu 8 March 2012	09:15	12:35	14:15	17:49	6	54
Wed 14 March 2012	13:30	18:13			4	43
Thu 15 March 2012	09:15	12:31	14:15	17:37	6	38
Wed 21 March 2012	14:00	18:18			4	18
Thu 22 March 2012	09:15	12:32	14:00	17:42	6	59
Wed 28 March 2012	14:00	18:49			4	49
Thu 29 March 2012	09:15	12:31	14:15	17:46	6	47
Total March 2012					50	48
Wed 18 April 2012	14:00	18:56			4	56
Thu 19 April 2012	09:15	12:33	14:15	17:46	6	49
Wed 25 April 2012	14:00	17:41			3	41
Thu 26 April 2012	09:15	12:30	14:15	17:37	6	37
Total April 2012					22	03
Wed 2 May 2012	13:30	17:56			4	26
Wed 9 May 2012	14:30	17:40			3	10
Thu 10 May 2012	09:15	12:30	14:15	17:48	6	48
Total to 10 May 2012					14	24
Parliamentary year total					357	29

2.2 Recess Dates

Start	End
2 July 2011	4 September 2011
8 October 2011	23 October 2011
23 December 2011	8 January 2012
13 February 2012	19 February 2012
31 March 2012	15 April 2012

2.3 Place of Meeting

All the meetings of the Parliament took place in the Debating Chamber, Scottish Parliament.

3. Plenary Business

3.1 Division of Time on Parliamentary Business

Type of business	Number of meetings or parts of meetings	Hrs	Min
Bills			
Executive Bills			
Stage 1	7	15	22
Stage 2 (Committee of the Whole Parliament)	0	0	00
Stage 3	2	3	23
Business Motions	0	0	00
Financial Resolutions	2	0	01
Motion to pass	1	1	39
Reconsideration Stage	0	0	00
Total time spent on Executive Bills		20	25
Emergency Bills			
Stage 1	1	2	14
Stage 2	0	0	00
Stage 3	0	0	00
Business Motion	1	0	02
Motion to pass	1	0	02
Financial Resolution	0	0	00
Reconsideration Stage	0	0	00
Total time spent on Emergency Bills		2	18
Members Bills			
Stage 1	0	0	00
Stage 2	0	0	00
Stage 3	0	0	00
Business Motion	0	0	00
Financial Resolutions	0	0	00
Reconsideration Stage	0	0	00
Motion to pass	0	0	00
Total time spent on Members Bills		0	00
Committee Bills			
Stage 1	0	0	00
Stage 2	0	0	00
Stage 3	0	0	00
Financial Resolutions	0	0	00
Reconsideration Stage	0	0	00
Motion to pass	0	0	00
Total time spent on Committee Bills		0	00
Private Bills			
Preliminary Stage	0	0	00
Final Stage	0	0	00
Reconsideration Stage	0	0	00
Total time spent on Private Bills		0	00

Type of business	Number of meetings or parts of meetings	Hrs	Min
Statutory Instruments			
Motion to approve (affirmative)	12	0	09
Motion to annul (negative)	1	0	01
Total time spent on Statutory Instruments		0	10
Other Motions relating to Legislation			
Legislative Consent Memorandums	4	0	03
Public Body Consent Memorandums	3	0	02
Total time spent on other Motions		0	05
Parliamentary Bureau Motions			
Business motions (not including Bills)	44	1	14
Committee establishment and membership	10	0	06
Designation of lead committee	4	0	02
Decision Time	67	5	32
Suspension of Standing Orders	4	0	05
Total time spent on Parliamentary Bureau Motions		6	59
Scottish Executive	47	117	57
Labour	10	24	05
Conservative	4	9	36
Liberal Democrats	1	2	24
Green	2	4	49
Margo MacDonald	0	0	00
All Party	0	0	00
Committee	11	20	03
Members' Business	63	42	05
Scottish Parliamentary Corporate Body (SPCB)	0	0	00
Parliamentary Bureau	0	0	00
Total time spent on Motions		221	00
Debate without motion	9	19	12
Scottish Executive	0	0	00
Labour	0	0	00
Conservative	0	0	00
Liberal Democrats	0	0	00
Green	0	0	00
Margo MacDonald	0	0	00
Total time spent on debate without motion		19	12
Oral Questions			
Scottish Executive	34	33	12
First Minister	34	18	08
Scottish Parliamentary Corporate Body	2	0	29
Emergency	0	0	00
Total time spent on questions		51	49

Type of business	Number of meetings or parts of meetings	Hrs	Min
Statements			
Scottish Executive Presiding Officer	24	27	02
	0	0	00
Total time spent on statements		27	02
Other matters			
Points of order	18	0	52
Time for Reflection	34	2	13
Motion without notice	6	0	03
Changes to Standing Orders	1	0	02
Oaths and Affirmations	1	1	55
Election/Appointment of Presiding Officer/Deputy Presiding Officer	1	1	53
Scottish Parliament Contributory Pension Fund (Trustees)	1	0	01
Appointment of Auditor General for Scotland	1	0	05
Appointment of Scottish Information Commissioner	1	0	04
Election of Ministers/Junior Ministers	3	1	21
Total time spent on other matters		8	29
Total time spent during the parliamentary year		357	29

3.2 Time for Reflection

Time for reflection is the first item of business at a meeting of the Parliament on Wednesday where a person, on the invitation of the Parliament, addresses it (and the Scottish people) for up to 4 minutes. The pattern of speakers reflects the balance of beliefs in Scotland.

Organisation	Male	Female	Total
Bahá'í	1	0	1
Baptist	1	0	1
Buddhist	1	1	2
Church of Jesus Christ of Latter-day Saints	1	0	1
Church of Scotland	7	6	13
Evangelical	1	0	1
Hindu	1	0	1
Jewish	1	2	3
Methodist	1	0	1
Muslim	2	0	2
Non faith	4	2	6
Other Christian	1	0	1
Roman Catholic	3	0	3
Totals	25	11	36

3.3 Parliamentary Questions

Themed oral questions were answered in a running rota of themes.

Week 1: Health, Wellbeing & Cities Strategy

Week 2: Culture & External Affairs; Infrastructure & Capital Investment

Week 3: Education & Lifelong Learning

Week 4: Finance, Employment & Sustainable Growth

Week 5: Justice & the Law Officers; Rural Affairs & the Environment

Week 6: Health, Wellbeing & Cities Strategy

Week 7: Infrastructure & Capital Investment; Culture & External Affairs

Week 8: Education & Lifelong Learning

Week 9: Finance, Employment & Sustainable Growth

Week 10: Rural Affairs & the Environment; Justice & the Law Officers

3.3.1 Oral Questions

In a change to previous volumes, section 3.3.1 provides figures for questions selected. Data on questions lodged is no longer collated.

3.3.1 (a) General questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
SNP	0	24	0	0	19	7	23	19	12	11	20	10	7	152
Lab	0	13	0	0	14	8	8	10	12	13	16	6	9	109
Con	0	6	0	0	3	2	6	4	3	4	6	3	2	39
LD	0	4	0	0	0	0	2	1	0	0	3	1	1	12
Green	0	0	0	0	0	0	1	1	1	0	2	0	0	5
Ind	0	1	0	0	0	0	0	1	0	1	0	0	0	3
Totals	0	48	0	0	36	17	40	36	28	29	47	20	19	320

The total number of general questions selected during the parliamentary year was **320**

3.3.1 (b) First Minister's questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 11	Jun 11	Jul 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
SNP	0	8	0	0	6	4	6	7	6	5	9	3	3	57
Lab	0	11	0	0	9	4	9	8	6	6	10	4	4	71
Con	0	8	0	0	6	3	6	6	4	5	8	3	3	52
LD	0	3	0	0	3	1	3	3	2	2	3	1	2	23
Green	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Ind	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	30	0	0	24	12	24	24	18	18	30	12	12	204

The total number of First Minister's questions selected during the parliamentary year was **204**

3.3.1 (c) Themed questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
SNP	0	30	0	0	38	18	33	35	29	24	43	24	20	294
Lab	0	17	0	0	27	16	36	25	20	24	32	9	14	220
Con	0	7	0	0	7	1	6	10	5	8	13	4	2	63
LD	0	1	0	0	1	1	3	1	1	0	0	3	1	12
Green	0	0	0	0	1	1	1	0	2	2	3	0	0	10
Ind	0	0	0	0	1	0	1	2	1	1	1	0	0	7
Totals	0	55	0	0	75	37	80	73	58	59	92	40	37	606

The total number of themed oral questions selected during the parliamentary year was **606**

3.3.1 (d) SPCB questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 11	Jun 11	Jul 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
SNP	0	0	0	0	1	0	0	0	0	6	0	0	0	7
Lab	0	0	0	0	3	0	0	0	0	2	0	0	0	5
Con	0	0	0	0	0	0	0	0	0	1	0	0	0	1
LD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ind	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	4	0	0	0	0	9	0	0	0	13

The total number of SPCB questions selected during the parliamentary year was **13**

3.3.1 (e) Emergency questions

There were no Emergency Questions in the first parliamentary year of Session 4.

3.3.2 Written Questions

3.3.2 (a) Written questions to the Scottish Government (including Inspired questions)

Party	From 11 May 11	Jun 11	Jul 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
SNP	28	104	62	85	64	35	74	44	46	50	44	36	27	699
Lab	216	583	318	346	378	374	365	283	342	374	288	270	40	4177
Con	72	151	73	21	47	21	63	52	43	25	82	45	14	709
LD	43	112	12	26	63	39	59	37	48	78	25	40	17	599
Green	19	24	4	6	5	12	22	32	5	9	24	12	5	179
Ind	0	0	0	0	1	0	0	0	0	0	1	0	0	2
Totals	378	974	469	484	558	481	583	448	484	536	464	403	103	6365

The total number of written questions lodged during the parliamentary year was **6365**

3.3.2 (b) SPCB Written questions to the Scottish Parliament Corporate Body

Party	From 11 May 11	Jun 11	Jul 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
SNP	0	0	1	0	1	0	6	0	0	1	0	0	0	9
Lab	0	0	0	0	0	0	1	0	0	1	1	1	0	4
Con	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Ind	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Totals	1	0	1	0	1	0	7	0	0	2	2	1	0	15

3.4 Motions**3.4.1 Motions by party**

Party or on behalf of bodies by Party Members	From 11 May 11	Jun 11	Jul 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
SNP	86	133	63	113	127	114	164	121	135	164	192	96	48	1556
Lab	43	110	34	50	84	58	70	43	60	78	119	66	36	851
Con	16	25	4	4	22	7	21	15	20	20	15	9	6	184
LD	5	12	4	6	12	11	17	10	10	8	24	4	2	125
Green	6	6	1	1	11	5	2	4	8	7	9	5	0	65
Margo MacDonald	2	1	0	0	0	0	0	1	0	0	1	0	0	5
Bill Walker*	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	8	2	5	15
Committee	0	0	0	0	0	1	0	2	1	1	3	1	1	10
Parliamentary Bureau	6	13	0	3	5	9	19	17	23	12	27	7	6	147
SPCB	0	1	0	0	0	0	4	1	0	0	0	0	0	6
Lord Advocate	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Solicitor General	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	164	301	106	177	261	205	297	214	257	290	398	190	104	2964

The total number of motions lodged during the parliamentary year was **2964**

- Does not include **24** motions that were withdrawn
- Committee motions are lodged on behalf of the Committee by the Convener
- Parliamentary Bureau motions are lodged on behalf of the Bureau by the Minister for Parliamentary Business
- SPCB motions are lodged on behalf of the Corporate Body by a member of the SPCB

* Bill Walker is included in SNP until 3 March 2012

3.4.2 Motions without notice

Reason	Agreed	Disagreed	Total
to extend the time for debate	6	0	0
to change decision time	0	0	0
to change of business	0	0	0
to suspend standing orders	0	0	0
Total	6	0	0

3.4.3 Motions to suspend Standing Orders

There were 5 motions to suspend Standing Orders during the parliamentary year:

- S4M-00762, agreed to on 7 September 2011
- S4M-00763, agreed to on 7 September 2011
- S4M-01131, agreed to on 26 October 2011
- S4M-01343, agreed to on 16 November 2011
- S4M-01882, agreed to on 1 February 2012

3.4.4 Members' Business Motions

Members' business motions were discussed at the initiative of MSPs from the following parties:

Party	Female	Male	Total
Conservative	3	3	6
Green	0	0	0
Independent	0	0	0
Labour	11	9	20
Lib Dem	0	2	2
SNP	12	25	37
Total	26	39	65

3.4.5. Legislative Consent Memorandums and Motions

Legislative Consent Memorandums published	Supplementary memorandums published	Legislative Consent Motions lodged	Legislative Consent Motions passed
8	1	7	7

3.4.6. Public Body Consent Memorandums and Motions

Public Body Consent Memorandums published	Supplementary memorandums published	Public Body Consent Motions lodged	Public Body Consent Motions passed
4	0	4	4

3.5 Ministerial Statements

Minister/Law Officer making the statement	2011 - 2012
First Minister	3
Deputy First Minister and Cabinet Secretary for Health, Wellbeing and Cities Strategy	4
Minister for Commonwealth Games and Sport	0
Minister for Public Health	0
Cabinet Secretary for Finance and Sustainable Growth	4
Minister for Energy, Enterprise and Tourism	3
Minister for Local Government and Planning	1
Cabinet Secretary for Education and Lifelong Learning	6
Minister for Children and Young People	0
Minister for Learning and Skills (with responsibility for Gaelic & Scots)	0
Minister for Learning, Science and Scotland's Languages	0
Minister for Youth Employment	0
Cabinet Secretary for Parliamentary Business and Government Strategy	0
Minister for Parliamentary Business and Chief Whip	0
Cabinet Secretary for Justice	2
Minister for Community Safety and Legal Affairs (with responsibility for tackling sectarianism)	0
Cabinet Secretary for Rural Affairs and the Environment	2
Minister for Environment and Climate Change	0
Cabinet Secretary for Culture and External Affairs	0
Cabinet Secretary for Infrastructure and Capital Investment	2
Minister for Housing and Transport	0
Lord Advocate	0
Solicitor General	0
Total	27

3.6 Presiding Officer's Rulings on Points of Order

The Presiding Officer did not give any rulings on points of order in the first parliamentary year of Session 4.

3.7 Electronic Votes

From 11 May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	April 12	To 10 May 12	Total
2	13	0	0	27	8	41	21	14	18	29	7	6	186

Figures are for all electronic votes taken in the chamber including all votes on amendments.

3.8 Presiding Officer's Exercise of a Casting Vote

The Presiding Officer did not use her casting vote in the first parliamentary year of Session 4.

4. Committees

4.1 Committee Membership

The following table lists the MSPs and those committees of which they were members during the parliamentary year. Dates of service are given under each individual committee in section 4.3. Committee abbreviations are listed at the front of this publication.

A committee usually has between five and fifteen MSPs as members. Committee members are selected having regard to the balance of political parties in the Parliament. Membership of committees is proposed by the Parliamentary Bureau. The whole Parliament approves suggestions as to which MSPs are to be members of what committee.

Each political party which has two or more MSPs may nominate one of its members to be the party's substitute on each committee. The main role of the committee substitute is to stand in for a committee member of the same party if that member is unavailable for a committee meeting or is unable to act as a committee member at any other time because of illness, family circumstances, adverse travel conditions beyond the member's control, a requirement to attend to other Parliamentary business or urgent constituency business. Substitute members (S) are therefore not full time members of committees.

4.1.1 Individuals' membership of Committees

George Adam	PA EC(S) SCO(S)	Linda Fabiani	SCO WR(S)
Clare Adamson	EC EO EU	Mary Fee	EO HS FI(S)
Jackie Baillie	WR(S)	Alex Fergusson	SPPA RACCE EU(S)
Claire Baker	EC EET(S)		RACCE(S)
Richard Baker	SCO	Neil Findlay	EC ICI EU(S)
Claudia Beamish	EO RACCE	John Finnie	EO J
	RACCE(S)	Joe FitzPatrick	LGR PPC(S)
Colin Beattie	PA	Murdo Fraser	EET PA SCO(S)
Marco Biagi	EC SL(S)	Kenneth Gibson	FI
Neil Bibby	EC PPC PA(S)	Rob Gibson	RACCE
Chic Brodie	EET SL	Annabel Goldie	EO EET(S)
Gavin Brown	EET FI EU(S)	Christine Grahame	J
Margaret Burgess	SPPA LGR(S) WR	Rhoda Grant	EET HS(S)
Roderick Campbell	J SPPA(S)	Iain Gray	PA
Jackson Carlaw	HS ICI FI(S)	Mark Griffin	LGR PA SPPA(S)
Malcolm Chisholm	ICI PPC(S)	Patrick Harvie	EET SCO(S)
Willie Coffey	PA	Hugh Henry	PA
Ruth Davidson	LGR EC(S)	Jamie Hepburn	ICI WR LGR(S)
Graeme Dey	RACCE	Jim Hume	RACCE J(S)
Nigel Don	SCO SL RACCE(S)	Adam Ingram	ICI SCO HS(S)
Bob Doris	HS SPPA	Alex Johnstone	FI ICI WR EO(S)
James Dornan	LGR SL FI(S)		PPC(S)
Kezia Dugdale	LGR SL	Alison Johnstone	SCO EET(S)
Helen Eadie	EU SPPA	James Kelly	J SCO
Jim Eadie	HS EET(S)	Colin Keir	J PA EU(S)
Annabelle Ewing	EU RACCE WR	Bill Kidd	EU

John Lamont	J RACCE SPPA SCO(S) SL(S)	Nanette Milne	HS PPC SPPA HS(S)
Richard Lyle	HS PPC RACCE	Margaret Mitchell	EO LGR J(S)
Angus MacDonald	EET PPC	Elaine Murray	FI RACCE
Gordon MacDonald	ICI J(S)	John Park	EET
Derek Mackay	FI SCO(S)	Gil Paterson	HS PA(S)
Mike MacKenzie	EET SL	Graeme Pearson	J ICI(S)
Hanzala Malik	EU EC(S)	John Pentland	FI LGR SL
Jenny Marra	EC J RACCE EO(S)	Willie Rennie	SCO
John Mason	FI SCO	Dennis Robertson	EO RACCE HS(S)
Stewart Maxwell	EC SCO EU(S)	Mary Scanlon	HS PA EC(S)
Joan McAlpine	EC SCO	John Scott	SL ICI(S)
Liam McArthur	EC PA(S)	Tavish Scott	PA EC(S)
Margaret McCulloch	FI ICI SPPA SL(S)	Dr Richard Simpson	HS LGR(S)
Mark McDonald	FI PA PPC RACCE	Drew Smith	HS PA SL WR
Margaret McDougall	RACCE SPPA J(S)	Liz Smith	EC PA(S)
Jamie McGrigor	EU LGR(S) RACCE(S)	David Stewart	PPC
Alison McInnes	J RACCE(S)	Kevin Stewart	LGR WR PPC(S)
Christina McKelvie	EU	Dave Thompson	SPPA FI(S)
Aileen McLeod	EU ICI RACCE	David Torrance	LGR EO(S)
Fiona McLeod	HS	Jean Urquhart	EC EO RACCE(S)
David McLetchie	J SCO FI(S) SPPA(S)	Bill Walker	LGR PPC
Michael McMahan	FI SL WR	Maureen Watt	ICI
Siobhan McMahan	EO	Paul Wheelhouse	FI SPPA
Stuart McMillan	EET EO	Sandra White	PPC ICI(S)
Duncan McNeil	HS	John Wilson	EET PPC
Anne McTaggart	EET LGR PPC EO(S)	Humza Yousaf	J PA

Member of only 1 Committee	20
Member of 2 Committees simultaneously	35
Member of 3 Committees simultaneously	3
Member of 1 Committee and a Substitute Member of 1 Committee simultaneously	41
Member of 1 Committee and a Substitute Member of 2 Committees simultaneously	6
Member of 2 Committees and a Substitute Member of 1 Committee simultaneously	14
Member of 2 Committees and a Substitute Member of 2 Committees simultaneously	1
Member of 3 Committees and a Substitute Member of 1 Committee simultaneously	1
Substitute Committee Member only	1

4.1.2 Committee Conveners and Deputy Conveners by gender and party

The members of a committee must choose a convener from a particular political party decided by Parliament. The Parliament makes this decision following a recommendation by the Parliamentary Bureau. In addition, each committee normally has a deputy convener who will chair meetings in the convener's absence. Deputy conveners are chosen in the same way as conveners.

	Male	Female
Conveners	13	6
Deputy Conveners	14	6

	Lab	SNP	LD	Con	Green	Ind
Conveners	7	10	0	2	0	0
Deputy Conveners	7	11	0	2	0	0

These tables are running totals for the parliamentary year.

4.2 Committee Meetings

4.2.1 Number of meetings held by each committee during the parliamentary year

	From 11 May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total
EET	0	3	0	0	4	2	5	2	3	4	4	2	2	31
EC	0	2	0	0	4	2	5	3	4	3	3	2	2	30
EO	0	2	0	0	2	2	3	1	1	2	3	1	1	18
EU	0	2	0	0	1	2	2	1	2	2	2	1	1	16
FI	0	2	0	0	3	2	5	2	3	4	3	2	2	28
HS	0	4	0	0	3	2	8	2	5	3	4	2	0	33
ICI	0	2	0	0	2	2	4	2	2	2	3	2	1	22
J	0	4	0	0	4	3	5	3	4	4	5	2	1	35
LGR	0	2	0	0	4	2	4	3	2	3	3	2	1	26
PA	0	2	0	0	2	2	2	2	1	2	2	1	1	17
PPC	0	2	0	0	2	1	3	1	1	2	2	1	1	16
RACCE	0	2	0	0	4	2	5	2	3	3	4	2	1	28
SCO	0	2	0	0	4	2	5	2	0	0	1	0	0	16
SL	0	2	0	0	4	2	5	3	2	3	4	2	1	28
SPPA	0	2	0	0	2	1	3	2	2	1	1	1	1	16
WR	0	0	0	0	0	0	0	0	0	1	2	2	2	7
TOTAL	0	35	0	0	45	29	64	31	35	39	46	25	18	367

4.2.2 The total time spent in committee meetings, plus the division between public and private time.

	From 11 May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total 11-12
	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins
EET Public	n/a	00:00	00:00	00:00	08:24	07:07	10:11	02:24	07:20	08:38	08:51	04:08	04:50	68:25
EET Private	n/a	06:32	00:00	00:00	02:46	01:31	07:03	00:46	00:58	02:41	01:24	00:46	00:27	18:22
EET Total	n/a	06:32	00:00	00:00	11:10	08:38	17:14	03:10	08:18	11:19	10:15	04:54	05:17	86:47
EC Public	n/a	01:47	00:00	00:00	08:05	04:43	09:04	01:47	03:42	05:47	04:37	02:17	02:04	45:41
EC Private	n/a	00:48	00:00	00:00	00:31	00:38	04:11	02:24	01:15	00:39	00:24	00:00	00:00	10:50
EC Total	n/a	02:35	00:00	00:00	08:36	05:21	13:15	04:11	04:57	06:26	05:01	02:17	02:04	54:43
EO Public	n/a	00:22	00:00	00:00	01:03	03:33	01:33	01:43	00:19	02:26	04:23	00:04	00:32	15:58
EO Private	n/a	02:30	00:00	00:00	02:05	00:00	04:47	00:49	00:12	00:59	00:52	00:00	00:45	12:59
EO Total	n/a	02:52	00:00	00:00	03:08	03:33	06:20	02:32	00:31	03:25	05:15	00:04	01:17	28:57
EU Public	n/a	01:31	00:00	00:00	01:20	02:55	02:54	01:40	02:28	02:24	02:48	01:40	01:25	21:05
EU Private	n/a	00:02	00:00	00:00	00:30	01:01	01:45	00:20	01:06	00:56	00:20	00:16	00:17	06:33
EU Total	n/a	01:33	00:00	00:00	01:50	03:56	04:39	02:00	03:34	03:20	03:08	01:56	01:42	27:38
FI Public	n/a	00:27	00:00	00:00	04:30	03:55	09:52	03:13	06:13	08:49	07:41	03:01	05:41	53:22
FI Private	n/a	00:57	00:00	00:00	00:56	00:19	00:26	01:02	01:57	00:02	01:30	00:30	00:08	07:47
FI Total	n/a	01:24	00:00	00:00	05:26	04:14	10:18	04:15	08:10	08:51	09:11	03:31	05:49	61:09
HS Public	n/a	01:57	00:00	00:00	08:17	05:35	12:13	01:29	10:58	02:20	09:24	02:36	05:49	60:38
HS Private	n/a	02:03	00:00	00:00	00:32	01:00	08:08	03:25	01:22	05:55	01:10	00:15	00:05	23:55
HS Total	n/a	04:00	00:00	00:00	08:49	06:35	20:21	04:54	12:20	08:15	10:34	2:51	05:54	84:33
ICI Public	n/a	02:08	00:00	00:00	03:16	05:29	09:30	06:15	03:24	03:43	05:59	01:38	01:45	43:07
ICI Private	n/a	00:16	00:00	00:00	00:18	00:21	01:28	00:00	00:15	00:20	00:35	00:24	00:30	04:27
ICI Total	n/a	02:24	00:00	00:00	03:34	05:50	10:58	06:15	03:39	04:03	06:34	02:02	02:15	47:34
J Public	n/a	05:55	00:00	00:00	06:20	02:17	06:32	05:30	02:33	05:30	09:38	00:02	00:01	44:26
J Private	n/a	00:42	00:00	00:00	02:50	05:30	01:49	01:39	01:52	01:39	03:15	04:02	01:54	25:17
J Total	n/a	06:37	00:00	00:00	09:10	07:47	08:21	07:22	04:25	7:36	12:53	04:04	01:55	70:10
LGR Public	n/a	01:17	00:00	00:00	05:41	04:00	05:38	04:13	02:09	05:43	06:27	04:57	00:01	40:06
LGR Private	n/a	00:12	00:00	00:00	00:58	01:22	02:55	02:16	01:22	01:15	01:40	00:44	00:00	12:44
LGR Total	n/a	01:29	00:00	00:00	06:39	05:22	08:33	06:29	03:31	06:58	08:07	05:41	00:01	52:50
PA Public	n/a	02:49	00:00	00:00	03:22	02:53	03:37	02:47	02:04	01:12	03:35	02:59	10:47	36:05
PA Private	n/a	00:06	00:00	00:00	00:34	00:40	01:02	00:32	00:26	01:57	01:00	00:30	00:32	07:19
PA Total	n/a	02:55	00:00	00:00	03:56	03:33	04:39	03:19	02:30	03:09	04:35	03:29	11:19	43:24
PPC Public	n/a	02:19	00:00	00:00	04:00	01:36	04:23	01:35	00:50	02:48	02:15	01:38	01:22	22:46
PPC Private	n/a	00:00	00:00	00:00	00:00	00:00	00:09	00:00	00:00	00:29	00:00	00:00	00:21	00:59
PPC Total	n/a	02:19	00:00	00:00	04:00	01:36	04:32	01:35	00:50	03:17	02:15	01:38	01:43	23:45

	From 11 May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 12	Total 11-12
	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins
RACCE Public	n/a	02:08	00:00	00:00	07:05	04:35	08:18	01:05	03:27	03:16	07:00	03:52	00:28	41:14
RACCE Private	n/a	00:25	00:00	00:00	00:42	00:00	02:27	02:04	00:49	01:45	03:18	00:05	00:00	11:35
RACCE Total	n/a	02:33	00:00	00:00	07:47	04:35	10:45	03:09	04:16	05:01	10:18	03:57	00:28	52:49
SCO Public	n/a	03:08	00:00	00:00	12:52	04:16	07:53	00:00	00:00	00:00	00:16	00:00	00:00	28:25
SCO Private	n/a	00:00	00:00	00:00	01:58	00:54	10:30	11:34	00:00	00:00	00:21	00:00	00:00	25:17
SCO Total	n/a	03:08	00:00	00:00	14:50	05:10	18:23	11:34	00:00	00:00	00:37	00:00	00:00	53:42
SL Public	n/a	00:15	00:00	00:00	00:58	01:07	01:14	00:43	00:18	00:38	00:43	01:06	00:09	07:11
SL Private	n/a	00:10	00:00	00:00	00:08	00:31	01:21	00:39	00:24	00:16	01:22	00:37	00:25	05:53
SL Total	n/a	00:25	00:00	00:00	01:06	01:38	02:35	01:22	00:42	00:54	02:05	01:43	00:34	13:04
SPPA Public	n/a	00:26	00:00	00:00	03:21	01:36	04:31	00:08	00:51	00:28	00:11	01:36	01:17	14:25
SPPA Private	n/a	00:16	00:00	00:00	02:21	00:36	03:05	06:08	01:14	00:06	00:00	00:55	00:45	15:26
SPPA Total	n/a	00:42	00:00	00:00	05:42	02:12	07:36	06:16	02:05	00:34	00:11	02:31	02:02	29:51
WR Public	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:00	00:32	03:03	03:17	02:10	09:02
WR Private	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:00	00:00	00:23	00:26	01:57	02:46
WR Total	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:00	00:32	03:26	03:43	04:07	11:48
TOTALS	00:00	39:37	0:00	0:00	0:00	95:43	70:00	148:29	68:23	59:48	73:13	94:25	44:21	738:44

4.2.3. The average time spent in committee meetings during the parliamentary year

	From 11		Jun		Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb		Mar		Apr		To 10		Annual		
	May 11		11		11		11		11		11		11		11		12		12		12		12		May 12		Average		
	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs
EET	n/a	2	22	0	00	0	00	2	58	2	08	2	48	1	42	3	13	3	37	3	38	2	08	1	32	2	10		
EC	n/a	1	17	0	00	0	00	2	09	2	40	2	39	1	23	1	14	2	08	1	40	1	08	1	02	1	26		
EO	n/a	1	26	0	00	0	00	1	34	1	46	2	06	2	32	0	31	1	42	1	45	0	04	1	17	1	13		
EU	n/a	0	46	0	00	0	00	1	50	1	58	2	19	2	00	1	47	1	40	1	34	1	56	0	00	1	19		
FI	n/a	0	42	0	00	0	00	1	48	2	07	2	03	2	07	2	43	2	12	3	03	1	45	2	54	1	47		
HS	n/a	1	47	0	00	0	00	2	53	3	35	2	27	2	13	2	28	3	02	2	32	2	57	0	00	1	59		
ICI	n/a	1	12	0	00	0	00	1	47	2	55	2	44	3	07	1	49	2	01	2	11	1	01	2	15	1	45		
J	n/a	1	39	0	00	0	00	2	17	2	35	1	40	2	27	1	06	2	46	2	18	1	21	1	05	1	36		
LGR	n/a	0	44	0	00	0	00	1	39	2	41	2	08	2	09	1	45	2	19	2	42	2	50	0	01	1	35		
PA	n/a	1	27	0	00	0	00	1	58	1	46	2	19	1	39	2	30	1	34	2	17	3	29	1	19	2	31		
PPC	n/a	1	09	0	00	0	00	2	00	1	36	1	30	1	35	0	50	1	38	1	07	1	38	1	43	1	14		
RACCE	n/a	1	16	0	00	0	00	1	56	2	17	2	09	1	34	1	25	1	40	2	34	1	58	0	28	1	26		
SCO	n/a	1	34	0	00	0	00	3	42	2	35	3	40	5	47	0	00	0	00	0	37	0	00	0	00	1	29		
SL	n/a	0	12	0	00	0	00	0	16	0	49	0	31	0	27	0	21	0	18	0	31	0	51	0	34	0	24		
SPPA	n/a	0	21	0	00	0	00	2	51	2	12	2	32	3	08	1	02	0	34	0	11	2	31	2	02	1	27		
WR	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	00	0	32	1	43	1	51	2	03	1	14		
Monthly Average	n/a	01	11	0	00	0	00	02	06	02	15	02	14	02	15	01	25	01	44	01	54	01	43	01	46	1	33		

4.3 Committees

4.3.1 Economy, Energy and Tourism Committee

Established: 1 June 2011

Remit: To consider and report on the Scottish economy, enterprise, energy, tourism and renewables and all other matters within the responsibility of the Cabinet Secretary for Finance, Employment and Sustainable Growth apart from those covered by the remit of the Local Government and Regeneration Committee and matters relating to the Cities Strategy falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Cities Strategy. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Murdo Fraser (23 November 2011-)
Gavin Brown (8 June 2011-16 November 2011)

Deputy Convener: John Wilson (8 June 2011-)

Membership: The committee has 9 members.

Meetings: There were 31 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	31
Meetings held wholly in private	1
Meetings held partly in private	19
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Chic Brodie	SNP	31(31)
Gavin Brown (1 June 2011-16 November 2011)	Con	10(12)
Murdo Fraser (16 November 2011-)	Con	19(19)
Rhoda Grant	Lab	24(31)
Patrick Harvie	Green	29(31)
Angus MacDonald	SNP	26(31)
Mike Mackenzie	SNP	31(31)
Stuart McMillan	SNP	30(31)
Anne McTaggart (1 June 2011-22 December 2011)	Lab	15(16)
John Park (22 December 2011-)	Lab	15(15)
John Wilson	SNP	31(31)

Substitute Members	Party	Number of meetings attended
Claire Baker (23 June 2011-)	Lab	3
Jim Eadie (23 June 2011-)	SNP	6
Annabel Goldie (1 February 2012-)	Con	0
Alison Johnstone (23 June 2011-)	Green	2

Reporters: Rob Gibson MSP

Clerking Clerk: Stephen Imrie

Visits: None

Events: 1 event, 4th Annual Joint Seminar with the STUC on 21 February 2012

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	10
Scottish Executive officials	17
Members of the Scottish Parliament	0
Representatives of public bodies	9
Representatives of local authorities	10
UK Ministers	1
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	15
Representatives of voluntary sector	0
Other categories of witnesses	0

Business transacted:

Business	No	Details
Inquiries	3	Business Gateway – Contract Renewals; Fuel Poverty; Inquiry into the impact for Scotland of the recommendations in the Independent Commission on Banking's (ICB) final report; Issues affecting Scottish Tourism
Consultations	1	Draft Budget 2012-13 and Spending Review
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	1	Land Registration etc. (Scotland) Bill
Legislative Consent Memorandums	1	Devolution (Time) Bill [HL]
Public Body Consent Memorandums	1	Draft Public Bodies (Abolition of the National Endowment for Science, Technology and the Arts) Order 2012
SIs considered	0	
SSIs considered	2	1 draft affirmative and 1 negative: SSI 2011/350
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
4 th Report 2012: Public Body Consent Motion – National Endowment for Science, Technology and the Arts	92	13 March 2012	No Response
3 rd Report 2012: Stage 1 Report on the Land Registration etc. (Scotland) Bill	86	6 March 2012	25 April 2012
2 nd Report 2012: Issues Affecting Scottish Tourism – Initial Report	82	28 February 2012	20 April 2012
1 st Report 2012: Fuel Poverty – Summary of Evidence Taken and Initial Conclusions and Recommendations	76	22 February 2012	8 March 2012
3 rd Report 2011: Report on the Independent Commission on Banking's Final Report	20	11 October 2011	29 February 2012
2 nd Report 2011: Business Gateway – Contract Renewals	19	10 October 2011	No Response
1 st Report 2011: Legislative Consent Memorandum on the Devolution (Time) Bill (LCM (s4) 3.1)	18	7 October 2011	No Response

4.3.2 Education and Culture Committee

Established: 1 June 2011

Remit: To consider and report on further and higher education, lifelong learning, schools, pre-school care, skills and other matters falling within the responsibility of the Cabinet Secretary for Education and Lifelong Learning and matters relating to culture and the arts falling within the responsibility of the Cabinet Secretary for Culture and External Affairs. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Stewart Maxwell (14 June 2011-)

Deputy Convener: Neil Findlay (10 January 2012-)
Claire Baker (14 June 2011- 21 December 2011)

Membership: The committee has 9 members.

Meetings: There were 30 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	30
Meetings held wholly in private	2
Meetings held partly in private	12
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Clare Adamson	SNP	28(30)
Claire Baker (1 June 2011- 21 December 2011)	Lab	16(16)
Marco Biagi	SNP	29(30)
Neil Bibby (22 December 2011-)	Lab	14(14)
Neil Findlay (22 December 2011-)	Lab	12(14)
Jenny Marra (1 June 2011- 21 December 2011)	Lab	15(16)
Stewart Maxwell	SNP	30(30)
Joan McAlpine	SNP	27(30)
Liam McArthur	LD	26(30)
Liz Smith	Con	28(30)
Jean Urquhart	SNP	30(30)

Substitute Members	Party	Number of meetings attended
George Adam (23 June 2011-)	SNP	6
Ruth Davidson (23 June 2011- 25 January 2012)	Con	1
Hanzala Malik (23 June 2011-)	Lab	3
Mary Scanlon (1 February 2012-)	Con	1
Tavish Scott (23 June 2011-)	LD	2

Reporters: None

Clerking Clerk: Terry Shevlin

Visits: 1 fact finding visit to the National Library of Scotland, Edinburgh for the National Library of Scotland Bill;
1 fact finding visit for the inquiry into the educational attainment of looked after children, Glasgow (various)

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	12
Scottish Executive officials	32
Members of the Scottish Parliament	0
Representatives of public bodies	32
Representatives of local authorities	4
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	11
Representatives of professional associations	9
Representatives of voluntary sector	10
Other categories of witnesses	11

Business transacted:

Business	No	Details
Inquiries	3	National Gaelic Plan 2012-17; Student Fees (Specification) (Scotland) Order 2011 (draft) and the Education (Fees) Scotland Regulations 2011; The educational attainment of looked after children
Consultations	1	Draft Budget 2012-13 and Spending Review 2011
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	1	National Library of Scotland Bill
Legislative Consent Memorandums	1	Finance (No.4) Bill
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	3	3 draft affirmatives
Petitions considered	4	PE1391, PE1409, PE1414, PE1420
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
5 th Report 2012: Report on the Legislative Consent Memorandum on the Finance (No.4) Bill 2012 (LCM(S4) 9.1)	124	10 May 2012	No Response
4 th Report 2012: Stage 1 Report on the National Library of Scotland Bill	88	8 March 2012	27 March 2012
3 rd Report 2012: Subordinate Legislation	87	7 March 2012	No Response
2 nd Report 2012: Subordinate Legislation	74	10 February 2012	No Response
1 st Report 2012: Subordinate Legislation	61	12 January 2012	No Response
3 rd Report 2011: The draft National Gaelic Language Plan 2012-17	52	16 December 2011	No Response
2 nd Report 2011: Subordinate Legislation	44	6 December 2011	No Response
1 st Report 2011: Subordinate Legislation	31	9 November 2011	No Response

4.3.3 Equal Opportunities Committee

Established: 1 June 2011

Remit: 1. The remit of the Equal Opportunities Committee is to consider and report on matters relating to equal opportunities and upon the observance of equal opportunities within the Parliament.
 2. In these Rules, —equal opportunitiesll includes the prevention, elimination or regulation of discrimination between persons on grounds of sex or marital status, on racial grounds or on grounds of disability, age, sexual orientation, language or social origin or of other personal attributes, including beliefs or opinions such as religious beliefs or political opinions.

Convener: Mary Fee (10 January 2012-)
 Claudia Beamish (14 June 2011- 21 December 2011)

Deputy Convener: Stuart McMillan (14 June 2011-)

Membership: The committee has 7 members.

Meetings: There were 18 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	18
Meetings held wholly in private	3
Meetings held partly in private	8
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Clare Adamson (1 June 2011- 23 February 2012)	SNP	13(13)
Claudia Beamish (1 June 201-21 December 2011)	Lab	10(10)
Mary Fee (22 December 2011-)	Lab	8(8)
John Finnie	SNP	18(18)
Annabel Goldie (16 November 2011-)	Con	9(9)
Siobhan McMahon	Lab	17(18)
Stuart McMillan	SNP	18(18)
Margaret Mitchell (1 June 2011-16 November 2011)	Con	9(9)
Dennis Robertson	SNP	18(18)
Jean Urquhart (23 February 2012-)	SNP	5(5)

Substitute Members	Party	Number of meetings attended
Alex Johnstone (1 February 2012-)	Con	0
Jenny Marra (25 April 2012-)	Lab	1
Anne McTaggart (23 June 2011 - 26 April 2012)	Lab	0
David Torrance (23 June 2011-)	SNP	0

Reporters: None

Clerking Clerk: Douglas Thornton

Advisers: Colin Lee (Budget scrutiny)

Visits: 2 fact finding visits for the inquiry into female offenders to Cornton Vale, Stirling;
4 fact finding visits for the inquiry into homelessness and young people to the Grassmarket Community Project, Edinburgh, Quarriers, Saltcoats and the Highland Homeless Trust, Inverness.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	0
Scottish Executive officials	3
Members of the Scottish Parliament	4
Representatives of public bodies	5
Representatives of local authorities	0
UK Ministers	0
UK government officials	2
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	1
Representatives of voluntary sector	21
Other categories of witnesses	18

Business transacted:

Business	No	Details
Inquiries	4	Access to Transport/Community Transport; Gypsy/Travellers and Care; Having and Keeping a Home: steps to preventing homelessness among young people; Human trafficking
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	1	1 draft affirmative
Petitions considered	4	PE1073; PE1169; PE1372; PE1411
Divisions held	0	
Plenary debates	1	1 May 2012: S4M-02612

Reports:

Title	SP Paper number	Date of publication	Government response
1 st Report 2012: Report on Subordinate Legislation	122	10 May 2012	No Response
1 st Report 2011: Summary Report on the Scottish Government's Spending Review 2011 and Draft Budget 2012-13	56	16 December 2011	9 March 2012

4.3.4 European and External Relations Committee

Established: 1 June 2011

Remit:

1. The remit of the European and External Relations Committee is to consider and report on—
 - (a) proposals for European Communities legislation;
 - (b) the implementation of European Communities legislation;
 - (c) any European Communities or European Union issue;
 - (d) the development and implementation of the Scottish Administration's links with countries and territories outside Scotland, the European Communities (and their institutions) and other international organisations; and
 - (e) co-ordination of the international activities of the Scottish Administration.
2. The Committee may refer matters to the Parliamentary Bureau or other committees where it considers it appropriate to do so.
3. The convener of the Committee shall not be the convener of any other committee whose remit is, in the opinion of the Parliamentary Bureau, relevant to that of the Committee.
4. The Parliamentary Bureau shall normally propose a person to be a member of the Committee only if that person is a member of another committee whose remit is, in the opinion of the Parliamentary Bureau, relevant to that of the Committee. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Christina McKelvie (14 June 2011-)

Deputy Convener: Hanzala Malik (14 June 2011-)

Membership: The committee has 7 members.

Meetings: There were 17 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	16
Meetings held wholly in private	0
Meetings held partly in private	14
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Clare Adamson (23 February 2012-)	SNP	4(4)
Helen Eadie	Lab	9(16)
Annabelle Ewing (1 June 2011-23 February 2012)	SNP	11(12)
Bill Kidd	SNP	14(16)
Hanzala Malik	Lab	16(16)
Jamie McGrigor	Con	16(16)
Christina McKelvie	SNP	15(16)
Aileen McLeod	SNP	16(16)

Substitute Members	Party	Number of meetings attended
Gavin Brown (1 February 2012-)	Con	0
Alex Fergusson (23 June 2011 - 26 January 2012)	Con	0
Neil Findlay (23 June 2011-)	Lab	2
Colin Keir (23 June 2011 - 23 February 2012)	SNP	1
Stewart Maxwell (23 February 2012-)	SNP	1

Reporters: None

Clerking Clerks: Dr Ian Duncan (September 2011-)
Lynn Tullis / Simon Watkins (June-September)

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	4
Scottish Executive officials	12
Members of the Scottish Parliament	7
Representatives of public bodies	20
Representatives of local authorities	0
UK Ministers	3
UK government officials	3
Members of the UK Parliament	0
Representatives from other legislatures	2
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	17

Business transacted:

Business	No	Details
Inquiries	1	Committee of the Regions
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	1	21 March 2012: S4M-02388

Reports:

Title	SP Paper number	Date of publication	Government response
1 st Report 2012: The Scottish Parliament's EU Priorities for 2012	93	14 March 2012	No Response

4.3.5 Finance Committee

Established: 1 June 2011

Remit:

1. The remit of the Finance Committee is to consider and report on—
 - (a) any report or other document laid before the Parliament by members of the Scottish Executive containing proposals for, or budgets of, public expenditure or proposals for the making of a tax-varying resolution, taking into account any report or recommendations concerning such documents made to them by any other committee with power to consider such documents or any part of them;
 - (b) any report made by a committee setting out proposals concerning public expenditure;
 - (c) Budget Bills; and
 - (d) any other matter relating to or affecting the expenditure of the Scottish Administration or other expenditure payable out of the Scottish Consolidated Fund.
2. The Committee may also consider and, where it sees fit, report to the Parliament on the timetable for the Stages of Budget Bills and on the handling of financial business.
3. In these Rules, —public expenditure^{ell} means expenditure of the Scottish Administration, other expenditure payable out of the Scottish Consolidated Fund and any other expenditure met out of taxes, charges and other public revenue.

(As agreed by resolution of Parliament on 1 June 2011).

Convener: Kenneth Gibson (15 June 2011-)

Deputy Convener: John Mason (15 June 2011-)

Membership: The committee has 7 members.

Meetings: There were 28 meetings in the parliamentary year. 1 meeting was held outside the Parliament at the Brisbane House Hotel, Largs, on 7 November 2011.

	Number
Total meetings of the Committee	28
Meetings held wholly in private	1
Meetings held partly in private	17
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Gavin Brown (16 November 2011-)	Con	17(18)
Kenneth Gibson	SNP	28(28)
Alex Johnstone (1 June 2011-16 November 2011)	Con	10(10)
Derek Mackay (1 June 2011 - 14 December 2011)	SNP	11(13)
John Mason	SNP	28(28)
Margaret McCulloch (until 21 December 2011)	Lab	13(14)
Mark McDonald (15 December 2011-)	SNP	14(15)
Michael McMahon (22 December 2011-)	Lab	10(14)
Elaine Murray (22 December 2011-)	Lab	14(14)
John Pentland (1 June 2011 - 21 December 2011)	Lab	13(14)
Paul Wheelhouse	SNP	27(28)

Substitute Members	Party	Number of meetings attended
Jackson Carlaw (1 February 2012-)	Con	1
James Dornan (23 June 2011 - 7 March 2012)	SNP	6
Mary Fee (23 June 2011-)	Lab	6
David McLetchie (23 June 2011-25 January 2012)	Con	3
Dave Thompson (7 March 2012-)	SNP	0

Reporters: None

Clerking Clerk: James Johnston

Advisers: Peter Wood (Budget)

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	1
Scottish Executive officials	17
Members of the Scottish Parliament	22
Representatives of public bodies	18
Representatives of local authorities	15
UK Ministers	3
UK government officials	4
Members of the UK Parliament	1
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	2
Representatives of voluntary sector	2
Other categories of witnesses	65

Business transacted:

Business	No	Details
Inquiries	1	Early Intervention
Consultations	1	Draft Budget 2012-13 and Spending Review 2011 Scrutiny
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Alcohol (Minimum Pricing) (Scotland) Bill; Police and Fire Reform (Scotland) Bill
Legislative Consent Memorandums	2	Finance (No.3) Bill; Financial Services Bill
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	2	1 draft affirmative, 1 affirmative
Petitions considered	0	
Divisions held	0	
Plenary debates	2	9 May 2012: S4M-02777; 22 December 2011: S4M-01561

Reports:

Title	SP Paper number	Date of publication	Government response
2 nd Report 2012: Report on the Budget (Scotland) Act 2011 Amendment Order 2012	95	15 March 2012	No Response
1 st Report 2012: Report on the Legislative Consent Memorandum on the Financial Services Bill (LCM(S4) 7.1)	94	15 March 2012	No Response
3 rd Report 2011: Report on Scottish Spending Review 2011 and Draft Budget 2012-13	48	9 December 2011	No Response
2 nd Report 2011: The Budget (Scotland) Act 2011 Amendment Order 2011	32	10 November 2011	No Response
1 st Report 2011: Report on the Legislative Consent Memorandum on the Finance (No.3) Bill (LCM(S4) 1.1)	6	22 June 2011	No Response

4.3.6 Health and Sport Committee

Established: 1 June 2011

Remit: To consider and report on health policy, the NHS in Scotland, anti-poverty measures, equalities, sport and other matters falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Cities Strategy apart from those covered by the remit of the Economy, Energy and Tourism Committee. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Duncan McNeil (15 June 2011-)

Deputy Convener: Bob Doris (15 June 2011-)

Membership: The committee has 9 members.

Meetings: There were 33 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	33
Meetings held wholly in private	3
Meetings held partly in private	24
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Jackson Carlaw (16 November 2011-2 May 2012)	Con	15(19)
Bob Doris	SNP	30(33)
Jim Eadie	SNP	33(33)
Mary Fee (1 June 2011 - 21 December 2011)	Lab	17(18)
Richard Lyle	SNP	32(33)
Fiona McLeod	SNP	29(33)
Duncan McNeil	Lab	32(33)
Nanette Milne (2 May 2012-)	Con	1(1)
Gil Paterson	SNP	30(33)
Mary Scanlon (1 June 2011- 16 November 2011)	Con	13(14)
Dr Richard Simpson	Lab	30(33)
Drew Smith (22 December 2011-)	Lab	14(15)

Substitute Members	Party	Number of meetings attended
Rhoda Grant (23 June 2011-)	Lab	1
Adam Ingram (23 February 2012-)	SNP	2
Nanette Milne (23 June 2012 - 2 May 2012)	Con	4
Dennis Robertson (23 June 2011-23 February 2012)	SNP	6

Reporters: None

Committee Clerk: Douglas Wands

Advisers: Dr Andrew Walker (spending review, draft budget)

Visits: 2 fact finding visits, for the inquiry into regulation of care for older people, to Merchants House of Glasgow and Craigmillar Community Centre, Edinburgh;
1 fact finding visit, for the Social Care (Self-directed Support) (Scotland) Bill, to Glasgow City Chambers.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	12
Scottish Executive officials	35
Members of the Scottish Parliament	0
Representatives of public bodies	25
Representatives of local authorities	9
UK Ministers	0
UK government officials	1
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	12
Representatives of voluntary sector	27
Other categories of witnesses	27

Business transacted:

Business	No	Details
Inquiries	2	Regulation of Care for Older People; Integration of Health and Social Care
Consultations	2	Scrutiny of the Draft Budget 2012-13 and Spending Review 2011; Regulation of Care for Older People;
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Alcohol (Minimum Pricing) (Scotland) Bill; Social Care (Self-directed Support) (Scotland) Bill
Legislative Consent Memorandums	2	London Olympic Games and Paralympic Games (Amendment) Bill; Welfare Reform Bill
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	6	4 draft affirmatives, 1 affirmative and 1 negative: SSI 2012/69
Petitions considered	5	PE1056, PE1373, PE1398, PE1399, PE1401
Divisions held	0	
Plenary debates	3	20 March 2012: S4M-02364; 20 March 2012: S4M-02363; 7 March 2012: S4M-02175

Reports:

Title	SP Paper number	Date of publication	Government response
5 th Report, 2012: Inquiry into Integration of Health and Social Care	121	4 May 2012	4 July 2012
4 th Report, 2012: Subordinate Legislation	113	19 April 2012	No Response
3 rd Report, 2012: Subordinate Legislation	99	21 March 2012	No Response
2 nd Report, 2012: Stage 1 Report on the Alcohol (Minimum Pricing) (Scotland) Bill	83	7 March 2012	4 April 2012
1 st Report, 2012: Subordinate Legislation	62	18 January 2012	No Response
5 th Report, 2011: Subordinate Legislation	53	14 December 2011	No Response
4 th Report, 2011: Report on the Legislative Consent Memorandum on the Welfare Reform Bill (UK Parliament legislation) - LCM (S4) 5.1	47	8 December 2011	21 December 2011
3 rd Report, 2011: Report on Inquiry into the Regulation of Care for Older People	40	29 November 2011	24 January 2012
2 nd Report, 2011: Subordinate legislation	14	27 September 2011	No Response

Title	SP Paper number	Date of publication	Government response
1 st Report, 2011: Report on the Legislative Consent Memorandum on the London Olympic and Paralympic Games (Amendment) Bill (UK Parliament legislation) - LCM (S4) 2.1	13	27 September 2011	No Response

4.3.7 Infrastructure and Capital Investment Committee

Established: 1 June 2011

Remit: To consider and report on infrastructure, capital investment, transport, housing, and other matters falling within the responsibility of the Cabinet Secretary for Infrastructure and Capital Investment apart from those covered by the remit of the Local Government and Regeneration Committee. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Maureen Watt (15 June 2011-)

Deputy Convener: Adam Ingram (7 March 2012-)
Jamie Hepburn (15 June 2011- 23 February 2012)

Membership: The committee has 7 members.

Meetings: There were 22 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	22
Meetings held wholly in private	0
Meetings held partly in private	15
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Jackson Carlaw (1 June 2011-16 November 2011)	Con	7(9)
Malcolm Chisholm	Lab	21(22)
Neil Findlay (1 June 2011 - 21 December 2011)	Lab	12(12)
Jamie Hepburn (1 June 2011 - 23 February 2012)	SNP	16(16)
Adam Ingram	SNP	22(22)
Alex Johnstone (16 November 2011-)	Con	13(13)
Gordon MacDonald	SNP	22(22)
Margaret McCulloch (22 December 2011-)	Lab	8(10)
Aileen McLeod (23 February 2012-)	SNP	6(6)
Maureen Watt	SNP	21(22)

Substitute Members	Party	Number of meetings attended
Graeme Pearson (23 June 2011-)	Lab	1
John Scott (1 February 2012-)	Con	0
Sandra White (23 June 2011-)	SNP	0

Reporters: None

Committee Clerk: Steve Farrell

Visits: 5 fact finding visits, for the Homelessness inquiry, to City of Edinburgh Council, East Lothian Council, Glasgow Housing Association and Turning Point Scotland, Moray Council and Ayrshire and South Housing Options Hub;
 1 fact finding visit, for Freight connections between Scotland and Flanders, to Business 2 Business event, Brussels;
 1 fact finding visit, for Scottish Water, to Glencorse Scottish Water Treatment Facility

Events: 1 civic participation event on homelessness at the Scottish Parliament: 25 March 2012, 25 attendees.

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	11
Scottish Executive officials	42
Members of the Scottish Parliament	0
Representatives of public bodies	10
Representatives of local authorities	10
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	3
Representatives of professional associations	0
Representatives of voluntary sector	10
Other categories of witnesses	32

Business transacted:

Business	No	Details
Inquiries	4	2012 Homelessness Commitment; Broadband Infrastructure in Scotland Scottish Passenger Rail Franchise 2014; Scottish Social Housing Charter;
Consultations	2	Scrutiny of the Draft Budget 2012-13; Broadband Infrastructure in Scotland
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	1	Welfare Reform Bill
Public Body Consent Memorandums	2	Draft British Waterways Board (Transfer of Functions) Order 2012; Draft Inland Waterways Advisory Council (Abolition) Order 2012
SIIs considered	0	
SSIIs considered	5	3 draft affirmatives and 2 affirmatives
Petitions considered	4	PE1390; PE1115, PE1394, PE1192
Divisions held	0	
Plenary debates	3	21 March 2012: S4M-02389; 21 March 2012: S4M-02390; 25 April 2012: S4M-02675

Reports:

Title	SP Paper number	Date of publication	Government response
5 th Report, 2012: Public Bodies Consent: British Waterways Board and Inland Waterways Advisory Council	116	25 April 2012	No Response
4 th Report, 2012: Subordinate Legislation	109	28 March 2012	No Response
3 rd Report 2012: Broadband Infrastructure in Scotland	104	26 March 2012	14 May 2012
2 nd Report 2012: Homelessness in Scotland: the 2012 Commitment	97	20 March 2012	4 April 2012
1 st Report 2012: Housing Support Grant (Scotland) Order 2012 [Draft] and the Scottish Social Housing Charter	89	12 March 2012	No Response
1 st Report 2011: Subordinate Legislation	17	5 October 2011	No Response

4.3.8 Justice Committee

Established: 1 June 2011

Remit: To consider and report on a) the administration of criminal and civil justice, community safety and other matters falling within the responsibility of the Cabinet Secretary for Justice and b) the functions of the Lord Advocate other than as head of the systems of criminal prosecution and investigation of deaths in Scotland. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Christine Grahame (14 June 2011-)

Deputy Convener: Jenny Marra (10 January 2012-)
James Kelly (14 June 2011 - 21 December 2011)

Membership: The committee has 9 members.

Meetings: There were 35 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	35
Meetings held wholly in private	6
Meetings held partly in private	23
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Roderick Campbell	SNP	35(35)
John Finnie	SNP	35(35)
Christine Grahame	SNP	35(35)
Colin Keir	SNP	34(35)
James Kelly (1 June 2011- 21 December 2011)	Lab	19(19)
John Lamont (1 June 2011- 16 November 2011)	Con	14(14)
Jenny Marra (22 December 2011-)	Lab	16(16)
Alison McInnes	LD	32(35)
David McLetchie (16 November 2011-)	Con	18(20)
Graeme Pearson	Lab	34(35)
Humza Yousaf	SNP	35(35)

Substitute Members	Party	Number of meetings attended
Jim Hume (23 June 2011-)	LD	0
Gordon MacDonald (23 June 2011-)	SNP	1
Margaret Mitchell (23 June 2011-)	Con	0
Margaret McDougall (23 June 2011-)	Lab	0

Reporters: None

Committee Clerk: Peter McGrath

Visits: 3 fact finding visits, for inquiry into Female Offenders, to HMP and YOI Cornton Vale, HMP Edinburgh and 218 Service, Glasgow;
1 fact finding visit, for inquiry into the Offensive Behaviour at Football and Threatening Communications (Scotland) Bill, to Ibrox Stadium.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	12
Scottish Executive officials	19
Members of the Scottish Parliament	0
Representatives of public bodies	23
Representatives of local authorities	8
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	3
Representatives of professional associations	25
Representatives of voluntary sector	8
Other categories of witnesses	49

Business transacted:

Business	No	Details
Inquiries	3	Commission on a Bill of Rights; Female Offenders; Lord Carloway's Report on Criminal Law and Practice
Consultations	1	Draft Budget 2012-13 and Spending Review 2011 Scrutiny
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	3	Criminal Cases (Punishment and Review) (Scotland) Bill; Offensive Behaviour at Football and Threatening Communications (Scotland) Bill; Police and Fire Reform (Scotland) Bill
Legislative Consent Memorandums	2	Legal Aid, Sentencing and Punishment of Offenders Bill; Terrorism Prevention and Investigation Measures Bill
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	1	1 draft affirmative
Petitions considered	3	PE1063, PE1280, PE1370
Divisions held	0	
Plenary debates	2	3 November 2011: S4M-01170; 20 March 2012: S4M-02365

Reports:

Title	SP Paper number	Date of publication	Government response
4 th Report, 2012: Stage 1 Report on the Police and Fire Reform (Scotland) Bill	120	2 May 2012	9 May 2012
3 rd Report, 2012: Stage 1 Report on the Criminal Cases (Punishment and Review) (Scotland) Bill	110	29 March 2012	17 April 2012
2 nd Report, 2012: Evidence in the Civil Partnership and Divorce Actions (Scotland) Order 2012	105	28 March 2012	No Response
1 st Report, 2012: Advice and Assistance (Assistance by Way of Representation) (Scotland) Amendment Regulations 2012	78	22 February 2012	No Response
3 rd Report 2011: Legislative Consent Memorandum on the Legal Aid, Sentencing and Punishment of Offenders Bill (LCM(S4) 4.1)	39	23 November 2011	No Response
2 nd Report, 2011: Legislative Consent Memorandum on the Terrorism Prevention and Investigation Measures Bill (LCM(S4) 6.1)	37	16 November 2011	No Response

Title	SP Paper number	Date of publication	Government response
1 st Report, 2011: Report on the Offensive Behaviour at Football and Threatening Communications (Scotland) Bill at Stage 2	21	6 October 2011	1 November 2011

4.3.9 Local Government and Regeneration Committee

Established: 1 June 2011

Remit: To consider and report on a) the financing and delivery of local government and local services, and b) planning, and c) matters relating to regeneration falling within the responsibility of the Cabinet Secretary for Infrastructure and Capital Investment. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Joe FitzPatrick (15 June 2011-)

Deputy Convener: Kevin Stewart (15 June 2011-)

Membership: The committee has 7 members. There were 26 meetings of the committee in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	26
Meetings held wholly in private	0
Meetings held partly in private	22
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Ruth Davidson (1 June 2011-16 November 2011)	Con	6(11)
James Dornan (7 March 2012-)	SNP	4(4)
Kezia Dugdale (1 June 2011-21 December 2011)	Lab	14(15)
Joe FitzPatrick	SNP	(26)
Mark Griffin (1 June 2011-21 December 2011)	Lab	15(15)
Anne McTaggart (22 December 2011-)	Lab	11(11)
Margaret Mitchell (16 November 2011-)	Con	15(15)
John Pentland (22 December 2011-)	Lab	11(11)
Kevin Stewart	SNP	25(26)
David Torrance	SNP	20(26)
Bill Walker (1 June 2011 - 5 March 2012)	SNP	20(20)

Substitute Members	Party	Number of meetings attended
Margaret Burgess (1 June 2011 - 23 February 2012)	SNP	6
Jamie Hepburn (23 February 2012-)	SNP	2
Jamie McGrigor (1 February 2012-)	Con	0
Dr Richard Simpson	Lab	2

Reporters: None

Clerking staff: Eugene Windsor

Advisers: Bill Howat (Draft Budget 2012-13)
Alex Linkston (Public Service Reform Inquiry – Strand 1)

Visits: 2 fact finding visit, for inquiry into Public Services Reform and Local Government in Scotland - Strand 1 Partnerships and Outcomes, to Kelso, Scottish Borders and Livingston, West Lothian

Events: None

Witnesses:

Category	Number
Scottish Executive Ministers	4
Scottish Executive officials	24
Members of the Scottish Parliament	5
Representatives of public bodies	56
Representatives of local authorities	24
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	1
Representatives of trade unions	10
Representatives of professional associations	11
Representatives of voluntary sector	13
Other categories of witnesses	9

Business transacted:

Business	No	Details
Inquiries	2	A Living Wage in Scotland; Public Services Reform and Local Government in Scotland: Strand 1 – Partnerships and Outcomes
Consultations	3	Draft Budget 2012-13 and Spending Review 2011; Police and Fire Reform (Scotland) Bill; Public Services Reform and Local Government in Scotland: Strand 1 – Partnerships and Outcomes
Proposed Members' Bills considered	2	Building Repairs Scotland Bill 8 February 2012; High Hedges Bill 1 February 2012, 21 February 2012;
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Local Government Finance (Unoccupied Properties etc.) (Scotland) Bill; Police and Fire Reform (Scotland) Bill
Legislative Consent Memorandums	1	Welfare Reform Bill
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	4	3 draft affirmatives and 1 negative: SSI 2012/29
Petitions considered	1	PE1320, PE1405
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
5 th Report 2012: Report to the Justice Committee on the Police and Fire Reform (Scotland) Bill	98	19 March 2012	No Response
4 th Report 2012: Subordinate Legislation	90	8 March 2012	No Response
3 rd Report 2012: Subordinate Legislation	75	10 February 2012	No Response
2 nd Report 2012: Living wage in Scotland	69	3 February 2012	No Response
1 st Report 2012: Subordinate Legislation	67	27 January 2012	No Response
1 st Report 2011: Subordinate Legislation	29	1 November 2011	No Response

4.3.10 Public Audit Committee

Established: 1 June 2011

Remit: 1. The remit of the Public Audit Committee is to consider and report on—
 (a) any accounts laid before the Parliament;
 (b) any report laid before or made to the Parliament by the Auditor General for Scotland; and
 (c) any other document laid before the Parliament, or referred to it by the Parliamentary Bureau or by the Auditor General for Scotland, concerning financial control, accounting and auditing in relation to public expenditure.
 2. No member of the Scottish Executive or junior Scottish Minister may be a member of the Committee and no member who represents a political party which is represented in the Scottish Executive may be convener of the Committee. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Iain Gray (18 January 2012-)
 Hugh Henry (15 June 2011 - 21 December 2011)

Deputy Convener: Mary Scanlon (23 November 2011-)
 Murdo Fraser (15 June 2011- 16 November 2011)

Membership: The committee has 9 members.

Meetings: There were 17 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	17
Meetings held wholly in private	1
Meetings held partly in private	14
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
George Adam	SNP	16(17)
Colin Beattie	SNP	17(17)
Willie Coffey	SNP	16(17)
Murdo Fraser (1 June 2011- 16 November 2011)	Con	7(7)
Iain Gray (22 December 2011-)	Lab	7(7)
Mark Griffin (22 December 2011-)	Lab	7(7)
Hugh Henry (1 June 2011- 21 December 2011)	Lab	10(10)
Colin Keir (15 December 2011-)	SNP	8(8)
Mark McDonald (1 June 2011-15 December 2011)	SNP	8(9)
Mary Scanlon (16 November 2011-)	Con	7(7)
Tavish Scott	LD	12(17)
Drew Smith (1 June 2011-21 December 2011)	Lab	10(10)
Humza Yousaf	SNP	16(17)

Substitute Members	Party	Number of meetings attended
Neil Bibby (23 June 2011-)	Lab	0
Liam McArthur (23 June 2011-)	LD	2
Gil Paterson (23 June 2011-)	SNP	4
Liz Smith (23 June 2011-)	Con	0

Reporters: None

Committee Clerk: Jane Williams

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	0
Scottish Executive officials	6
Members of the Scottish Parliament	22
Representatives of public bodies	55
Representatives of local authorities	7
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	2
Representatives of voluntary sector	0
Other categories of witnesses	9

Business transacted:

Business	No	Details
Inquiries	11	AGS Section 23 Report: Scotland's Public Finances – Addressing the Challenges; AGS Section 23 Report: Community Health Partnerships; AGS Section 23 Report: Transport for Health and Social Care; AGS Section 23 Report: Modernising the Planning System; AGS Section 23 Report: A Review of Telehealth in Scotland; AGS Section 22 Report: The 2010/11 Audit of the Scottish Government Consolidated Accounts; AGS Section 23 Report: The Role of Community Planning Partnerships in Economic Development; AGS Section 22 Report: The 2010/11 Audit of the National Library of Scotland; AGS Section 22 Reports: The 2010/11 Audit of Registrars of Scotland, The 2010/11 Audit of the Crown Office and Procurator Fiscal Service, The 2010/11 Audit of Disclosure Scotland; AGS Section 23 Report: Reducing Scottish Greenhouse Gas Emissions; AGS Section 23 Report: Overview of the NHS Scotland's Performance;
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
1 st Report, 2012: An overview of Scotland's criminal justice system	70	8 February 2012	No Response

4.3.11 Public Petitions Committee

Established: 1 June 2011

Remit: To consider public petitions addressed to the Parliament in accordance with these Rules and, in particular, to
 (a) decide in a case of dispute whether a petition is admissible;
 (b) decide what action should be taken upon an admissible public petition;
 and
 (c) keep under review the operation of the petitions system.
 (Standing Orders of the Scottish Parliament, Rule 6.10)

Convener: David Stewart (14 June 2011-)

Deputy Convener: Sandra White (14 June 2011-)

Membership: The committee has 7 members.

Meetings: There were 16 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	16
Meetings held wholly in private	0
Meetings held partly in private	4
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Neil Bibby (1 June 2011 - 22 December 2011)	Lab	9 (9)
Richard Lyle (1 June 2011 - 8 September 2011)	SNP	1 (3)
Angus MacDonald (7 March 2012-)	SNP	3 (3)
Mark McDonald (8 September 2011-)	SNP	13 (13)
Anne McTaggart (22 December 2011-)	Lab	6 (7)
Nanette Milne	Con	14 (16)
David Stewart	Lab	15 (16)
Bill Walker (1 June 2011 - 5 March 2012)	SNP	10 (12)
Sandra White	SNP	16 (16)
John Wilson	SNP	15 (16)

Substitute Members	Party	Number of meetings attended
Malcolm Chisholm (23 June-)	Lab	2
Joe FitzPatrick (23 February 2012-)	SNP	1
Alex Johnstone (1 February 2012-)	Con	0
Kevin Stewart (23 June 2011 - 23 February 2012)	SNP	2

Reporters: None

Committee Clerk: Anne Peat

Visits: Reform of E-petitions seminar, Westminster; Public participation conference, Johannesburg

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Petitioners	22
Scottish Executive Ministers	4
Scottish Executive officials	3
Members of the Scottish Parliament	1
Representatives of public bodies	4
Representatives of local authorities	1
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	1
Representatives of Voluntary sector	11
Other categories of witnesses	16

Other Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Sewel Memorandums	0	
Divisions held	0	
Plenary debates	1	7 March 2012: S4M-02185

Reports: None

Petitions Considered:

	no. of petitions
New petitions lodged from 9 May 2011 until 8 May 2012	37
Petitions considered by the Public Petitions Committee from 9 May 2011 to 8 May 2012: PE812, PE1098, PE1056, PE1073, PE1105, PE1115, PE1124, PE1135, PE1169, PE1175, PE1179, PE1189, PE1223, PE1225, PE1236, PE1254, PE1273, PE1277, PE1280, PE1285, PE1302, PE1319, PE1320, PE1322, PE1333, PE1336, PE1350, PE1351, PE1352, PE1364, PE1367, PE1369, PE1370, PE1372, PE1376, PE1378, PE1379, PE1381, PE1383, PE1384, PE1385, PE1386, PE1389, PE1390, PE1391, PE1392, PE1393, PE1394, PE1395, PE1396, PE1397, PE1398, PE1399, PE1400, PE1401, PE1402, PE1403, PE1404, PE1405, PE1406, PE1407, PE1408, PE1409, PE1410, PE1411, PE1412, PE1413, PE1414, PE1415, PE1416, PE1417, PE1418, PE1419, PE1420, PE1421, PE1422, PE1423, PE1424, PE1425, PE1426, PE1427	81
Petitions referred to Scottish Parliament Committees: Education and Culture Committee: PE1391, PE1409, PE1414, PE1420 Equal Opportunities Committee: PE1073, PE1169, PE1372 Health and Sport Committee: PE1056, PE1373, PE1398, PE1399, PE1401 Infrastructure and Capital Investment Committee: PE1394, PE1390, PE1192, PE1115 Justice Committee: PE1280, PE1370 Local Government and Regeneration Committee: PE1320 Rural Affairs, Climate Change and Environment Committee: PE1336, PE1386	21
Petitions referred for information only to Scottish Parliament Committees	0
Petitions closed: PE812, PE1135, PE1175, PE1189, PE1225, PE1254, PE1273, PE1277, PE1302, PE1322, PE1333, PE1350, PE1352, PE1364, PE1369, PE1379, PE1381, PE1392, PE1397, PE1406, PE1407	21
Petitions withdrawn at the request of the petitioner	0

4.3.12 Rural Affairs, Climate Change and Environment Committee

Established: 1 June 2011

Remit: To consider and report on agriculture, fisheries, rural development, climate change, the environment and other matters falling within the responsibility of the Cabinet Secretary for Rural Affairs & the Environment. (As agreed by resolution of Parliament on 1 June 2011).

Convener: Rob Gibson (15 June 2011-)

Deputy Convener: Annabelle Ewing (15 June 2011-)

Membership: The committee has 9 members.

Meetings: There were 28 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	28
Meetings held wholly in private	2
Meetings held partly in private	17
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Claudia Beamish (22 December 2011-)	Lab	13(13)
Graeme Dey	SNP	28(28)
Annabelle Ewing	SNP	28(28)
Alex Fergusson (1 June 2011-16 November 2011; 28 March 2012-)	Con	14(14)
Rob Gibson	SNP	28(28)
Jim Hume	LD	28(28)
John Lamont (16 November 2011-28 March 2012)	Con	11(13)
Richard Lyle (8 September 2011-)	SNP	22(25)
Jenny Marra (1 June 2011 - 21 December 2011)	Lab	13(15)
Mark McDonald (1 June 2011- 7 September 2011)	SNP	3(3)
Margaret McDougall (22 December 2011-)	Lab	13(13)
Aileen McLeod (1 June 2011- 23 February 2012)	SNP	20(20)
Elaine Murray (1 June 2011 - 21 December 2011)	Lab	14(15)
Dennis Robertson (23 February 2012-)	SNP	7(8)

Substitute Members	Party	Number of meetings attended
Claudia Beamish (23 June 2011 - 23 December 2011)	Lab	0
Nigel Don (23 February 2012-)	SNP	3
Alex Fergusson (1 February 2012 - 28 March 2012)	Con	1
Jamie McGrigor (23 June 2011 - 25 January 2012)	Con	0
Alison McInnes (23 June 2011-)	LD	0
Jean Urquhart (23 June 2011 - 23 February 2012)	SNP	5

Reporters: None

Committee Clerk: Lynn Tullis (June 2011 -)
Simon Watkins (June 2011 - November 2011)

Advisers: Jan Polley (Budget)

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	13
Scottish Executive officials	45
Members of the Scottish Parliament	0
Representatives of public bodies	14
Representatives of local authorities	4
UK Ministers	2
UK government officials	2
Members of the UK Parliament	0
Representatives from other legislatures	2
Representatives of trade unions	0
Representatives of professional associations	2
Representatives of voluntary sector	0
Other categories of witnesses	57

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	1	Scottish Spending Review 2011 and Draft Budget 2012-13; Waste (Scotland) Regulations 2012 (draft)
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Agricultural Holdings (Amendment) (Scotland) Bill; Long Leases (Scotland) Bill
Legislative Consent Memorandums	1	Draft Advisory Committee on Hazardous Substances (Abolition) Order 2012
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	6	4 draft affirmatives and 2 affirmatives
Petitions considered	2	PE1336, PE1386
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
6 th Report 2012: Subordinate Legislation	119	27 April 2012	No Response
5 th Report 2012: Report on Public Bodies Consent Memorandum on the Advisory Committee on Hazardous Substances (Abolition) Order 2012 [draft]	114	19 April 2012	No Response
4 th Report 2012: Stage 1 Report on Long Leases (Scotland) Bill	103	26 March 2012	No Response
3 rd Report 2012: Stage 1 Report on the Agricultural Holdings (Amendment) (Scotland) Bill	79	24 February 2012	No Response
2 nd Report 2012: Subordinate Legislation	73	10 February 2012	No Response
1 st Report 2012: Subordinate Legislation	68	27 January 2012	No Response
5 th Report 2011: Subordinate legislation and guidance subject to approval	50	16 December 2011	No Response
4 th Report 2011: Subordinate Legislation	41	25 November 2011	No Response
3 rd Report 2011: Subordinate Legislation	35	11 November 2011	No Response
2 nd Report 2011: Subordinate Legislation	24	14 October 2011	No Response
1 st Report 2011: Subordinate Legislation	15	30 September 2011	No Response

4.3.13 Scotland Bill Committee

Established: 9 June 2011

Ended: 1 May 2012

Remit: To consider the Scotland Bill, proposed amendments to the Bill, responses to the report of the Session 3 Scotland Bill Committee, and to report to the Parliament. (As agreed by resolution of the Parliament on 9 June 2011).

Convener: Linda Fabiani (21 June 2011- 1 May 2012)

Deputy Convener: James Kelly (21 June 2011- 1 May 2012)

Membership: The committee has 11 members.

Meetings: There were 16 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	16
Meetings held wholly in private	4
Meetings held partly in private	9
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Richard Baker (9 June 2011-1 May 2012)	Lab	15(16)
Nigel Don (9 June 2011-1 May 2012)	SNP	14(16)
Linda Fabiani (9 June 2011-1 May 2012)	SNP	16(16)
Adam Ingram (9 June 2011-1 May 2012)	SNP	16(16)
Alison Johnstone (9 June 2011-1 May 2012)	Green	15(16)
James Kelly (9 June 2011-1 May 2012)	Lab	15(16)
John Mason (9 June 2011-1 May 2012)	SNP	16(16)
Stewart Maxwell (9 June 2011-1 May 2012)	SNP	15(16)
Joan McAlpine (9 June 2011-1 May 2012)	SNP	15(16)
David McLetchie (9 June 2011-1 May 2012)	Con	13(16)
Willie Rennie (9 June 2011-1 May 2012)	LD	13(16)

Substitute Members	Party	Number of meetings attended
George Adam (21 March 2012-1 May 2012)	SNP	1
Patrick Harvie (23 June 2011-1 May 2012)	Green	1
Murdo Fraser (23 June 2011-26 January 2012)	Con	0
John Lamont (1 February 2012-1 May 2012)	Con	0
Derek Mackay (23 June 2011-14 December 2011)	SNP	1

Reporters: None

Committee Clerk: Steve Imrie

Advisers: Graeme Blackett,
Robin Callander
Maric Glaser
Professor Charlie Jeffery
Professor Alan Page
Professor Philip Schlesinger
Professor Stephen Tierney
James Wolffe Q.C

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	4
Scottish Executive officials	1
Members of the Scottish Parliament	0
Representatives of public bodies	0
Representatives of local authorities	1
UK Ministers	6
UK government officials	3
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	12
Representatives of voluntary sector	5
Other categories of witnesses	26

Business transacted:

The only appropriate business was the consideration of the Scotland Bill.

Reports:

Title	SP Paper number	Date of publication	Government response
1 st Report 2012: Report on the Scottish Government's Legislative Consent Memorandum	106	28 March 2012	No response
1 st Report 2011: Report on the Scotland Bill	49	15 December 2011	No response

4.3.14 Standards, Procedures and Public Appointments Committee

Established: 1 June 2011

Remit: 1. The remit of the Standards, Procedures and Public Appointments Committee is to consider and report on—
 (a) the practice and procedures of the Parliament in relation to its business;
 (b) whether a member’s conduct is in accordance with these Rules and any Code of Conduct for members, matters relating to members interests, and any other matters relating to the conduct of members in carrying out their Parliamentary duties;
 (c) the adoption, amendment and application of any Code of Conduct for members; and
 (d) matters relating to public appointments in Scotland.
 2. Where the Committee considers it appropriate, it may by motion recommend that a member’s rights and privileges be withdrawn to such extent and for such period as are specified in the motion.

Convener: Dave Thompson (14 June 2011-)

Deputy Convener: Helen Eadie (14 June 2011-)

Membership: The committee has 7 members.

Meetings: There were 16 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	16
Meetings held wholly in private	0
Meetings held partly in private	14
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Margaret Burgess	SNP	16(16)
Bob Doris	SNP	12(16)
Helen Eadie	Lab	14(16)
Alex Fergusson (16 November 2011-28 March 2012)	Con	7(7)
John Lamont (28 March 2012-)	Con	2(2)
Margaret McCulloch (22 December 2011-)	Lab	5(6)
Margaret McDougall (1 June 2011-21 December 2011)	Lab	10(10)
Nanette Milne (1 June 2011 - 16 November 2011)	Con	3(5)
Dave Thompson	SNP	16(16)
Paul Wheelhouse	SNP	16(16)

Substitute Members	Party	Number of meetings attended
Roderick Campbell (23 June 2011-)	SNP	0
Mark Griffin (23 June 2011-)	Lab	0
David McLetchie (1 February 2012-)	Con	0

Reporters: None

Committee Clerk: Gillian Baxendine
Alison Walker

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	0
Scottish Executive officials	3
Members of the Scottish Parliament	8
Representatives of public bodies	5
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	11

Business transacted:

Business	No	Details
Inquiries	1	Reform of Parliamentary Business – Remodelling the Parliamentary Week
Consultations	1	Reform of Parliamentary Business – Remodelling the Parliamentary Week
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
1 st Report 2012: European Strategy	59	12 January 2012	No response
2 nd Report 2011: Reform of Parliamentary Business Inquiry. Phase 1 report: remodelling the parliamentary week	57	21 December 2011	No response
1 st Report 2011: Minor Standing Orders Rule Changes	25	29 October 2011	No response

4.3.15 Subordinate Legislation Committee

Established: 1 June 2011

Remit: 1. The remit of the Subordinate Legislation Committee is to consider and report on—

- (a) any—
 - (i) subordinate legislation laid before the Parliament;
 - (ii) [deleted]
 - (iii) pension or grants motion as described in Rule 8.11A.1;

and, in particular, to determine whether the attention of the Parliament should be drawn to any of the matters mentioned in Rule 10.3.1;

- (b) proposed powers to make subordinate legislation in particular Bills or other proposed legislation;
- (c) general questions relating to powers to make subordinate legislation;
- (d) whether any proposed delegated powers in particular Bills or other legislation should be expressed as a power to make subordinate legislation;
- (e) any failure to lay an instrument in accordance with section 28(2), 30(2) or 31 of the 2010 Act; and
- (f) proposed changes to the procedure to which subordinate legislation laid before the Parliament is subject.

Convener: Nigel Don (15 June 2011-)

Deputy Convener: James Dornan (15 June 2011-)

Membership: The committee has 7 members.

Meetings: There were 28 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	28
Meetings held wholly in private	0
Meetings held partly in private	19
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Chic Brodie	SNP	26(28)
Nigel Don	SNP	26(28)
James Dornan	SNP	25(28)
Kezia Dugdale (1 June 2011 - 21 December 2011)	Lab	16(16)
Mike MacKenzie	SNP	28(28)
Michael McMahon (22 December 2011-)	Lab	8(12)
John Pentland (22 December 2011-)	Lab	11(12)
John Scott	Con	24(28)
Drew Smith (1 June 2011 - 21 December 2011)	Lab	15(16)

Substitute Members	Party	Number of meetings attended
Marco Biagi (23 June 2011-)	SNP	5
John Lamont (1 February 2012-)	Con	0
Margaret McCulloch (23 June 2011-)	Lab	2

Reporters: None

Committee Clerk: Irene Fleming

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	2
Scottish Executive officials	11
Members of the Scottish Parliament	0
Representatives of public bodies	0
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	2

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	7	Alcohol (Minimum Pricing) (Scotland) Bill; Budget (Scotland) Bill; Criminal Cases (Punishment and Review) (Scotland) Bill; Land Registration etc. (Scotland) Bill; Long Leases (Scotland) Bill; National Library of Scotland Bill; Offensive Behaviour at Football and Threatening Communications (Scotland) Bill; Police and Fire Reform (Scotland) Bill
Legislative Consent Memorandums	3	London Olympic Games and Paralympic

Business	No	Details
Public Body Consent Memorandums	4	Games (Amendment) Bill; Scotland Bill; Welfare Reform Bill Draft Advisory Committee on Hazardous Substances (Abolition) Order 2012; Draft British Waterways Board (Transfer of Functions) Order 2012; Draft Inland Waterways Advisory Council (Abolition) Order 2012; Draft Public Bodies (Abolition of the National Endowment for Science, Technology and the Arts) Order 2012
SIs considered	2	2 negatives: SI 2011/1367, SI 2011/2439
SSIs considered	236	42 draft affirmatives, 14 affirmatives and 180 negatives: SSI 2011/260, SSI 2011/261, SSI 2011/262, SSI 2011/263, SSI 2011/264, SSI 2011/265, SSI 2011/282, SSI 2011/285, SSI 2011/304, SSI 2011/305, SSI 2011/306, SSI 2011/311, SSI 2011/318, SSI 2011/319, SSI 2011/320, SSI 2011/323, SSI 2011/324, SSI 2011/325, SSI 2011/326, SSI 2011/331, SSI 2011/333, SSI 2011/336, SSI 2011/348, SSI 2011/349, SSI 2011/350, SSI 2011/356, SSI 2011/357, SSI 2011/364, SSI 2011/365, SSI 2011/367, SSI 2011/368, SSI 2011/373, SSI 2011/374, SSI 2011/375, SSI 2011/376, SSI 2011/377, SSI 2011/378, SSI 2011/379, SSI 2011/380, SSI 2011/381, SSI 2011/383, SSI 2011/389, SSI 2011/390, SSI 2011/392, SSI 2011/394, SSI 2011/395, SSI 2011/403, SSI 2011/405, SSI 2011/410, SSI 2011/411, SSI 2011/412, SSI 2011/413, SSI 2011/414, SSI 2011/415, SSI 2011/416, SSI 2011/417, SSI 2011/418, SSI 2011/419, SSI 2011/428, SSI 2011/429, SSI 2011/435, SSI 2011/436, SSI 2011/442, SSI 2011/443, SSI 2011/445, SSI 2011/446, SSI 2011/449, SSI 2012/3, SSI 2012/4, SSI 2012/5, SSI 2012/6, SSI 2012/7, SSI 2012/9, SSI 2012/10, SSI 2012/11, SSI 2012/22, SSI 2012/24, SSI 2012/26, SSI 2012/27, SSI 2012/28, SSI 2012/29, SSI 2012/30, SSI 2012/32, SSI 2012/33, SSI 2012/34, SSI 2012/36, SSI 2012/37, SSI 2012/38, SSI 2012/48, SSI 2012/49, SSI 2012/50, SSI 2012/53, SSI 2012/54, SSI 2012/62, SSI 2012/63, SSI 2012/64, SSI 2012/65, SSI 2012/66, SSI 2012/67, SSI 2012/68, SSI 2012/69, SSI 2012/70, SSI 2012/71, SSI 2012/72, SSI 2012/73, SSI 2012/74, SSI 2012/75,

Business	No	Details
		SSI 2012/76, SSI 2012/87, SSI 2012/88, SSI 2012/89, SSI 2012/92, SSI 2012/93, SSI 2012/99, SSI 2012/101, SSI 2012/106, SSI 2012/107, SSI 2012/108, SSI 2012/117, SSI 2012/118, SSI 2012/119, SSI 2012/124, SSI 2012/129, SSI 2012/130, SSI 2012/131, SSI 2012/132, SSI 2012/137, SSI 2012/138, SSI 2012/139, SSI 2012/140, SSI 2012/141, SSI 2012/142, SSI 2012/143, SSI 2012/145, SSI 2012/146, SSI 2012/147, SSI 2012/151, SSI 2012/153, SSI 2012/154, SSI 2012/155, SSI 2012/161, SSI 2012/163, SSI 2012/164, SSI 2012/165, SSI 2012/166, SSI 2012/167, SSI 2012/170, SSI 2012/171, SSI 2012/172, SSI 2012/173, SSI 2012/174, SSI 2012/176, SSI 2012/177, SSI 2012/178, SSI 2012/179, SSI 2012/180, SSI 2012/181, SSI 2012/182, SSI 2012/183, SSI 2012/190, SSI 2012/197, SSI 2012/198, SSI 2012/199, SSI 2012/205, SSI 2012/206, SSI 2012/208, SSI 2012/209, SSI 2012/214, SSI 2012/219, SSI 2012/220, SSI 2012/228, SSI 2012/236, SSI 2012/237, SSI 2012/238, SSI 2012/243, SSI 2012/250, SSI 2012/258, SSI 2012/259, SSI 2012/260, SSI 2012/266
Petitions considered	0	
Divisions held	1	14 June 2011: Deputy Convener
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
23 rd Report 2012: Subordinate Legislation	123	9 May 2012	No response
22 nd Report 2012: Welfare Reform (Further Provision) (Scotland) Bill: Remit and membership	118	25 April 2012	No response
21 st Report 2012: Subordinate Legislation	117	25 April 2012	No response
20 th Report 2012: Subordinate Legislation	115	19 April 2012	No response
19 th Report 2012: Legislative Consent Memorandum on Scotland Bill	112	17 April 2012	No response
18 th Report 2012: Public Bodies Consent Memorandums on the British Waterways Board (Transfer of Functions) Order 2012 and the Inland Waterways Advisory Council (Abolition) Order 2012	108	28 March 2012	No response
17 th Report 2012: Subordinate Legislation	107	28 March 2012	No response
16 th Report 2012: Police and Fire Reform (Scotland) Bill	102	22 March 2012	No response
15 th Report 2012: Subordinate Legislation	101	21 March 2012	No response
14 th Report 2012: Public Bodies Consent Memorandum on the Advisory Committee on Hazardous Substances (Abolition) Order 2012 [draft]	100	21 March 2012	No response
13 th Report 2012: Subordinate Legislation	96	15 March 2012	No response
12 th Report 2012: Subordinate Legislation	91	8 March 2012	No response
11 th Report 2012: Subordinate Legislation	85	1 March 2012	No response
10 th Report 2012: Public Bodies Consent Memorandum on the draft Public Bodies (Abolition of the National Endowment for Science, Technology and the Arts) Order 2012	84	1 March 2012	No response
9 th Report 2012: Long Leases (Scotland) Bill	81	23 February 2012	No response
8 th Report 2012: Subordinate Legislation	80	23 February 2012	No response
7 th Report 2012: Criminal Cases (Punishment and Review) (Scotland) Bill	72	8 February 2012	No response
6 th Report 2012: Subordinate Legislation	71	8 February 2012	No response
5 th Report 2012: Subordinate Legislation	66	25 January 2012	No response
4 th Report 2012: Land Registration etc. (Scotland) Bill	65	25 January 2012	No response
3 rd Report 2012: Alcohol (Minimum Pricing) (Scotland) Bill	64	25 January 2012	No response
2 nd Report 2012: Budget (Scotland) Bill	63	25 January 2012	No response
1 st Report 2012: Subordinate Legislation	60	11 January 2012	No response
22 nd Report 2011: Subordinate Legislation	58	22 December 2011	No response
21 st Report 2011: National Library of Scotland Bill	55	15 December 2011	No response
20 th Report 2011: Subordinate Legislation	54	15 December 2011	No response
19 th Report 2011: Subordinate Legislation	46	6 December 2011	No response

Title	SP Paper number	Date of publication	Government response
18 th Report 2011: Offensive Behaviour at Football and Threatening Communications (Scotland) Bill as amended at Stage 2	45	6 December 2011	No response
17 th Report 2011: Subordinate Legislation	43	29 November 2011	No response
16 th Report 2011: Subordinate Legislation	42	24 November 2011	No response
15 th Report 2011: Subordinate Legislation	38	16 November 2011	No response
14 th Report 2011: Subordinate Legislation	34	9 November 2011	No response
13 th Report 2011: Legislative Consent	33	9 November 2011	No response
Memorandum on the Welfare Reform Bill			
12 th Report 2011: Subordinate Legislation	28	1 November 2011	No response
11 th Report 2011: Subordinate Legislation	27	31 October 2011	No response
10 th Report 2011: Subordinate Legislation	26	27 October 2011	No response
9 th Report 2011: Subordinate Legislation	23	6 October 2011	No response
8 th Report 2011: Subordinate Legislation	22	6 October 2011	No response
7 th Report 2011: Subordinate Legislation	16	28 September 2011	No response
6 th Report 2011: Subordinate Legislation	12	22 September 2011	No response
5 th Report 2011: Legislative Consent	11	20 September 2011	No response
Memorandum on London Olympic Games			
and Paralympic Games (Amendment) Bill			
4 th Report 2011: Subordinate Legislation	10	14 September 2011	No response
3 rd Report 2011: Subordinate Legislation	9	8 September 2011	No response
2 nd Report 2011: Subordinate Legislation	8	22 June 2011	No response
1 st Report 2011: Subordinate Legislation	5	16 June 2011	No response

4.3.16 Welfare Reform Committee

Established: 25 January 2012

Remit: The remit is to keep under review the passage of the UK Welfare Reform Bill and monitor its implementation as it affects welfare provision in Scotland and to consider relevant Scottish legislation and other consequential arrangements. (As agreed by resolution of Parliament on 25 January 2012).

Convener: Michael McMahon (23 February 2012-)

Deputy Convener: Jamie Hepburn (23 February 2012-)

Membership: The committee has 7 members.

Meetings: There were 7 meetings in the parliamentary year. No meetings were held outside the Parliament.

	Number
Total meetings of the Committee	7
Meetings held wholly in private	1
Meetings held partly in private	5
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Margaret Burgess	SNP	7(7)
Annabelle Ewing	SNP	7(7)
Jamie Hepburn	SNP	7(7)
Alex Johnstone	Con	7(7)
Michael McMahon	Lab	5(7)
Drew Smith	Lab	3(7)
Kevin Stewart	SNP	7(7)

Substitute Members	Party	Number of meetings attended
Jackie Baillie (18 April 2012-)	Lab	3
Linda Fabiani (23 February 2012-)	SNP	1

Reporters: None

Committee Clerk: Simon Watkins

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Executive Ministers	1
Scottish Executive officials	9
Members of the Scottish Parliament	6
Representatives of public bodies	14
Representatives of local authorities	4
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	15
Other categories of witnesses	4

Business transacted:

The only appropriate business was the consideration of the UK Welfare Reform Bill. The Committee considered Stage 1 of the Bill during April and May 2012.

Reports: None

5. Legislation

5.1 Bills and Proposed Bills

5.1.1 Summary

Proposals for Bills

Members' Bills proposals	Number
Draft Proposals lodged	5
Draft Proposals fell	0
Draft Proposals withdrawn	0
Final Proposals lodged after no consultation	2
Final Proposals lodged after consultation	0
Final Proposals fell	0
Final Proposals withdrawn	0

Bills

Bills introduced	Number
Executive Bills	13
Members' Bills	0
Committee Bills	0
Hybrid Bills	0
Private Bills	0
Total	13

Bills fell	Number
Executive Bills	0
Members' Bills	0
Committee Bills	0
Hybrid Bills	0
Private Bills	0
Total	0

Bills withdrawn	Number
Executive Bills	0
Members' Bills	0
Committee Bills	0
Hybrid Bills	0
Private Bills	0
Total	0

Bills passed	Number
Executive Bills	2
Members' Bills	0
Committee Bills	0
Hybrid Bills	0
Private Bills	0
Total	2

Acts of the Scottish Parliament

Royal Assent	Number
Received (Acts of Scottish Parliament)	2
Average number of days taken to pass Bills (from date of introduction to date of Royal Assent)	137

5.1.2 Progress of Public Bills during the 1st parliamentary year of Session 4, in chronological order of introduction

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3			Royal Assent		
					Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number
Offensive Behaviour at Football and Threatening and Communications (Scotland) Bill	1	Ex	6	16 Jun 11		J 21 Jun 11 J 22 Jun 11			23 Jun 11	J 6 Sep 11 J 13 Sep 11 J 20 Sep 11 J 27 Sep 11 J 4 Oct 11 J 5 Oct 11 J 22 Nov 11 FI 14 Sep 11 Report: SP 21 Plenary: 3 Nov 11 After Stage 2:SL 29 Nov 11 SL 6 Dec 11	14 Dec 11	14 Dec 11	8	19 January 2012	218	2012 asp 1
National Library of Scotland Bill	2	Ex	12	26 October 11	EC 15 Nov 11	EC 7 Feb 12 EC 21 Feb 12 EC 28 Feb 12 EC 6 Mar 12	SL 22 Nov 11 SL 13 Dec 11	SP 88	15 Mar 12	EC 24 Apr 12						
Agricultural Holdings (Amendment) (Scotland) Bill	3	Ex	2	31 October 11	RACCE 9 Nov 11	RACCE 11 Jan 12 RACCE 18 Jan 12 RACCE 25 Jan 12 RACCE 22 Feb 12	FI 16 Nov 11	SP 79	28 Mar 12	RACCE 9 May 12						

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3			Royal Assent		
					Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number
Alcohol (Minimum Pricing) (Scotland) Bill	4	Ex	3	31 October	HS 25 Oct 11 HS 13 Dec 11	HS 10 Jan 12 HS 17 Jan 12 HS 24 Jan 12 HS 31 Jan 12 HS 21 Feb 12 HS 28 Feb 12 HS 6 Mar 12	FI 16 Nov 11 FI 21 Dec 11 FI 18 Jan 12 SL 22 Nov 11 SL 20 Dec 11 SL 24 Jan 12	SP 83	14 Mar 12	HS 1 May 12						
Criminal Cases (Punishment and Review) (Scotland) Bill	5	Ex	9	30 November	J 13 Dec 11	J 31 Jan 12 J 7 Feb 12 J 21 Feb 12 J 28 Feb 12 J 6 Mar 12 J 20 Mar 12 J 27 Mar 12 J 28 Mar 12	FI 21 Dec 11 SL 24 Jan 12 SL 7 Feb 12	SP 110	19 Apr 12							
Land Registration etc. (Scotland) Bill	6	Ex	91	1 December	EET 14 Dec 11	EET 11 Jan 12 EET 18 Jan 12 EET 25 Jan 12 EET 8 Feb 12 EET 22 Feb 12 EET 29 Feb 12	FI 21 Dec 11 SL 10 Jan 12 SL 24 Jan 12 Report: SP 65	SP 86	14 Mar 12	EET 2 May 12						
Long Leases (Scotland) Bill	7	Ex	46	12 January	RACCE 18 Jan 12 FI 25 Jan 12 SL 7 Feb 12	RACCE 8 Feb 12 RACCE 22 Feb 12 RACCE 29 Feb 12 RACCE 7 Mar 12 RACCE 21 Mar 12	SL 21 Feb 12 Report: SP 81	SP 103	25 Apr 12							

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3			Royal Assent		
					Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number
						WRC 8 May 12	SP 118									
							FI 18 Apr 12									
Local Government Finance (Unoccupied Properties etc.) (Scotland) Bill	12	Ex	4	26 March 12	LGR 28 Mar 12 FI 28 Mar 12		FI 18 Apr 12 FI 25 Apr 12 FI 2 May 12									
Scottish Civil Justice Council and Criminal Legal Assistance Bill	13	Ex	14	2 May 12			SL 8 May 12									

¹ Length is the number of pages in the Bill excluding contents pages and backsheets

5.1.3 Progress of all Private Bills introduced during the 1st year of Session 4, in chronological order

No private bills were introduced during the 1st parliamentary year of Session 4.

5.2 Subordinate Legislation

Subordinate Legislation Received in the Chamber Desk

	From 11 May 2011	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	To 10 May 2012	Total
Affirmative Instruments	0	0	2	0	0	1	7	2	0	0	0	1	1	14
Draft Affirmative Instruments	0	0	0	0	7	1	0	7	6	6	2	1	0	30
Negative Instruments	0	9	0	4	12	18	17	9	10	17	24	8	0	128
Draft Negative Instruments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Instruments Laid (not subject to any parliamentary procedure)	1	10	1	3	7	7	9	7	8	3	5	3	0	64
Instruments Not Laid	1	0	0	0	0	0	1	0	0	0	0	0	0	2
Other	0	1	0	0	0	1	2	0	0	1	2	0	0	7
Total Number of Instruments	2	20	3	7	26	28	36	25	24	27	33	13	1	245

6. Other Parliamentary Business

6.1 Documents Laid other than Statutory Instruments

Chapter 14 of the Parliament's Standing Orders provides rules as to the laying of documents before the Parliament. Many types of documents, such as financial reports or annual reports of public bodies, are required by legislation or otherwise to be so laid.

From 11 May 2011	Jun 2011	Jul 2011	Aug 2011	Sep 2011	Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012	April 2012	To 10 May 2012
7	23	33	18	23	58	22	42	11	24	30	22	5

6.2 Rules Changes to Standing Orders

Chapter	Rule and paragraph number	The nature of the change, the date it came into force and the Procedures Committee report that recommended the change
6	6.3A.4	Paragraph amended, 17.11.11, 1 st Report 2011 (S4)
6A	6A.3.3	Paragraph amended, 17.11.11, 1 st Report 2011 (S4)
6A	6A.3.3A	Paragraph inserted, 17.11.11, 1 st Report 2011 (S4)

7. Staff

7.1 MSPs and their staff (as at 31 March 2012)

	Total	Gender (M-F)
Members of the Scottish Parliament (MSPs)	129	84-45
MSP staff – on payroll	481	221-260

7.2 Parliamentary staff in post by Office (as at 31 March 2012) **

Directorate/Office	Total Staff	Gender (M-F)
Chief Executive's Group		
Chief Executive's Office	9	4-5
Presiding Officer's Office (Includes UKIRO)	8	6-2
Internal Audit	1	1-0
Assistant Clerk/Chief Executive – Stewart Gilfillan		
Assistant Clerk/Chief Executive's Office	1	1-0
Committee Office	47	24-23
Chamber Office	22	11-11
Education and Community Partnerships	16	3-13
Official Report	27	16-11
Human Resources	18	5-13
Security	77	49-28
Strategy and Change Management	2	1-1
Office of the Solicitor to the Scottish Parliament	3	1-2
Assistant Clerk/Chief Executive – Bill Thomson		
Assistant Clerk/Chief Executive's Office	2	1-1
Financial Resources	2	2-0
Finance	11	7-4
Allowances and Office Holders	12	2-10
Procurement	9	2-7
Head of Communications and Research	2	0-2
Public Information and Publications	7	4-3
Scottish Parliament Information Centre (SPICe)	42	17-25
Media	7	2-5
Broadcasting	14	7-7
Business Information Technology Office (BIT)	33	23-10
Facilities Management	31	20-11
Events and Exhibitions	9	4-5
Visitor Services	17	4-13
Total Parliament Staff in post (permanent posts)	429	217-212

** These figures are based on head count and therefore a number of these staff will be working on a part-time basis. The figures do not include staff on maternity leave, career breaks or secondments.

8. Access

8.1 Public Visitors and Contacts

	Visitor Numbers	Tour Numbers	Public Enquiries*	Switchboard Calls	Shop Number of Transactions	Average spend per visitor £
May 11	35374	2852	791	5018	2962	6.15
June 11	35373	2593	1105	7254	3310	7.50
July 11	30277	4233	606	3782	2834	7.72
August 11	46672	3206	781	4564	2947	8.16
September 11	35573	3107	637	6341	2920	7.06
October 11	35015	2366	571	4832	2548	6.74
November 11	24285	1247	752	5916	1956	9.75
December 11	14472	955	491	3888	1668	17.07
January 12	21867	1434	572	4773	1188	7.07
February 12	18375	1222	734	5060	1264	7.44
March 12	28458	2287	620	5830	2398	6.77
April 12	34320	3188	529	4186	2322	6.21
Totals	328929	28690	8189	61444	28317	£8.13

* Figures for 'Public Enquiries' include enquiries by phone, email, letter, text message, Twitter and in person

8.2 Educational Visits, by Academic Year

The visits programme follows the school year, therefore some dates fall out with the parliamentary year which ran from 11 May 2011 - 10 May 2012.

8.2.1 Group and Visitor Numbers to the Scottish Parliament

	Primary schools	Primary pupils	Secondary schools	Secondary pupils	FE Institutions/ Community Groups	FE Students/ Community Members	Total Groups	Total Visitors
Sept 11	29	899	20	649	3	88	52	1636
Oct 11	10	298	18	444	6	150	34	892
Nov 11	24	641	19	502	6	162	49	1305
Dec 11	8	267	10	252	2	36	20	555
Jan 12	18	547	10	290	0	0	28	837
Feb 12	29	757	10	229	3	53	42	1039
Mar 12	36	1053	22	517	9	162	67	1732
Apr 12	22	662	6	253	1	17	29	932
May 12	39	1132	22	615	3	63	64	1810
Totals	215	6247	137	3751	33	731	385	10738

8.2.2 Visits to the Parliament by Region

	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	Total
Central Scotland	8	1	6	1	4	3	3	3	6	5	40
Glasgow	1	2	1	2	2	5	5	0	4	2	24
Highlands & Islands	0	0	0	4	0	2	2	0	1	2	11
Lothians	8	8	10	2	3	13	17	7	17	4	89
Mid Scotland & Fife	5	0	2	3	2	4	7	2	6	5	36
North East Scotland	5	1	1	3	1	0	2	3	3	6	25
South Scotland	1	5	4	2	1	2	3	2	7	6	33
West Scotland	5	3	6	1	5	6	6	1	8	3	44
Totals	33	20	34	14	18	35	45	18	52	33	302

8.3 Outreach Sessions

8.3.1 Education outreach events

	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	Total
Outreach Events	74	32	71	25	46	50	81	38	88	46	551
Participants	1962	801	2005	659	1213	1392	1902	913	2186	1201	12,332

8.3.2 Community Partnerships Project

The third and final stage of the Community Partnerships Project ran from March 2011 to March 2012.

The aim of the Community Partnerships Project was to enable groups from typically under represented sections of society (ethnic minority groups, disability rights organisations, and difficult-to-reach-young-people) to engage with the Scottish Parliament and to have their issues raised within appropriate parliamentary processes.

Five partner organisations took part in the third stage of the project: Grampian Family Support Forum, Action in Mind, Stirling, Dumfries & Galloway Third Sector Forum, Volunteer Centre East Dunbartonshire and Multi-Ethnic Aberdeen Ltd.

8.4 Scottish Parliament Website Statistics

The Scottish Parliament launched a new website in late October 2011. Until this time, the Scottish Parliament used the Weblog Expert analytics tool to capture internet data. The launch of a new website prompted a review of other tools available and it was decided that Google Analytics would be better suited to meet the Parliament's requirements.

Weblog Expert and Google Analytics use significantly different methods to record traffic data (the former looks at log files, the latter has a script embedded in each page) and it is therefore not possible to make a meaningful like-for-like comparison of the two sets of figures. Consequently, the figures provided below cover the period from November 2011 (the first full month of data available for the new website) to April 2012 (the last full month of data within the parliamentary year).

Date	Visits	Average Visit Duration	% New Visits	Pageviews	Unique pageviews	Pages per visit	Average Time on Page
November 11	147,426	00:07:07	33.93%	985,567	643,591	6.69	00:01:15
December 11	97,370	00:07:04	36.59%	593,536	392,486	6.1	00:01:23
January 12	140,596	00:06:45	38.25%	863,955	574,703	6.14	00:01:19
February 12	154,975	00:06:20	38.90%	902,653	602,660	5.82	00:01:19
March 12	167,368	00:06:11	39.50%	927,091	620,494	5.54	00:01:22
April 12	122,208	00:06:28	37.78%	684,031	452,220	5.6	00:01:24

Visits - A series of pageviews that a single visitor makes at a time. A visit ends after the visitor either closes the browser or is inactive for a period of time.

% New Visits - The percentage of visits from first-time visitors

Pageviews - A pageview is defined as a view of a page on the site. If a user navigates to a different page and then returns to the original page, a second pageview will be recorded.

Unique Pageviews - A unique pageview aggregates pageviews that are generated by the same user during the same session. A unique pageview represents the number of sessions during which that page was viewed one or more times. Unique pageviews provide a more realistic and accurate assessment of popularity.

8.5 Freedom of Information Statistics

The Freedom of Information (Scotland) Act was passed by the Scottish Parliament on 24th April 2002 and received Royal Assent on 28th May 2002. It came into force on 1 January 2005. These statistics refer to requests for information made to the Scottish Parliament under the Freedom of Information (Scotland) Act 2002 (FOI(S)A). Such requests seek non published information held by the Scottish Parliament at the time of the request being made. Under FOI(S)A, any requester can ask the Scottish Parliament to review the way it replied to a request for information and to ask us to review our decision or actions. If the requester is dissatisfied with the outcome of a review, an appeal can be submitted to the Scottish Information Commissioner.

Request Statistics

These figures are based on the date when the freedom of information request was received.

Reviews Statistics

These figures are based on the date when the request for a review was received

Appeals Statistics

These figures are based on the date when the concluding decision for an appeal is confirmed by the Scottish Information Commissioner.

Date	FOI requests	FOI reviews	FOI appeals
From 11 May 2011	16	1	0
June 2011	11	0	0
July 2011	9	0	0
August 2011	9	0	0
September 2011	27	9	0
October 2011	23	1	0
November 2011	16	1	0
December 2011	9	0	0
January 2012	15	2	0
February 2012	17	2	0
March 2012	21	5	0
April 2012	8	0	0
To 10 May 2012	1	0	0
Totals	182	21	0

9. Other

9.1 Official visits, addresses and delegations

	Official visits to the Parliament	Addresses to a meeting of all MSPs	Delegations* to other Parliaments, Assemblies, Bodies
From 11 May 2011	2	0	0
June 2011	13	0	3
July 2011	11	1	3
August 2011	3	0	0
September 2011	15	0	2
October 2011	10	0	2
November 2011	6	0	5
December 2011	4	0	0
January 2012	5	0	3
February 2012	5	0	2
March 2012	9	0	3
April 2012	5	0	1
To 10 May 2012	5	0	0
Total			

*includes Parliament officials

9.1.1 Special Events

Commonwealth Day celebrations on 14 March 2012 included a reception attended by, in the region of, 300 guests from across civil society in Scotland. The reception was addressed by the Commonwealth Parliamentary Association Scotland branch's special envoy, Annie Lennox.

9.2 Official Gifts

Type	Number
Received by the Parliament	20

9.3 Memberships of Other Bodies

9.3.1 British Irish Parliamentary Assembly (BIPA)

The BIPA (formerly known as the British-Irish Inter-Parliamentary Body) was established in 1990 by Members of Parliament at Westminster and in Dublin. In February 2001 it was enlarged to include representatives of the Scottish Parliament, the National Assembly for Wales, the Northern Ireland Assembly, the High Court of Tynwald and the States of Guernsey and Jersey.

The Body consists of twenty-five Members each from Westminster and Dublin, five each from the Scottish Parliament, National Assembly for Wales, and Northern Ireland Assembly, and one each from the High Court of Tynwald and States of Guernsey and Jersey. There are also twenty Associate Members from Westminster and Dublin, four each from the Scottish Parliament, National Assembly for Wales and Northern Ireland

Assembly, and one each from the Tynwald and each of the Channel Island States. These may replace Full Members either at Plenary Sessions or at Committee meetings.

Scottish Parliament Members of the Body

Full Members

Willie Coffey
Alison McInnes
Michael McMahon
Mary Scanlon
John Scott

Associate Members

James Dornan
Gordon MacDonald
David McLetchie
Siobhan McMahon

9.3.2 Committee of the Regions (CoR)

The CoR is a political assembly and the official voice of sub-national authorities within the European Union (EU) and it provides a forum for the consultation of local and regional authorities on issues affecting them, giving formal recognition to the role of sub-national government in the EU decision making process.

CoR is made up of 344 members and 344 alternate members of local and regional authorities from the 27 Member States. Members are proposed by Member States for a four year mandate. The UK has 24 members and, within this, Scotland has four full and four alternate members: two full and two alternate members are nominated by local authorities through Cosla and two full and two alternates are nominated by the Scottish Executive and Scottish Parliament and are ratified by a motion of the Scottish Parliament.

Scottish Members of the UK delegation to the Committee of the Regions

Full Members

Stewart Maxwell
Patricia Ferguson

Alternate Members

Jim Hume
Jamie McGrigor

9.3.3 Commonwealth Parliamentary Association (CPA)

On Thursday 4 May 2000 the Scottish Parliament approved motion S1M-789 which established a Scottish Parliament Branch of the Commonwealth Parliamentary Association (CPA).

The Executive Committee consists of a President (usually the Presiding Officer), two ex-officio Vice-Presidents (usually the leaders of the Scottish Executive and opposition parties), and 4 Members elected annually by the Members of the Branch. All Members of the Scottish Parliament are automatically Members of the Branch

Executive Committee

President

Tricia Marwick

Vice Presidents

Alex Salmond

Iain Gray (until 17 December 2011)

Johann Lamont (from February 2012)

Elected Members

Patricia Ferguson

Margaret Mitchell

Tavish Scott

Sandra White

9.3.4 Conference of European Regional Legislative Assemblies (CALRE)

Founded in October 1997, the aim of this organisation is to increase the influence of regional parliaments within the EU and to allow networking between them.

CALRE unites 74 Presiding Officers/ Speakers of European regional legislative assemblies: the parliaments of the Spanish communities, Italian regional councils, the federated states of Germany and Austria, the Portuguese regions of l'Açores and Madeira, Wales, Scotland and Northern Ireland in the United Kingdom, Åland Islands in Finland and Belgium community and regional chambers.

Membership is limited to the Presiding Officer.

9.3.5 Congress of Local and Regional Authorities of Europe (CLRAE)

CLRAE is a consultative body of the Council of Europe, advising the Committee of Ministers and the Parliamentary Assembly of the Council on all aspects of local and regional policy. The Congress provides a forum where issues, experiences and views can be expressed and discussed on a pan-European basis. It is divided into a Local Chamber and a Regional Chamber.

The UK has 18 full and 18 substitute places on CLRAE divided equally between the two chambers. Representatives qualifying for membership are those who are "directly responsible to an elected regional body". Members have a two-year mandate. Members attend in a personal capacity and do not represent the institution from which they are drawn but the regional or local level of governance within their Member State.

As part of the UK delegation, Scotland is allocated one full and one substitute member in the Local Chamber (a Scottish local authority representative, nominated through COSLA) and in the Regional Chamber (Members of the Scottish Parliament). In the Regional Chamber the full member is a member of the Scottish Executive and the substitute member is a backbench MSP.

Scottish Members of the Regional Chamber

Full Member

Christina McKelvie

Substitute Member

Helen Eadie

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