

Scottish Parliament Statistics 2013 - 2014

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Session 4 Parliamentary year 3 11 May 2013 - 10 May 2014

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Notes

The statistics in this volume generally cover the third Parliamentary year of Session 4, 11 May 2013 – 10 May 2014.

Abbreviations

asp	Act of Scottish Parliament
BB	Budget Bill
BC	Burrell Collection (Lending and Borrowing) (Scotland) Bill Committee
BIPA	British Irish Parliamentary Assembly
BIT	Business Information Technology Office
CALRE	Conference of Regional Legislative Assemblies
CLRAE	Congress of Local and Regional Authorities of Europe
Con	Scottish Conservative & Unionist Party
CoR	Committee of the Regions
COSLA	Convention of Scottish Local Authorities
CPA	Commonwealth Parliamentary Association
DPLR	Delegated Powers and Law Reform Committee
EC	Education and Culture Committee
EET	Economy, Energy and Tourism Committee
EPP	City of Edinburgh Council (Portobello Park) Bill Committee
EO	Equal Opportunities Committee
EU	European and External Relations Committee
EU	European Union
F	Female
FE	Further Education
FI	Finance Committee
FOI	Freedom of Information
G	Government Bill
Green	Scottish Green Party
HL	House of Lords, i.e. a House of Lords Bill
Hrs	Hours
HS	Health and Sport Committee
ICI	Infrastructure and Capital Investment Committee
Ind	Independent Member, i.e. a Member of the Scottish Parliament not functioning within a political party
J	Justice Committee
JSP	Justice Sub-Committee on Policing
Lab	Scottish Labour Party
LCM	Legislative Consent Memorandum
LD	Scottish Liberal Democrats
LGR	Local Government and Regeneration Committee
LLI	City of Edinburgh Council (Leith Links and Surplus Fire Fund) Bill Committee
M	Male
M	Member's Bill
Mins	Minutes
MSP	Member of the Scottish Parliament
n/a	not applicable, or not available
No.	Number
NPA	No Party Affiliation
NTS	National Trust for Scotland (Governance etc.) Bill Committee
P	Private Bill
PA	Public Audit Committee

PBACM	Public Body Act Consent Memorandum
PE	Petition
PPC	Public Petitions Committee
PY	Parliamentary year (11 May 2013 – 10 May 2014)
RACCE	Rural Affairs, Climate Change and Environment Committee
REF	Referendum (Scotland) Bill Committee
S	Substitute Committee Member
S4	Fourth Session of Parliament
S4M	Session 4 Motion
SI	Statutory Instrument
SL	Subordinate Legislation Committee
SNP	Scottish National Party
SP	Scottish Parliament
SPCB	Scottish Parliamentary Corporate Body
SPICe	Scottish Parliament Information Centre
SPPA	Standards, Procedures and Public Appointments Committee
SSI	Scottish Statutory Instrument
UK	United Kingdom of Great Britain and Northern Ireland
UKIRO	UK and International Relations Office
WR	Welfare Reform Committee
%	Percentage

1. Members

1.1 Elections

There are two methods of electing Members to the Scottish Parliament. There are 73 constituency members, based on the UK Parliament constituencies in existence prior to 2004, elected by the first past the post system. A further 56 regional members, 7 for each of the 8 regions used in the European Parliament elections, prior to 1999, were elected using the additional Member System. This is a form of proportional representation using party lists, which ensures that each party's representation in the Parliament reflects its overall share of the vote.

Following the recommendations, contained in the Boundary Commission for Scotland's Report on the First Periodic Review of Scottish Parliament Boundaries, the constituencies and regions used in the 2011 Scottish Parliament election were different from those used in the previous Scottish Parliament elections.

1.1.1 Scottish Parliament Election, 5 May 2011 results

Constituency votes by Party

Party	Candidates	Votes		Seats won	
		Number	Share of constituency vote	Number	Change from 3 May 2007
Scottish National Party	73	902,915	45.4%	53	+32
Labour	73	630,437	31.7%	15	-22
Liberal Democrat	72	157,714	7.9%	2	-9
Conservative	73	276,652	13.9%	3	-1
Others	30	21,534	1.1%	0	-
Green	0	-	-	-	-
Total	321	1,989,252	100%	73	

Regional Votes by Party

Party	Candidates	Votes		Seats won	
		Number	Share of Regional vote	Number	Change from 6 May 1999
Scottish National Party	79	876,421	44.0%	16	-10
Labour	56	523,559	26.3%	22	+13
Liberal Democrat	56	103,472	5.2%	3	-2
Conservative	58	245,967	12.4%	12	-1
Scottish Green Party	45	86,939	4.4%	2	0
Margo MacDonald	1	18,732	0.9%	1	0
Others	317	135,840	6.8%	0	-
Total	612	1,990,930	100%	56	

Source: [Scottish Parliament website: 2011 election analysis](#)

1.1.2. Scottish Parliament By-Elections

There were 3 by-elections in the third parliamentary year of Session 4.

Aberdeen Donside by-election, 20 June 2013

North East Scotland region

(Death of Brain Adam, constituency member (SNP), on 25 April 2013)

By-election candidates	Party	Votes at by-election 20 June 2013		Votes at 2011 Parliament Elections (candidates differ)		Change from 5 May 2011	
		Number	% share of vote	Number	% share of vote	% votes polled	Votes
Otto Inglis	UK Independence Party (UKIP)	1,128	4.8%	n/a	n/a	n/a-	n/a
Christine Jardine	Scottish Liberal Democrats	1,940	8.3%	1,606	6.0%	+2.3%	+334
Dave MacDonald	National Front	249	1.1%	213	0.8%	+0.3%	+36
Mark McDonald	Scottish National Party (SNP)	9,814	42.0%	14,790	55.2%	- 13.2%	-4,976
Tom Morrow	Scottish Christian Party "Proclaiming Christ's Lordship"	222	1.0%	n/a	n/a	n/a	n/a
Rhonda Reekie	Scottish Green Party	410	1.8%	n/a	n/a	n/a	n/a
Ross Thomson	Scottish Conservative and Unionist Party	1,791	7.7%	2,166	8.1%	-0.4%	-375
James Trolland	Scottish Democratic Alliance	35	0.2%	n/a	n/a	n/a	n/a
Willie Young	Scottish Labour Party	7,789	33.3%	7,615	28.5%	+4.8%	+174
	Total valid votes	23,378	100%	26,761	100%		-3,383
	Rejected votes	18					
	Total votes (incl. rejected)	23,396					

% share may not add to 100% due to rounding

Source: Returning Officer and SPICe Briefing 13/40

Dunfermline by-election, 24 October 2013

Mid Scotland and Fife region

(Resignation of Bill Walker, constituency member (Ind), on 9 September 2013)

By-election candidates	Party	Votes at by-election 24 October 2013		Votes at 2011 Parliament Elections (candidates differ)		Change from 5 May 2011	
		Number	% share of vote	Number	% share of vote	% votes polled	Votes
James Reekie	Scottish Conservative and Unionist Party	2,009	8.3	2,093	7.1	+1.2	-84
Zara Kitson	Scottish Green Party	593	2.5	n/a	n/a	n/a	n/a
Cara Hilton	Scottish Labour Party	10,275	42.5	10,420	35.6	+6.9	-145
Susan Leslie	Scottish Liberal Democrats	2,852	11.8	5,776	19.7	-7.9	-2,924
Shirley-Anne Somerville	Scottish National Party (SNP)	7,402	30.6	11,010	37.6	-7.0	-3,608
Peter Adams	UK Independence Party (UKIP)	908	3.8	n/a	n/a	n/a	n/a
John Black	Independent	161	0.7	n/a	n/a	n/a	n/a
	Total valid votes	24,200		29,299			-5,099
	Rejected votes	41					
	Total votes (incl. rejected)	24,241					

% share may not add to 100% due to rounding

Source: Returning Officer and SPICe Briefing 13/70

Cowdenbeath by-election, 23 January 2014

Mid Scotland and Fife region

(Death of Helen Eadie, constituency member (Lab), on 9 November 2013)

By-election candidates	Party	Votes at by-election 23 January 2014		Votes at 2011 Parliament Elections (candidates differ)		Change from 5 May 2011	
		Number	% share of vote	Number	% share of vote	% votes polled	Votes
Denise Baykal	UK Independence Party (UKIP)	610	3.0%	n/a	n/a	n/a	n/a
Dave Dempsey	Scottish Conservative and Unionist	1,893	9.4%	1,792	7.0%	2.5%**	101
Stuart Graham	The Victims Final Right Party	187	0.9%	n/a	n/a	n/a	n/a
Jade Holden	Scottish Liberal Democrats	425	2.1%	997	3.9%	-1.8%	-572
Natalie McGarry	Scottish National Party (SNP)	5,704	28.4%	10,679	41.6%	-13.2%	-4,975
Alex Rowley	Scottish Labour Party	11,192	55.8%	11,926	46.5%	9.3%	-734
James Trolland	Scottish Democratic Alliance	51	0.3%	n/a	n/a	n/a	n/a
	Total votes	20,062		25,670			-5,608
	Rejected votes	21					
	Total votes (incl. rejected)	20,083					

% share may not add to 100% due to rounding ** 2.5% due to rounding

Source: Returning Officer and SPICe Briefing 14/09

1.2 State of the Parties

At 11 May 2013, start of the third parliamentary year of Session 4

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	50 ^a	14	64
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	3	4
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	72	56	128^c

^a Excludes the Presiding Officer, who has no party allegiance while in post.
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.
^c 128 MSPs following the death of Brian Adam in the 2nd parliamentary year of Session 4

At 14 May 2013, following the resignation of Mark McDonald

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	50 ^a	13	63
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	3	4
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	72	55	127

^a Excludes the Presiding Officer, who has no party allegiance while in post.
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.

At 14 May 2013, following the appointment of Christian Allard as regional member for North East Scotland

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	50 ^a	14	64
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	3	4
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	72	56	128

^a Excludes the Presiding Officer, who has no party allegiance while in post.
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.

At 21 June 2013, following the election of Mark McDonald in the Aberdeen Donside by-election

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	3	4
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	56	129

^a Excludes the Presiding Officer, who has no party allegiance while in post.

^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.

At 12 August 2013, following the death of David McLetchie

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	11	14
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	3	4
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	55	128

^a Excludes the Presiding Officer, who has no party allegiance while in post.

^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.

At 28 August 2013, following the appointment of Cameron Buchanan as regional member for Lothian

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	1	3	4
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	56	129

^a Excludes the Presiding Officer, who has no party allegiance while in post.

^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.

At 9 September 2013, following the resignation of Bill Walker

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	3	3
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	72	56	128
^a Excludes the Presiding Officer, who has no party allegiance while in post.			
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.			

At 24 October 2013, following the election of Cara Hilton in the Dunfermline by-election

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	16 ^b	22	38
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	3	3
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	56	129
^a Excludes the Presiding Officer, who has no party allegiance while in post.			
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.			

At 9 November 2013, following the death of Helen Eadie

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	15 ^b	22	37
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	3	3
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	72	56	128
^a Excludes the Presiding Officer, who has no party allegiance while in post.			
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.			

At 23 January 2014, following the election of Alex Rowley in the Cowdenbeath by-election

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	16 ^b	22	38
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	3	3
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	56	129

^a Excludes the Presiding Officer, who has no party allegiance while in post.
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.

At 4 April 2014, following the death of Margo MacDonald

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	16 ^b	22	38
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	2	2
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	55	128

^a Excludes the Presiding Officer, who has no party allegiance while in post.
^b Includes a deputy Presiding Officer, who can participate and vote when not in Chair.

1.3 MSP Statistics

1.3.1 Dual Mandate MSPs

MSPs who were also members of other Parliaments or local authority councils

	MPs	MEPs	Peers	Councillors
May 2013	0	0	0	1 ^a
May 2014	0	0	1 ^b	2 ^{c,d}

^a Jayne Baxter resigned as a Councillor on 4 April 2014

^b Annabel Goldie was formally introduced into the House of Lords on 11 November 2013

^c Cara Hilton was elected in the Dunfermline by-election on 24 October 2013

^d Alex Rowley was elected in the Cowdenbeath by-election on 23 January 2014. He resigned as a Councillor on 28 March 2014.

1.3.2 MSPs by Gender and Ethnic Group

MSPs in the Parliament, at 11 May 2013

	Female	Male	Total
	46	82	128
From ethnic minorities	0	2	2

At 14 May 2013, following the resignation of Mark McDonald

	Female	Male	Total
	46	81	127
From ethnic minorities	0	2	2

At 14 May 2013, following the appointment of Christian Allard as regional member for North East Scotland

	Female	Male	Total
	46	82	128
From ethnic minorities	0	2	2

At 21 June 2013, following the election of Mark McDonald in the Aberdeen Donside by-election

	Female	Male	Total
	46	83	129
From ethnic minorities	0	2	2

At 12 August 2013, following the death of David McLetchie

	Female	Male	Total
	46	82	128
From ethnic minorities	0	2	2

At 28 August 2013, following the appointment of Cameron Buchanan as regional member for Lothian

	Female	Male	Total
	46	83	129
From ethnic minorities	0	2	2

At 9 September 2013, following the resignation of Bill Walker

	Female	Male	Total
	46	82	128
From ethnic minorities	0	2	2

At 24 October 2013, following the election of Cara Hilton in the Dunfermline by-election

	Female	Male	Total
	47	82	129
From ethnic minorities	0	2	2

At 9 November 2013, following the death of Helen Eadie

	Female	Male	Total
	46	82	128
From ethnic minorities	0	2	2

At 23 January 2014, following the election of when Alex Rowley in the Cowdenbeath by-election

	Female	Male	Total
	46	83	129
From ethnic minorities	0	2	2

At 4 April 2014, following the death of Margo MacDonald

	Female	Male	Total
	45	83	128
From ethnic minorities	0	2	2

1.3.3 Female MSPs by Party

At 11 May 2013, start of the third parliamentary year of Session 4

Party name	Constituency	Regional	Total	As % of all party MSPs	As % of all MSPs
Scottish National Party	13	4	17	26	13
Scottish Labour	7	11	18	49	14
Scottish Conservative and Unionist Party	0	6	6	40	5
Scottish Liberal Democrats	0	1	1	20	1
Scottish Green Party	0	1	1	50	1
Independent	0	2	2	100	2
No Party Affiliation (Presiding Officer)	1	0	1	100	1
Total	21	25	46		36%

At 24 October 2013, following the election of Cara Hilton as constituency member for Dunfermline

Party name	Constituency	Regional	Total	As % of all party MSPs	As % of all MSPs
Scottish National Party	13	4	17	26	13
Scottish Labour	8	11	19	50	15
Scottish Conservative and Unionist Party	0	6	6	40	5
Scottish Liberal Democrats	0	1	1	20	1
Scottish Green Party	0	1	1	50	1
Independent	0	2	2	100	2
No Party Affiliation (Presiding Officer)	1	0	1	100	1
Total	22	25	47		36%

At 9 November 2013, following the death of Helen Eadie

Party name	Constituency	Regional	Total	As % of all party MSPs	As % of all MSPs
Scottish National Party	13	4	17	26	13
Scottish Labour	7	11	18	49	14
Scottish Conservative and Unionist Party	0	6	6	40	5
Scottish Liberal Democrats	0	1	1	20	1
Scottish Green Party	0	1	1	50	1
Independent	0	2	2	100	2
No Party Affiliation (Presiding Officer)	1	0	1	100	1
Total	21	25	46		36%

At 4 April 2014, following the death of Margo MacDonald

Party name	Constituency	Regional	Total	As % of all party MSPs	As % of all MSPs
Scottish National Party	13	4	17	26	13
Scottish Labour	7	11	18	49	14
Scottish Conservative and Unionist Party	0	6	6	40	5
Scottish Liberal Democrats	0	1	1	20	1
Scottish Green Party	0	1	1	50	1
Independent	0	1	1	100	1
No Party Affiliation (Presiding Officer)	1	0	1	100	1
Total	21	24	45		35%

1.3.4 MSP Age Profile

Average ages of MSPs at 11 May 2013

	Average age
<i>By Party</i>	
Scottish Conservative and Unionist Party	55
Scottish Green Party	44
Scottish Labour	51
Scottish Liberal Democrats	48
Scottish National Party	51
Independent	65
No Party Affiliation	59
<i>By gender</i>	
Females- all parties	53
Males- all parties	52
All MSPs	52

Presiding Officer is included in No Party Affiliation

Deputy Presiding Officers are included in their parties

Average ages of MSPs at 10 May 2014

	Average age
<i>By Party</i>	
Scottish Conservative and Unionist Party	56
Scottish Green Party	45
Scottish Labour	51
Scottish Liberal Democrats	49
Scottish National Party	52
Independent	61
No Party Affiliation	60
<i>By gender</i>	
Females- all parties	53
Males- all parties	52
All MSPs	52

Presiding Officer is included in No Party Affiliation

Deputy Presiding Officers are included in their parties

1.4 Officers of the Parliament

1.4.1 Presiding Officers

The **Presiding Officer** is elected by other Members of the Scottish Parliament (MSPs) and is in charge of ensuring that the business of the Parliament is conducted effectively, on time, fairly, and within the rules and in an orderly manner. The Presiding Officer has no party allegiance whilst in the chair. There are also two **Deputy Presiding Officers** who must also act impartially when they are chairing parliamentary meetings; when they are not chairing parliamentary meetings they can play a full part in parliamentary business.

The Presiding Officer and Deputy Presiding Officers continue to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

	Party	Dates of election
Presiding Officer		
Tricia Marwick	NPA	11 May 2011
Deputy Presiding Officers		
John Scott	Con	11 May 2011
Elaine Smith	Lab	11 May 2011

1.4.2 Scottish Parliamentary Corporate Body

The **Scottish Parliamentary Corporate Body** (SPCB) is chaired by the Presiding Officer and is made up of four members elected by Parliament from its MSPs. It is responsible for ensuring that the Scottish Parliament is provided with the property, staff and services it requires. The SPCB considers and makes decisions on a wide range of issues concerning the running of the Parliament including the financing of the Parliament and allocation of the budget, the staffing of the Parliament, accommodation and the use and the security of parliamentary facilities.

The Presiding Officer continues to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

Members of the Scottish Parliamentary Corporate Body continue to serve in post during dissolution and until the election of replacement members in a new session. This is the case unless an MSP resigns from the SPCB, ceases to be an MSP (other than by dissolution of the Parliament), or the MSP is removed from the SPCB by a resolution of the Parliament.

	Party	Dates of membership
Presiding Officer (Tricia Marwick)	NPA	11 May 2011 -
Linda Fabiani	SNP	25 May 2011 -
Liam McArthur	LD	25 May 2011 -
Mary Scanlon	Con	25 May 2011 – 14 March 2014
Liz Smith	Con	19 March 2014 -
David Stewart	Lab	25 May 2011 -

	Number of meetings attended 11 May 2013 - 10 May 2014 (possible total)
Presiding Officer (Tricia Marwick)	14(17)
Linda Fabiani	17(17)
Liam McArthur	17(17)
Mary Scanlon	14(14)
Liz Smith	3(3)
David Stewart	17(17)

1.4.3 Parliamentary Bureau

The **Parliamentary Bureau** consists of the Presiding Officer and representatives of each political party or group in the Parliament which has five or more members. The representatives are nominated by the leader of each party. The main functions of the Parliamentary Bureau are:

- To propose the business programme.
- To propose alterations to the Daily Business List in the Business Bulletin if there should be changes in the advance programme.
- To propose the establishment, remit, membership and duration of any committee or sub-committee.
- To determine any question regarding the competence of a committee to deal with a matter, and, if two or more committees are competent to deal with a matter, to determine which of those committees is to be the lead committee responsible for that matter.

Standing Orders allow Parliamentary Bureau members to arrange for another member to take their place at Bureau meetings by notifying the Presiding Officer in writing in advance.

A deputy Presiding Officer may attend any meeting of the Parliamentary Bureau and may participate in the proceedings but may not vote unless he or she is chairing the meeting in place of the Presiding Officer, when he or she shall have a casting vote.

Members of the Parliamentary Bureau do not continue to serve during dissolution.

	Party	Dates of membership
Presiding Officer (Tricia Marwick)	NPA	11 May 2011 -
John Finnie	Ind	8 March 2013 – 4 April 2014
Joe FitzPatrick	SNP	11 September 2012 -
John Lamont	Con	10 November 2011 -
Paul Martin	Lab	13 May 2011 -
Alison McInnes	LD	13 May 2011 -

1.5 Oaths and Affirmations

Oath and Affirmations 11 May 2011 - 10 May 2014

By Gender

	Oath	Affirmation	Total
Male	54	34	88
Female	23	24	47
Total	77	58	135

By Party

	Oath	Affirmation	Total
Scottish Conservative & Unionist Party	16	0	16
Scottish Green Party	0	2	2
Scottish Labour Party	26	14	40
Scottish Liberal Democrats	3	2	5
Scottish National Party	31	40	71
Independent	1	0	1
Total	77	58	135

MSPs who repeated the oath or affirmation in another language

	Gaelic	Doric	Arabic	French	Italian	Scots	Urdu	Total
Scottish Labour Party	0	0	0	0	0	0	1	1
Scottish National Party	5	5	1	1	1	1	0	14
Total	5	5	1	1	1	1	1	15

1.6 Cross-Party Groups in the Scottish Parliament

9 Cross-Party Groups were established for the first time in the third parliamentary year of Session 4

2 Cross-Party Group ended in the third parliamentary year of Session 4

The following is a list of all the Cross-Party Groups during the third parliamentary year of Session 4, 89 in total

Cross Party Groups in alphabetical order by the topic of the Group	Start Date	End Date
Cross-Party Group in the Scottish Parliament on Accident Prevention and Safety Awareness	12 Sep 13	
Cross-Party Group in the Scottish Parliament on Adult Learning		
Cross-party Group in the Scottish Parliament on Adult Survivors of Childhood Sexual Abuse		
Cross-Party Group in the Scottish Parliament on Animal Welfare		
Cross-Party Group in the Scottish Parliament on Architecture and the Built Environment		
Cross-Party Group in the Scottish Parliament on Armed Forces Veterans		
Cross-Party Group in the Scottish Parliament on Arthritis and Musculoskeletal Conditions		

Cross Party Groups in alphabetical order by the topic of the Group	Start Date	End Date
Cross-Party Group in the Scottish Parliament on Asthma		
Cross-Party Group in the Scottish Parliament on Aviation		
Cross-Party Group in the Scottish Parliament on Beer and the Brewing Industry		16 Sep 13
Cross-Party Group in the Scottish Parliament on Cancer		
Cross-Party Group in the Scottish Parliament on Carers		
Cross-Party Group in the Scottish Parliament on Caribbean		
Cross-Party Group in the Scottish Parliament on Children and Young People		
Cross-Party Group in the Scottish Parliament on China		
Cross-Party Group in the Scottish Parliament on Chronic Pain		
Cross-Party Group in the Scottish Parliament on Colleges and Universities		
Cross-Party Group in the Scottish Parliament on Construction		
Cross-Party Group in the Scottish Parliament on Co-operatives		
Cross-Party Group in the Scottish Parliament on Credit Unions		
Cross-Party Group in the Scottish Parliament on Crofting		
Cross-Party Group in the Scottish Parliament on Cuba		
Cross-Party Group in the Scottish Parliament on Culture	26 Sep 13	
Cross-Party Group in the Scottish Parliament on Cycling		
Cross-Party Group in the Scottish Parliament on Deafness		
Cross-Party Group in the Scottish Parliament on Dementia		
Cross-Party Group in the Scottish Parliament on Diabetes		
Cross-Party Group in the Scottish Parliament on Digital Participation		
Cross-Party Group in the Scottish Parliament on Disability		
Cross-Party Group in the Scottish Parliament on Drug and Alcohol Misuse		
Cross-Party Group in the Scottish Parliament on Dyslexia		
Cross-Party Group in the Scottish Parliament on Epilepsy		
Cross-Party Group in the Scottish Parliament on Fair Trade		
Cross-Party Group in the Scottish Parliament on Families Affected by Imprisonment		
Cross-Party Group in the Scottish Parliament on Food		
Cross-Party Group in the Scottish Parliament on France	26 Sep 13	
Cross-Party Group in the Scottish Parliament on Funerals and Bereavement		
Buidheann Thar-Phartaidh na Gàidhlig		
Cross-Party Group in the Scottish Parliament on Germany		
Cross-Party Group in the Scottish Parliament on Golf		
Cross-Party Group in the Scottish Parliament on Health Inequalities		
Cross-Party Group in the Scottish Parliament on Heart Disease and Stroke		
Cross-Party Group in the Scottish Parliament on Housing		
Cross-Party Group in the Scottish Parliament on Human Rights		
Cross-Party Group in the Scottish Parliament on Human Trafficking		
Cross-Party Group in the Scottish Parliament on Industrial Communities		

Cross Party Groups in alphabetical order by the topic of the Group	Start Date	End Date	
Cross-Party Group in the Scottish Parliament on International Development	7 Jan 14		
Cross-Party Group in the Scottish Parliament on Japan			
Cross-Party Group in the Scottish Parliament on Learning Disability			
Cross-Party Group in the Scottish Parliament on Life Sciences			
Cross-Party Group in the Scottish Parliament on Malawi			
Cross-Party Group in the Scottish Parliament on Men's Violence Against Women and Children			
Cross-Party Group in the Scottish Parliament on Mental Health			
Cross-Party Group in the Scottish Parliament on Middle East and South Asia			
Cross-Party Group in the Scottish Parliament on MS		10 Oct 13	
Cross-Party Group in the Scottish Parliament on Muscular Dystrophy			
Cross-Party Group in the Scottish Parliament on Nuclear Disarmament			
Cross-Party Group in the Scottish Parliament on Oil and Gas			
Cross-Party Group in the Scottish Parliament on Older People, Age and Ageing			
Cross-Party Group in the Scottish Parliament on Pakistan			
Cross-Party Group in the Scottish Parliament on Palestine			
Cross-Party Group in the Scottish Parliament on Palliative Care			
Cross-Party Group in the Scottish Parliament on Park Homes			
Cross-Party Group in the Scottish Parliament on Poland			
Cross-Party Group in the Scottish Parliament on Postal Issues			
Cross-Party Group in the Scottish Parliament on Psoriasis and Psoriatic Arthritis			
Cross-Party Group in the Scottish Parliament on Racial Equality in Scotland	5 Dec 13		
Cross-Party Group in the Scottish Parliament on Rail			
Cross-Party Group in the Scottish Parliament on Rare Diseases	12 Sep 13		
Cross-Party Group in the Scottish Parliament on Recreational Boating and Marine Tourism			
Cross-Party Group in the Scottish Parliament on Renewable Energy and Energy Efficiency			
Cross-Party Group in the Scottish Parliament on Rural Policy			
Cross-Party Group in the Scottish Parliament on Russia			
Cross-Party Group in the Scottish Parliament on Science and Technology			
Cross-Party Group in the Scottish Parliament on Scotch Whisky			
Cross-Party Group in the Scottish Parliament on Scots Language			
Cross-Party Group in the Scottish Parliament on Scottish Economy			
Cross-Party Group in the Scottish Parliament on Scottish Showmen's Guild			
Cross-Party Group in the Scottish Parliament on Sexual Health		12 Jun 13	

Cross Party Groups in alphabetical order by the topic of the Group	Start Date	End Date
Cross-Party Group in the Scottish Parliament on Skills Cross-Party Group in the Scottish Parliament on Social Enterprise Cross-Party Group in the Scottish Parliament on Sport Cross-Party Group in the Scottish Parliament on Taiwan Cross-Party Group in the Scottish Parliament on Tibet Cross-Party Group in the Scottish Parliament on Tobacco Control Cross-Party Group in the Scottish Parliament on Towns and Town Centres Cross-Party Group in the Scottish Parliament on Turkey Cross-Party Group in the Scottish Parliament on Video Games Technology Cross-Party Group in the Scottish Parliament on Visual Impairment Cross-Party Group in the Scottish Parliament on Volunteering and the Voluntary Sector	8 May 14	

2. Plenary Meetings

2.1 Calendar

Date	Start	End	Start/ Restart	End	Total Hrs	Mins
Tuesday 14 May 2013	14:00	17:40			3	40
Wednesday 15 May 2013	14:00	15:00	15:05	17:56	3	51
Thursday 16 May 2013	11:40	12:59	14:30	17:03	3	52
Tuesday 21 May 2013	14:00	17:33			3	33
Wednesday 22 May 2013	14:00	17:52			3	52
Thursday 23 May 2013	11:40	13:10	14:30	17:00	4	00
Tuesday 28 May 2013	14:00	17:30			3	30
Wednesday 29 May 2013	14:00	17:43			3	43
Thursday 30 May 2013	11:40	13:15	14:29	17:07	4	13
Total from 11 May 2013					34	14
Tuesday 4 June 2013	14:00	17:44			3	44
Wednesday 5 June 2013	14:00	17:40			3	40
Thursday 6 June 2013	11:40	13:28	14:30	17:00	4	18
Tuesday 11 June 2013	14:00	17:34			3	34
Wednesday 12 June 2013	14:00	17:40			3	40
Thursday 13 June 2013	11:40	13:03	14:30	17:00	3	53
Tuesday 18 June 2013	14:00	17:44			3	44
Wednesday 19 June 2013	14:00	18:14			4	14
Thursday 20 June 2013	11:40	12:55			1	15
Tuesday 25 June 2013	14:00	15:38	15:43	18:17	4	12
Wednesday 26 June 2013	14:00	14:51	14:56	18:59	4	54
Thursday 27 June 2013	11:40	13:08	14:15	15:24	3	50
	15:29	16:42				
Total June 2013					44	58
Tuesday 3 September 2013	14:00	14:32	14:50	18:14	3	56
Wednesday 4 September 2013	14:00	18:24			4	24
Thursday 5 September 2013	11:40	13:16	14:30	17:06	4	12
Tuesday 10 September 2013	14:00	14:05	14:10	17:44	3	39
Wednesday 11 September 2013	14:00	18:12			4	12
Thursday 12 September 2013	11:40	13:11	14:30	17:03	4	04
Tuesday 17 September 2013	14:00	17:48			3	48
Wednesday 18 September 2013	14:00	17:48			3	48
Thursday 19 September 2013	11:40	13:01	14:30	17:04	3	55
Tuesday 24 September 2013	14:00	17:42			3	42
Wednesday 25 September 2013	14:00	18:02			4	02
Thursday 26 September 2013	11:40	13:25	14:30	17:00	4	15
Total September 2013					47	57
Tuesday 1 October 2013	14:00	17:28			3	28
Wednesday 2 October 2013	14:00	18:01			4	01
Thursday 3 October 2013	11:40	13:17	14:30	17:05	4	12
Tuesday 8 October 2013	14:00	17:47			3	47
Wednesday 9 October 2013	14:00	17:32			3	32
Thursday 10 October 2013	11:40	13:08	14:30	17:04	4	02
Tuesday 29 October 2013	14:00	18:16			4	16

Wednesday 30 October 2013	14:00	17:38			3	38
Thursday 31 October 2013	11:40	13:15	14:30	16:41	3	46
Total October 2013					34	42
Tuesday 5 November 2013	14:00	17:50			3	50
Wednesday 6 November 2013	14:00	18:12			4	12
Thursday 7 November 2013	11:40	13:19	14:30	17:00	4	09
Tuesday 12 November 2013	14:00	17:42			3	42
Wednesday 13 November 2013	14:00	17:39			3	39
Thursday 14 November 2013	11:40	13:02	14:00	14:31	4	18
	14:36	17:01				
Wednesday 20 November 2013	14:00	14:30	14:45	20:10	5	55
Thursday 21 November 2013	11:40	13:41	14:00	17:02	5	03
Tuesday 26 November 2013	14:00	17:43			3	43
Wednesday 27 November 2013	14:00	17:38			3	38
Thursday 28 November 2013	11:40	13:05	14:30	17:03	3	58
Total November 2013					46	07
Tuesday 3 December 2013	14:00	14:25	14:35	17:40	3	30
Wednesday 4 December 2013	14:00	17:37			3	37
Thursday 5 December 2013	11:40	13:11	14:15	17:03	4	19
Tuesday 10 December 2013	14:00	18:49			4	49
Wednesday 11 December 2013	14:00	18:00			4	00
Thursday 12 December 2013	11:40	13:20	14:00	14:10	4	35
	14:15	17:00				
Tuesday 17 December 2013	14:00	15:10	15:15	18:05	4	00
Wednesday 18 December 2013	14:00	17:47			3	47
Thursday 19 December 2013	11:40	13:19	14:30	17:01	4	10
Total December 2013					36	47
Tuesday 7 January 2014	14:00	17:44			3	44
Wednesday 8 January 2014	14:00	18:16			4	16
Thursday 9 January 2014	11:40	13:18	14:30	17:02	4	10
Tuesday 14 January 2014	14:00	17:33			3	33
Wednesday 15 January 2014	14:00	17:35			3	35
Thursday 16 January 2014	11:40	13:13	14:00	14:14	4	34
	14:19	17:06				
Tuesday 21 January 2014	14:00	17:38			3	38
Wednesday 22 January 2014	14:00	18:19			4	19
Thursday 23 January 2014	11:40	13:05			1	25
Tuesday 28 January 2014	14:00	17:48			3	48
Wednesday 29 January 2014	14:00	17:39			3	39
Thursday 30 January 2014	11:40	13:07	14:30	17:02	3	59
Total January 2014					44	40
Tuesday 4 February 2014	14:00	14:27	14:33	19:05	4	59
Wednesday 5 February 2014	14:00	17:55			3	55
Thursday 6 February 2014	11:40	13:39	14:30	17:01	4	30
Tuesday 18 February 2014	14:00	17:47			3	47
Wednesday 19 February 2014	13:30	14:40	14:45	16:42	6	47
	16:52	20:32				
Thursday 20 February 2014	11:40	13:12	14:00	17:01	4	33
Tuesday 25 February 2014	14:00	14:42	14:47	18:02	3	57

Wednesday 26 February 2014	14:00	17:47			3	47
Thursday 27 February 2014	11:40	13:04	14:30	17:03	3	57
Total February 2014					40	12
Tuesday 4 March 2014	14:00	18:03			4	03
Wednesday 5 March 2014	14:00	17:47			3	47
Thursday 6 March 2014	11:40	13:14	14:30	17:01	4	05
Tuesday 11 March 2014	14:00	14:44	14:51	18:05	3	58
Wednesday 12 March 2014	14:00	17:33			3	33
Thursday 13 March 2014	11:40	13:04	14:30	17:02	3	56
Tuesday 18 March 2014	14:00	17:37			3	37
Wednesday 19 March 2014	14:00	17:31			3	31
Thursday 20 March 2014	11:40	13:18	14:30	15:03	3	43
		15:08	16:40			
Tuesday 25 March 2014	14:00	17:32			3	32
Wednesday 26 March 2014	14:00	17:46			3	46
Thursday 27 March 2014	11:40	13:18	14:30	17:05	4	13
Total March 2014					45	44
Tuesday 1 April 2014	14:00	17:27			3	27
Wednesday 2 April 2014	14:00	17:43			3	43
Thursday 3 April 2014	11:40	13:05	14:30	17:03	3	58
Tuesday 22 April 2014	14:00	14:27	14:50	18:21	3	58
Wednesday 23 April 2014	14:00	17:39			3	39
Thursday 24 April 2014	11:40	13:17	14:30	17:02	4	09
Tuesday 29 April 2014	14:00	17:40			3	40
Wednesday 30 April 2014	14:00	17:56			3	56
Total April 2014					30	30
Thursday 1 May 2014	11:40	13:31	14:30	17:03	4	24
Tuesday 6 May 2014	14:00	18:02			4	02
Wednesday 7 May 2014	14:00	18:08			4	08
Thursday 8 May 2014	11:40	13:14	14:30	17:01	4	05
Total to 10 May 2014					16	39
Parliamentary year total					422	30

2.2 Recess Dates

Start	End
29 June 2013	1 September 2013
12 October 2013	27 October 2013
21 December 2013	5 January 2014
8 February 2014	16 February 2014
5 April 2014	20 April 2014

2.3 Place of Meeting

All the meetings of the Parliament took place in the Debating Chamber, Scottish Parliament.

3. Plenary Business

3.1 Division of Time on Parliamentary Business

Type of business	Number of meetings or parts of meetings	Hrs	Min
Bills			
Government Bills			
Stage 1	15	34	55
Stage 2 (Committee of the Whole Parliament)	0	0	00
Stage 3	14	24	54
Business Motions	10	0	07
Financial Resolutions	10	0	07
Motion to pass	13	15	12
Reconsideration Stage	0	0	00
Total time spent on Government Bills		75	15
Emergency Bills			
Stage 1	0	0	00
Stage 2	0	0	00
Stage 3	0	0	00
Business Motion	0	0	00
Motion to pass	0	0	00
Financial Resolution	0	0	00
Reconsideration Stage	0	0	00
Total time spent on Emergency Bills		0	00
Members Bills			
Stage 1	1	0	58
Stage 2	0	0	00
Stage 3	0	0	00
Business Motion	0	0	00
Financial Resolutions	0	0	00
Reconsideration Stage	0	0	00
Motion to pass	0	0	00
Total time spent on Members Bills		0	58
Committee Bills			
Stage 1	0	0	00
Stage 2	0	0	00
Stage 3	0	0	00
Financial Resolutions	0	0	00
Reconsideration Stage	0	0	00
Motion to pass	0	0	00
Total time spent on Committee Bills		0	00
Private Bills			
Preliminary Stage	3	1	44
Final Stage	3	1	25
Reconsideration Stage	0	0	00
Total time spent on Private Bills		3	09

Type of business	Number of meetings or parts of meetings	Hrs	Min
Statutory Instruments			
Motion to approve (affirmative)	14	0	11
Motion to annul (negative)	0	0	00
Total time spent on Statutory Instruments		0	11
Other Motions relating to Legislation			
Legislative Consent Memorandums	13	0	54
Public Body Consent Memorandums	1	0	01
Public Body Order	1	0	01
Total time spent on other Motions		0	56
Parliamentary Bureau Motions			
Business motions (not including Bills)	58	1	17
Committee establishment and membership	18	0	12
Designation of lead committee	9	0	12
Decision Time	105	5	20
Suspension of Standing Orders	6	0	04
Total time spent on Parliamentary Bureau Motions		7	04
Motions for debate			
Scottish Government	51	113	27
Labour	10	22	54
Conservative	3	6	54
Liberal Democrats	1	2	20
Green and Independent Group	1	2	19
All Party	0	0	00
Committee	16	31	26
Members' Business	105	67	54
Scottish Parliamentary Corporate Body (SPCB)	2	0	19
Parliamentary Bureau	0	0	00
Total time spent on Motions		247	33
Debate without motion			
Scottish Government	0	0	00
Labour	0	0	00
Conservative	0	0	00
Liberal Democrats	0	0	00
Green and Independent Group	0	0	00
Total time spent on debate without motion		0	00
Oral Questions			
General Questions	36	11	51
Topical Questions	33	7	48
Portfolio Questions	36	24	07
First Minister	36	20	22
Scottish Parliamentary Corporate Body	3	0	44
Emergency	1	0	15
Total time spent on questions		65	07
Statements			

Type of business	Number of meetings or parts of meetings	Hrs	Min
Scottish Government	22	17	24
Presiding Officer	0	0	00
Members Statement	0	0	00
Total time spent on statements		17	24
Other matters			
Points of order	20	0	33
Time for Reflection	36	1	56
Motion without notice	21	0	09
Motion of Condolence	4	1	46
Changes to Standing Orders	0	0	00
Oaths and Affirmations	5	0	07
Election of Ministers/Junior Ministers	1	0	17
Election to SPCB	2	0	04
Standards Commission for Scotland (Reappointment of Members)	1	0	01
Total time spent on other matters		4	53
Total time spent during the parliamentary year		422	30

3.2 Time for Reflection

Time for reflection is the first item of business at a meeting of the Parliament on Wednesday where a person, on the invitation of the Parliament, addresses it (and the Scottish people) for up to 4 minutes. The pattern of speakers reflects the balance of beliefs in Scotland.

Organisation	Male	Female	Total
Buddhist	1	0	1
Christian	1	0	1
Church of Scotland	8	3	11
Congregational	0	1	1
Evangelical	4	0	4
Humanist	1	0	1
Jewish	1	0	1
Methodist	1	0	1
Muslim	0	1	1
Non faith	3	4	7
Roman Catholic	6	0	6
Sikh	0	2	2
United Reformed Church	1	0	1
Total	27	11	38

3.3 Parliamentary Questions

Portfolio oral questions were answered in a running rota of themes.

Week 1: Finance, Employment and Sustainable Growth

Week 2: Justice and the Law Officers; Rural Affairs and the Environment

Week 3: Health and Wellbeing

Week 4: Infrastructure, Investment and Cities; Culture and External Affairs

Week 5: Education and Lifelong Learning

Week 6: Finance, Employment and Sustainable Growth

Week 7: Rural Affairs and the Environment; Justice and the Law Officers

Week 8: Health and Wellbeing

Week 9: Culture and External Affairs; Infrastructure, Investment and Cities

Week 10: Education and Lifelong Learning

3.3.1 Oral Questions

3.3.1 (a) General questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	10	21	0	0	16	11	19	12	16	14	15	10	11	155
Lab	14	12	0	0	19	12	15	12	14	9	16	6	6	135
Con	2	4	0	0	4	3	1	2	5	5	6	0	3	35
LD	1	0	0	0	0	2	5	2	3	2	2	2	0	19
Green	2	2	0	0	0	0	0	1	1	0	1	1	0	8
John Finnie	0	0	0	0	1	2	0	0	1	0	0	0	0	4
Margo MacDonald	0	1	0	0	0	0	0	0	0	0	0	n/a	n/a	1
Jean Urquhart	1	0	0	0	0	0	0	1	0	0	0	1	0	3
Bill Walker	0	0	0	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
Totals	30	40	0	0	40	30	40	30	40	30	40	20	20	360

The total number of general questions selected during the parliamentary year was **360**

3.3.1 (b) First Minister's questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	5	7	0	0	6	5	6	5	7	6	6	4	3	60
Lab	6	8	0	0	8	7	9	6	8	6	8	4	4	74
Con	5	7	0	0	6	4	6	4	7	4	6	3	3	55
LD	2	2	0	0	3	2	3	2	2	2	3	1	2	24
Green	0	0	0	0	1	0	0	0	0	0	1	0	0	2
John Finnie	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Margo MacDonald	0	0	0	0	0	0	0	0	0	0	0	n/a	n/a	0
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bill Walker	0	0	0	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
Totals	18	24	0	0	24	18	24	17	24	18	24	12	12	215

The total number of First Minister's questions selected during the parliamentary year was **215**

3.3.1 (c) Portfolio questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	28	33	0	0	41	31	27	30	34	26	33	26	8	317
Lab	24	28	0	0	29	19	35	20	25	23	29	17	7	256
Con	2	8	0	0	7	5	10	8	13	10	8	14	4	89
LD	4	5	0	0	1	1	4	0	4	1	6	1	0	27
Green	0	0	0	0	0	1	2	1	0	0	2	0	1	7
John Finnie	1	2	0	0	0	0	1	1	1	0	2	1	0	9
Margo MacDonald	0	1	0	0	0	1	0	0	0	0	0	n/a	n/a	2
Jean Urquhart	1	3	0	0	2	2	1	0	3	0	0	1	0	13
Bill Walker	0	0	0	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
Totals	60	80	0	0	80	60	80	60	80	60	80	60	20	720

The total number of portfolio questions selected during the parliamentary year was **720**

3.3.1 (d) Topical questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	1	2	0	0	3	1	3	1	2	3	2	2	0	20
Lab	2	3	0	0	4	1	1	1	3	2	4	1	0	22
Con	0	0	0	0	1	0	0	0	0	0	2	0	0	3
LD	0	1	0	0	0	0	1	1	2	0	0	1	1	7
Green	1	1	0	0	0	1	0	0	0	0	0	0	0	3
John Finnie	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Margo MacDonald	0	0	0	0	0	0	0	0	0	0	0	n/a	n/a	0
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bill Walker	0	0	0	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
Totals	4	7	0	0	8	3	5	3	7	5	8	4	1	55

The total number of topical questions selected during the parliamentary year was **55**

3.3.1 (e) SPCB questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	0	4	0	0	0	0	4	0	0	0	5	0	0	13
Lab	0	0	0	0	0	0	0	0	0	0	2	0	0	2
Con	0	3	0	0	0	0	0	0	0	0	0	0	0	3
LD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	1	0	0	0	1	0	0	2
John Finnie	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Margo MacDonald	0	0	0	0	0	0	0	0	0	0	0	n/a	n/a	0
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bill Walker	0	0	0	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
Totals	0	7	0	0	0	0	5	0	0	0	8	0	0	20

The total number of SPCB questions selected during the parliamentary year was **20**

3.3.1 (f) Emergency questions

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lab	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Con	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Margo MacDonald	0	0	0	0	0	0	0	0	0	0	0	n/a	n/a	0
Bill Walker	0	0	0	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
John Finnie	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	1	0	0	0	0	0	0	0	1

The total number of emergency questions selected during the parliamentary year was 1

3.3.2 Written Questions**3.3.2 (a) Written questions to the Scottish Government (including inspired questions)**

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	27	73	45	43	66	40	41	62	33	27	26	28	12	523
Lab	314	286	89	174	319	268	223	189	246	248	232	238	71	2897
Con	32	147	35	12	57	50	92	60	80	56	64	78	7	770
LD	58	67	100	27	38	53	107	45	14	19	70	49	11	658
Green	11	13	5	20	14	7	16	3	20	1	9	4	0	123
John Finnie	33	10	29	6	24	16	9	8	8	18	12	3	0	176
Margo MacDonald	0	3	0	0	1	5	0	0	0	0	0	n/a	n/a	9
Jean Urquhart	0	0	0	0	10	0	6	0	8	8	2	4	0	38
Bill Walker	0	3	5	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	8
Totals	475	602	308	282	529	439	494	367	409	377	415	404	101	5202

The total number of written questions lodged during the parliamentary year was 5202

3.3.2 (b) Written questions to the SPCB

Party	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	0	0	2	0	1	2	1	0	0	1	1	1	0	9
Lab	1	0	1	2	0	0	0	0	0	0	0	0	0	4
Con	0	0	0	0	0	1	0	0	0	0	0	0	0	1
LD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	0	3	0	0	0	0	0	3
John Finnie	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Margo MacDonald	0	2	0	0	0	0	0	0	0	0	0	n/a	n/a	2
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bill Walker	0	0	0	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
Totals	1	2	3	2	1	3	1	3	0	1	1	1	0	19

The total number of SPCB written questions lodged during the parliamentary year was **19**

3.4 Motions

3.4.1 Motions by Party

Party or on behalf of bodies by Party Members	From 11 May 13	Jun 13	Jul 13	Aug 13	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
SNP	164	208	97	113	193	146	175	134	123	145	202	175	69	1944
Lab	74	96	44	49	79	81	102	62	57	91	121	106	51	1013
Con	18	27	4	8	26	20	23	10	25	18	20	21	10	230
LD	10	12	7	4	7	12	13	13	11	8	17	13	7	134
Green	7	6	3	2	7	3	4	7	5	2	7	8	3	64
John Finnie	1	4	1	1	7	4	1	3	2	3	3	2	2	34
Margo MacDonald	1	0	0	1	1	0	1	0	1	0	0	n/a	n/a	5
Jean Urquhart	1	0	0	3	4	3	4	1	2	5	2	1	0	26
Bill Walker	2	6	4	1	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	13
Committee	3	0	1	1	1	1	1	5	5	2	1	1	1	23
Parliamentary Bureau	17	31	0	5	15	11	18	24	16	15	17	17	6	192
SPCB	0	0	0	0	1	0	0	2	0	0	1	0	0	4
Lord Advocate	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Solicitor General	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	298	390	161	188	341	281	342	261	247	289	391	344	149	3682

The total number of motions lodged during the parliamentary year was **3682**

- Does not include **16** motions that were withdrawn
- Committee motions are lodged on behalf of the Committee by the Convener
- Parliamentary Bureau motions are lodged on behalf of the Bureau by the Minister for Parliamentary Business
- SPCB motions are lodged on behalf of the Corporate Body by a member of the SPCB

3.4.2 Motions Without Notice

Reason	Agreed	Disagreed	Total
to extend the time for debate	15	0	15
to change decision time	4	0	4
to extend the time limit for consideration of amendments	2	0	2
to change of business	0	0	0
to suspend standing orders	0	0	0
Total	21	0	21

3.4.3 Motions to Suspend Standing Orders

There were 6 motions to suspend Standing Orders during the parliamentary year:

S4M-06781 motion agreed to on 30 May 2013
 S4M-07089 motion agreed to on 20 June 2013
 S4M-08811 motion agreed to on 22 January 2014
 S4M-09066 motion agreed to on 18 February 2014
 S4M-09146 motion agreed to on 25 February 2014
 S4M-09481 motion agreed to on 26 March 2014

3.4.4 Members' Business Motions

Members' business motions were discussed at the initiative of MSPs from the following parties:

Party	Female	Male	Total
SNP	21	36	57
Labour	15	17	32
Conservative	6	4	10
Liberal Democrat	1	3	4
Green	2	1	3
John Finnie	0	1	1
Margo MacDonald	0	0	0
Jean Urquhart	0	0	0
Bill Walker	0	0	0
Total	45	62	107

3.4.5. Legislative Consent Memorandums and Motions

Legislative Consent Memorandums published	Supplementary memorandums published	Legislative Consent Motions lodged	Legislative Consent Motions passed
9	3	14	14

3.4.6. Public Body Act Consent Memorandums and Motions

Public Body Act Consent Memorandums published	Supplementary memorandums published	Public Body Act Consent Motions lodged	Public Body Act Consent Motions passed
2	0	2	2

3.5 Ministerial Statements

Minister/Law Officer making the statement	2013 - 2014
First Minister	2
Minister for Parliamentary Business	0
Deputy First Minister (with responsibility for Government Strategy and the Constitution) and Cabinet Secretary for Infrastructure, Investment and Cities	3
Minister for Transport and Veterans	0
Minister for Housing and Welfare	0
Cabinet Secretary for Health and Wellbeing	2
Minister for Commonwealth Games and Sport	0
Cabinet Secretary for the Commonwealth Games, Sport, Equalities and Pensioners' Rights	0
Minister for Public Health	1
Cabinet Secretary for Finance, Employment and Sustainable Growth	6
Minister for Energy, Enterprise and Tourism	2
Minister for Local Government and Planning	0
Cabinet Secretary for Education and Lifelong Learning	1
Minister for Children and Young People	0
Minister for Learning, Science and Scotland's Languages	0
Minister for Youth Employment	0
Cabinet Secretary for Training, Youth and Women's Employment	0
Cabinet Secretary for Justice	0
Minister for Community Safety and Legal Affairs	0
Cabinet Secretary for Rural Affairs and the Environment	3
Minister for Environment and Climate Change	2
Cabinet Secretary for Culture and External Affairs	0
Minister for External Affairs and International Development	0
Lord Advocate	0
Solicitor General	0
Total	22

3.6 Presiding Officer's Rulings on Points of Order

The Presiding Officer did not give any rulings on points of order in the third parliamentary year of Session 4.

3.7 Electronic Votes

From 11 May 13	Jun 13	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	April 14	To 10 May 14	Total
36	70	0	0	19	14	20	36	32	74	28	17	7	353

Figures are for all electronic votes taken in the chamber including all votes on amendments.

3.8 Presiding Officer's Exercise of a Casting Vote

The Presiding Officer did not use her casting vote in the third parliamentary year of Session 4.

4. Committees

4.1 Committee Membership

The following table lists the MSPs and those committees of which they were members during the parliamentary year. Dates of service are given under each individual committee in section 4.3. Committee abbreviations are listed at the front of this publication.

A committee usually has between five and fifteen MSPs as members. Committee members are selected having regard to the balance of political parties in the Parliament. Membership of committees is proposed by the Parliamentary Bureau. The whole Parliament approves suggestions as to which MSPs are to be members of what committee.

Each political party which has two or more MSPs may nominate one of its members to be the party's substitute on each committee. The main role of the committee substitute is to stand in for a committee member of the same party if that member is unavailable for a committee meeting or is unable to act as a committee member at any other time because of illness, family circumstances, adverse travel conditions beyond the member's control, a requirement to attend to other Parliamentary business or urgent constituency business. Substitute members (S) are therefore not full time members of committees.

4.1.1 Individuals' Membership of Committees

George Adam	EC SPPA SPPA(S)	Nigel Don	DPLR RACCE SL
Clare Adamson	EC EU	Bob Doris	HS PA EET(S)
Christian Allard	DPLR EET EO J SL LGR(S)	James Dornan	EPP NTS PA EO(S)
Jackie Baillie	EO(S) WR(S)	Kezia Dugdale	EC(S)
Claire Baker	RACCE(S)	Helen Eadie	EU SPPA
Richard Baker	DPLR EET LGR REF(S)	Jim Eadie	ICI SL PPC(S)
Jayne Baxter	EC NTS RACCE HS(S)	Annabelle Ewing	REF WR FI(S)
Claudia Beamish	RACCE	Linda Fabiani	REF WR
Colin Beattie	EC PA	Mary Fee	EO ICI DPLR(S) FI(S)
Marco Biagi	EET EO EC(S)	Patricia Ferguson	EU REF EU(S)
Neil Bibby	EC EU(S) PA(S)	Alex Fergusson	RACCE
Sarah Boyack	LGR(S)	Neil Findlay	EC EU(S)
Chic Brodie	EET PPC	John Finnie	EO J JSP
Gavin Brown	FI EU(S)	Murdo Fraser	EET
Cameron Buchanan	LGR SPPA DPLR(S) PPC(S)	Kenneth Gibson	FI WR(S)
Roderick Campbell	EU J RACCE(S)	Rob Gibson	REF RACCE
Jackson Carlaw	BC PPC FI(S) HS(S) SPPA(S)	Annabel Goldie	REF EET(S)
Malcolm Chisholm	FI EO(S) HS(S) PPC(S)	Christine Grahame	J JSP
Willie Coffey	EU PA	Rhoda Grant	EET HS HS(S)
Bruce Crawford	LLI PA REF DPLR(S) SL(S)	Iain Gray	PA WR FI(S)
Graeme Dey	RACCE	Mark Griffin	BC ICI PA EC(S) PPC(S) SPPA(S)
		Patrick Harvie	REF EET(S)
		Hugh Henry	PA
		Jamie Hepburn	FI WR
		Cara Hilton	RACCE SPPA
		Jim Hume	RACCE J(S)

Adam Ingram	ICI PPC	Michael McMahon	FI WR
Alex Johnstone	EO ICI WR PPC(S)	Siobhan McMahon	EPP EO
Alison Johnstone	EET REF(S)	Stuart McMillan	DPLR LGR REF
Colin Keir	HS J PA SPPA(S)	Duncan McNeil	HS
James Kelly	REF ICI(S)	Anne McTaggart	LLI LGR PPC
Bill Kidd	REF(S)	Nanette Milne	HS
John Lamont	LLI SPPA DPLR(S) J(S) PA(S) REF(S) SL(S)	Margaret Mitchell	J JSP LGR
Richard Lyle	HS RACCE SPPA HS(S)	Elaine Murray	ICI J
Angus MacDonald	PPC RACCE	Gil Paterson	HS ICI(S)
Gordon MacDonald	BC EC ICI J(S)	Graeme Pearson	J JSP ICI(S) J(S)
Lewis Macdonald	REF	John Pentland	DPLR J LGR SL PA(S)
Ken Macintosh	PA WR	Willie Rennie	REF(S)
Mike MacKenzie	DPLR EET SL	Dennis Robertson	EET EO HS(S)
Hanzala Malik	DPLR EET EU SL	Alex Rowley	EU LGR
Jenny Marra	J EET(S)	Mary Scanlon	EC PA EC(S)
John Mason	EO FI	John Scott	DPLR SL ICI(S)
Stewart Maxwell	EC REF	Tavish Scott	PA REF EC(S)
Joan McAlpine	BC EET EC EET(S) EC(S)	Dr Richard Simpson	HS LGR(S)
Liam McArthur	EC PA(S)	Drew Smith	HS REF
Margaret McCulloch	DPLR EO ICI SPPA DPLR(S) SL(S)	Liz Smith	EC EC(S) PA(S)
Mark McDonald	EET HS LGR LGR(S)	Stewart Stevenson	DPLR LGR SPPA SL LGR(S)
Margaret McDougall	EET SPPA J(S)	David Stewart	PPC
Jamie McGrigor	EU NTS LGR(S) RACCE(S)	Kevin Stewart	JSP LGR WR
Alison McInnes	EPP J JSP RACCE(S)	Dave Thompson	RACCE SPPA FI(S)
Christina McKelvie	EU PA(S)	David Torrance	EET HS PPC EO(S) PA(S)
Aileen McLeod	HS EU(S)	Jean Urquhart	FI
Fiona McLeod	EPP NTS SPPA	Maureen Watt	ICI J(S) PPC(S)
David McLetchie	J	Sandra White	LLI J
		John Wilson	LGR PPC

Member of only 1 Committee	34
Member of 2 Committees simultaneously	48
Member of 3 Committees simultaneously	10
Member of 1 Committee and a Substitute Member of 1 Committee simultaneously	42
Member of 1 Committee and a Substitute Member of 2 Committees simultaneously	6
Member of 1 Committee and a Substitute Member of 3 Committees simultaneously	4
Member of 2 Committees and a Substitute Member of 1 Committee simultaneously	21
Member of 2 Committees and a Substitute Member of 2 Committees simultaneously	3
Member of 2 Committees and a Substitute Member of 3 Committees simultaneously	1
Member of 3 Committees and a Substitute Member of 1 Committee simultaneously	2
Substitute Committee Member of only 1 Committee	15
Substitute Committee Member of 2 Committees simultaneously	1
Substitute Committee Member of 3 Committees simultaneously	2

4.1.2 Committee Conveners and Deputy Conveners by Gender and Party

The members of a committee must choose a convener from a particular political party decided by Parliament. The Parliament makes this decision following a recommendation by the Parliamentary Bureau. In addition, each committee normally has a deputy convener who will chair meetings in the convener's absence. Deputy conveners are chosen in the same way as conveners.

	Male	Female
Conveners	16	9
Deputy Conveners	19	7

	SNP	Lab	LD	Con	Green	Ind
Conveners	15	8	0	2	0	0
Deputy Conveners	14	10	0	2	0	0

These tables are running totals for the parliamentary year.

4.2 Committee Meetings

4.2.1 Number of meetings held by each committee during the parliamentary year

	From 11 May 13	Jun 13	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total
BC	n/a	1	0	0	2	2	0	1	0	n/a	n/a	n/a	n/a	6
LLI	n/a	0	0	0	0	1	1	1	1	0	n/a	n/a	n/a	4
EPP	0	1	0	0	2	1	2	0	1	1	2	1	1	12
DPLR	n/a	3	0	0	4	2	3	3	4	3	4	3	1	30
EET	3	4	0	0	5	3	4	3	2	3	4	4	1	36
EC	3	3	0	0	4	3	3	3	4	1	4	3	1	32
EO	2	3	0	0	4	3	4	1	2	1	4	1	1	26
EU	2	3	0	0	2	2	4	2	3	3	2	2	2	27
FI	2	3	0	0	4	3	4	2	3	3	4	3	1	32
HS	2	6	0	0	4	3	4	2	3	3	4	3	1	35
ICI	2	3	0	0	2	3	4	3	3	3	4	2	1	30
J	3	4	0	0	4	4	5	3	4	2	4	3	1	37
JSP	2	2	0	0	2	2	2	0	1	1	2	1	0	15
LGR	3	4	0	0	3	3	3	2	3	3	3	3	1	31
NTS	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0
PA	1	2	0	0	2	1	2	3	2	1	3	3	1	21
PPC	2	2	0	0	2	2	2	2	3	1	2	2	1	21
REF	3	4	0	1	0	2	1	1	0	0	0	0	0	12
RACCE	3	5	0	0	3	4	4	3	2	3	4	3	1	35
SPPA	1	2	0	0	2	1	2	2	2	1	2	1	1	17
SL	3	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	4
WR	2	1	0	0	2	3	3	1	2	1	2	2	0	19
TOTAL	39	57	0	1	53	48	57	38	45	34	54	40	16	482

(Listed in alphabetical order according to the full committee name)

4.2.2 The total time spent in committee meetings, plus the division between public and private time

	From 11 May 13	Jun 13	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total 13-14
	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins
BC Public	n/a	00:05	00:00	00:00	04:31	00:00	00:00	00:02	00:00	n/a	n/a	n/a	n/a	04:38
BC Private	n/a	00:29	00:00	00:00	00:29	01:32	00:00	00:00	00:00	n/a	n/a	n/a	n/a	02:30
BC Total	n/a	00:34	00:00	00:00	05:00	01:32	00:00	00:02	00:00	n/a	n/a	n/a	n/a	07:08
LLI Public	n/a	n/a	n/a	n/a	00:00	00:04	01:25	00:00	00:01	00:00	n/a	n/a	n/a	01:30
LLI Private	n/a	n/a	n/a	n/a	00:00	00:15	00:09	00:11	00:00	00:00	n/a	n/a	n/a	00:35
LLI Total	n/a	n/a	n/a	n/a	00:00	00:19	01:34	00:11	00:01	00:00	n/a	n/a	n/a	02:05
EPP Public	00:00	00:04	00:00	00:00	02:23	01:51	00:00	00:00	00:01	00:00	04:41	03:43	01:42	14:25
EPP Private	00:00	00:22	00:00	00:00	01:44	00:27	01:07	00:00	00:26	00:34	00:10	00:00	02:37	07:27
EPP Total	00:00	00:26	00:00	00:00	04:07	02:18	01:07	00:00	00:27	00:34	04:51	03:43	04:19	21:52
DPLR Public	n/a	00:35	00:00	00:00	01:32	00:21	00:43	00:20	01:52	00:51	00:56	01:36	00:04	08:50
DPLR Private	n/a	00:34	00:00	00:00	01:16	01:13	00:00	01:20	01:55	00:33	00:45	01:08	00:08	08:52
DPLR Total	n/a	01:09	00:00	00:00	02:48	01:34	00:43	01:40	03:47	01:24	01:41	02:44	00:12	17:42
EET Public	04:55	07:54	00:00	00:00	08:59	07:48	04:30	05:50	03:15	07:25	07:17	10:23	02:35	70:51
EET Private	00:36	01:58	00:00	00:00	02:20	02:43	03:58	00:38	00:44	00:34	01:24	00:12	00:06	15:13
EET Total	05:31	09:52	00:00	00:00	11:19	10:31	08:28	06:28	03:59	07:59	08:41	10:35	02:41	86:04
EC Public	09:57	03:17	00:00	00:00	08:51	05:04	02:02	06:39	06:58	02:42	10:00	08:38	01:42	65:50
EC Private	00:07	01:46	00:00	00:00	02:27	02:51	06:42	00:49	01:57	00:00	01:41	00:13	00:00	18:33
EC Total	10:04	05:03	00:00	00:00	11:18	07:55	08:44	07:28	08:55	02:42	11:41	08:51	01:42	84:23
EO Public	01:40	00:07	00:00	00:00	08:39	04:31	00:08	02:04	02:32	01:13	05:28	00:00	00:00	26:22
EO Private	00:42	05:59	00:00	00:00	00:16	01:38	03:30	00:14	00:29	00:26	00:37	01:31	00:24	15:46
EO Total	02:22	06:06	00:00	00:00	08:55	06:09	03:38	02:18	03:01	01:39	06:05	01:31	00:24	42:08
EU Public	01:20	02:37	00:00	00:00	02:35	04:06	02:45	02:26	05:08	05:30	02:00	01:22	01:57	31:46
EU Private	02:41	02:20	00:00	00:00	00:13	00:00	02:26	02:00	00:45	00:46	00:12	02:58	02:31	16:52
EU Total	04:01	04:57	00:00	00:00	02:48	04:06	05:11	04:26	05:53	06:16	02:12	04:20	04:28	48:38
FI Public	03:33	06:17	00:00	00:00	08:45	05:55	08:30	02:59	04:33	05:02	09:23	06:19	03:20	64:36
FI Private	00:08	00:18	00:00	00:00	00:27	00:56	00:42	01:04	00:07	01:03	01:23	02:01	00:00	08:09
FI Total	03:41	06:35	00:00	00:00	09:12	06:51	09:12	04:03	04:40	06:05	10:46	08:20	03:20	72:45
HS Public	07:23	12:02	00:00	00:00	08:39	06:59	03:54	02:06	06:00	06:30	06:12	07:17	01:35	68:37
HS Private	01:41	04:10	00:00	00:00	00:39	01:36	05:42	00:00	00:31	01:16	01:26	00:30	00:45	18:16
HS Total	09:04	16:12	00:00	00:00	09:18	08:35	09:36	02:06	06:31	07:46	07:38	07:47	02:20	86:53
ICI Public	03:05	03:14	00:00	00:00	02:49	06:14	09:04	05:00	06:27	06:56	09:13	01:51	01:26	55:19
ICI Private	00:12	03:06	00:00	00:00	00:39	00:20	00:37	00:56	00:45	00:01	01:22	00:30	00:00	08:28
ICI Total	03:17	06:20	00:00	00:00	03:28	06:34	09:41	05:56	07:12	06:57	10:35	02:21	01:26	63:47
J Public	06:02	07:35	00:00	00:00	07:23	08:42	14:29	06:36	03:57	02:54	08:23	05:43	00:00	71:44
J Private	03:04	01:25	00:00	00:00	00:44	01:57	01:38	01:10	07:25	03:01	01:59	00:50	02:22	25:35

	From 11 May 13	Jun 13	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Total 13-14
	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins
J Total	09:06	09:00	00:00	00:00	08:07	10:39	16:07	07:46	11:22	05:55	10:22	06:33	02:22	97:19
JSP Public	00:58	01:40	00:00	00:00	01:59	02:00	00:56	00:00	00:00	00:50	02:38	00:01	00:00	11:02
JSP Private	00:49	00:00	00:00	00:00	00:00	00:18	00:41	00:00	01:00	00:01	00:09	00:25	00:00	03:23
JSP Total	01:47	01:40	00:00	00:00	01:59	02:18	01:37	00:00	01:00	00:51	02:47	00:26	00:00	14:25
LGR Public	03:51	09:59	00:00	00:00	09:27	04:42	05:49	03:45	01:58	03:14	06:35	04:51	02:02	56:13
LGR Private	02:39	02:20	00:00	00:00	00:59	02:15	02:09	00:41	02:16	00:55	01:00	01:27	00:27	17:08
LGR Total	06:30	12:19	00:00	00:00	10:26	06:57	07:58	04:26	04:14	04:09	07:35	06:18	02:29	73:21
NTS Public	00:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:00
NTS Private	00:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:00
NTS Total	00:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:00
PA Public	01:21	02:52	00:00	00:00	02:39	02:49	06:30	06:05	05:55	02:58	01:07	04:40	00:00	36:56
PA Private	00:20	00:18	00:00	00:00	01:25	00:36	00:51	01:31	00:32	00:05	05:40	03:29	01:04	15:51
PA Total	01:41	03:10	00:00	00:00	04:04	03:25	07:21	07:36	06:27	03:03	06:47	08:09	01:04	52:47
PPC Public	03:55	05:22	00:00	00:00	05:16	04:58	04:01	01:40	03:30	02:11	02:15	02:39	01:43	37:30
PPC Private	00:29	00:36	00:00	00:00	00:00	00:53	00:20	01:48	01:25	00:00	00:00	00:00	00:00	05:31
PPC Total	04:24	05:58	00:00	00:00	05:16	05:51	04:21	03:28	04:55	02:11	02:15	02:39	01:43	43:01
REF Public	05:37	02:25	00:00	00:00	00:00	02:15	00:18	00:00	00:00	00:00	00:00	00:00	00:00	10:35
REF Private	00:00	02:51	00:00	02:06	00:00	00:00	00:00	00:03	00:00	00:00	00:00	00:00	00:00	05:00
REF Total	05:37	05:16	00:00	02:06	00:00	02:15	00:18	00:03	00:00	00:00	00:00	00:00	00:00	15:35
RACCE Public	07:11	08:28	00:00	00:00	05:21	10:23	08:48	02:44	02:35	06:50	04:59	01:56	00:01	59:16
RACCE Private	01:40	02:07	00:00	00:00	01:09	00:00	02:02	01:56	02:01	01:00	02:51	03:00	01:13	18:59
RACCE Total	08:51	10:35	00:00	00:00	06:30	10:23	10:50	04:40	04:36	07:50	07:50	04:56	01:14	78:15
SPPA Public	01:40	02:11	00:00	00:00	00:40	00:23	01:42	00:26	03:37	01:54	02:11	00:08	00:02	14:54
SPPA Private	00:16	01:37	00:00	00:00	01:38	01:13	00:40	00:23	00:48	00:28	01:29	01:13	01:05	10:50
SPPA Total	01:56	03:48	00:00	00:00	02:18	01:36	02:22	00:49	04:25	02:22	03:40	01:21	01:07	25:44
SL Public	01:47	00:12	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01:59
SL Private	00:46	00:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:46
SL Total	02:33	00:12	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	02:45
WR Public	03:33	01:01	00:00	00:00	03:09	04:44	05:07	01:32	01:51	01:23	04:32	04:16	00:00	31:08
WR Private	00:19	00:15	00:00	00:00	01:15	00:03	01:25	00:15	01:33	00:15	00:22	00:36	00:00	06:18
WR Total	03:52	01:16	00:00	00:00	04:24	04:47	06:32	01:47	03:24	01:38	04:54	04:52	00:00	37:26
TOTALS	84:17	110:28	00:00	02:06	111:17	104:35	115:20	65:13	84:49	69:21	110:20	85:26	30:51	974:03

(Listed in alphabetical order according to the full committee name)

4.2.3 The average time spent in committee meetings during the parliamentary year

	From 11 May 13	June 13	July 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 14	Annual Average
	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins
BC	n/a	00:34	00:00	00:00	02:30	00:46	00:00	00:02	00:00	n/a	n/a	n/a	n/a	00:29
LLI	n/a	n/a	n/a	n/a	00:00	00:19	01:34	00:11	00:01	00:00	n/a	n/a	n/a	00:21
EPP	00:00	00:26	00:00	00:00	02:03	02:18	00:33	00:00	00:27	00:34	02:25	03:43	04:19	01:24
DPLR	n/a	00:23	00:00	00:00	00:42	00:47	00:14	00:33	00:56	00:28	00:25	00:54	00:12	00:28
EET	01:50	02:28	00:00	00:00	02:15	03:30	02:07	02:09	01:59	02:39	02:10	02:38	01:50	02:08
EC	03:21	01:41	00:00	00:00	02:49	02:38	02:54	02:29	02:13	02:42	02:55	02:57	01:42	02:22
EO	01:11	02:02	00:00	00:00	02:13	02:03	00:54	02:18	01:30	01:39	01:31	01:31	00:24	01:26
EU	02:00	01:39	00:00	00:00	01:24	02:03	01:17	02:13	01:57	02:05	01:06	02:10	02:14	01:40
FI	01:50	02:11	00:00	00:00	02:18	02:17	02:18	02:01	01:33	02:01	02:41	02:46	03:20	02:06
HS	03:01	02:42	00:00	00:00	02:19	02:51	02:24	02:06	02:10	02:35	01:54	02:35	02:20	02:15
ICI	01:38	02:06	00:00	00:00	01:44	02:11	02:25	01:58	02:24	02:19	02:38	01:10	01:26	01:50
J	03:02	02:15	00:00	00:00	02:01	02:39	03:13	02:35	02:50	02:57	02:35	02:11	02:22	02:23
JSP	00:53	00:50	00:00	00:00	00:59	01:09	00:48	00:00	01:00	00:51	01:23	00:26	00:00	00:41
LGR	02:10	03:04	00:00	00:00	03:28	02:19	02:39	00:00	01:24	01:23	02:31	02:06	00:00	01:45
NTS	00:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:00
PA	01:41	01:35	00:00	00:00	02:02	03:25	03:40	00:00	03:13	03:03	02:15	02:43	00:00	01:58
PPC	02:12	02:59	00:00	00:00	02:38	02:55	02:10	00:00	01:38	02:11	01:07	01:19	00:00	01:35
REF	01:52	01:19	00:00	00:00	00:00	01:07	00:18	00:00	00:00	00:00	00:00	00:00	00:00	00:23
RACCE	02:57	02:07	00:00	00:00	02:10	02:35	02:42	00:00	02:18	02:36	01:57	01:38	00:00	01:45
SPPA	01:56	01:54	00:00	00:00	01:09	01:36	01:11	00:00	02:12	02:22	01:50	01:21	00:00	01:17
SL	00:51	00:12	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:31
WR	01:56	01:16	00:00	00:00	02:12	01:35	02:10	00:00	01:42	01:38	02:27	02:26	00:00	01:26
Monthly Average	01:48	01:41	00:00	00:00	01:51	02:03	01:46	00:55	01:34	01:47	01:53	01:55	01:07	

(Listed in alphabetical order according to the full committee name)

4.3. Committees

4.3.1 Burrell Collection (Lending and Borrowing) (Scotland) Bill Committee

- Established:** 12 June 2013
- Ended:** 21 January 2014
- Remit:** To consider matters relating to the Burrell Collection (Lending and Borrowing) Bill.
Duration: Until the Bill is passed, falls or is withdrawn.
(As agreed by resolution of Parliament on 12 June 2013)
- Convener:** Joan McAlpine (18 June 2013 - 21 January 2014)
- Deputy Convener:** Jackson Carlaw (18 June 2013 - 21 January 2014)
- Membership:** The committee has 4 members.
- Meetings:** There were 6 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Pollok House, Glasgow, on 9 September 2013.

	Number
Total meetings of the Committee	6
Meetings held wholly in private	2
Meetings held partly in private	3
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Jackson Carlaw	Con	6(6)
Mark Griffin	Lab	6(6)
Gordon MacDonald	SNP	5(6)
Joan McAlpine	SNP	6(6)

There are no substitute members on a Private Bill Committee.

Reporters: None

Committee Clerk: Joanna Hardy

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Objectors	0
Promoters	6
Scottish Government Ministers	0
Scottish Government officials	0
Members of the Scottish Parliament	0
Representatives of public bodies	9
Representatives of local authorities	1
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witness	3

Business transacted:

The only appropriate business was the consideration of the Burrell Collection (Lending and Borrowing) (Scotland) Bill.

Business	No	Details
Plenary debates	2	21 November 2013: S4M-08259; 21 January 2014: S4M-08577

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2013 (Session 4): Preliminary Stage Report	416	11 November 2013	No Response

4.3.2 City of Edinburgh Council (Leith Links and Surplus Fire Fund) Bill Committee

Established: 18 September 2013

Ended: 18 February 2014

Remit: To consider matters relating to the City of Edinburgh Council (Leith Links and Surplus Fire Fund) Bill.
Duration: Until the Bill is passed, falls or is withdrawn.
(As agreed by resolution of Parliament on 18 September 2013)

Convener: John Lamont (31 October 2013 - 18 February 2014)

Deputy Convener: Sandra White (31 October 2013 - 18 February 2014)

Membership: The committee has 4 members.

Meetings: There were 4 meetings in the parliamentary year.

	Number
Total meetings of the Committee	4
Meetings held wholly in private	1
Meetings held partly in private	2
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Bruce Crawford	SNP	2(4)
John Lamont	Con	4(4)
Anne McTaggart	Lab	4(4)
Sandra White	SNP	4(4)

There are no substitute members on a Private Bill Committee.

Reporters: None

Committee Clerk: Claire Menzies Smith

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Objectors	0
Promoters	5
Scottish Government Ministers	0
Scottish Government officials	0
Members of the Scottish Parliament	3
Representatives of public bodies	0
Representatives of local authorities	3
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	1
Other categories of witness	1

Business transacted:

The only appropriate business was the consideration of the City of Edinburgh Council (Leith Links and Surplus Fire Fund) Bill Committee.

Business	No	Details
Plenary debates	1	21 January 2014: S4M-08734

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2013 (Session 4): Preliminary Stage Report	442	16 December 2013	No Response

4.3.3 City of Edinburgh Council (Portobello Park) Bill Committee

Established: 29 May 2013

Remit: To consider matters relating to the City of Edinburgh Council (Portobello Park) Bill.

Duration: Until the Bill is passed, falls or is withdrawn.
(As agreed by resolution of Parliament on 29 May 2013)

Convener: Siobhan McMahon (from 19 June 2013)

Deputy Convener: James Dornan (from 19 June 2013)

Membership: The committee has 4 members.

Meetings: There were 11 meetings in the parliamentary year.

	Number
Total meetings of the Committee	12
Meetings held wholly in private	4
Meetings held partly in private	6
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
James Dornan	SNP	11(12)
Alison McInnes	LD	12(12)
Fiona McLeod	SNP	11(12)
Siobhan McMahon	Lab	12(12)

There are no substitute members on a Private Bill Committee.

Reporters: None

Committee Clerk: Mary Dinsdale

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Objectors	17
Promoters	6
Scottish Government Ministers	0
Scottish Government officials	0
Members of the Scottish Parliament	0
Representatives of public bodies	0
Representatives of local authorities	11
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	2
Representatives of voluntary sector	0
Other categories of witness	35

Business transacted:

The only appropriate business was the consideration of the City of Edinburgh Council (Portobello Park) Bill.

Business	No	Details
Plenary debates	1	9 January 2014: S4M-08530

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2013 (Session 4): Preliminary Stage Report	427	4 December 2013	No Response

4.3.4 Delegated Powers and Law Reform Committee

Established: 5 June 2013

Remit: The remit of the Delegated Powers and Law Reform Committee is to consider and report on—

- (a) any—
 - (i) subordinate legislation laid before the Parliament or requiring the consent of the Parliament under section 9 of the Public Bodies Act 2011;
 - (ii) [deleted]
 - (iii) pension or grants motion as described in Rule 8.11A.1; and, in particular, to determine whether the attention of the Parliament should be drawn to any of the matters mentioned in Rule 10.3.1;
- (b) proposed powers to make subordinate legislation in particular Bills or other proposed legislation;
- (c) general questions relating to powers to make subordinate legislation;
- (d) whether any proposed delegated powers in particular Bills or other legislation should be expressed as a power to make subordinate legislation;
- (e) any failure to lay an instrument in accordance with section 28(2), 30(2) or 31 of the 2010 Act;
- (f) proposed changes to the procedure to which subordinate legislation laid before the Parliament is subject;
- (g) any Scottish Law Commission Bill as defined in Rule 9.17A.1; and
- (h) any draft proposal for a Scottish Law Commission Bill as defined in that Rule.

(As agreed by resolution of Parliament on 5 June 2013).

Name changed from Subordinate Legislation Committee to Delegated Powers and Law Reform Committee on 5 June 2013.

Convener: Nigel Don (from 5 June 2013)

Deputy Convener: Stuart McMillan (from 12 November 2013)
Stewart Stevenson (5 June - 7 November 2013)

Membership: The committee has 7 members.

Meetings: There were 30 meetings in the parliamentary year.

	Number
Total meetings of the Committee	30
Meetings held wholly in private	0
Meetings held partly in private	22
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Christian Allard (until 7 November 2013)	SNP	10(10)
Richard Baker (from 3 September 2013)	Lab	22(26)
Nigel Don	SNP	29(30)
Mike MacKenzie	SNP	30(30)
Hanzala Malik (until 3 September 2013)	Lab	4(4)
Margaret McCulloch (from 3 September 2013)	Lab	25(26)
Stuart McMillan (from 7 November 2013)	SNP	19(20)
John Pentland (until 3 September 2013)	Lab	3(4)
John Scott	Con	27(30)
Stewart Stevenson	SNP	29(30)

Substitute Members	Party	Number of meetings attended
Cameron Buchanan (from 10 September 2013)	Con	0
Bruce Crawford	SNP	2
Mary Fee (from 3 September 2013)	Lab	2
John Lamont (until 10 September 2013)	Con	0
Margaret McCulloch (until 3 September 2013)	Lab	0

Reporters: None

Committee Clerk: Euan Donald

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	1
Scottish Government officials	10
Members of the Scottish Parliament	0
Representatives of public bodies	0
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	0

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	21	Bankruptcy and Debt Advice (Scotland) Bill; Budget (Scotland) (No.3) Bill; Children and Young People (Scotland) Bill; Courts Reform (Scotland) Bill; Criminal Justice (Scotland) Bill; Defective and Dangerous Buildings (Recovery of Expenses) (Scotland) Bill; Disabled Persons' Parking Badges (Scotland) Bill; Food (Scotland) Bill; Historic Environment Scotland Bill; Housing (Scotland) Bill; Land and Buildings Transaction Tax (Scotland) Bill; Landfill Tax (Scotland) Bill; Marriage and Civil Partnership (Scotland) Bill; Post-16 Education (Scotland) Bill; Procurement Reform (Scotland) Bill; Public Bodies (Joint Working) (Scotland) Bill; Regulatory Reform (Scotland) Bill; Revenue Scotland and Tax Powers Bill; Scottish Independence Referendum Bill; Tribunals (Scotland) Bill; Victims and Witnesses (Scotland) Bill;
Legislative Consent Memorandums	4	Anti-social Behaviour, Crime and Policing Bill; Deep Sea Mining Bill; High Speed Rail (London - West Midlands) Bill; Water Bill
Public Body Act Consent Memorandums	1	The Public Bodies (Abolition of the National Consumer Council and Transfer of the Office of Fair Trading's Functions in Relation to Estate Agents etc) Order 2014
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	3	3 September 2013: Council Tax Reduction (Scotland) Amendment (No.3) Regulations 2013 (SSI 2013/239): Proposition that the Committee considers regulations are intra vires and not be drawn to the attention of the Parliament; 5 November 2013: Council Tax Reduction (Scotland) Amendment (No.4) Regulations 2013 (SSI 2013/287): Proposition that the regulations raise a devolution issue and should be drawn to the attention of Parliament; 4 March 2014: Council Tax Reduction (Scotland)

Business	No	Details
Plenary debates	0	Amendment Regulations 2014 (SSI 2014/35): Proposition that the regulations are intra vires

Reports:

Title	SP Paper number	Date of publication	Government response
32nd Report, 2014 (Session 4): Procurement Reform (Scotland) Bill as amended stage 2	520	6 May 2014	No Response
31st Report, 2014 (Session 4): Subordinate Legislation	519	6 May 2014	No Response
30th Report, 2014 (Session 4): Historic Environment Scotland Bill	515	29 April 2014	10 June 2014
29th Report, 2014 (Session 4): Courts Reform (Scotland) Bill	510	23 April 2014	13 May 2014
28th Report, 2014 (Session 4): Subordinate Legislation	509	23 April 2014	No Response
27th Report, 2014 (Session 4): Subordinate Legislation	507	1 April 2014	No Response
26th Report, 2014 (Session 4): Subordinate Legislation	505	26 March 2014	No Response
25th Report, 2014 (Session 4): Revenue Scotland and Tax Powers Bill	501	19 March 2014	2 May 2014
24th Report, 2014 (Session 4): Disabled Persons' Parking Badges (Scotland) Bill	500	19 March 2014	No Response
23rd Report, 2014 (Session 4): Subordinate Legislation	499	19 March 2014	No Response
22nd Report, 2014 (Session 4): Subordinate Legislation	494	13 March 2014	No Response
21st Report, 2014 (Session 4): Bankruptcy and Debt Advice (Scotland) Bill as amended at stage 2	493	12 March 2014	No Response
20th Report, 2014 (Session 4): Tribunals (Scotland) Bill as amended at stage 2	485	5 March 2014	No Response
19th Report, 2014 (Session 4): Subordinate Legislation	484	5 March 2014	No Response
18th Report, 2014 (Session 4): Housing (Scotland) Bill	480	26 February 2014	24 March 2014
17th Report, 2014 (Session 4): Subordinate Legislation	479	26 February 2014	No Response
16th Report, 2014 (Session 4): Public Bodies (Joint Working) (Scotland) Bill as amended at stage 2	475	19 February 2014	No Response
15th Report, 2014 (Session 4): Subordinate Legislation	474	19 February 2014	No Response
14th Report, 2014 (Session 4): Legislative Consent Memorandum on the High Speed Rail (London-West Midlands) Bill	472	5 February 2014	No Response

Title	SP Paper number	Date of publication	Government response
13th Report, 2014 (Session 4): Legislative Consent Memorandum on the Deep Sea Mining Bill	471	5 February 2014	No Response
12th Report, 2014 (Session 4): Children and Young People (Scotland) Bill as amended at stage 2	470	5 February 2014	13 February 2014
11th Report, 2014 (Session 4): Subordinate Legislation	469	5 February 2014	No Response
10th Report, 2014 (Session 4): Budget (Scotland) (No.3) Bill	463	29 January 2014	No Response
9th Report, 2014 (Session 4): Agricultural Holdings (Scotland) Act 2003 Remedial Order 2014	462	28 January 2014	No Response
8th Report, 2014 (Session 4): Marriage and Civil Partnership (Scotland) Bill as amended at stage 2	461	28 January 2014	31 January 2014
7th Report, 2014 (Session 4): Subordinate Legislation	460	28 January 2014	No Response
6th Report, 2014 (Session 4): Defective and Dangerous Buildings (Recovery of Expenses) (Scotland) Bill	457	22 January 2014	No Response*
5th Report, 2014 (Session 4): Subordinate Legislation	456	22 January 2014	No Response
4th Report, 2014 (Session 4): Public Bodies Act Consent Memorandum on the Public Bodies (Abolition of the National Consumer Council and Transfer of the Office of Fair Trading's Functions in relation to Estate Agents etc) Order 2014	454	15 January 2014	No Response
3rd Report, 2014 (Session 4): Subordinate Legislation	453	15 January 2014	No Response
2nd Report, 2014 (Session 4): Regulatory Reform (Scotland) Bill as amended at stage 2	448	8 January 2014	No Response
1st Report, 2014 (Session 4): Subordinate Legislation	447	8 January 2014	No Response
65th Report, 2013 (Session 4): Subordinate Legislation	444	17 December 2013	No Response
64th Report, 2013 (Session 4): Procurement Reform (Scotland) Bill	439	11 December 2013	14 January 2014
63rd Report, 2013 (Session 4): Landfill Tax (Scotland) Bill as amended at stage 2	438	11 December 2013	No Response
62nd Report, 2013 (Session 4): Subordinate Legislation	437	11 December 2013	No Response
61st Report, 2013 (Session 4): Subordinate Legislation	428	4 December 2013	No Response
60th Report, 2013 (Session 4): Victims and Witnesses (Scotland) Bill as amended at stage 2	429	4 December 2013	No Response

Title	SP Paper number	Date of publication	Government response
59th Report, 2013 (Session 4): Subordinate Legislation	423	26 November 2013	No Response
58th Report, 2013 (Session 4): Subordinate Legislation	420	12 November 2013	No Response
57th Report 2013 (Session 4): Scottish Independence Referendum Bill as amended at stage 2	418	7 November 2013	No Response
56th Report 2013 (Session 4): Subordinate Legislation	417	7 November 2013	No Response
55th Report, 2013 (Session 4): Subordinate Legislation	414	30 October 2013	No Response
54th Report, 2013 (Session 4): Bankruptcy and Debt Advice (Scotland) Bill	412	30 October 2013	3 December 2013
53rd Report, 2013 (Session 4): Criminal Justice (Scotland) Bill	411	30 October 2013	17 January 2014
52nd Report, 2013 (Session 4): Report on Instruments considered in 2012-13	401	4 October 2013	28 November 2013
51st Report, 2013 (Session 4): Marriage and Civil Partnership (Scotland) Bill	400	2 October 2013	12 November 2013
50th Report, 2013 (Session 4): Children 50and Young People (Scotland) Bill	398	1 October 2013	11 November 2013
49th Report, 2013 (Session 4): Subordinate Legislation	397	1 October 2013	No Response
48th Report, 2013 (Session 4): Public Bodies (Joint Working) (Scotland) Bill	392	24 September 2013	19 November 2013
47th Report, 2013 (Session 4): Legislative Consent Memorandum on the Water Bill	391	24 September 2013	No Response
46th Report, 2013 (Session 4): Subordinate Legislation	390	24 September 2013	No Response
45th Report, 2013 (Session 4): Subordinate Legislation	388	18 September 2013	No Response
44th Report, 2013 (Session 4): Legislative Consent Memorandum on the Anti-social Behaviour, Crime and Policing Bill	387	18 September 2013	No Response
43rd Report, 2013 (Session 4): Subordinate Legislation	385	10 September 2013	No Response
42nd Report, 2013 (Session 4): Subordinate Legislation	383	5 September 2013	No Response
41st Report, 2013 (Session 4): Tribunals (Scotland) Bill	380	3 September 2013	18 October 2013
40th Report, 2013 (Session 4): Regulatory Reform (Scotland) Bill	373	25 June 2013	25 September 2013
39th Report, 2013 (Session 4): Subordinate Legislation	372	25 June 2013	No Response
38th report 2013 (Session 4): Subordinate Legislation	366	19 June 2013	No Response

Title	SP Paper number	Date of publication	Government response
37th report 2013 (Session 4): Land and Buildings Transaction Tax (Scotland) Bill as amended at stage 2	365	19 June 2013	No Response
36th Report, 2013 (Session 4): Post-16 Education (Scotland) Bill as amended at stage 2	364	19 June 2013	No Response
35th Report, 2013 (Session 4): Subordinate Legislation	360	13 June 2013	No Response
34th report 2013 (Session 4): Landfill Tax (Scotland) Bill	353	11 June 2013	18 September 2013
33rd Report, 2013 (Session 4): Annual Report 2012-13	352	11 June 2013	n/a

* Response from Member in charge (David Stewart MSP), 22 January 2014

4.3.5 Economy, Energy and Tourism Committee

Established: 1 June 2011

Remit: To consider and report on the Scottish economy, enterprise, energy, tourism and renewables and all other matters within the responsibility of the Cabinet Secretary for Finance, Employment and Sustainable Growth apart from those covered by the remit of the Local Government and Regeneration Committee and matters relating to the Cities Strategy falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Cities Strategy.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Murdo Fraser

Deputy Convener: Dennis Robertson

Membership: The committee has 9 members.

Meetings: There were 36 meetings in the parliamentary year. 2 meetings were held outside the Parliament at The Volunteer Rooms, Irvine, on 30 September 2013 and at Sir Duncan Rice Library, University of Aberdeen on 28 April 2014.

	Number
Total meetings of the Committee	36
Meetings held wholly in private	2
Meetings held partly in private	31
Joint meetings with other Committees	0
Meetings held outside the Parliament	2

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Christian Allard (7 November 2013 - 3 April 2014)	SNP	15(16)
Richard Baker (from 26 February 2014)	Lab	8(9)
Marco Biagi	SNP	34(36)
Chic Brodie	SNP	36(36)
Murdo Fraser	Con	36(36)
Rhoda Grant (until 3 September 2013)	Lab	5(7)
Alison Johnstone	Green	32(36)
Mike MacKenzie	SNP	36(36)
Hanzala Malik (3 Sept 2013 - 26 February 2014)	Lab	18(20)
Joan McAlpine (from 3 April 2014)	SNP	4(4)
Mark McDonald (27 June - 7 November 2013)	SNP	9(9)
Margaret McDougall	Lab	34(36)
Dennis Robertson	SNP	28(36)
David Torrance (until 27 June 2013)	SNP	6(7)

Substitute Members	Party	Number of meetings attended
Bob Doris (from 3 April 2014)	SNP	0
Annabel Goldie	Con	0
Patrick Harvie	Green	1
Jenny Marra	Lab	4
Joan McAlpine (until 3 April 2014)	SNP	8

Reporters: EU Reporter: Chic Brodie MSP

Committee Clerk: Douglas Wands (from April 2014)
 Fergus Cochrane (March - April 2014)
 Stephen Imrie (August 2013 - March 2014)
 Jane Williams (until August 2013)

Advisers: Peter Wood - Draft budget scrutiny 2014-15

Visits: 1 fact-finding visit to Irvine relating to the Bankruptcy and Debt Advice (Scotland) Bill

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	14
Scottish Government officials	33
Members of the Scottish Parliament	3
Representatives of public bodies	16
Representatives of local authorities	5
UK Ministers	1
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	1
Representatives of trade unions	4
Representatives of professional associations	20
Representatives of voluntary sector	6
Other categories of witnesses	105

Business transacted:

Business	No	Details
Inquiries	4	Access to Finance and Alternative Financing Models; Bannockburn 2014; Scotland's Economic Future Post-2014; Third Draft National Planning Framework
Consultations	1	Draft Budget scrutiny 2014-15
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Bankruptcy and Debt Advice (Scotland) Bill; Regulatory Reform (Scotland) Bill
Legislative Consent Memorandums	2	Deep Sea Mining Bill; Deregulation Bill
Public Body Act Consent Memorandums	1	The Public Bodies (Abolition of the National Consumer Council and Transfer of the Office of Fair Trading's Functions in Relation to Estate Agents etc) Order 2014
SIs considered	0	
SSIs considered	3	3 draft affirmatives
Petitions considered	0	
Divisions held	27	4 December 2013: Regulatory Reform (Scotland) Bill Stage 1 amendments: 1, 2, 3, 4, 114, 115, 117, 51, 6, 7, 120, 121, 122, 123, 124; 22 January 2014: Bankruptcy and Debt Advice (Scotland) Bill Stage 2 amendments: 67, 12A, 12, 72, 68, 69, 20A, 73, 70, 21A, 74, 71
Plenary debates	1	4 June 2013: S4M-06782

Reports:

Title	SP Paper number	Date of publication	Government response
6th Report, 2014 (Session 4): Legislative Consent Memorandum: Deregulation Bill	504	27 March 2014	No Response
5th Report, 2014 (Session 4): The draft Renewables Obligation (Scotland) Amendment Order 2014	498	20 March 2014	No Response
4th Report, 2014 (Session 4): Report on the Proposed National Planning Framework 3	487	14 March 2014	9 May 2014
3rd Report, 2014 (Session 4): Access to Finance and Alternative Financing	486	12 March 2014	6 May 2014
2nd Report, 2014 (Session 4): Report on the Legislative Consent Memorandum on Deep Sea Mining (LCM(S4)29.1))	477	21 February 2014	No Response
1st Report, 2014 (Session 4): Public Bodies Act Consent Memorandum on the Public Bodies (Abolition of the National Consumer Council and Transfer of the Office of Fair Trading's Functions in Relation to Estate Agents etc) Order 2014	458	24 January 2014	No Response

Title	SP Paper number	Date of publication	Government response
13th Report, 2013 (Session 4): Stage 1 Report on the Bankruptcy and Debt Advice (Scotland) Bill	424	3 December 2013	14 January 2014
12th Report, 2013 (Session 4): Report on the Protected Trust Deeds (Scotland) Regulations 2013 (draft)	404	11 October 2013	No Response
11th Report, 2013 (Session 4): Stage 1 Report on the Regulatory Reform (Scotland) Bill	399	8 October 2013	6 November 2013
10th Report, 2013 (Session 4): Subordinate legislation	369	21 June 2013	No Response
9th Report, 2013 (Session 4): Annual Report 2012-2013	335	10 June 2013	n/a
8th Report, 2013 (Session 4): Report on Bannockburn 2014	325	28 May 2013	22 July 2013

4.3.6 Education and Culture Committee

Established: 1 June 2011

Remit: To consider and report on further and higher education, lifelong learning, schools, pre-school care, skills and other matters falling within the responsibility of the Cabinet Secretary for Education and Lifelong Learning and matters relating to culture and the arts falling within the responsibility of the Cabinet Secretary for Culture and External Affairs.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Stewart Maxwell

Deputy Convener: Neil Bibby (from 10 September 2013)
Neil Findlay (until 3 September 2013)

Membership: The committee has 9 members.

Meetings: There were 32 meetings in the parliamentary year.

	Number
Total meetings of the Committee	32
Meetings held wholly in private	4
Meetings held partly in private	12
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
George Adam	SNP	32(32)
Clare Adamson	SNP	30(32)
Jayne Baxter (from 3 September 2013)	Lab	25(25)
Colin Beattie	SNP	32(32)
Neil Bibby	Lab	30(32)
Neil Findlay (until 3 September 2013)	Lab	7(7)
Gordon MacDonald (from 3 April 2014)	SNP	3(3)
Stewart Maxwell	SNP	32(32)
Joan McAlpine (until 3 April 2014)	SNP	26(29)
Liam McArthur	LD	32(32)
Mary Scanlon (from 27 February 2014)	Con	7(8)
Liz Smith (until 27 February 2014)	Con	23(24)

Substitute Members	Party	Number of meetings attended
Marco Biagi (until 3 April 2014)	SNP	4
Kezia Dugdale (from 3 September 2013)	Lab	1
Mark Griffin (until 3 September 2013)	Lab	1
Joan McAlpine (from 3 April 2014)	SNP	1
Mary Scanlon (until 27 February 2014)	Con	1
Liz Smith (from 27 February 2014)	Con	1
Tavish Scott	LD	0

Reporters: EU Reporter: Neil Findlay MSP (until 3 September 2013)
Clare Adamson MSP (from 17 September 2013)

Committee Clerk: Terry Shevlin

Advisers: None

Visits: 1 fact-finding visit to RCAHMS/Historic Scotland relating to the Historic Environment (Scotland) Bill

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	17
Scottish Government officials	48
Members of the Scottish Parliament	3
Representatives of public bodies	19
Representatives of local authorities	3
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	3
Representatives of professional associations	2
Representatives of voluntary sector	15
Other categories of witnesses	30

Business transacted:

Business	No	Details
Inquiries	2	Decision-making on whether to take children into care; Scotland's educational and cultural future
Consultations	1	Draft Budget scrutiny 2014-15
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	3	Children and Young People (Scotland) Bill; Historic Environment Scotland Bill; Post -16 Education (Scotland) Bill

Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	10	10 draft affirmatives
Petitions considered	3	PE1470, PE1487, PE1498
Divisions held	241	<p>17 December 2013: Children and Young People (Scotland) Bill Stage 2 amendments: 119, 190, 191, 120, 192, 121, 194, 195, 123, 196, 124, 125, 197, 198, 199, 200, 201, 202, 1, 2, 3, 4, 5, 165, 166, 167, 203204, 205, 52, 206, 207, 208, 209, 211, 212, 213, 214, 215, 169, 170, 217, 218, 172, 220, 174, 175, 176, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 127, 233, 128, 235, 237;</p> <p>7 January 2014: Children and Young People (Scotland) Bill Stage 2 amendments: 6, 177, 7, 178, 238, 15, 58, 16, 19, 20, 21, 179, 22, 136, 137, 62, 139, 140, 141, 142, 180, 143, 144, 145, 182, 239, 240, 241, 242, 65, 316, 336, 317, 183, 244, 318, 319, 320, 300, 247, 249;</p> <p>14 January 2014: Children and Young People (Scotland) Bill Stage 2 amendments: 337, 48, 84, 338, 85, 86, 339, 340, 327, 341, 342, 343, 344, 345, 346, 395, 184, 396, 398, 399, 400, 401, 402, 404;</p> <p>21 January 2014: Children and Young People (Scotland) Bill Stage 2 amendments: 406, 408, 409, 254, 255, 82, 256;</p> <p>18 March 2014: Teachers' Superannuation (Scotland) Amendment Regulations 2014 (SSI 2014/44) Motion S4M-09312 be agreed to.</p> <p>22 April 2014: Young People's Involvement in Education and Training (Provision of Information) (Scotland) Order 2014 [Draft] Motion S4M-09744 be agreed to;</p> <p>14 May 2014: Post-16 Education (Scotland) Bill Stage 2 amendments: 13, 1, 14, 15, 2, 3, 16, 17, 18, 4, 19, 5, 20, 8, 21, 23, 24, 25, 26, 27, 28;</p> <p>21 May 2014: Post-16 Education (Scotland) Bill Stage 2 amendments: 156, 157, 131, 158, 159, 160, 132, 133, 30, 134, 135, 32, 163, 33, 82, 136, 37, 38, 165, 40, 41, 168;</p> <p>28 May 2014: Post-16 Education (Scotland) Bill Stage 2 amendments: 85, 137, 138, 172, 173, 174, 140, 175, 176, 177, 179, 180, 141, 44, 45, 46, 142, 47, 48, 143, 144, 49, 50, 51, 52, 145, 53146, 147, 181, 96, 54, 148, 182, 55, 149, 182, 184, 185, 186, 188, 189, 56, 57, 103, 104, 105, 106, 107, 108, 68, 156193, 154, 196, 119, 120, 121, 125.</p>
Plenary debates	1	5 December 2013: S4M-08480

Reports:

Title	SP Paper number	Date of publication	Government response
2nd Report, 2014 (Session 4): Subordinate legislation	511	25 April 2014	No Response
1st Report, 2014 (Session 4): Subordinate legislation	502	19 March 2014	No Response
11th Report, 2013 (Session 4): Stage 1 Report on the Children and Young People (Scotland) Bill	421	14 November 2013	29 November 2013
10th Report, 2013 (Session 4): Report on decision making on whether to take children into care	386	23 September 2013	28 November 2013
9th Report, 2013 (Session 4): Annual Report	347	8 June 2013	n/a
8th Report, 2013 (Session 4): Subordinate Legislation	340	6 June 2013	No Response
7th Report, 2013 (Session 4): Subordinate Legislation	322	20 May 2013	No Response
6th Report, 2013 (Session 4): The Legislative Consent Memorandum for the Children and Families Bill (LCM(S4) 21.1)	319	14 May 2013	No Response

4.3.7 Equal Opportunities Committee

Established: 1 June 2011

Remit: The remit of the Equal Opportunities Committee is to consider and report on matters relating to equal opportunities and upon the observance of equal opportunities within the Parliament.

Convener: Margaret McCulloch (from 5 September 2013)
Mary Fee (until 3 September 2013)

Deputy Convener: Marco Biagi

Membership: The committee has 7 members.

Meetings: There were 26 meetings in the parliamentary year.

	Number
Total meetings of the Committee	26
Meetings held wholly in private	7
Meetings held partly in private	11
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Christian Allard (from 16 May 2013)	SNP	26(26)
Marco Biagi	SNP	26(26)
Mary Fee (until 3 September 2013)	Lab	5(5)
John Finnie	Ind	25(26)
Alex Johnstone	Con	25(26)
John Mason	SNP	26(26)
Margaret McCulloch (from 3 September 2013)	Lab	21(21)
Siobhan McMahon	Lab	24(26)
Dennis Robertson (until 16 May 2013)	SNP	0(0)

Substitute Members	Party	Number of meetings attended
Jackie Baillie (from 3 September 2013)	Lab	1
Malcolm Chisholm (until 3 September 2013)	Lab	0
James Dornan (until 27 June 2013)	SNP	0
David Torrance (from 27 June 2013)	SNP	0

Reporters: EU Reporter: John Finnie MSP

Committee Clerk: Douglas Thornton

Advisers: Professor Nicholas Watson - Budget Adviser

Visits: 3 fact-finding visits to Dads' Rock, Edinburgh, Dadscare, Aberdeen and Familyman Playgroup, Hamilton, all relating to an inquiry into fathers and parenting.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	5
Scottish Government officials	12
Members of the Scottish Parliament	0
Representatives of public bodies	3
Representatives of local authorities	2
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	2
Representatives of voluntary sector	8
Other categories of witnesses	55

Business transacted:

Business	No	Details
Inquiries	2	Fathers and parenting; Women and work
Consultations	1	Draft Budget scrutiny 2014-15
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	1	Marriage and Civil Partnership (Scotland) Bill
Legislative Consent Memorandums	1	Marriage (Same Sex Couples) Bill
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	21	19 December 2013: Marriage and Civil partnership (Scotland) Bill Stage 2 amendments: 38, 39, 40, 41, 42, 43, 44, 45, 46, 38, 39, 40, 41, 42, 43, 44, 45, 46; 16 January 2014: 19 December 2013: Marriage and Civil partnership (Scotland) Bill Stage 2 amendments: 48, 49, 32
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
5th Report, 2013 (Session 4): Stage 1 report on the Marriage and Civil Partnership (Scotland) Bill	415	8 November 2013	16 December 2013
4th Report, 2013 (Session 4): Women and Work	348	18 June 2013	20 September 2013
3rd Report, 2013 (Session 4): Annual Report 2012-13	337	10 June 2013	n/a
2nd Report, 2013 (Session 4): Legislative Consent Memorandum on the Marriage (Same Sex Couples) Bill (LCM (S4) 23.1)	333	3 June 2013	No Response

4.3.8 European and External Relations Committee

Established: 1 June 2011

Remit: The remit of the European and External Relations Committee is to consider and report on—

- (a) proposals for European Union legislation;
- (b) the implementation of European Communities and European Union legislation;
- (c) any European Communities or European Union issue;
- (d) the development and implementation of the Scottish Administration’s links with countries and territories outside Scotland, the European Union (and its institutions) and other international organisations; and
- (e) co-ordination of the international activities of the Scottish Administration.

Convener: Christina McKelvie

Deputy Convener: Hanzala Malik

Membership: The committee has 7 members.

Meetings: There were 27 meetings in the parliamentary year.

	Number
Total meetings of the Committee	27
Meetings held wholly in private	2
Meetings held partly in private	18
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Clare Adamson	SNP	27(27)
Roderick Campbell	SNP	25(27)
Willie Coffey	SNP	26(27)
Helen Eadie (until 9 November 2013)	Lab	4(10)
Patricia Ferguson (19 Dec 2013-25 February 14)	Lab	4(5)
Hanzala Malik	Lab	24(27)
Jamie McGrigor	Con	25(27)
Christina McKelvie	SNP	27(27)
Alex Rowley (from 25 February 2014)	Lab	7(7)

Substitute Members	Party	Number of meetings attended
Neil Bibby (19 December 2013-27 February 2014)	Lab	2
Gavin Brown	Con	2
Patricia Ferguson (3 September-19 December 2013)	Lab	7
Patricia Ferguson (from 27 February 2014)	Lab	1
Neil Findlay (until 3 September 2013)	Lab	0
Aileen McLeod	SNP	1

Reporters: None

Committee Clerk: Katy Orr

Advisers: Dr Daniel Kenealy - The Scottish Government's proposals for an independent Scotland: membership of the European Union

Visits: 1 fact-finding visit to Brussels in September with other Subject Committee EU reporters and the Infrastructure and Capital Investment Committee Convener, on procurement.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	6
Scottish Government officials	11
Members of the Scottish Parliament	1
Representatives of public bodies	0
Representatives of local authorities	0
UK Ministers	2
UK government officials	3
Members of the UK Parliament	0
Representatives from other legislatures	10
Representatives of trade unions	0
Representatives of professional associations	2
Representatives of voluntary sector	0
Other categories of witnesses	35

Business transacted:

Business	No	Details
Inquiries	2	Second phase of the inquiry into the Scottish Government's Country Plan for China and its International Framework; The Scottish Government's proposals for an independent Scotland: membership of the European Union
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	1	18 February 2014: S4M-09001

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2014 (Session 4): EU Engagement and Scrutiny of the Committees of the Scottish Parliament on European Union policies 2014	465	4 February 2014	No Response
4th Report, 2013 (Session 4): Report on the Scottish Government's Country Plan for China and International Framework	363	23 June 2013	19 August 2013
3rd Report, 2013 (Session 4): Foreign language learning in primary schools	361	21 June 2013	30 July 2013
2nd Report, 2013 (Session 4): Annual Report 2012-13	341	10 June 2013	n/a

4.3.9 Finance Committee

Established: 1 June 2011

Remit: The remit of the Finance Committee is to consider and report on—

- (a) any report or other document laid before the Parliament by members of the Scottish Government containing proposals for, or budgets of, public revenue or expenditure or proposals for the making of a tax-varying resolution, taking into account any report or recommendations concerning such documents made to them by any other committee with power to consider such documents or any part of them;
- (b) any report made by a committee setting out proposals concerning public revenue or expenditure;
- (c) Budget Bills; and
- (d) any other matter relating to or affecting the revenue or expenditure of the Scottish Administration or other monies payable into or expenditure payable out of the Scottish Consolidated Fund.

Convener: Kenneth Gibson

Deputy Convener: John Mason

Membership: The committee has 7 members.

Meetings: There were 32 meetings in the parliamentary year. 1 meeting was held outside the Parliament at The Webster Memorial Theatre, Arbroath, on 4 November 2013.

	Number
Total meetings of the Committee	32
Meetings held wholly in private	0
Meetings held partly in private	22
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Gavin Brown	Con	32(32)
Malcolm Chisholm	Lab	31(32)
Kenneth Gibson	SNP	32(32)
Jamie Hepburn	SNP	30(32)
John Mason	SNP	32(32)
Michael McMahon	Lab	28(32)
Jean Urquhart	Ind	31(32)

Substitute Members	Party	Number of meetings attended
Jackson Carlaw	Con	0
Annabelle Ewing (from 3 April 2014)	SNP	0
Mary Fee (until 3 September 2013)	Lab	0
Iain Gray (from 3 September 2013)	Lab	1
Dave Thompson (until 3 April 2014)	SNP	2

Reporters: None

Committee Clerk: James Johnston

Advisers: Angela Scott - Budget Adviser
Gavin McEwen - The Revenue Scotland and Tax Powers Bill

Visits: None

Events: 1 event in Arbroath for Parliament Day

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	11
Scottish Government officials	47
Members of the Scottish Parliament	1
Representatives of public bodies	42
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	1
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	8
Representatives of voluntary sector	0
Other categories of witnesses	50

Business transacted:

Business	No	Details
Inquiries	4	Draft Budget Scrutiny 2014-15; Implementation of the Scotland Act 2012; Inquiry into proposals for an independent fiscal body; Scotland's public finances post-2014
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	19	Assisted Suicide (Scotland) Bill; Bankruptcy and Debt Advice (Scotland) Bill; Budget (Scotland) (No.3) Bill; Children and Young People (Scotland) Bill; Courts Reform (Scotland) Bill; Criminal Justice (Scotland) Bill; Defective and Dangerous Buildings (Recovery of Expenses) (Scotland) Bill; Disabled Persons' Parking Badges (Scotland) Bill; Food (Scotland) Bill; Historic Environment Scotland Bill; Housing (Scotland) Bill; Land and Buildings Transaction Tax (Scotland) Bill; Landfill Tax (Scotland) Bill; Procurement Reform (Scotland) Bill; Public Bodies (Joint Working) (Scotland) Bill; Regulatory Reform (Scotland) Bill; Revenue Scotland and Tax Powers Bill; Scottish Independence Referendum Bill; Tribunals (Scotland) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	1	1 draft affirmative
Petitions considered	0	
Divisions held	3	29 May 2013: Land and Buildings Transactions Tax (Scotland) Bill Stage 2 amendments: 22, 34; 5 June 2013: Land and Buildings Transactions Tax (Scotland) Bill Stage 2 amendments: 64
Plenary debates	1	19 December 2013: S4M-08576

Reports:

Title	SP Paper number	Date of publication	Government response
3rd Report, 2014 (Session 4): Stage 1 Report on the Revenue Scotland and Tax Powers Bill	516	2 May 2014	14 May 2014
2nd Report, 2014 (Session 4): Budget (Scotland) Act 2013 Amendment Order 2014 [draft]	488	13 March 2014	No Response
1st Report, 2014 (Session 4): Report on proposals for a Scottish Fiscal Commission	466	7 February 2014	24 April 2014
10th Report, 2013 (Session 4): Draft Budget 2014-15	431	9 December 2013	22 January 2014
9th Report, 2013 (Session 4): Budget (Scotland) Act 2013 Amendment Order 2013	413	6 November 2013	No Response
8th Report, 2013 (Session 4): Report on implementation of the financial powers in the Scotland Act 2012	407	11 October 2013	8 January 2014
7th Report, 2013 (Session 4): Report on The Financial Memorandum of the Public Bodies (Joint Working) (Scotland) Bill	393	26 September 2013	No Response
6th Report, 2013 (Session 4): Stage 1 Report on the Landfill Tax (Scotland) Bill	384	12 September 2013	28 October 2013
5th Report, 2013 (Session 4): Annual Report 2013	330	11 June 2013	n/a

4.3.10 Health and Sport Committee

Established: 1 June 2011

Remit: To consider and report on health policy, the NHS in Scotland, anti poverty measures, equalities, sport and other matters falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Cities Strategy apart from those covered by the remit of the Economy, Energy and Tourism Committee.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Duncan McNeil

Deputy Convener: Bob Doris

Membership: The committee has 9 members.

Meetings: There were 35 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Stirling Council, Old Viewforth, Stirling, on 21 June 2013.

	Number
Total meetings of the Committee	35
Meetings held wholly in private	1
Meetings held partly in private	22
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Bob Doris	SNP	35(35)
Rhoda Grant (from 3 September 2013)	Lab	25(25)
Colin Keir (from 7 November 2013)	SNP	18(19)
Richard Lyle (from 16 May 2013)	SNP	31(34)
Mark McDonald (until 14 May 2013), (27 June - 7 November 2013)	SNP	7(8)
Aileen McLeod	SNP	34(35)
Duncan McNeil	Lab	33(35)
Nanette Milne	Con	31(35)
Gil Paterson	SNP	34(35)
Dr Richard Simpson	Lab	11(35)
Drew Smith (until 3 September 2013)	Lab	8(10)
David Torrance (until 27 June 2013)	SNP	8(9)

Substitute Members	Party	Number of meetings attended
Jayne Baxter (21 May 2013 - 3 September 2013)	Lab	7
Jackson Carlaw	Con	2
Malcolm Chisholm (from 3 September 2013)	Lab	15
Rhoda Grant (until 21 May 2013)	Lab	0
Richard Lyle (until 15 May 2013)	SNP	1
Dennis Robertson (from 16 May 2013)	SNP	5

Reporters: EU Reporter: Aileen McLeod MSP

Committee Clerk: Eugene Windsor

Advisers: Dr Iris Bosa – NHS Boards Budget Scrutiny and Draft Budget Scrutiny
Mary Neal - Assisted Suicide (Scotland) Bill

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	20
Scottish Government officials	49
Members of the Scottish Parliament	2
Representatives of public bodies	76
Representatives of local authorities	13
UK Ministers	1
UK government officials	3
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	15
Representatives of voluntary sector	55
Other categories of witnesses	5

Business transacted:

Business	No	Details
Inquiries	4	Access to newly-licensed medicines; Health inequalities; Support for community sport; Teenage pregnancy
Consultations	2	Draft Budget scrutiny 2014-15; NHS Boards Budget scrutiny
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	4	Assisted Suicide (Scotland) Bill; Food (Scotland) Bill; Public Bodies (Joint Working) (Scotland) Bill; Victims and Witnesses (Scotland) Bill
Legislative Consent Memorandums	2	Care Bill [HL]; Children and Families Bill
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	9	9 draft affirmatives
Petitions considered	1	PE1499
Divisions held	13	21 January 2014: Public Bodies (Joint Working)(Scotland) Bill Stage 2 amendments: 202, 19A, 205, 206, 207, 209, 211, 212; 28 January 2014: Public Bodies (Joint Working) (Scotland) Bill Stage 2 amendments: 222, 225, 227, 233, 236
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
4th Report, 2014 (Session 4): Report on Subordinate Legislation	514	30 April 2014	No Response
3rd Report, 2014 (Session 4): Report on Subordinate Legislation	497	20 March 2014	No Response
2nd Report, 2014 (Session 4): Report on Subordinate Legislation	489	12 March 2014	No Response
1st Report, 2014 (Session 4): Legislative Consent Memorandum on the Children and Families Bill (LCM(S4) 21.2)	455	16 January 2014	No Response
13th Report, 2013 (Session 4): Legislative Consent Motion on the Care Bill	445	18 December 2013	No Response
12th Report, 2013 (Session 4): Report on Subordinate Legislation	440	17 December 2013	No Response
11th Report, 2013 (Session 4): Stage 1 Report on the Public Bodies (Joint Working) (Scotland) Bill	422	18 November 2013	22 November 2013
10th Report, 2013 (Session 4): NHS Boards Budget Scrutiny	419	11 November 2013	16 January 2014
9th Report, 2013 (Session 4): Subordinate Legislation	395	2 October 2013	No Response
8th Report, 2013 (Session 4): Access to New Medicines	378	3 July 2013	8 October 2013
7th Report, 2013 (Session 4): Subordinate Legislation	374	26 June 2013	No Response
6th Report, 2013 (Session 4): Subordinate Legislation	368	20 June 2013	No Response
5th Report, 2013 (Session 4): Report on Inquiry into Teenage Pregnancy	355	19 June 2013	12 September 2013
4th Report, 2013 (Session 4): Annual Report 2012-13	349	11 June 2013	n/a
3rd Report, 2013 (Session 4): Report to the Justice Committee on the Victims and Witnesses (Scotland) Bill	324	27 May 2013	24 June 2013

4.3.11 Infrastructure and Capital Investment Committee

Established: 1 June 2011

Remit: To consider and report on infrastructure, capital investment, transport, housing, and other matters falling within the responsibility of the Cabinet Secretary for Infrastructure and Capital Investment apart from those covered by the remit of the Local Government and Regeneration Committee.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Maureen Watt

Deputy Convener: Adam Ingram

Membership: The committee has 7 members.

Meetings: There were 30 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Burgh Hall, Dumbarton, on 24 February 2014.

	Number
Total meetings of the Committee	30
Meetings held wholly in private	1
Meetings held partly in private	19
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Jim Eadie	SNP	28(30)
Mary Fee (from 3 September 2013)	Lab	25(25)
Mark Griffin (from 3 September 2013)	Lab	24(25)
Adam Ingram	SNP	23(30)
Alex Johnstone	Con	29(30)
Gordon MacDonald	SNP	29(30)
Margaret McCulloch (until 3 September 2013)	Lab	5(5)
Elaine Murray (until 3 September 2013)	Lab	5(5)
Maureen Watt	SNP	30(30)

Substitute Members	Party	Number of meetings attended
James Kelly (from 3 September 2013)	Lab	1
Gil Paterson	SNP	5
Graeme Pearson (until 3 September 2013)	Lab	0
John Scott	Con	0

Reporters: EU Reporter: Jim Eadie MSP

Committee Clerk: Steve Farrell

Advisers: Douglas Greig - Draft Budget scrutiny 2014-15

Visits: 3 fact-finding visits on the Procurement Reform (Scotland) Bill to Inverness with representatives from Highlands and Islands Enterprise; to Glasgow with the Head of Procurement, Greater Glasgow and Clyde Health Board, and members of the Glasgow Council for the Voluntary Sector; to Dundee with representatives of Tayside Procurement Consortium.

Events: 3 events: Parliament Day in Dumbarton; community transport event with stakeholders in the Scottish Parliament; event with business organisations and social enterprises.

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	9
Scottish Government officials	27
Members of the Scottish Parliament	0
Representatives of public bodies	31
Representatives of local authorities	5
UK Ministers	0
UK government officials	5
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	3
Representatives of professional associations	14
Representatives of voluntary sector	2
Other categories of witnesses	25

Business transacted:

Business	No	Details
Inquiries	2	Proposed National Planning Framework 3; Report on community transport
Consultations	1	Draft Budget scrutiny 2014-15
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Housing (Scotland) Bill; Procurement Reform (Scotland) Bill
Legislative Consent Memorandums	3	High Speed Rail (London - West Midlands) Bill; High Speed Rail (Preparation) Bill; Water Bill
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	2	2 draft affirmatives

Business	No	Details
Petitions considered	1	PE1475
Divisions held	40	12 March 2014: Procurement Reform (Scotland) Bill Stage 2 amendments: 1, 35, 36, 37, 61, 63, 65, 2; 19 March 2014: Procurement Reform (Scotland) Bill Stage 2 amendments: 66, 69, 71, 39, 67, 70, 3, 40, 68, 7, 72, 10A, 12A, 41, 13, 15, 74, 17, 75, 52, 53, 54, 78, 55, 79, 80, 81, 56, 57, 58, 59, 60
Plenary debates	1	30 October 2013: S4M-08079

Reports:

Title	SP Paper number	Date of publication	Government response
4th Report, 2014 (Session 4): Stage 1 Report on the Housing (Scotland) Bill	508	3 April 2014	2 May 2014
3rd Report, 2014 (Session 4): Proposed National Planning Framework 3	491	14 March 2014	9 May 2014
2nd Report, 2014 (Session 4): Report on the Legislative Consent Memorandum on High Speed Rail (London-West Midlands) Bill (LCM No. (S4) 28.1)	478	24 February 2014	No Response
1st Report, 2014 (Session 4): The Procurement Reform (Scotland) Bill	464	31 January 2014	28 February 2014
9th Report, 2013 (Session 4): Report on the Legislative Consent Memorandum on the Water Bill (LCM No.(S4) 25.1)	403	9 October 2013	No Response
8th Report, 2013 (Session 4): Subordinate Legislation	394	30 September 2013	No Response
7th Report, 2013 (Session 4) Report on Community transport	377	1 July 2013	4 September 2013
6th Report, 2013 (Session 4): Report on the Legislative Consent Memorandum on High Speed Rail (Preparation) Bill (LCM No. (S4) 24.1)	375	27 June 2013	No Response
5th Report, 2013 (Session 4): Subordinate legislation	354	13 June 2013	No Response
4th Report, 2013 (Session 4): Annual Report 2012-13	336	10 June 2013	n/a

4.3.12 Justice Committee

Established: 1 June 2011

Remit: To consider and report on a) the administration of criminal and civil justice, community safety and other matters falling within the responsibility of the Cabinet Secretary for Justice and b) the functions of the Lord Advocate other than as head of the systems of criminal prosecution and investigation of deaths in Scotland.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Christine Grahame

Deputy Convener: Elaine Murray (from 10 September 2013)
Jenny Marra (until 3 September 2013)

Membership: The committee has 9 members.

Meetings: There were 37 meetings in the parliamentary year.

	Number
Total meetings of the Committee	37
Meetings held wholly in private	1
Meetings held partly in private	26
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Christian Allard (from 7 November 2013)	SNP	21(21)
Roderick Campbell	SNP	37(37)
John Finnie	Ind	37(37)
Christine Grahame	SNP	37(37)
Colin Keir (until 7 November 2013)	SNP	16(16)
Jenny Marra (until 3 September 2013)	Lab	6(8)
Alison McInnes	LD	33(37)
David McLetchie (until 12 August 2013)	Con	0(7)
Margaret Mitchell (from 10 September 2013)	Con	27(28)
Elaine Murray (from 3 September 2013)	Lab	29(29)
Graeme Pearson (until 3 September 2013)	Lab	8(8)
John Pentland (from 3 September 2013)	Lab	27(29)
Sandra White	SNP	36(37)

Substitute Members	Party	Number of meetings attended
Jim Hume	LD	0
John Lamont	Con	7
Gordon MacDonald (until 3 April 2014)	SNP	0
Margaret McDougall (until 3 September 2013)	Lab	1
Graeme Pearson (from 3 September 2013)	Lab	2
Maureen Watt (from 3 April 2014)	SNP	0

Reporters: EU Reporter: Roderick Campbell MSP
Human Rights Reporter: John Finnie MSP

Committee Clerk: Irene Fleming

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	17
Scottish Government officials	26
Members of the Scottish Parliament	2
Representatives of public bodies	70
Representatives of local authorities	3
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	8
Representatives of professional associations	36
Representatives of voluntary sector	26
Other categories of witnesses	16

Business transacted:

Business	No	Details
Inquiries	6	Draft Budget scrutiny 2014-15; Effectiveness of the provisions in the Title Conditions (Scotland) Act 2003; Fire and Rescue Service reform; Operation of the Offensive Behaviour at Football and Threatening Communications (Scotland) Act 2012; Public Services Reform (Prison Visiting Committees) (Scotland) Order 2014; Scottish Court Service recommendations on a future court service
Consultations	5	Draft Budget scrutiny 2014-15; Effectiveness of the provisions in the Title Conditions (Scotland) Act 2003; Fire and Rescue Service reform; Public Services Reform (Prison Visiting Committees) (Scotland) Order 2014; Scottish Court Service recommendations on a future court service
Proposed Members' Bills	0	

Business	No	Details
considered		
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	4	Courts Reform (Scotland) Bill Criminal Justice (Scotland) Bill Tribunals (Scotland) Bill Victims and Witnesses (Scotland) Bill
Legislative Consent Memorandums	2	Anti-social Behaviour, Crime and Policing Bill; Offender Rehabilitation Bill [HL]
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	4	2 draft affirmatives and 2 negatives: SSI 2013/152; SSI 2013/153
Petitions considered	2	PE1479, PE1504
Divisions held	23	11 June 2013: Sexual Offences Act 2003 (Notification Requirements) (Scotland) Regulations 2013 [Draft]: that motion S4M-0668 be agreed to and motion S4M-06649 be agreed to; 12 November 2013: Victims and Witnesses (Scotland) Bill Stage 2 amendments: 59, 78, 79, 80, 81, 62, 82, 66; 19 November 2013: Victims and Witnesses (Scotland) Bill Stage 2 amendments: 70, 72, 93, 94, 95, 97, 98, 101; 17 December 2013: Criminal Legal Aid (Scotland) (Fees) Amendment Regulations 2013 (SSI 2013/320): that motion S4M-08570 be agreed to; 04 February 2014: Tribunals (Scotland) Bill Stage 2 amendments: 1, 2, 98, 99
Plenary debates	2	5 September 2013: S4M-07576; 9 January 2014: S4M-08666

Reports:

Title	SP Paper number	Date of publication	Government response
5th Report, 2014 (Session 4): Stage 1 Report on the Courts Reform (Scotland) Bill	521	9 May 2014	2 June 2014
4th Report, 2014 (Session 4): Proceeds of Crime Act 2002 (Disclosure of Information to and by Lord Advocate and Scottish Ministers) Amendment Order 2014	467	7 February 2014	No Response
3rd Report, 2014: Stage 1 Report on the Criminal Justice (Scotland) Bill	468	6 February 2014	25 February 2014
2nd Report, 2014 (Session 4): Legislative Consent Memorandum on the Anti-social Behaviour, Crime and Policing Bill LCM(S4) 22.2	452	15 January 2014	No Response

1st Report, 2014 (Session 4): Proposed draft Public Services Reform (Prison Visiting Committees) (Scotland) Order 2014	450	13 January 2014	11 March 2014
20th Report, 2013 (Session 4): Criminal Legal Aid (Scotland) (Fees) Amendment Regulations 2013 (SSI 2013/320)	446	23 December 2013	No Response
19th Report, 2013 (Session 4): Legislative Consent Memorandum on the Anti-social Behaviour, Crime and Policing Bill (LCM(S4) 22.3)	443	12 December 2013	No Response
18th Report, 2013 (Session 4): Legislative Consent Memorandum on the Offender Rehabilitation Bill LCM(S4) 27.1	435	10 December 2013	No Response
17th Report, 2013 (Session 4): Scottish Charitable Incorporated Organisations (Removal from Register and Dissolution) Amendment Regulations 2013	434	10 December 2013	No Response
16th Report, 2013 (Session 4): Drugs Courts (Scotland) Amendment Order 2013 (SSI 2013/302)	426	2 December 2013	No Response
15th Report, 2013 (Session 4): Stage 1 Report on the Tribunals (Scotland) Bill	406	14 October 2013	6 November 2013
14th Report, 2013 (Session 4): Legislative Consent Memorandum on the Anti-social Behaviour, Crime and Policing Bill LCM(S4) 22.1	389	19 September 2013	No Response
13th Report, 2013 (Session 4): Report on the European Commission Proposal for a Council Regulation on the establishment of the European Public Prosecutor's Office (COM(2013) 534 final)	381	4 September 2013	No Response
12th Report, 2013 (Session 4): Sexual Offences Act 2003 (Notification Requirements) (Scotland) Regulations 2013	362	17 June 2013	No Response
11th Report, 2013 (Session 4): Subordinate Legislation	359	14 June 2013	No Response
10th Report, 2013 (Session 4): Annual Report 2012-13	356	13 June 2013	n/a
9th Report, 2013 (Session 4): Children's Legal Assistance (Scotland) Regulations 2013	339	6 June 2013	No Response
8th Report, 2013 (Session 4): Inquiry into the effectiveness of the provisions of the Title Conditions (Scotland) Act 2003	338	5 June 2013	4 September 2013
7th Report, 2013 (Session 4): Stage 1 Report on the Victims and Witnesses (Scotland) Bill	332	03 June 2013	13 June 2013

4.3.13 Justice Sub-Committee on Policing

- Established:** 13 March 2013
- Remit:** To consider and report on the operation of the Police and Fire Reform (Scotland) Act 2012 as it relates to policing.
 Duration: Until the end of the parliamentary session.
 (As agreed by resolution of Parliament on 13 March 2013)
- Convener:** Christine Grahame
- Deputy Convener:** No Deputy Convener was appointed to this committee.
- Membership:** The committee has 6 members.
- Meetings:** There were 15 meetings in the parliamentary year.

	Number
Total meetings of the Committee	15
Meetings held wholly in private	3
Meetings held partly in private	6
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
John Finnie	Ind	15(15)
Christine Grahame	SNP	15(15)
Alison McInnes	LD	12(15)
Margaret Mitchell	Con	14(15)
Graeme Pearson	Lab	15(15)
Kevin Stewart	SNP	13(15)

There were no substitute members for this sub-committee.

- Reporters:** None
- Committee Clerk:** Joanne Clinton
- Advisers:** None
- Visits:** 3 fact-finding visits to council offices in Elgin, Glenrothes, and Dumfries relating to the inquiry into the impact of police reform on local policing
- Events:** None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	0
Scottish Government officials	0
Members of the Scottish Parliament	0
Representatives of public bodies	21
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	2
Representatives of professional associations	6
Representatives of voluntary sector	0
Other categories of witnesses	0

Business transacted:

Business	No	Details
Inquiries	3	Complaints and investigations; ICT provision; Local policing
Consultations	1	Local policing
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports: There were no reports published by the committee in this parliamentary year.

4.3.14 Local Government and Regeneration Committee

Established: 1 June 2013

Remit: To consider and report on a) the financing and delivery of local government and local services, and b) planning, and c) matters relating to regeneration falling within the responsibility of the Cabinet Secretary for Infrastructure and Capital Investment
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Kevin Stewart

Deputy Convener: John Wilson

Membership: The committee has 7 members.

Meetings: There were 31 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Comhairle nan Eilean Siar Headquarters, Stornoway, on 2 May 2014.

	Number
Total meetings of the Committee	31
Meetings held wholly in private	3
Meetings held partly in private	28
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Richard Baker (3 Sep 2013-25 February 2014)	Lab	15(16)
Cameron Buchanan (from 11 September 2013)	Con	20(22)
Mark McDonald (from 7 November 2013)	SNP	17(17)
Stuart McMillan	SNP	27(31)
Anne McTaggart	Lab	29(31)
Margaret Mitchell (until 11 September 2013)	Con	8(9)
John Pentland (until 3 September 2013)	Lab	7(7)
Alex Rowley (from 25 February 2014)	Lab	6(8)
Stewart Stevenson (until 7 November 2013)	SNP	13(14)
Kevin Stewart	SNP	30(31)
John Wilson	SNP	31(31)

Substitute Members	Party	Number of meetings attended
Christian Allard (from 16 May-7 November 2013)	SNP	1
Sarah Boyack (from 3 September 2013)	Lab	3
Mark McDonald (until 14 May 2013)	SNP	0
Jamie McGrigor	Con	0
Dr Richard Simpson (until 3 September 2013)	Lab	0
Stewart Stevenson (from 7 November 2013)	SNP	3

Reporters: EU Reporter: Stuart McMillan MSP
 2012 Scottish Local Government Elections Inquiry Reporters:
 John Wilson MSP, Anne McTaggart MSP

Committee Clerk: David Cullum

Advisers: Ian Wall - Delivery of Regeneration in Scotland
 Alex Linkston - Public Services Reform Inquiry Strand 3, Developing new
 ways to deliver services

Visits: 1 fact-finding visit to Comhairle nan Eilean Siar, Stornoway relating to
 flexibility and autonomy in local government

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	12
Scottish Government officials	30
Members of the Scottish Parliament	10
Representatives of public bodies	34
Representatives of local authorities	60
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	2
Representatives of professional associations	16
Representatives of voluntary sector	11
Other categories of witnesses	24

Business transacted:

Business	No	Details
Inquiries	4	Delivery of Regeneration in Scotland; Flexibility and Autonomy of Local Government; Proposed National Planning Framework 3 and review of Scottish Planning Policy; Public Services Reform Inquiry Strand 3 – Developing new ways to deliver services
Consultations	2	Draft Budget scrutiny 2014-15; SPSO Annual Report
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	1	Community Empowerment (Scotland) Bill 29 January 2014; Community Empowerment (Scotland) Bill 5 March 2014; Community Empowerment (Scotland) Bill 12 March 2014; Community Empowerment (Scotland) Bill 2 April 2014
Bills considered	6	Children and Young People (Scotland) Bill; Defective and Dangerous Buildings (Recovery of Expenses) (Scotland) Bill; Disabled Persons' Parking Badges (Scotland) Bill; Housing (Scotland) Bill; Procurement Reform (Scotland) Bill; Public Bodies (Joint Working) (Scotland) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	2	2 draft affirmatives
Petitions considered	1	PE1469
Divisions held	0	
Plenary debates	1	18 March 2014: S4M-09355

Reports:

Title	SP Paper number	Date of publication	Government response
5th Report, 2014 (Session 4): Stage 1 Report on the Disabled Persons' Parking Badges (Scotland) Bill	517	7 May 2014	No Response
4th Report, 2014 (Session 4): Stage 1 Report on the Defective and Dangerous Buildings (Recovery of Expenses) (Scotland) Bill	495	18 March 2014	No Response
3rd Report, 2014 (Session 4): Proposed National Planning Framework 3 and review of Scottish Planning Policy	490	14 March 2014	9 May 2014
2nd Report, 2014 (Session 4): Subordinate Legislation	481	28 February 2014	No Response
1st Report, 2014 (Session 4): Delivery of Regeneration in Scotland	476	24 February 2014	9 May 2014
12th Report, 2013 (Session 4): The Freedom of Information (Scotland) Act 2002 (Historical Periods) Order 2013	441	13 December 2013	No Response
11th Report, 2013 (Session 4): The Model Code of Conduct for Members of Devolved Public Bodies	425	2 December 2013	No Response
10th Report, 2013 (Session 4): Subordinate Legislation	382	6 September 2013	No Response
9th Report, 2013 (Session 4): Public Services Reform in Scotland: Strand 3 - Developing New Ways of Delivering Services	370	26 June 2013	12 September 2013
8th Report, 2013 (Session 4): Report on the 2012 Scottish Local Government Elections	358	17 June 2013	3 October 2013
7th Report, 2013 (Session 4): Annual Report 2012-13	343	10 June 2013	n/a

4.3.15 National Trust for Scotland (Governance etc.) Bill Committee

Established: 26 February 2013

Ended: 23 May 2013

Remit: To consider matters relating to The National Trust for Scotland (Governance etc.) Bill.
Duration: Until the bill is passed, falls or is withdrawn
(As agreed by resolution of Parliament on 26 February 2013)

Convener: Fiona McLeod

Deputy Convener: Jayne Baxter

Membership: The committee has 4 members.

Meetings: There were 0 meetings in the parliamentary year.

	Number
Total meetings of the Committee	0
Meetings held wholly in private	0
Meetings held partly in private	0
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Jayne Baxter	Lab	0(0)
James Dornan	SNP	0(0)
Jamie McGrigor	Con	0(0)
Fiona McLeod	SNP	0(0)

There are no substitute members on a Private Bill Committee.

Reporters: None

Committee Clerk: Joanna Hardy

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Objectors	0
Promoters	2
Scottish Government Ministers	0
Scottish Government officials	0
Members of the Scottish Parliament	0
Representatives of public bodies	0
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witness	0

Business transacted: The only appropriate business was the consideration of the National Trust for Scotland (Governance etc.) Bill.

Reports: There were no reports published by the committee in this parliamentary year.

4.3.16 Public Audit Committee

Established: 1 June 2011

Remit: The remit of the Public Audit Committee is to consider and report on—
 (a) any accounts laid before the Parliament;
 (b) any report laid before or made to the Parliament by the Auditor General for Scotland; and
 (c) any other document laid before the Parliament, or referred to it by the Parliamentary Bureau or by the Auditor General for Scotland, concerning financial control, accounting and auditing in relation to public expenditure.

Convener: Hugh Henry (from 18 September 2013)
 Iain Gray (until 3 September 2013)

Deputy Convener: Mary Scanlon

Membership: The committee has 9 members.

Meetings: There were 21 meetings in the parliamentary year.

	Number
Total meetings of the Committee	21
Meetings held wholly in private	4
Meetings held partly in private	17
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Colin Beattie	SNP	21(21)
Willie Coffey	SNP	20(21)
Bruce Crawford (from 8 May 2014)	SNP	0(0)
Bob Doris (until 8 May 2014)	SNP	18(21)
James Dornan	SNP	17(21)
Iain Gray (until 3 September 2013)	Lab	3(3)
Mark Griffin (until 3 September 2013)	Lab	2(3)
Hugh Henry (from 3 September 2013)	Lab	17(18)
Colin Keir	SNP	21(21)
Ken Macintosh (from 3 September 2013)	Lab	18(18)
Mary Scanlon	Con	21(21)
Tavish Scott	LD	17(21)

Substitute Members	Party	Number of meetings attended
Neil Bibby (until 3 September 2013)	Lab	1
John Lamont (from 10 September 2013)	Con	0
Liam McArthur	LD	2
Christina McKelvie (until 22 April 2014)	SNP	4
John Pentland (from 3 September 2013)	Lab	1
Liz Smith (until 10 September 2013)	Con	0
David Torrance (from 22 April 2014)	SNP	1

Reporters: None

Committee Clerk: Jane Williams (from August 2013)
Fergus Cochrane (until August 2013)

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	1
Scottish Government officials	24
Members of the Scottish Parliament	0
Representatives of public bodies	81
Representatives of local authorities	4
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	22

Business transacted:

Business	No	Details
Inquiries	6	AGS Section 23 report - Scotland's colleges 2013; AGS Section 23 reports - Management of patients on NHS waiting lists - audit update and NHS financial performance 2012/13; AGS Section 23 report – Police reform: Progress update 2013; AGS Section 23 report - Reshaping care for older people; AGS Section 23 report – Modern apprenticeships; Framework for auditing the Scottish rate of income tax
Consultations	1	Framework for auditing the Scottish rate of income tax
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Landfill Tax (Scotland) Bill; Revenue Scotland and Tax Powers Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
2nd Report, 2014 (Session 4): Scotland's colleges 2013	483	14 March 2014	13 May 2014
1st Report, 2014 (Session 4): Framework for auditing the Scottish rate of income tax	482	10 March 2014	19 May 2014
4th Report, 2013 (Session 4): Annual Report 2012-13	329	11 June 2013	n/a

4.3.17 Public Petitions Committee

Established: 1 June 2011

Remit: The remit of the Public Petitions Committee is to consider public petitions addressed to the Parliament in accordance with these Rules and, in particular, to—
 (a) decide in a case of dispute whether a petition is admissible;
 (b) decide what action should be taken upon an admissible public petition;
 and
 (c) keep under review the operation of the petitions system.

Convener: David Stewart

Deputy Convener: Chic Brodie

Membership: The committee has 7 members.

Meetings: There were 21 meetings in the parliamentary year.

	Number
Total meetings of the Committee	21
Meetings held wholly in private	2
Meetings held partly in private	6
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Chic Brodie	SNP	20(21)
Jackson Carlaw	Con	13(21)
Adam Ingram (until 27 June 2013)	SNP	0(4)
Angus MacDonald	SNP	19(21)
Anne McTaggart	Lab	19(21)
David Stewart	Lab	19(21)
David Torrance (from 27 June 2013)	SNP	12(17)
John Wilson	SNP	20(21)

Substitute Members	Party	Number of meetings attended
Cameron Buchanan (from 1 April 2014)	Con	2
Malcolm Chisholm (until 3 September 2013)	Lab	2
Jim Eadie (from 16 May 2013)	SNP	7
Mark Griffin (from 3 September 2013)	Lab	0
Alex Johnstone (until 1 April 2014)	Con	0
Maureen Watt (until 15 May 2013)	SNP	1

Reporters: None

Committee Clerk: Anne Peat

Advisers: Dr Sarah Nelson - Tackling child sexual exploitation in Scotland Inquiry

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Petitioners	34
Scottish Executive Ministers	7
Scottish Executive officials	7
Members of the Scottish Parliament	1
Representatives of public bodies	9
Representatives of local authorities	4
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	2
Representatives of trade unions	3
Representatives of professional associations	8
Representatives of voluntary sector	20
Other categories of witnesses	50

Business transacted:

Business	No	Details
Inquiries	1	Tackling child sexual exploitation in Scotland
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered	0	
(Pre-legislative discussion)		
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent	0	
Memorandums		
SIs considered	0	
SSIs considered	0	
Divisions held	0	
Plenary debates	2	28 January 2014: S4M-08840; 1 May 2014: S4M-09847

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2014 (Session 4): Report on tackling child sexual exploitation in Scotland	449	14 January 2014	30 April 2014
1st Report, 2013 (Session 4): Annual Report 2012-13	344	10 June 2013	n/a

Petitions Considered:

	no. of petitions
New petitions lodged from 11 May 2013 until 10 May 2014	40
Petitions considered by the Public Petitions Committee from 11 May 2013 to 10 May 2014	76
PE1098, PE1105, PE1169, PE1223, PE1319, PE1351, PE1376, PE1383, PE1393, PE1404, PE1408, PE1412, PE1421, PE1428, PE1431, PE1438, PE1439, PE1441, PE1443, PE1446, PE1448, PE1453, PE1454, PE1457, PE1458, PE1460, PE1461, PE1463, PE1465, PE1467, PE1468, PE1469, PE1470, PE1471, PE1472, PE1473, PE1474, PE1475, PE1477, PE1478, PE1479, PE1480, PE1481, PE1482, PE1483, PE1484, PE1485, PE1486, PE1487, PE1488, PE1489, PE1490, PE1491, PE1492, PE1493, PE1494, PE1495, PE1496, PE1497, PE1498, PE1499, PE1500, PE1501, PE1502, PE1503, PE1504, PE1505, PE1506, PE1507, PE1508, PE1509, PE1510, PE1511, PE1512, PE1513, PE1514	
Petitions referred to Scottish Parliament Committees: Justice Committee: PE1504, PE1479 (2) Education and Culture Committee: PE1487, PE1498, PE1470 (3) Health and Sport Committee: PE1499 (1) Local Government and Regeneration Committee: PE1469 (1) Welfare Reform Committee: PE1496, PE1468 (2) Rural Affairs, Climate Change and Environment Committee: PE1490, PE1441 (2) Infrastructure and Capital Investment Committee: PE1475 (1)	12
Petitions referred for information only to Scottish Parliament Committees	0
Petitions closed: PE1438, PE1383, PE1169, PE1473, PE1428, PE1457, PE1474, PE1439, PE1448, PE1454, PE1478, PE1421, PE1472, PE1484, PE1485, PE1465, PE1483, PE1404, PE1486, PE1489, PE1400, PE1443, PE1461, PE1467, PE1471, PE1491, PE1494, PE1502, PE1507	29
Petitions withdrawn at the request of the petitioner	0

4.3.18 Referendum (Scotland) Bill Committee

Established: 23 October 2012

Remit: To consider matters relating to The Scotland Act 1998 (Modification of Schedule 5) Order 2013, the Referendum (Scotland) Bill, its implementation and any associated legislation.
Duration: Until 31 December 2014.
(As agreed by resolution of Parliament on 23 October 2012)

Convener: Bruce Crawford

Deputy Convener: Lewis MacDonald (from 3 October 2013)
James Kelly (until 3 September 2013)

Membership: The committee has 11 members.

Meetings: There were 12 meetings in the parliamentary year.

	Number
Total meetings of the Committee	12
Meetings held wholly in private	4
Meetings held partly in private	0
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Bruce Crawford	SNP	11(12)
Annabelle Ewing	SNP	12(12)
Linda Fabiani	SNP	11(12)
Patricia Ferguson (until 3 September 2013)	Lab	8(8)
Rob Gibson	SNP	12(12)
Annabel Goldie	Con	12(12)
Patrick Harvie	Green	12(12)
James Kelly (until 3 September 2013)	Lab	8(8)
Lewis Macdonald (from 3 September 2013)	Lab	4(4)
Stewart Maxwell	SNP	12(12)
Stuart McMillan	SNP	11(12)
Tavish Scott	LD	10(12)
Drew Smith (from 3 September 2013)	Lab	4(4)

Substitute Members	Party	Number of meetings attended
Richard Baker	Lab	0
Alison Johnstone	Green	0
Bill Kidd	SNP	3
John Lamont	Con	0
Willie Rennie	LD	0

Reporters:	None
Committee Clerk:	Andrew Mylne
Advisers:	Iain Grant, Stephen Tierney
Visits:	None
Events:	None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	1
Scottish Government officials	1
Members of the Scottish Parliament	0
Representatives of public bodies	7
Representatives of local authorities	1
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	1
Representatives of voluntary sector	2
Other categories of witnesses	9

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	2	Scottish Independence Referendum (Franchise) Bill; Scottish Independence Referendum Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	1	1 draft affirmative
Petitions considered	0	
Divisions held	19	6 June 2013: Scottish Independence Referendum (Franchise) Bill Stage 2 amendments: 30, 31, 32, 40, 1, 2, 33, 35, 11A; 3 October 2013: Scottish Independence Referendum Bill Stage 2 amendments: 7, 8, 9, 10, 14, 16, 112, 113, 114, 115
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
3rd Report, 2013 (Session 4): Register of Young Voters (Anonymous Entries) (Scotland) Order 2013 [draft]	432	9 December 2013	No Response
2nd Report, 2013 (Session 4): Stage 1 Report on the Scottish Independence Referendum Bill	379	26 August 2013	8 September 2013

4.3.19 Rural Affairs, Climate Change and Environment Committee

Established: 1 June 2011

Remit: To consider and report on agriculture, fisheries, rural development, climate change, the environment and other matters falling within the responsibility of the Cabinet Secretary for Rural Affairs & the Environment.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Rob Gibson

Deputy Convener: Graeme Dey

Membership: The committee has 9 members.

Meetings: There were 35 meetings in the parliamentary year.

	Number
Total meetings of the Committee	35
Meetings held wholly in private	2
Meetings held partly in private	22
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Jayne Baxter (until 31 October 2013)	Lab	14(15)
Claudia Beamish	Lab	33(35)
Graeme Dey	SNP	35(35)
Nigel Don	SNP	35(35)
Alex Fergusson	Con	31(35)
Rob Gibson	SNP	33(35)
Cara Hilton (from 31 October 2013)	Lab	16(20)
Jim Hume	LD	34(35)
Richard Lyle (until 3 April 2014)	SNP	30(32)
Angus MacDonald	SNP	32(35)
Dave Thompson (from 3 April 2014)	SNP	3(3)

Substitute Members	Party	Number of meetings attended
Claire Baker	Lab	3
Roderick Campbell	SNP	3
Jamie McGrigor	Con	4
Alison McInnes	LD	0

Reporters: EU Reporter: Jim Hume MSP
Community Transport: Jayne Baxter MSP

Committee Clerk: Lynn Tullis

Advisers: None

Visits: 2 fact-finding visits: 1 to the Glenlivet Estate relating to business planning;
1 to the Houses of the Oireachtas, Dublin, to visit the Sub-Committee on Fisheries

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	14
Scottish Government officials	41
Members of the Scottish Parliament	0
Representatives of public bodies	73
Representatives of local authorities	10
UK Ministers	2
UK government officials	2
Members of the UK Parliament	0
Representatives from other legislatures	3
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	18

Business transacted:

Business	No	Details
Inquiries	7	Climate change -behaviour change; Deer Management; Draft Third National Planning Framework (NPF3) Resource use and a circular economy; The Scottish Government's draft Scottish Climate Change Adaptation Programme; Wildlife Crime in Scotland; The Scottish Government's implementation of the Common Agricultural Policy and Scotland Rural Development Programme 2014-20
Consultations	4	Land Reform Review Group; Raasay sporting rights lease (Minister); The Crown Estate; The Scottish Government's draft Scottish Climate Change Adaptation
Proposed Members' Bills considered	0	
Draft Bills considered	0	

Business	No	Details
(Pre-legislative discussion)		
Bills considered	2	Crofting (Amendment) (Scotland) Bill; Regulatory Reform (Scotland) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	2	2 draft affirmatives
Petitions considered	2	PE1441, PE1490
Divisions held	0	
Plenary debates	1	14 January 2014: S4M-08732

Reports:

Title	SP Paper number	Date of publication	Government response
3rd Report, 2014 (Session 4): Subordinate Legislation	503	19 March 2014	No Response
2nd Report, 2014 (Session 4): Report on the Proposed National Planning Framework 3	492	14 March 2014	9 May 2014
1st Report, 2014 (Session 4): Report on the proposed draft Agricultural Holdings (Scotland) Act 2003 Remedial Order 2014	473	7 February 2014	12 March 2014
7th Report, 2013 (Session 4): Subordinate Legislation	436	12 December 2013	No Response
6th Report, 2013 (Session 4): Report on the Regulatory Reform (Scotland) Bill	376	28 June 2013	5 September 2013
5th Report, 2013 (Session 4): Annual report 2012-13	345	10 June 2013	n/a
4th Report, 2013 (Session 4): Stage 1 Report on the Crofting (Amendment) (Scotland) Bill	328	31 May 2013	11 June 2013

4.3.20 Standards, Procedures and Public Appointments Committee

Established: 1 June 2011

Remit: The remit of the Standards, Procedures and Public Appointments Committee is to consider and report on—

- (a) the practice and procedures of the Parliament in relation to its business;
- (b) whether a member's conduct is in accordance with these Rules and any Code of Conduct for members, matters relating to members interests, and any other matters relating to the conduct of members in carrying out their Parliamentary duties;
- (c) the adoption, amendment and application of any Code of Conduct for members; and
- (d) matters relating to public appointments in Scotland.

Convener: Stewart Stevenson (from 21 November 2013)
Dave Thompson (until 7 November 2013)

Deputy Convener: Margaret McDougall (from 16 January 2014)
Helen Eadie (until 9 November 2013)

Membership: The committee has 7 members.

Meetings: There were 17 meetings in the parliamentary year.

	Number
Total meetings of the Committee	17
Meetings held wholly in private	0
Meetings held partly in private	16
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
George Adam (from 16 May 2013)	SNP	15(16)
Cameron Buchanan (from 10 September 2013)	Con	12(14)
Helen Eadie (until 9 November 2013)	Lab	5(7)
Cara Hilton (from 19 December 2013)	Lab	7(7)
John Lamont (until 10 September 2013)	Con	2(3)
Richard Lyle	SNP	13(17)
Margaret McCulloch (until 3 September 2013)	Lab	3(3)
Margaret McDougall (from 3 September 2013)	Lab	13(14)
Fiona McLeod	SNP	15(17)
Stewart Stevenson (from 7 November 2013)	SNP	10(10)
Dave Thompson (until 7 November 2013)	SNP	3(7)

Substitute Members	Party	Number of meetings attended
George Adam (until 16 May 2013)	SNP	0
Jackson Carlaw (from 6 June 2013)	Con	1
Mark Griffin	Lab	1
Colin Keir (from 16 May 2013)	SNP	5
David McLetchie (until 4 June 2013)	Con	0

Reporters: None

Committee Clerk: Gillian Baxendine / Alison Walker

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	1
Scottish Government officials	2
Members of the Scottish Parliament	14
Representatives of public bodies	9
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	12
Representatives of voluntary sector	3
Other categories of witnesses	9

Business transacted:

Business	No	Details
Inquiries	3	Lobbying; Post-legislative scrutiny; Procedures for considering legislation
Consultations	2	Lobbying; Procedures for considering legislation
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	1	1 draft affirmative
Petitions considered	0	
Divisions held	0	
Plenary debates	5	28 May 2013: S4M-06693; 28 May 2013: S4M-06694; 5 September 2013: S4M-07209; 29 January 2014: S4M-08832; 29 January 2014: S4M-08833

Reports:

Title	SP Paper number	Date of publication	Government response
4th Report, 2014 (Session 4): Hybrid Bills	513	30 April 2014	No Response
3rd Report, 2014 (Session 4): Standing Order Rule Changes - Budget Process	512	30 April 2014	No Response
2nd Report, 2014 (Session 4): EU Legislative Proposals: Review of Standing Orders	506	2 April 2014	No Response
1st Report, 2014 (Session 4): Review of Parliamentary Reform	451	14 January 2014	No Response
9th Report, 2013 (Session 4): Presiding Officer & Deputy Presiding Officer Elections	433	10 December 2013	No Response
8th Report, 2013 (Session 4): Post-Legislative Scrutiny	410	30 October 2013	No Response
7th Report, 2013 (Session 4): Committee Substitutes	402	9 October 2013	No Response
6th Report, 2013 (Session 4): The Draft Code of Practice for Ministerial Appointments to Public Bodies in Scotland	371	26 June 2013	No Response
5th Report, 2013 (Session 4): Minor Standing Order Rule Changes	346	11 June 2013	No Response
4th Report, 2013 (Session 4): Annual Report	342	10 June 2013	n/a
3rd Report, 2013 (Session 4): Subordinate Legislation	331	3 June 2013	No Response

4.3.21 Subordinate Legislation Committee

Established: 1 June 2011

Ended: 4 June 2013

Remit: The remit of the Subordinate Legislation Committee is to consider and report on—

- (a) any—
 - (i) subordinate legislation laid before the Parliament;
 - (ii) [deleted]
 - (iii) pension or grants motion as described in Rule 8.11A.1; and, in particular, to determine whether the attention of the Parliament should be drawn to any of the matters mentioned in Rule 10.3.1;
- (b) proposed powers to make subordinate legislation in particular Bills or other proposed legislation;
- (c) general questions relating to powers to make subordinate legislation;
- (d) whether any proposed delegated powers in particular Bills or other legislation should be expressed as a power to make subordinate legislation;
- (e) any failure to lay an instrument in accordance with section 28(2), 30(2) or 31 of the 2010 Act; and
- (f) proposed changes to the procedure to which subordinate legislation laid before the Parliament is subject.

Name changed from Subordinate Legislation Committee to Delegated Powers and Law Reform Committee on 5 June 2013.

Convener: Nigel Don

Deputy Convener: Stewart Stevenson

Membership: The committee has 7 members.

Meetings: There were 4 meetings in the parliamentary year.

	Number
Total meetings of the Committee	4
Meetings held wholly in private	0
Meetings held partly in private	3
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Christian Allard (from 16 May 2013)	SNP	3(3)
Nigel Don	SNP	2(4)
Jim Eadie (until 16 May 2013)	SNP	1(1)
Mike MacKenzie	SNP	4(4)
Hanzala Malik	Lab	4(4)
John Pentland	Lab	4(4)
John Scott	Con	4(4)
Stewart Stevenson	SNP	4(4)

Substitute Members	Party	Number of meetings attended
Bruce Crawford	SNP	1
John Lamont	Con	0
Margaret McCulloch	Lab	0

Reporters: None

Committee Clerk: Euan Donald

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	0
Scottish Government officials	14
Members of the Scottish Parliament	0
Representatives of public bodies	0
Representatives of local authorities	0
UK Ministers	0
UK government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	0

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	3	Landfill Tax (Scotland) Bill; Regulatory Reform (Scotland) Bill; Scottish Independence Referendum Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	3	3 negatives: SI 2013/3157, SI 2014/502, SI 2014/532
SSIs considered	237	49 draft affirmatives and 188 negatives: SSI 2013/141, SSI 2013/142, SSI 2013/143 SSI 2013/144, SSI 2013/146, SSI 2013/147 SSI 2013/148, SSI 2013/149, SSI 2013/150 SSI 2013/151, SSI 2013/152, SSI 2013/153 SSI 2013/154, SSI 2013/155, SSI 2013/156 SSI 2013/157, SSI 2013/170, SSI 2013/173 SSI 2013/174, SSI 2013/175, SSI 2013/176 SSI 2013/177, SSI 2013/178, SSI 2013/179 SSI 2013/180, SSI 2013/181, SSI 2013/182 SSI 2013/183, SSI 2013/184, SSI 2013/185 SSI 2013/186, SSI 2013/187, SSI 2013/188 SSI 2013/189, SSI 2013/191, SSI 2013/199 SSI 2013/201, SSI 2013/202, SSI 2013/215 SSI 2013/217, SSI 2013/218, SSI 2013/221 SSI 2013/222, SSI 2013/228, SSI 2013/229 SSI 2013/239, SSI 2013/247, SSI 2013/250 SSI 2013/253, SSI 2013/256, SSI 2013/258 SSI 2013/259, SSI 2013/261, SSI 2013/264 SSI 2013/265, SSI 2013/266, SSI 2013/267 SSI 2013/268, SSI 2013/270, SSI 2013/277 SSI 2013/279, SSI 2013/280, SSI 2013/282 SSI 2013/286, SSI 2013/287, SSI 2013/289 SSI 2013/291, SSI 2013/302, SSI 2013/304 SSI 2013/305, SSI 2013/307, SSI 2013/309 SSI 2013/310, SSI 2013/311, SSI 2013/312 SSI 2013/313, SSI 2013/314, SSI 2013/315 SSI 2013/319, SSI 2013/320, SSI 2013/323 SSI 2013/324, SSI 2013/325, SSI 2013/326 SSI 2013/327, SSI 2013/333, SSI 2013/334 SSI 2013/335, SSI 2013/336, SSI 2013/340 SSI 2013/345, SSI 2013/347, SSI 2013/349 SSI 2013/350, SSI 2013/351, SSI 2013/354 SSI 2013/355, SSI 2013/366, SSI 2014/1 SSI 2014/2, SSI 2014/3, SSI 2014/4

Business	No	Details
		SSI 2014/5, SSI 2014/6, SSI 2014/7 SSI 2014/8, SSI 2014/9, SSI 2014/12 SSI 2014/13, SSI 2014/14, SSI 2014/22 SSI 2014/23, SSI 2014/25, SSI 2014/26 SSI 2014/28, SSI 2014/30, SSI 2014/31 SSI 2014/33, SSI 2014/35, SSI 2014/37 SSI 2014/38, SSI 2014/39, SSI 2014/40 SSI 2014/41 (C.4), SSI 2014/42, SSI 2014/43 SSI 2014/44, SSI 2014/50, SSI 2014/51 SSI 2014/52, SSI 2014/53, SSI 2014/55 SSI 2014/56, SSI 2014/57, SSI 2014/58 SSI 2014/59, SSI 2014/60, SSI 2014/61 SSI 2014/62, SSI 2014/63, SSI 2014/64 SSI 2014/65, SSI 2014/66, SSI 2014/67 SSI 2014/68, SSI 2014/69, SSI 2014/70 SSI 2014/72, SSI 2014/73, SSI 2014/80 SSI 2014/83, SSI 2014/84, SSI 2014/85 SSI 2014/86, SSI 2014/92, SSI 2014/95 SSI 2014/103, SSI 2014/108, SSI 2014/109 SSI 2014/110, SSI 2014/111, SSI 2014/112 SSI 2014/113, SSI 2014/114, SSI 2014/115 SSI 2014/118, SSI 2014/123, SSI 2014/129 SSI 2014/130, SSI 2014/132, SSI 2014/137 SSI 2014/139, SSI 2014/140, SSI 2014/141 SSI 2014/142, SSI 2014/143, SSI 2014/145 SSI 2014/146, SSI 2014/147, SSI 2014/148 SSI 2014/149, SSI 2014/150, SSI 2014/151 SSI 2014/154
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
32nd Report, 2013 (Session 4): Subordinate Legislation	334	6 June 2013	No Response
31st Report, 2013 (Session 4): Subordinate Legislation	327	28 May 2013	No Response
30th Report, 2013 (Session 4): Subordinate Legislation	323	21 May 2013	No Response
29th Report, 2013 (Session 4): Scottish Independence Referendum Bill	321	14 May 2013	19 August 2013
28th Report, 2013 (Session 4): Subordinate Legislation	320	14 May 2013	No Response

4.3.22 Welfare Reform Committee

Established: 25 January 2012

Remit: The remit is to keep under review the passage of the UK Welfare Reform Bill and monitor its implementation as it affects welfare provision in Scotland and to consider relevant Scottish legislation and other consequential arrangements.
(As agreed by resolution of Parliament on 25 January 2012)

Convener: Michael McMahon

Deputy Convener: Jamie Hepburn

Membership: The committee has 7 members.

Meetings: There were 19 meetings in the parliamentary year.

	Number
Total meetings of the Committee	19
Meetings held wholly in private	1
Meetings held partly in private	14
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Annabelle Ewing	SNP	19(19)
Linda Fabiani	SNP	18(19)
Iain Gray (until 3 September 2013)	Lab	2(3)
Jamie Hepburn	SNP	19(19)
Alex Johnstone	Con	19(19)
Ken Macintosh (from 3 September 2013)	Lab	16(16)
Michael McMahon	Lab	17(19)
Kevin Stewart	SNP	17(19)

Substitute Members	Party	Number of meetings attended
Jackie Baillie	Lab	1
Kenneth Gibson	SNP	2

Reporters: None

Committee Clerk: Simon Watkins

Advisers: Professor Paul Spicker - Scottish Government's Draft Budget 2014-15

Visits: 7 fact-finding visits relating to welfare reform pilot schemes in West Lothian, North/South Lanarkshire, Aberdeenshire, Dundee, West Dunbartonshire, Dumfries and Galloway, and New Horizons in Galashiels; 1 fact-finding visit to Bathgate to DWP decision-makers

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	2
Scottish Government officials	14
Members of the Scottish Parliament	0
Representatives of public bodies	15
Representatives of local authorities	13
UK Ministers	0
UK government officials	4
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	11
Other categories of witnesses	19

Business transacted:

Business	No	Details
Inquiries	3	Benefit sanctions; Food banks; The 'Bedroom Tax'
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	2	PE1468, PE1496
Divisions held	2	19 November 2013: Evictions Due to Underoccupation Deductions (PE1468): Do members agree that the Committee should write to the Government about petition; 19 November 2013: Evictions Due to Underoccupation Deductions (PE1468): Do members agree to take no further action.
Plenary debates	1	13 March 2014: S4M-09190

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2014 (Session 4): Interim Report on the 'Bedroom Tax	459	31 January 2014	7 March 2014
5th Report, 2013 (Session 4): The 'Bedroom Tax' in Scotland	409	19 October 2013	No Response
4th Report, 2013 (Session 4): Annual Report 2012-2013	326	10 June 2013	n/a

5. Legislation

5.1 Bills and Proposed Bills

5.1.1 Summary

Proposals for Bills

Members' Bills proposals	Number
Draft Proposals lodged	6
Draft proposals lodged with a consultation attached	6
Draft proposals lodged with a statement of reasons	0
Draft Proposals fell	0
Draft Proposals withdrawn	0
Final Proposals lodged after no consultation	0
Final Proposals lodged after consultation	8
Final Proposals fell	1
Final Proposals fell because the Scottish Government gave indication under Rule 9.14.13(a) that they will legislate in this area.	2
Final Proposals withdrawn	0
Final Proposals that secured the right to introduce a Bill	6

Bills

Bills introduced	Number
Government Bills	11
Members' Bills	4
Committee Bills	0
Hybrid Bills	0
Private Bills	2
Total	17

Bills fell	Number
Government Bills	0
Members' Bills	0
Committee Bills	0
Hybrid Bills	0
Private Bills	0
Total	0

Bills withdrawn	Number
Government Bills	0
Members' Bills	0
Committee Bills	0
Hybrid Bills	0
Private Bills	0
Total	0

Bills passed	Number
Government Bills	16
Members' Bills	0
Committee Bills	0
Hybrid Bills	0
Private Bills	3
Total	19

Acts of the Scottish Parliament

Royal Assent	Number
Received (Acts of Scottish Parliament)	19
Average number of days taken to pass Bills (from date of introduction to date of Royal Assent)	247.5

5.1.2 Progress of Public Bills during the third parliamentary year of Session 4, in chronological order of introduction

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1			Stage 2	Stage 3		Royal Assent			
						Lead Committee	Other Committees	Stage 1 Report		Plenary	Plenary	Passed	Date	Length of passage (calendar days)	Act Number
Aquaculture and Fisheries (Scotland) Bill	17	G	55							15 May 13	15 May 13	66	18 Jun 13	259	2013 (asp 7)
Post-16 Education (Scotland) Bill	18	G	38						EC 14 May 13 EC 21 May 13 EC 28 May 13 After Stage 2: DPLR 18 Jun 13 SP 364	26 Jun 13	26 Jun 13	51	7 Aug 2013	254	2013 (asp 12)
Land and Buildings Transaction Tax (Scotland) Bill	19	G	97						FI 22 May 13 FI 5 Jun 13 After Stage 2: DPLR 18 Jun 13 SP 365	25 Jun 13	25 Jun 13	123	31 Jul 13	245	2013 (asp 11)
Forth Road Bridge Bill	20	G	3							23 May 13	23 May 13	3	28 Jun 13	200	2014 (asp 8)
Victims and Witnesses (Scotland) Bill	23	G	28						J 14 May 13 J 28 May 13 DPLR 11 Jun 13 HS 14 May 13 HS 21 May 13	12 Dec 13	12 Dec 13	31	17 Jan 14	346	2014 (asp 1)

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Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1			Stage 2	Stage 3			Royal Assent		
						Lead Committee	Other Committees	Stage 1 Report		Plenary	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)
Scottish Independence Referendum (Franchise) Bill	24	G	20					14 May 13	REF 6 Jun 13	27 Jun 13	27 Jun 13	21	7 Aug 2013	149	2013 (asp 13)
Scottish Independence Referendum Bill	25	G	146			REF 16 May 13 REF 23 May 13 REF 30 May 13 REF 13 Jun 13 REF 20 Jun 13 REF 27 Jun 13 REF 15 Aug 13 REF 5 Sep 13	SL 14 May 13 FI 29 May 13 DPLR 3 Sep 13	SP 321 SP 379	REF 3 Oct 13 REF 10 Oct 13 After Stage 2: DPLR 5 Nov 13 SP418	14 Nov 13	14 Nov 13	160	17 Dec 13	272	2013 (asp 14)
Regulatory Reform (Scotland) Bill	26	G	57			EET 22 May 13 EET 29 May 13 EET 5 Jun 13 EET 12 Jun 13 EET 19 Jun 13 EET 26 Jun 13 EET 4 Sep 13 EET 11 Sep 13 EET 25 Sep 13	RACCE May 13 RACCE May 13 RACCE Jun 13 RACCE Jun 13 RACCE Jun 13 RACCE Jun 13 RACCE Jun 13 SL 28 May 13 DPLR Jun 13 DPLR 1 Oct 13 FI 19 Jun 13	22 SP 373 SP 376	EET 4 Dec 13 After Stage 2: DPLR 10 Dec 13 DPLR 7 Jan 14 SP 448	16 Jan 14	16 Jan 14	82	19 Feb 14	329	2014 (asp 3)

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion		Stage 1				Stage 2		Stage 3		Royal Assent				
					Committee	Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number		
Children and Young People (Scotland) Bill	27	G	46				EC 11 Jun 13	LGR 12 Jun 13	SP398	21 Nov 13	EC 3 Dec 13	19 Feb 14	19 Feb 14	27 Mar 14	345	2014 (asp 8)			
							EC 25 Jun 13	13	SP 421		EC 17 Dec 13								
							EC 3 Sep 13	LGR 4 Sep 13		After Stage 1:	EC 7 Jan 14								
							EC 10 Sep 13	13		1:	EC 14 Jan 14								
							EC 17 Sep 13	LGR 25 Sep 13		DPLR 26 Nov 13	EC 21 Jan 14								
							EC 24 Sep 13	13			EC 28 Jan 14								
Landfill Tax (Scotland) Bill	28	G	23				EC 1 Oct 13	FI 19 Jun 13		After Stage 2:	After Stage 2:	17 Dec 13	17 Dec 13	21 Jan 14	280	2014 (asp 2)			
							EC 8 Oct 13	FI 18 Sep 13		DPLR 4 Feb 14									
							EC 5 Nov 13	FI 2 Oct 13		DPLR 18 Feb 14									
							EC 12 Nov 13			14									
								DPLR 10 Sep 13		SP 470									
								DPLR 1 Oct 13		FI 19 Feb 14									
Tribunals (Scotland) Bill	30	G	58				FI 5 Jun 13	SL 21 May 13	SP 353	29 Oct 13	FI 20 Nov 13	17 Dec 13	17 Dec 13	21 Jan 14	280	2014 (asp 2)			
							FI 12 Jun 13	13	SP 384										
							FI 19 Jun 13	DPLR 11 Jun 13		DPLR 10 Dec 13									
							FI 4 Sep 13	DPLR 24 Sep 13		13									
								PA 12 Jun 13		SP 438									
Tribunals (Scotland) Bill	30	G	58		J 28 May 13		J 3 Sep 13	DPLR 25 Sep 13	SP 380	7 Nov 13	J 4 Feb 14	11 Mar 14	11 Mar 14	15 Apr 14	343	2014 (asp 10)			
					J 4 Jun 13		J 10 Sep 13	Jun 13	SP 406										
					FI 5 Jun 13		J 17 Sep 13	DPLR 3 Sep 13		After Stage 2:									
							J 1 Oct 13	13		1:	DPLR 4 Mar 14								
			DPLR 29 Oct 13		DPLR 17 Dec 13														

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Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion		Stage 1			Stage 2		Stage 3		Royal Assent	
					Committee	Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date
Crofting (Amendment) (Scotland) Bill	31	G	6			RACCE 15 May 13 RACCE 22 May 13 RACCE 29 May 13	SP 328	6 Jun 13		RACCE 12 Jun 13	25 Jun 13	25 Jun 13	31 Jul 13	84	2013 (asp10)
Public Bodies (Joint Working) (Scotland) Bill	32	G	22	28 May 13	LGR 12 Jun 13	HS 3 Sep 13 HS 10 Sep 13 HS 17 Sep 13 HS 24 Sep 13 HS 1 Oct 13 HS 29 Oct 13 HS 5 Nov 13 HS 12 Nov 13	DPLR 3 Sep 13 DPLR 24 Sep 13 DPLR 26 Nov 13 LGR 25 Sep 13 FI 11 Sep 13 FI 25 Sep 13	SP 392 SP 393	26 Nov 13	HS 21 Jan 14 HS 28 Jan 14 After Stage 2: DPLR 18 Feb 14 DPLR 25 Feb 14 SP 475	25 Feb 14	25 Feb 14	1 Apr 14	309	2014 (asp 9)
Bankruptcy and Debt Advice (Scotland) Bill	34	G	68	11 Jun 13		EET 4 Sep 13 EET 2 Oct 13 EET 9 Oct 13 EET 30 Oct 13 EET 6 Nov 13 EET 27 Nov 13	DPLR 17 Sep 13 Sep 13 DPLR 29 Oct 13 DPLR 10 Dec 13 FI 18 Sep 13 LGR 4 Sep 13	SP 412 SP 424	18 Dec 13	EET 15 Jan 14 EET 22 Jan 14 After Stage 2: DPLR 11 Mar 14 SP 493	20 Mar 14	20 Mar 14	29 Apr 14	323	2014 (asp 11)
Criminal Justice (Scotland) Bill	35	G	51	20 Jun 13	J 25 Jun 13	J 24 Sep 13 J 1 Oct 13 J 8 Oct 13 J 29 Oct 13 J 19 Nov 13	DPLR 24 Sep 13 SP 468 DPLR 29 Oct 13 DPLR 4 Feb		27 Feb 14						

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3		Royal Assent	
						Lead Committee	Other Committees	Stage 1 Report	Plenary		Plenary	Passed	Date	Length of passage (calendar days)
Revenue Scotland and Tax Powers Bill	43	G	112	12 Dec 13	PA 15 Jan 14 DPLR 4 Feb 14	FI 5 Feb 14 FI 19 Feb 14 FI 26 Feb 14 FI 5 Mar 14 FI 12 Mar 14 FI 19 Mar 14 FI 26 Mar 14 FI 2 Apr 14 FI 23 Apr 14 FI 30 Apr 14	DPLR 25 SP 501 Feb 14 DPLR 11 Mar 14 DPLR 18 Mar 14 PA 19 Mar 14							
Disabled Persons' Parking Badges (Scotland) Bill	44	M	3	17 Dec 13	LGR 22 Jan 14 FI 29 Jan 14 DPLR 25 Feb 14	LGR 26 Mar 14 LGR 2 Apr 14 LGR 30 Apr 14 Mar 14	FI 12 Mar 14 SP 500							
Budget (Scotland) (No.3) Bill	45	BB	10	16 Jan 14				22 Jan 14 After Stage 1: DPLR 28 Jan 14 SP 463	FI 29 Jan 14	5 Feb 14	5 Feb 14	12 Mar 14	56	2014 (asp 6)
Courts Reform (Scotland) Bill	46	G	91	6 Feb 14	J 18 Feb 14 FI 19 Feb 14 DPLR 11 Mar 14	J 18 Mar 14 J 25 Mar 14 J 1 Apr 14 J 22 Apr 14 J 29 Apr 14 J 6 May 14	FI 26 Mar 14 FI 2 Apr 14 DPLR 1 Apr 14 DPLR 22 Apr 14	SP 510 SP 521						

Historic Environment Scotland Bill	47	G	49	3 Mar 14	EC 11 Mar 14 EC 18 Mar 14 EC 1 Apr 14 EC 6 May 14	FI 12 Mar 14 SP 515 FI 30 Apr 14 DPLR 25 Mar 14 DPLR 22 Apr 14 DPLR 29 Apr 14					
Food (Scotland) Bill	48	G	31	13 Mar 14	HS 25 Mar 14	DPLR 1 Apr 14 DPLR 22 Apr 14 DPLR 6 May 13 FI 2 Apr 14					

¹ Length is the number of pages in the Bill excluding contents pages and backsheets

5.1.3 Progress of all Private Bills introduced during the third parliamentary year of Session 4, in chronological order

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Stage			Consideration Stage	Final Stage			Royal Assent		
					Private Bill Committee	Other Committees	Preliminary Stage Report		Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act number
The National Trust for Scotland (Governance etc.) Bill	21	P	3						23 May 13	23 May 13	3	28 Jun 13	173	2013 (asp 9)
City of Edinburgh Council (Portobello Park) Bill	29	P	3		EPP 19 Jun 13 EPP 11 Sep 13 EPP 25 Sep 13 EPP 9 Oct 13 EPP 13 Nov 13 EPP 27 Nov 13	SP 427	9 Jan 14	EPP 16 Jan 14 EPP 26 Feb 14 EPP 12 Mar 14 EPP 26 Mar 14 EPP 23 Apr 14 EPP 7 May 14						
Burrell Collection (Lending and Borrowing) (Scotland) Bill	33	P	3	29 May 13	BC 18 Jun 13 BC 9 Sep 13 BC 19 Sep 13 BC 3 Oct 13 BC 31 Oct 13	SP416	21 Nov 13	BC 5 Dec 13	21 Jan 14	21 Jan 14	3	25 Feb 14	273	2014 (asp 4)
City of Edinburgh Council (Leith Links and Surplus Fire Fund) Bill	37	P	4	5 Sep 13	LLI 31 Oct 13 LLI 14 Nov 13 LLI 12 Dec 13	SP 442	21 Jan 14	LLI 30 Jan 14	18 Feb 14	18 Feb 14	4	27 Mar 14	204	2014 (asp 7)

5.2 Subordinate Legislation

Subordinate Legislation Received in the Chamber Desk

Number	From 11 May 2013	Jun 13	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 2014	Total
Affirmative Instruments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Draft Affirmative Instruments	5	2	0	2	1	2	4	0	2	7	3	2	1	31
Negative Instruments	38	7	3	2	17	7	20	9	16	21	22	8	4	174
Draft Negative Instruments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Instruments Laid (not subject to any parliamentary procedure)	7	4	1	3	7	2	6	5	3	4	2	4	4	52
Instruments Not Laid	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	2	2	1	0	0	0	0	0	0	5
Total Number of Instruments	50	13	4	7	27	13	31	14	21	32	27	14	9	262

6. Other Parliamentary Business

6.1 Documents Laid other than Statutory Instruments

Chapter 14 of the Parliament’s Standing Orders provides rules as to the laying of documents before the Parliament. Many types of documents, such as financial reports or annual reports of public bodies, are required by legislation or otherwise to be so laid.

From 11 May 2013	Jun 13	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	To 10 May 2014
9	27	43	5	41	45	28	39	6	10	9	45	5

6.2 Rule Changes to Standing Orders

Chapter	Rule and paragraph number	The nature of the change, the date it came into force and the Standards, Procedures and Public Appointments Committee report that recommended the change
2	2.5.A1	Inserted, 3.2.14, 9 th Report 2013 (S4)
	2.5.1	Amended, 3.2.14, 9 th Report 2013 (S4)
	2.5.2	Amended, 3.2.14, 9 th Report 2013 (S4)
	2.5.3	Amended, 3.2.14, 9 th Report 2013 (S4)
	2.5.4	Replaced, 3.2.14, 9 th Report 2013 (S4)
3	3.2.1	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.2.3	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.2.4	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.2.6	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.3.1	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.3.5	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.3.8	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.3.10A	Inserted, 3.2.14, 9 th Report 2013 (S4)
	3.3.10B	Inserted, 3.2.14, 9 th Report 2013 (S4)
	3.3.10C	Inserted, 3.2.14, 9 th Report 2013 (S4)
	3.3.10D	Inserted, 3.2.14, 9 th Report 2013 (S4)
	3.3.10E	Inserted, 3.2.14, 9 th Report 2013 (S4)
	3.3.11	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.3.12	Amended, 3.2.14, 9 th Report 2013 (S4)
	3.5A	Inserted, 3.2.14, 9 th Report 2013 (S4)
	3.5B	Inserted, 3.2.14, 9 th Report 2013 (S4)
	3A	3.6.1
3.6.2		Inserted, 5.6.13, 1 st Report 2013 (S4)
3.6.3		Inserted, 5.6.13, 1 st Report 2013 (S4)
3.7.1		Amended, 5.6.13, 1 st Report 2013 (S4)
3A.1		Amended, 1.7.13, 5 th Report 2013 (S4)
3A.1.1		Replaced, 1.7.13, 5 th Report 2013 (S4)
3A	3A.2.1	Amended, 1.7.13, 5 th Report 2013 (S4)
	3A.3	Replaced, 1.7.13, 5 th Report 2013 (S4)
	3A.3.1	Amended, 1.7.13, 5 th Report 2013 (S4)
	3A.3.2	Inserted, 1.7.13, 5 th Report 2013 (S4)
	3A.3.3	Inserted, 1.7.13, 5 th Report 2013 (S4)
	3A.3.4	Inserted, 1.7.13, 5 th Report 2013 (S4)
	3A.4	Deleted, 1.7.13, 5 th Report 2013 (S4)
	3A.5	Deleted, 1.7.13, 5 th Report 2013 (S4)

Chapter	Rule and paragraph number	The nature of the change, the date it came into force and the Standards, Procedures and Public Appointments Committee report that recommended the change
	3A.6.3	Amended, 1.7.13, 5 th Report 2013 (S4)
3B	3B.2.5	Amended, 1.7.13, 5 th Report 2013(S4)
6	6.1.5	Amended, 5.6.13, 2 nd Report 2013 (S4)
	6.3.5	Amended, 3.2.14, 7 th Report 2013 (S4)
	6.11.1	Amended, 5.6.13, 2 nd Report 2013 (S4)
8	8.11A.6	Amended, 5.6.13, 2 nd Report 2013 (S4)
	8.11A.7	Amended, 5.6.13, 2 nd Report 2013 (S4)
	8.11A.8	Amended, 5.6.13, 2 nd Report 2013 (S4)
	8.11B.2	Amended, 5.6.13, 2 nd Report 2013 (S4)
	8.11B.3	Amended, 5.6.13, 2 nd Report 2013 (S4)
	8.11B.4	Amended, 5.6.13, 2 nd Report 2013 (S4)
	8.11B.5	Amended, 5.6.13, 2 nd Report 2013 (S4)
9	9.1.1	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9.6.2	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9.7.9	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9.15.8	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9.16.3	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9.17A.1	Inserted, 5.6.13, 2 nd Report 2013 (S4)
	9.17A.2	Inserted, 5.6.13, 2 nd Report 2013 (S4)
	9.17A.3	Inserted, 5.6.13, 2 nd Report 2013 (S4)
	9.17A.4	Inserted, 5.6.13, 2 nd Report 2013 (S4)
	9.21.5	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9.21.6	Amended, 5.6.13, 2 nd Report 2013 (S4)
9B	9B.3.6	Amended, 5.6.13, 2 nd Report 2013 (S4)
9BA	9BA.3.6	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9BA.3.7	Amended, 5.6.13, 2 nd Report 2013 (S4)
9C	9C.10.9	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9C.11.17	Amended, 5.6.13, 2 nd Report 2013 (S4)
	9C.11.18	Amended, 5.6.13, 2 nd Report 2013 (S4)
10	10.1.3	Amended, 5.6.13, 2 nd Report 2013 (S4)
	10.3.1	Amended, 5.6.13, 2 nd Report 2013 (S4)
	10.3.2	Amended, 5.6.13, 2 nd Report 2013 (S4)
	10.3.3	Amended, 5.6.13, 2 nd Report 2013 (S4)
12	12.2A.2A	Inserted, 3.2.14, 7 th Report 2013 (S4)
	12.2A.3	Amended, 3.2.14, 7 th Report 2013 (S4)
	12.2A.4	Amended, 3.2.14, 7 th Report 2013 (S4)

7. Staff

7.1 MSPs and their Staff (as at 31 March 2014)

	Total	Gender (M-F)
Members of the Scottish Parliament (MSPs)	129	83-46
MSP staff – on payroll	482	225-257

7.2 Parliamentary Staff in Post by Directorate (as at 31 March 2014) *

Directorate/Office	Total Staff	Gender (M-F)
Chief Executive's Group		
Office of the Clerk/Chief Executive	8	3-5
Office of the Presiding Officer	4	2-2
UKIRO	4	2-2
Internal Audit	1	1-0
Assistant Clerk/Chief Executive		
Assistant Clerk/Chief Executive's Office	8	3-5
Head of Facilities, Events & Visitor Services	1	1-0
Events & Exhibitions	11	5-6
Facilities Management	31	20-11
Visitor Services	19	5-14
Head of BIT & Broadcasting	1	1-0
BIT	33	23-10
Broadcasting	13	6-7
Head of Communications and Research	2	1-1
Public Information & Publications	9	3-6
SPICe	39	18-21
Media Relations Office	8	2-6
Information Management & Governance	3	1-2
Web and Social Media	7	2-5
Head of Financial Resources	2	2-0
Finance	11	6-5
Procurement	8	1-7
Allowances and Officeholders	9	0-9
Head of Committees and Outreach	1	0-1
Committee Office	50	23-27
Outreach Services	16	3-13
Head of Human Resources & Security	1	1-0
Human Resources	21	4-17
Security	84	50-34

Directorate/Office	Total Staff	Gender (M-F)
Head of Chamber and Reporting	1	1-0
Official Report	30	15-15
Chamber Office	27	11-16
Office of the Solicitor to the Scottish Parliament	3	1-2
Total Parliament Staff in post (permanent posts)	466	217-249

* The SPCB figure includes staff on the centrally-managed budget but not the four staff who were on secondment as at 31 March 2014

8. Access

8.1 Public Visitors and Contacts

	Visitor Numbers	Tour Numbers	Public Enquiries*	Switchboard Calls	Shop Number of Transactions	Average spend per visitor (£)
May 13	23948	2330	523	4,448	2187	1.55
Jun 13	24844	2170	478	4,037	2266	1.60
Jul 13	22944	3249	430	2,540	1759	1.46
Aug 13	23041	2525	443	3,093	2017	1.30
Sept 13	53827	2188	786	4,684	7561	4.38
Oct 13	42194	2288	596	4,411	4406	2.13
Nov 13	33338	1742	723	4,417	2110	2.16
Dec 13	21398	611	400	3,182	1536	2.22
Jan 14	19020	1377	494	3,550	1032	1.44
Feb 14	14867	1478	636	4,118	1255	1.31
Mar 14	32537	1897	444	4,351	1702	2.14
Apr 14	25688	2862	534	3,360	1831	2.03
Totals	337646	24717	6,487	46,191	29662	£1.98

*Figures for 'Public Enquiries' include enquiries by phone, email, letter, text message, Twitter (until the end of August 2013), and in person.

8.2 Educational Visits by Academic Year

The visits programme follows the school year, therefore some dates fall outwith the parliamentary year which ran from the 11 May 2013-10 May 2014.

8.2.1 Group and Visitor Numbers to the Scottish Parliament

	Primary schools	Primary pupils	Secondary schools	Secondary pupils	FE Institutions/Community Groups	FE Students/Community Members	Total Groups	Total Visitors
Sep 13	29	872	18	557	5	139	52	1568
Oct 13	19	592	17	494	4	128	40	1214
Nov 13	28	703	23	674	3	118	54	1495
Dec 13	9	253	16	464	1	19	26	736
Jan 14	28	925	9	282	2	20	39	1227
Feb 14	29	797	8	260	1	36	38	1093
Mar 14	31	995	10	271	3	67	44	1333
Apr 14	29	801	2	46	3	56	34	903
May 14	39	1136	14	339	3	103	56	1578
Jun 14	45	1035	12	315	0	0	57	1350
Totals	286	8109	129	3702	25	686	440	12497

8.2.2 Visits to the Scottish Parliament by Region

	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	May 14	Jun 14	Total
Central Scotland	7	3	7	2	1	3	2	6	6	2	39
Glasgow	3	6	6	5	3	6	7	4	3	7	50
Highlands & Islands	4	2	4	4	0	1	2	2	1	4	24
Lothians	16	15	15	2	11	6	10	10	23	20	128
Mid Scotland & Fife	4	4	9	4	7	10	8	1	6	4	57
North East Scotland	6	3	6	2	1	4	2	5	7	13	49
South Scotland	6	2	1	2	6	5	7	1	2	3	35
West Scotland	6	5	6	5	10	3	6	5	8	4	58
Totals	52	40	54	26	39	38	44	34	56	57	440

8.3 Outreach Sessions

8.3.1 Education Outreach Events

	Sept 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14	May 14	Jun 14	Total
Outreach Events	61	54	64	30	40	55	73	37	59	28	501
Participants	1411	1367	1655	727	1003	1281	1710	861	1440	681	12136

8.4 Scottish Parliament Website Statistics

Date	Visits	Average visit duration	% New Visits	Pageviews	Unique pageviews	Pages per visit	Average time on page
May 13	191,298	00:04:55	40.09	948,961	637,112	4.96	00:01:15
Jun 13	179,764	00:04:33	42.14	828,345	564,235	4.61	00:01:16
Jul 13	121,288	00:03:54	44.72	508,424	350,924	4.19	00:01:13
Aug 13	142,350	00:03:48	48.57	583,044	400,931	4.10	00:01:13
Sep 13	214,738	00:04:47	44.43	1,035,180	702,283	4.82	00:01:15
Oct 13	224,602	00:04:08	46.05	950,312	655,193	4.23	00:01:17
Nov 13	230,268	00:04:24	47.05	1,035,524	707,515	4.50	00:01:15
Dec 13	147,211	00:04:19	46.24	644,930	443,599	4.38	00:01:16
Jan 14	204,448	00:04:34	45.99	961,110	654,479	4.70	00:01:14
Feb 14	221,281	00:04:13	47.80	961,463	663,820	4.34	00:01:16
Mar 14	218,478	00:04:15	45.91	925,676	637,553	4.24	00:01:19
Apr 14	192,505	00:03:58	47.93	785,963	544,266	4.08	00:01:17

These figures are produced using Google Analytics.

Visits - A series of pageviews that a single visitor makes at a time. A visit ends after the visitor either closes the browser or is inactive for a period of time.

% New Visits - The percentage of visits from first-time visitors.

Pageviews- A pageview is defined as a view of a page on the site. If a user navigates to a different page and then returns to the original page, a second pageview will be recorded.

Unique Pageviews- A unique pageview aggregates pageviews that are generated by the same user during the same session. A unique pageview represents the number of sessions during which that page was viewed one or more times. Unique pageviews provide a more realistic and accurate assessment of popularity.

8.5 Freedom of Information Statistics

The Freedom of Information (Scotland) Act was passed by the Scottish Parliament on 24th April 2002 and received Royal Assent on 28th May 2002. It came into force on 1 January 2005. These statistics refer to requests for information made to the Scottish Parliament under the Freedom of Information (Scotland) Act 2002 (FOI(S)A). Such requests seek non published information held by the Scottish Parliament at the time of the request being made. Under FOI(S)A, any requester can ask the Scottish Parliament to review the way it replied to a request for information and to ask us to review our decision or actions. If the requester is dissatisfied with the outcome of a review, an appeal can be submitted to the Scottish Information Commissioner.

Request Statistics

These figures are based on the date when the freedom of information request was received.

Reviews Statistics

These figures are based on the date when the request for a review was received

Appeals Statistics

These figures are based on the date when the concluding decision for an appeal is confirmed by the Scottish Information Commissioner.

	FOI requests	FOI reviews	FOI appeals
From 11 May 2013	5	0	0
June 2013	9	1	0
July 2013	13	0	0
August 2013	11	0	0
September 2013	18	1	0
October 2013	16	1	0
November 2013	22	0	0
December 2013	8	1	0
January 2014	28	0	1
February 2014	24	2	0
March 2014	25	1	0
April 2014	11	0	0
To 10 May 2014	1	0	1
Totals	191	7	2

9. Other

9.1 Official Inward Visits and Outward Delegations arranged through UKIRO

	Official visits to the Parliament	Delegations* to other Parliaments, Assemblies, Bodies
From 11 May 2013	5	3
June 2013	11	2
July 2013	8	1
August 2013	5	1
September 2013	10	0
October 2013	10	2
November 2013	11	1
December 2013	4	0
January 2014	4	2
February 2014	4	1
March 2014	9	4
April 2014	6	1
To 10 May 2014	2	0
Total	89	18

*includes Parliament officials

9.2 Official Gifts

Type	Number
Received by the Parliament	20

9.3 Memberships of Other Bodies

9.3.1 British-Irish Parliamentary Assembly

The British-Irish Parliamentary Assembly (BIPA), formerly known as the British-Irish Inter-Parliamentary Body, was established in 1990 by Members of Parliament at Westminster and in Dublin. In February 2001 it was enlarged to include representatives of the Scottish Parliament, the National Assembly for Wales, the Northern Ireland Assembly, the High Court of Tynwald and the States of Guernsey and Jersey.

The Body consists of twenty-five Members each from Westminster and Dublin, five each from the Scottish Parliament, National Assembly for Wales, and Northern Ireland Assembly, and one each from the High Court of Tynwald and States of Guernsey and Jersey. There are also twenty Associate Members from Westminster and Dublin, four each from the Scottish Parliament, National Assembly for Wales and Northern Ireland Assembly, and one each from the Tynwald and each of the Channel Island States. These may replace Full Members either at Plenary Sessions or at Committee meetings.

Scottish Parliament Members

Full Members

Willie Coffey
Alison McInnes
Michael McMahon
Mary Scanlon
John Scott

Associate Members

James Dornan
John Lamont
Gordon MacDonald
Siobhan McMahon

9.3.2 Committee of the Regions

The Committee of the Regions (CoR) is a political assembly and the official voice of sub-national authorities within the European Union (EU) and it provides a forum for the consultation of local and regional authorities on issues affecting them, giving formal recognition to the role of sub-national government in the EU decision making process.

CoR is made up of 344 members and 344 alternate members of local and regional authorities from the 27 Member States. Members are proposed by Member States for a four year mandate. The UK has 24 members and, within this, Scotland has four full and four alternate members: two full and two alternate members are nominated by local authorities through Cosla and two full and two alternates are nominated by the Scottish Government and Scottish Parliament and are ratified by a motion of the Scottish Parliament.

Scottish Members of the UK delegation to the Committee of the Regions

Full Members

Stewart Maxwell
Patricia Ferguson

Alternate Members

Jim Hume
Jamie McGrigor

9.3.3 Commonwealth Parliamentary Association

On Thursday 4 May 2000 the Scottish Parliament approved motion S1M-789 which established a Scottish Parliament Branch of the Commonwealth Parliamentary Association (CPA).

The Executive Committee consists of a President (usually the Presiding Officer), two ex-officio Vice-Presidents (usually the leaders of the Scottish Government and opposition parties), and 4 Members elected annually by the Members of the Branch. All Members of the Scottish Parliament are automatically Members of the Branch.

Executive Committee

President

Tricia Marwick

Vice Presidents

Alex Salmond
Johann Lamont

Elected Members

Patricia Ferguson
Margaret Mitchell
Tavish Scott
Sandra White

9.3.4 Conference of Regional Legislative Assemblies

Founded in October 1997, the aim of the Conference of Regional Legislative Assemblies (CALRE) is to increase the influence of regional parliaments within the EU and to allow networking between them.

Membership is limited to Presiding Officers/Speakers and there are 74 member regions from 8 EU Member States. The Scottish Parliament has observer status within CALRE and the Presiding Officer can attend the plenary meeting. The Scottish Parliament has observer status only, as membership could require the Presiding Officer to make commitments on behalf of the Scottish Parliament. Under the Scotland Act 1998, the Presiding Officer does not have the powers necessary to make such commitments on behalf of the Parliament.

9.3.5 Congress of Local and Regional Authorities of Europe

The Congress of Local and Regional Authorities of Europe (CLRAE) is a consultative body of the Council of Europe, advising the Committee of Ministers and the Parliamentary Assembly of the Council on all aspects of local and regional policy. The Congress provides a forum where issues, experiences and views can be expressed and discussed on a pan-European basis. It is divided into a Local Chamber and a Regional Chamber.

The UK has 18 full and 18 substitute places on CLRAE divided equally between the two chambers. Representatives qualifying for membership are those who are “directly responsible to an elected regional body”. Members have a two-year mandate. Members attend in a personal capacity and do not represent the institution from which they are drawn but the regional or local level of governance within their Member State.

As part of the UK delegation, Scotland is allocated one full and one substitute member in the Local Chamber (a Scottish local authority representative, nominated through COSLA) and in the Regional Chamber (Members of the Scottish Parliament). In the Regional Chamber the full member is a member of the Scottish Government and the substitute member is a backbench MSP.

Scottish Members of the Regional Chamber

Full Member

Christina McKelvie

Substitute Member

Helen Eadie (until 9 November 2013)

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Public Information on:

Telephone: 0131 348 5000
Textphone: 0800 092 7100
Email: sp.info@scottish.parliament.uk

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