



The Scottish Parliament
Pàrlamaid na h-Alba

Scottish Parliament Statistics 2014 - 2015

Contents

Session 4 Parliamentary year 4 11 May 2014 - 10 May 2015

Notes	5
Abbreviations	5
1. Members	7
1.1. Elections	7
1.1.1. Scottish Parliament Election, 5 May 2011 Results	7
1.1.2. Scottish Parliament By-Elections	8
1.2. State of the Parties	8
1.3. MSP Statistics	8
1.3.1 Dual Mandate MSPs	8
1.3.2 MSPs by Gender and Ethnic Group	9
1.3.3 Female MSPs by Party	9
1.3.4 MSP Age Profile	9
1.4. Officers of the Parliament	10
1.4.1 Presiding Officers	10
1.4.2 Scottish Parliamentary Corporate Body	10
1.4.3 Parliamentary Bureau	11
1.5. Oaths and Affirmations	12
1.6. Cross-Party Groups in the Scottish Parliament	13
2. Plenary Meetings	16
2.1. Calendar	16
2.2. Recess Dates	18
2.3. Place of Meeting	18
3. Plenary Business	19
3.1. Division of Time on Parliamentary Business	19
3.2. Time for Reflection	22
3.3. Parliamentary Questions	22
3.3.1 Oral Questions	23
3.3.1 (a) General questions	23
3.3.1 (b) First Minister's questions	23
3.3.1 (c) Portfolio questions	24
3.3.1 (d) Topical questions	24
3.3.1 (e) SPCB questions	25
3.3.1 (f) Emergency questions	25
3.3.2 Written Questions	25
3.3.2 (a) Written questions to the Scottish Government	25
3.3.2 (b) Written questions to the SPCB	26
3.4. Motions	26
3.4.1 Motions by Party	26
3.4.2 Motions Without Notice	27
3.4.3 Motions to Suspend Standing Orders	27
3.4.4 Members' Business Motions	27
3.4.5 Legislative Consent Memorandums and Motions	27
3.4.6 Public Body Act Consent Memorandums and Motions	27
3.5. Ministerial Statements	28
3.6. Presiding Officer's Rulings on Points of Order	29
3.7. Electronic Votes	29
3.8. Presiding Officer's Exercise of a Casting Vote	29

4. Committees	30
4.1. Committee Membership	30
4.1.1 Individuals' Membership of Committees	30
4.1.2 Committee Conveners and Deputy Conveners by gender and party	32
4.2. Committee Meetings	32
4.2.1 Number of meetings held by each committee during the parliamentary year	32
4.2.2 The total time spent in committee meetings, plus the division between public and private time	33
4.2.3 The average time spent in committee meetings during the parliamentary year	35
4.3. Committees	36
4.3.1. City of Edinburgh Council (Portobello Park) Bill Committee	36
4.3.2. Delegated Powers and Law Reform Committee	38
4.3.3. Devolution (Further Power) Committee	46
4.3.4. Economy, Energy and Tourism Committee	49
4.3.5. Education and Culture Committee	53
4.3.6. Equal Opportunities Committee	57
4.3.7. European and External Relations Committee	60
4.3.8. Finance Committee	63
4.3.9. Health and Sport Committee	67
4.3.10. Infrastructure and Capital Investment Committee	71
4.3.11. Justice Committee	74
4.3.12. Justice Sub-Committee on Policing	79
4.3.13. Local Government and Regeneration Committee	81
4.3.14. Public Audit Committee	85
4.3.15. Public Petitions Committee	88
4.3.16. Referendum (Scotland) Bill Committee	91
4.3.17. Rural Affairs, Climate Change and Environment Committee	93
4.3.18. Standards, Procedures and Public Appointments Committee	97
4.3.19. Welfare Reform Committee	100
5. Legislation	104
5.1. Bills and Proposed Bills	104
5.1.1 Summary	104
5.1.2 Progress of Public Bills	106
5.1.3 Progress of Private Bills	110
5.2. Subordinate Legislation	111
6. Other Parliamentary Business	112
6.1. Documents laid other than Statutory Instruments	112
6.2. Rule Changes to Standing Orders	113
7. Staff	114
7.1. MSPs and their Staff	114
7.2. Parliamentary Staff in Post by Group	114
8. Access	116
8.1. Public Visitors and Contacts	116
8.2. Educational Visits, by Academic Year	116
8.2.1 Group and Visitor Numbers to the Parliament	116
8.2.2 Visits to the Parliament by Region	117
8.3. Outreach	117
8.3.1. Education outreach events	117
8.3.2. Parliament Days	117
8.4. Scottish Parliament Website Statistics	118
8.5. Freedom of Information Statistics	118

9. Other	120
9.1 Official inward visits and outward delegations arranged through UKIRO	120
9.2 Official gifts	120
9.3 Membership of Other Bodies	120
9.3.1 British-Irish Parliamentary Assembly	120
9.3.2 Committee of the Regions	121
9.3.3 Commonwealth Parliamentary Association	121
9.3.4 Conference of European Regional Legislative Assemblies	122
9.3.5 Congress of Local and Regional Authorities of Europe	122

Notes

1. The statistics in this volume generally cover the fourth Parliamentary year of Session 4, 11 May 2014 – 10 May 2015.
2. The Scotland Act 1998 determines a fixed 4 year period for each parliamentary session. In 2011 the UK Parliament passed the Fixed-term Parliaments Act which had the effect of fixing a 5 year period for the UK Parliament by prescribing the dates of the next general election (07 May 2015). This Act also impacted on the timing of the next Scottish Parliament general election by modifying the Scotland Act 1998 and moving the date of the Scottish general election from 07 May 2015 to the 05 May 2016 to avoid clashing with the UK election. This extended this session of the Scottish Parliament from 4 years to 5 years.
3. On 18 September 2014 Scotland was asked to vote in the referendum on independence.

The Scottish Independence Referendum Act 2013 set out the restrictions which applied to Ministers, and public bodies, during the 28 day period preceding the referendum. This 28 day period – known as the „relevant period“ or, informally, as the „purdah period“.

In response to this, the Scottish Parliament agreed an alteration to its usual recess pattern to include the majority of the relevant period. Motion SM4-07156, agreed on 26 June 2013, meant that the Parliament was in recess from 28 June to 3 August 2014 (inclusive) and 23 August to 21 September 2014 (inclusive).

Abbreviations

asp	Act of Scottish Parliament
BB	Budget Bill
BIPA	British Irish Parliamentary Assembly
BIT	Business Information Technology Office
CALRE	Conference of Regional Legislative Assemblies
CLRAE	Congress of Local and Regional Authorities of Europe
Con	Scottish Conservative & Unionist Party
CoR	Committee of the Regions
COSLA	Convention of Scottish Local Authorities
CPA	Commonwealth Parliamentary Association
DFP	Devolution (Further Powers) Committee
DPLR	Delegated Powers and Law Reform Committee
EC	Education and Culture Committee
EET	Economy, Energy and Tourism Committee
EPP	City of Edinburgh Council (Portobello Park) Bill Committee
EO	Equal Opportunities Committee
EU	European and External Relations Committee
EU	European Union
F	Female
FE	Further Education
FI	Finance Committee
FOI	Freedom of Information
G	Government Bill
Green	Scottish Green Party
HL	House of Lords, i.e. a House of Lords Bill
Hrs	Hours

HS	Health and Sport Committee
ICI	Infrastructure and Capital Investment Committee
Ind	Independent Member, i.e. a Member of the Scottish Parliament not functioning within a political party
J	Justice Committee
JSP	Justice Sub-Committee on Policing
Lab	Scottish Labour Party
LCM	Legislative Consent Memorandum
LD	Scottish Liberal Democrats
LGR	Local Government and Regeneration Committee
M	Male
M	Member's Bill
Mins	Minutes
MSP	Member of the Scottish Parliament
n/a	not applicable, or not available
No.	Number
NPA	No Party Affiliation
P	Private Bill
PA	Public Audit Committee
PBACM	Public Body Act Consent Memorandum
PE	Petition
PPC	Public Petitions Committee
PY	Parliamentary year (11 May 2014 – 10 May 2015)
RACCE	Rural Affairs, Climate Change and Environment Committee
REF	Referendum (Scotland) Bill Committee
S	Substitute Committee Member
S4	Fourth Session of Parliament
S4M	Session 4 Motion
SI	Statutory Instrument
SNP	Scottish National Party
SP	Scottish Parliament
SPCB	Scottish Parliamentary Corporate Body
SPICe	Scottish Parliament Information Centre
SPPA	Standards, Procedures and Public Appointments Committee
SSI	Scottish Statutory Instrument
UK	United Kingdom of Great Britain and Northern Ireland
UKIRO	UK and International Relations Office
WR	Welfare Reform Committee
%	Percentage

1. Members

1.1 Elections

There are two methods of electing Members to the Scottish Parliament. There are 73 constituency members, based on the UK Parliament constituencies in existence prior to 2004, elected by the first past the post system. A further 56 regional members, 7 for each of the 8 regions used in the European Parliament elections, prior to 1999, were elected using the additional Member System. This is a form of proportional representation using party lists, which ensures that each party's representation in the Parliament reflects its overall share of the vote.

Following the recommendations, contained in the Boundary Commission for Scotland's Report on the First Periodic Review of Scottish Parliament Boundaries, the constituencies and regions used in the 2011 Scottish Parliament election were different from those used in the previous Scottish Parliament elections.

1.1.1 Scottish Parliament Election, 5 May 2011 results

Constituency votes by Party

Party	Candidates	Votes		Seats won	
		Number	Share of constituency vote	Number	Change from 3 May 2007
Scottish National Party	73	902,915	45.4%	53	+32
Labour	73	630,437	31.7%	15	-22
Liberal Democrat	72	157,714	7.9%	2	-9
Conservative	73	276,652	13.9%	3	-1
Others	30	21,534	1.1%	0	-
Green	0	-	-	-	-
Total	321	1,989,252	100%	73	

Regional Votes by Party

Party	Candidates	Votes		Seats won	
		Number	Share of Regional vote	Number	Change from 6 May 1999
Scottish National Party	79	876,421	44.0%	16	-10
Labour	56	523,559	26.3%	22	+13
Liberal Democrat	56	103,472	5.2%	3	-2
Conservative	58	245,967	12.4%	12	-1
Scottish Green Party	45	86,939	4.4%	2	0
Margo MacDonald	1	18,732	0.9%	1	0
Others	317	135,840	6.8%	0	-
Total	612	1,990,930	100%	56	

Source: [Scottish Parliament website: 2011 election analysis](#)

1.1.2. Scottish Parliament By-Elections

There were no by-elections in the fourth parliamentary year of Session 4.

1.2 State of the Parties

At 11 May 2014, start of the fourth parliamentary year of Session 4.

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	14	65
Scottish Labour Party	16 ^b	22	38
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	2	2
Presiding Officer (Tricia Marwick)	1	0	1
TOTAL	73	55	128

^a Includes a deputy Presiding Officer, who can participate and vote when not in Chair.
^b Excludes the Presiding Officer, who has no party allegiance while in post

At 24 September 2014, following the resignation of John Wilson from the SNP

	Constituency MSPs	Regional MSPs	Total
Scottish National Party	51 ^a	13	64
Scottish Labour Party	16 ^b	22	38
Scottish Conservative and Unionist Party	3 ^b	12	15
Scottish Liberal Democrats	2	3	5
Scottish Green Party	0	2	2
Independent	0	3	3
Presiding Officer (Tricia Marwick)	1	0	1
	73	55	128

^a Includes a deputy Presiding Officer, who can participate and vote when not in Chair.
^b Excludes the Presiding Officer, who has no party allegiance while in post

1.3 MSP Statistics

1.3.1 Dual Mandate MSPs

MSPs who are also members of other Parliaments or local authority councils

	MPs	MEPs	Peers	Councillors
May 2014	0	0	1	1 ^a
May 2015	1 ^b	0	1	0

^aCara Hilton resigned as a Councillor on 27 February 2015.

^bAlex Salmond was elected as an MP on 7 May 2015.

1.3.2 MSPs by Gender and Ethnic Group

MSPs in the Parliament, 11 May 2014 to 10 May 2015

	Female	Male	Total
	45	83	128
From ethnic minorities	0	2	2

1.3.3 Female MSPs by Party

Female MSPs by Party at 11 May 2014, start of the fourth parliamentary year of Session 4

Party name	Constituency	Regional	Total	As % of all party MSPs	As % of all MSPs
Scottish National Party	13	4	17	26	13
Scottish Labour	7	11	18	49	14
Scottish Conservative and Unionist Party	0	6	6	40	5
Scottish Liberal Democrats	0	1	1	20	1
Scottish Green Party	0	1	1	50	1
Independent	0	1	1	100	1
No Party Affiliation (Presiding Officer)	1	0	1	100	1
Total	21	24	45		35%

1.3.4 MSP Age Profile

Average ages of MSPs at 11 May 2014

	Average age
<i>By Party</i>	
Scottish Conservative and Unionist Party	56
Scottish Green Party	45
Scottish Labour	51
Scottish Liberal Democrats	49
Scottish National Party	52
Independent	61
No Party Affiliation	60
<i>By gender</i>	
Females- all parties	53
Males- all parties	52
All MSPs	52

Presiding Officer is included in No Party Affiliation

Deputy Presiding Officers are included in their parties

Average ages of MSPs at 10 May 2015

	Average age
<i>By Party</i>	
Scottish Conservative and Unionist Party	57
Scottish Green Party	46
Scottish Labour	52
Scottish Liberal Democrats	50
Scottish National Party	53
Independent	61
No Party Affiliation	61
<i>By gender</i>	
Females- all parties	54
Males- all parties	53
All MSPs	53

Presiding Officer is included in No Party Affiliation

Deputy Presiding Officers are included in their parties

1.4 Officers of the Parliament**1.4.1 Presiding Officers**

The **Presiding Officer** is elected by other Members of the Scottish Parliament (MSPs) and is in charge of ensuring that the business of the Parliament is conducted effectively, on time, fairly, and within the rules and in an orderly manner. The Presiding Officer has no party allegiance whilst in the chair. There are also two **Deputy Presiding Officers** who must also act impartially when they are chairing parliamentary meetings; when they are not chairing parliamentary meetings they can play a full part in parliamentary business.

The Presiding Officer and Deputy Presiding Officers continue to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

	Party	Dates of election
Presiding Officer		
Tricia Marwick	NPA	11 May 2011
Deputy Presiding Officers		
John Scott	Con	11 May 2011
Elaine Smith	Lab	11 May 2011

1.4.2 Scottish Parliamentary Corporate Body

The **Scottish Parliamentary Corporate Body** (SPCB) is chaired by the Presiding Officer and is made up of four members elected by Parliament from its MSPs. It is responsible for ensuring that the Scottish Parliament is provided with the property, staff and services it requires. The SPCB considers and makes decisions on a wide range of issues concerning the running of the Parliament including the financing of the Parliament and allocation of the budget, the staffing of the Parliament, accommodation and the use and the security of parliamentary facilities.

The Presiding Officer continues to serve in post during dissolution and until the election of the next Presiding Officer in a new session.

Members of the Scottish Parliamentary Corporate Body continue to serve in post during dissolution and until the election of replacement members in a new session. This is the case unless an MSP resigns from the SPCB, ceases to be an MSP (other than by dissolution of the Parliament), or the MSP is removed from the SPCB by a resolution of the Parliament.

	Party	Dates of membership
Presiding Officer (Tricia Marwick)	NPA	11 May 2011 -
Linda Fabiani	SNP	25 May 2011 -
Liam McArthur	LD	25 May 2011 -
John Pentland	Lab	15 January 2015 -
Liz Smith	Con	19 March 2014 -
David Stewart	Lab	25 May 2011 - 9 January 2015

	Number of meetings attended 11 May 2014 - 10 May 2015 (possible total)
Presiding Officer (Tricia Marwick)	15 (16)
Linda Fabiani	15 (16)
Liam McArthur	14 (16)
John Pentland	6 (6)
Liz Smith	16 (16)
David Stewart	10 (10)

1.4.3 Parliamentary Bureau

The **Parliamentary Bureau** consists of the Presiding Officer and representatives of each political party or group in the Parliament which has five or more members. The representatives are nominated by the leader of each party. The main functions of the Parliamentary Bureau are:

- To propose the business programme.
- To propose alterations to the Daily Business List in the Business Bulletin if there should be changes in the advance programme.
- To propose the establishment, remit, membership and duration of any committee or sub-committee.
- To determine any question regarding the competence of a committee to deal with a matter, and, if two or more committees are competent to deal with a matter, to determine which of those committees is to be the lead committee responsible for that matter.

Standing Orders allow Parliamentary Bureau members to arrange for another member to take their place at Bureau meetings by notifying the Presiding Officer in writing in advance.

A deputy Presiding Officer may attend any meeting of the Parliamentary Bureau and may participate in the proceedings but may not vote unless he or she is chairing the meeting in place of the Presiding Officer, when he or she shall have a casting vote.

1.6 Cross-Party Groups in the Scottish Parliament

2 Cross-Party Groups were established for the first time in the fourth parliamentary year of Session 4

2 Cross-Party Groups ended in the fourth parliamentary year of Session 4.

The following is a list of all the Cross-Party Groups during the fourth parliamentary year of Session 4, 90 in total

Cross Party Groups in alphabetical order by the topic of the Group	Start Date	End Date
Cross-Party Group in the Scottish Parliament on Accident Prevention and Safety Awareness		
Cross-Party Group in the Scottish Parliament on Adult Learning		
Cross-Party Group in the Scottish Parliament on Adult Survivors of Childhood Sexual Abuse		
Cross-Party Group in the Scottish Parliament on Animal Welfare		
Cross-Party Group in the Scottish Parliament on Architecture and the Built Environment		
Cross-Party Group in the Scottish Parliament on Armed Forces Veterans		
Cross-Party Group in the Scottish Parliament on Arthritis and Musculoskeletal Conditions		
Cross-Party Group in the Scottish Parliament on Asthma		
Cross-Party Group in the Scottish Parliament on Aviation		
Cross-Party Group in the Scottish Parliament on Cancer		
Cross-Party Group in the Scottish Parliament on Carers		
Cross-Party Group in the Scottish Parliament on Caribbean		
Cross-Party Group in the Scottish Parliament on Children and Young People		
Cross-Party Group in the Scottish Parliament on China		
Cross-Party Group in the Scottish Parliament on Chronic Pain		
Cross-Party Group in the Scottish Parliament on Colleges and Universities		
Cross-Party Group in the Scottish Parliament on Construction		
Cross-Party Group in the Scottish Parliament on Co-operatives		
Cross-Party Group in the Scottish Parliament on Credit Unions		
Cross-Party Group in the Scottish Parliament on Crofting		
Cross-Party Group in the Scottish Parliament on Cuba		
Cross-Party Group in the Scottish Parliament on Culture		
Cross-Party Group in the Scottish Parliament on Cycling		
Cross-Party Group in the Scottish Parliament on Deafness		
Cross-Party Group in the Scottish Parliament on Dementia		
Cross-Party Group in the Scottish Parliament on Diabetes		
Cross-Party Group in the Scottish Parliament on Digital Participation		
Cross-Party Group in the Scottish Parliament on Disability		

Cross-Party Group in the Scottish Parliament on Drug and Alcohol Misuse		
Cross-Party Group in the Scottish Parliament on Dyslexia		
Cross-Party Group in the Scottish Parliament on Epilepsy		
Cross-Party Group in the Scottish Parliament on Fair Trade		
Cross-Party Group in the Scottish Parliament on Families Affected by Imprisonment		
Cross-Party Group in the Scottish Parliament on Food		
Cross-Party Group in the Scottish Parliament on France		
Cross-Party Group in the Scottish Parliament on Funerals and Bereavement		
Buidheann Thar-Phartaidh na Gàidhlig		
Cross-Party Group in the Scottish Parliament on Germany		
Cross-Party Group in the Scottish Parliament on Golf		
Cross-Party Group in the Scottish Parliament on Health Inequalities		
Cross-Party Group in the Scottish Parliament on Heart Disease and Stroke		
Cross-Party Group in the Scottish Parliament on Housing		
Cross-Party Group in the Scottish Parliament on Human Rights		
Cross-Party Group in the Scottish Parliament on Human Trafficking		
Cross-Party Group in the Scottish Parliament on Industrial Communities		
Cross-Party Group in the Scottish Parliament on International Development		
Cross-Party Group in the Scottish Parliament on Japan		
Cross-Party Group in the Scottish Parliament on Learning Disability		
Cross-Party Group in the Scottish Parliament on Life Sciences		
Cross-Party Group in the Scottish Parliament on Malawi		
Cross-Party Group in the Scottish Parliament on Men's Violence Against Women and Children		
Cross-Party Group in the Scottish Parliament on Mental Health		
Cross-Party Group in the Scottish Parliament on Middle East and South Asia		
Cross-Party Group in the Scottish Parliament on MS		
Cross-Party Group in the Scottish Parliament on Muscular Dystrophy		
Cross-Party Group in the Scottish Parliament on Nuclear Disarmament		
Cross-Party Group in the Scottish Parliament on Oil and Gas		
Cross-Party Group in the Scottish Parliament on Older People, Age and Ageing		
Cross-Party Group in the Scottish Parliament on Pakistan		
Cross-Party Group in the Scottish Parliament on Palestine		
Cross-Party Group in the Scottish Parliament on Palliative Care		
Cross-Party Group in the Scottish Parliament on Park Homes		
Cross-Party Group in the Scottish Parliament on Poland		
Cross-Party Group in the Scottish Parliament on Postal Issues		

Cross-Party Group in the Scottish Parliament on Psoriasis and Psoriatic Arthritis		06 Nov 14
Cross-Party Group in the Scottish Parliament on Racial Equality in Scotland		
Cross-Party Group in the Scottish Parliament on Rail		
Cross-Party Group in the Scottish Parliament on Rare Diseases		
Cross-Party Group in the Scottish Parliament on Recreational Boating and Marine Tourism		
Cross-Party Group in the Scottish Parliament on Renewable Energy and Energy Efficiency		
Cross-Party Group in the Scottish Parliament on Rural Policy		
Cross-Party Group in the Scottish Parliament on Russia		
Cross-Party Group in the Scottish Parliament on Science and Technology		
Cross-Party Group in the Scottish Parliament on Scotch Whisky		
Cross-Party Group in the Scottish Parliament on Scots Language		15 Oct 14
Cross-Party Group in the Scottish Parliament on Scottish Economy		
Cross-Party Group in the Scottish Parliament on Scottish Showmen's Guild		
Cross-Party Group in the Scottish Parliament on Skills		
Cross-Party Group in the Scottish Parliament on Skin and Associated Rheumatic Conditions	06 Nov 14	
Cross-Party Group in the Scottish Parliament on Social Enterprise		
Cross-Party Group in the Scottish Parliament on Sport		
Cross-Party Group in the Scottish Parliament on Taiwan		
Cross-Party Group in the Scottish Parliament on Tibet		
Cross-Party Group in the Scottish Parliament on Tobacco and Health		
Cross-Party Group in the Scottish Parliament on Tourism	02 Apr 15	
Cross-Party Group in the Scottish Parliament on Towns and Town Centres		
Cross-Party Group in the Scottish Parliament on Turkey		
Cross-Party Group in the Scottish Parliament on Video Games Technology		
Cross-Party Group in the Scottish Parliament on Visual Impairment		
Cross-Party Group in the Scottish Parliament on Volunteering and the Voluntary Sector		

2. Plenary Meetings

2.1 Calendar

Date	Start	End	Start/ Restart	End	Total Hrs	Mins
Tuesday 13 May 2014	14:00	14:38	14:43	18:50	4	45
Wednesday 14 May 2014	14:00	17:37			3	37
Thursday 15 May 2014	11:40	13:15	14:30	17:01	4	06
Tuesday 20 May 2014	14:00	18:04			4	04
Wednesday 21 May 2014	14:00	18:35			4	35
Tuesday 27 May 2014	14:00	17:46			3	46
Wednesday 28 May 2014	14:00	18:16			4	16
Thursday 29 May 2014	11:40	13:10	14:30	17:05	4	05
Total from 11 May 2014					33	14
Tuesday 3 June 2014	14:00	17:41			3	41
Wednesday 4 June 2014	14:00	17:33			3	33
Thursday 5 June 2014	11:40	13:09	14:30	17:03	4	02
Tuesday 10 June 2014	14:00	17:33			3	33
Wednesday 11 June 2014	14:00	17:30			3	30
Thursday 12 June 2014	11:40	13:35	14:30	17:03	4	28
Tuesday 17 June 2014	14:00	17:44			3	44
Wednesday 18 June 2014	14:00	17:37			3	37
Thursday 19 June 2014	11:40	13:12	14:15	17:05	4	22
Tuesday 24 June 2014	14:00	17:43			3	43
Wednesday 25 June 2014	14:00	14:53	14:58	19:42	5	37
Thursday 26 June 2014	11:40	13:07	14:30	16:46	3	43
Total June 2014					47	33
Tuesday 5 August 2014	14:00	17:45			3	45
Wednesday 6 August 2014	14:00	17:49			3	49
Thursday 7 August 2014	11:40	13:03	14:30	17:02	3	55
Tuesday 12 August 2014	14:00	18:28			4	28
Wednesday 13 August 2014	14:00	17:30			3	30
Thursday 14 August 2014	11:40	13:19	14:30	17:01	4	10
Tuesday 19 August 2014	14:00	18:26			4	26
Wednesday 20 August 2014	14:00	17:58			3	58
Thursday 21 August 2014	11:40	13:02	14:30	17:06	3	58
Total August 2014					35	59
Tuesday 23 September 2014	14:00	17:31			3	31
Wednesday 24 September 2014	14:00	17:32			3	32
Thursday 25 September 2014	11:40	13:01	14:30	17:01	3	52
Tuesday 30 September 2014	14:00	17:38			3	38
Total September 2014					14	33
Wednesday 1 October 2014	14:00	17:42			3	42
Thursday 2 October 2014	11:40	13:10	14:30	17:01	4	01
Tuesday 7 October 2014	14:00	14:53	14:58	14:59	3	54
	15:01	18:01				
Wednesday 8 October 2014	14:00	18:42			4	42
Thursday 9 October 2014	11:40	13:15	14:30	17:01	4	06
Tuesday 28 October 2014	14:00	18:23			4	23
Wednesday 29 October 2014	14:00	17:34			3	34
Thursday 30 October 2014	11:40	12:57	14:30	17:03	3	50
Total October 2014					32	12

Date	Start	End	Start/ Restart	End	Total Hrs	Total Mins
Tuesday 4 November 2014	14:00	14:30	14:35	17:56	3	51
Wednesday 5 November 2014	14:00	17:42			3	42
Thursday 6 November 2014	11:40	13:12	14:30	17:03	4	05
Tuesday 11 November 2014	14:00	17:44			3	44
Wednesday 12 November 2014	14:00	17:46			3	46
Thursday 13 November 2014	11:40	13:04	14:30	17:02	3	56
Tuesday 18 November 2014	14:00	15:07	15:25	17:35	3	17
Wednesday 19 November 2014	14:00	15:36			1	36
Thursday 20 November 2014	11:40	13:30	14:30	17:02	4	22
Tuesday 25 November 2014	14:00	17:20			3	20
Wednesday 26 November 2014	14:00	17:50			3	50
Thursday 27 November 2014	11:40	13:00	14:00	17:01	4	21
Total November 2014					43	50
Tuesday 2 December 2014	14:00	17:31			3	31
Wednesday 3 December 2014	14:00	18:08			4	08
Thursday 4 December 2014	11:40	13:07	14:30	17:02	3	59
Tuesday 9 December 2014	14:00	14:38	14:43	18:15	4	10
Wednesday 10 December 2014	14:00	17:35			3	35
Thursday 11 December 2014	11:40	13:18	14:30	17:01	4	09
Tuesday 16 December 2014	14:00	17:27			3	27
Wednesday 17 December 2014	14:00	17:28			3	28
Thursday 18 December 2014	11:40	12:59	14:30	16:38	3	27
Total December 2014					33	54
Tuesday 6 January 2015	14:00	18:14			4	14
Wednesday 7 January 2015	14:00	17:55			3	55
Thursday 8 January 2015	11:40	13:14	14:30	17:05	4	09
Tuesday 13 January 2015	14:00	17:39			3	39
Wednesday 14 January 2015	14:00	17:52			3	52
Thursday 15 January 2015	11:40	13:04	14:30	17:03	3	57
Tuesday 20 January 2015	14:00	17:51			3	51
Wednesday 21 January 2015	14:00	17:44			3	44
Thursday 22 January 2015	11:40	13:04	14:30	17:02	3	56
Tuesday 27 January 2015	14:00	18:23			4	23
Wednesday 28 January 2015	14:00	18:21			4	21
Thursday 29 January 2015	11.40	13.14	14.00	17.05	4	39
Total January 2015					48	40
Tuesday 3 February 2015	14.00	17.34			3	34
Wednesday 4 February 2015	14:00	17:38			3	38
Thursday 5 February 2015	11:40	13:11	14:30	17:02	4	03
Tuesday 17 February 2015	14:00	17:35			3	35
Wednesday 18 February 2015	14.00	17.51			3	51
Thursday 19 February 2015	11:40	13:12	14:00	15:55	4	29
		16:00				
Tuesday 24 February 2015	14:00	18:24			4	24
Wednesday 25 February 2015	14:00	17:48			3	48
Thursday 26 February 2015	11:40	13:18	14:30	17:02	4	10
Total February 2015					35	32
Tuesday 3 March 2015	14:00	14:54	14:59	17:42	3	37
Wednesday 4 March 2015	14:00	18:13			4	13
Thursday 5 March 2015	11:40	13:08	14:30	17:07	4	05

Date	Start	End	Start/ Restart	End	Total	
					Hrs	Mins
Tuesday 10 March 2015	14:00	17:30			3	30
Wednesday 11 March 2015	14:00	17:48			3	48
Thursday 12 March 2015	11:40	13:15	14:30	17:03	4	08
Tuesday 17 March 2015	14:00	17:54			3	54
Wednesday 18 March 2015	14:00	17:43			3	43
Thursday 19 March 2015	11:40	13:03	14:30	17:01	3	54
Tuesday 24 March 2015	14:00	17:25			3	25
Wednesday 25 March 2015	14:00	18:21			4	21
Thursday 26 March 2015	11:40	13:17	14:30	17:00	4	07
Tuesday 31 March 2015	14:00	17:35			3	35
Total March 2015					50	20
Wednesday 1 April 2015	14:00	17:56			3	56
Thursday 2 April 2015	11:40	13:08	14:33	17:03	3	58
Tuesday 21 April 2015	14:00	18:00			4	00
Wednesday 22 April 2015	14:00	17:34			3	34
Thursday 23 April 2015	11:40	13:12	14:30	17:03	4	05
Tuesday 28 April 2015	14:00	17:36			3	36
Wednesday 29 April 2015	14:00	15:22	15:23	17:58	3	57
Thursday 30 April 2015	11:40	13:26	14:30	17:00	4	16
Total April 2015					31	22
Tuesday 5 May 2015	14:00	17:15			3	15
Wednesday 6 May 2015	14:00	16:17			2	17
Total to 10 May 2015					5	32
Parliamentary year total					412	41

2.2 Recess Dates

Start	End
28 June 2014	3 August 2014
23 August 2014	21 September 2014
11 October 2014	26 October 2014
20 December 2014	4 January 2015
7 February 2015	15 February 2015
4 April 2015	19 April 2015

2.3 Place of meeting

All the meetings of the Parliament took place in the Debating Chamber, Scottish Parliament.

3. Plenary Business

3.1 Division of Time on Parliamentary Business

Type of business	Number of meetings or parts of meetings	Hrs	Min
Bills			
Government Bills			
Stage 1	11	22	41
Stage 2 (Committee of the Whole Parliament)	1	2	00
Stage 3	9	13	16
Business Motions	7	1	19
Financial Resolutions	10	0	08
Motion to pass	6	5	48
Reconsideration Stage	0	0	00
Total time spent on Government Bills		45	12
Emergency Bills			
Stage 1	0	0	00
Stage 2	0	0	00
Stage 3	0	0	00
Business Motion	0	0	00
Motion to pass	0	0	00
Financial Resolution	0	0	00
Reconsideration Stage	0	0	00
Total time spent on Emergency Bills		0	00
Members Bills			
Stage 1	2	3	47
Stage 2	0	0	00
Stage 3	2	2	19
Business Motion	3	0	01
Financial Resolutions	1	0	01
Reconsideration Stage	0	0	00
Motion to pass	0	0	00
Total time spent on Members Bills		6	08
Committee Bills			
Stage 1	0	0	00
Stage 2	0	0	00
Stage 3	0	0	00
Financial Resolutions	0	0	00
Reconsideration Stage	0	0	00
Motion to pass	0	0	00
Total time spent on Committee Bills		0	00
Private Bills			
Preliminary Stage	0	0	00
Final Stage	1	1	06
Reconsideration Stage	0	0	00
Total time spent on Private Bills		1	06

Type of business	Number of meetings or parts of meetings	Hrs	Min
Statutory Instruments			
Motion to approve (affirmative)	23	0	28
Motion to annul (negative)	0	0	00
Motion to consider	1	0	01
Total time spent on Statutory Instruments		0	29
Other Motions relating to Legislation			
Legislative Consent Memorandums	8	0	10
Public Body Consent Memorandums	1	0	01
Public Body Order	2	0	01
Total time spent on other Motions		0	12
Parliamentary Bureau Motions			
Business Motions (not including Bills)	57	1	13
Committee establishment and membership	6	0	03
Designation of lead committee	7	0	02
Decision Time	105	5	52
Suspension of Standing Orders	4	0	02
Total time spent on Parliamentary Bureau Motions		7	12
Motions for debate			
Scottish Government	60	131	41
Labour	10	23	07
Conservative	2	4	40
Liberal Democrats	1	2	21
Green and Independent Group	1	2	18
All Party	0	0	00
Committee	13	22	54
Members' Business	104	64	41
Scottish Parliamentary Corporate Body (SPCB)	0	0	00
Parliamentary Bureau	1	0	01
Total time spent on Motions		251	43
Debate without motion			
Scottish Government	0	0	00
Labour	0	0	00
Conservative	1	2	19
Liberal Democrats	0	0	00
Green and Independent Group	0	0	00
Total time spent on debate without motion		2	19
Oral Questions			
General Questions	36	11	53
Topical Questions	35	9	05
Portfolio Questions	36	24	13
First Minister	36	20	20
Scottish Parliamentary Corporate Body	3	0	41
Emergency	0	0	00
Total time spent on questions		66	12

Type of business	Number of meetings or parts of meetings	Hrs	Min
Statements			
Scottish Government	34	26	41
Presiding Officer	2	0	03
Members Statement	0	0	00
Total time spent on statements		26	44
Other matters			
Points of order	14	0	18
Time for Reflection	38	2	15
Motion without notice	17	0	06
Changes to Standing Orders	1	0	01
Motion of No Confidence	1	0	50
Presiding Officer's Statement of Condolence	1	0	01
Elections/Appointment of Ministers/Junior Ministers	3	1	44
Election to SPCB	1	0	02
Election to SPSO, Standards Commissioner, Commissioner for Children and Young People	1	0	02
Election to Committee of the Regions	1	0	01
Election to the Regional Chamber of the Congress of Local and Regional Authorities of the Council of Europe (Membership)	1	0	01
Election to Congress of Local and Regional Authorities of the Council of Europe	1	0	01
Scottish Parliamentary Corporate Body (SPCB) Motion on the Reimbursement of Members' Expenses Scheme	1	0	01
Scottish Parliamentary Corporate Body (SPCB) Motion on the Scottish Parliament Salaries Scheme	1	0	01
Total time spent on other matters		5	24
Total time spent during the parliamentary year		412	41

3.2 Time for Reflection

Time for Reflection is the first item of business at a meeting of the Parliament on Wednesday where a person, on the invitation of the Parliament, addresses it (and the Scottish people) for up to 4 minutes. The pattern of speakers reflects the balance of beliefs in Scotland.

Organisation	Male	Female	Total
Buddhist	1	1	2
Christian	1	0	1
Church of Scotland	10	2	12
Episcopal	2	0	2
Evangelical	2	0	2
Free Church of Scotland	1	0	1
Hindu	1	1	2
Interfaith	0	1	1
Jewish	1	0	1
Muslim	0	1	1
Non faith	3	4	7
Roman Catholic	3	2	5
Total	25	12	37

3.3 Parliamentary Questions

Portfolio oral questions were answered in a running rota of themes.

From 11 May 2014 - until 21 January 2015:

Week 1: Education and Lifelong Learning

Week 2: Commonwealth Games, Sports, Equalities and Pensioners' Rights; Training, Youth and Women's Employment

Week 3: Finance, Employment and Sustainable Growth

Week 4: Rural Affairs and the Environment; Justice and the Law Officers

Week 5: Health and Wellbeing

Week 6: Culture and External Affairs; Infrastructure, Investment and Cities

Week 7: Education and Lifelong Learning

Week 8: Training, Youth and Women's Employment; Commonwealth Games, Sport, Equalities and Pensioners' Rights.

Week 9: Finance, Employment and Sustainable Growth

Week 10: Justice and the Law Officers; Rural Affairs and the Environment

Week 11: Health and Wellbeing

Week 12: Infrastructure, Investment and Cities; Culture and External Affairs

From 28 January 2015 – 10 May 2015:

Week 1: Education and Lifelong Learning

Week 2: Social Justice, Communities and Pensioners' Rights; Fair Work, Skills and Training

Week 3: Finance, Constitution and Economy

Week 4: Rural Affairs, Food and Environment; Justice and the Law Officers

Week 5: Health, Wellbeing and Sport

Week 6: Culture, Europe and External Affairs; Infrastructure, Investment and Cities

Week 7: Education and Lifelong Learning

Week 8: Fair Work, Skills and Training; Social Justice, Communities and Pensioners' Rights

Week 9: Finance, Constitution and Economy

Week 10: Justice and the Law Officers; Rural Affairs, Food and Environment

Week 11: Health, Wellbeing and Sport

Week 12: Infrastructure, Investment and Cities; Culture, Europe and External Affairs

3.3.1 Oral Questions

3.3.1 (a) General questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	15	14	0	17	3	16	19	14	20	6	11	10	4	149
Lab	4	12	0	8	3	8	14	12	11	13	15	11	3	114
Con	7	8	0	3	2	4	3	4	4	7	8	6	3	59
LD	1	1	0	0	1	0	0	0	2	0	2	0	0	7
Green	2	1	0	0	1	1	0	0	0	2	0	1	0	8
John Finnie	0	1	0	1	0	0	0	0	0	1	0	0	0	3
Jean Urquhart	0	0	0	0	0	0	1	0	0	0	0	0	0	1
John Wilson	n/a	n/a	n/a	n/a	0	1	2	0	0	0	0	1	0	4
Totals	29	37	0	29	10	30	39	30	37	29	36	29	10	345

The total number of general questions selected during the parliamentary year was **345**

3.3.1 (b) First Minister's questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	4	7	0	5	1	6	6	5	6	5	7	4	2	58
Lab	6	8	0	7	2	6	8	6	9	6	8	6	2	74
Con	5	6	0	4	2	4	6	4	6	4	6	6	1	54
LD	2	3	0	2	1	2	3	2	3	3	3	2	1	27
Green	1	0	0	0	0	0	1	1	0	0	0	0	0	3
John Finnie	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
John Wilson	n/a	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0	0
Totals	18	24	0	18	6	18	24	18	24	18	24	18	6	216

The total number of First Minister's questions selected during the parliamentary year was **216**

3.3.1 (c) Portfolio questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	27	35	0	36	4	23	35	31	35	24	37	28	5	320
Lab	21	24	0	10	11	26	28	22	27	20	25	19	6	239
Con	9	11	0	7	4	3	9	5	10	10	9	10	5	92
LD	0	2	0	1	0	2	3	1	3	2	3	0	0	17
Green	1	2	0	2	0	0	1	0	0	0	2	0	1	9
John Finnie	0	1	0	1	0	1	0	0	1	1	0	0	0	5
Jean Urquhart	1	0	0	0	1	0	0	0	0	0	0	0	0	2
John Wilson	n/a	n/a	n/a	n/a	0	0	0	0	0	1	0	0	0	1
Totals	59	75	0	57	20	55	76	59	76	58	76	57	17	685

The total number of themed oral questions selected during the parliamentary year was **685**

3.3.1 (d) Topical questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	3	1	0	3	2	3	2	2	5	3	3	1	1	29
Lab	2	2	0	0	0	0	0	1	2	1	5	2	0	15
Con	0	0	0	3	0	0	2	0	0	1	0	0	0	6
LD	1	1	0	1	1	1	2	1	3	0	0	0	0	11
Green	0	0	0	0	0	1	1	0	0	0	1	1	0	4
John Finnie	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
John Wilson	n/a	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0	0
Totals	6	4	0	7	3	5	7	4	10	5	9	4	1	65

The total number of Topical questions selected during the parliamentary year was **65**

3.3.1 (e) SPCB questions (this includes questions which may not be answered in the Chamber)

Party	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	0	2	0	0	0	0	4	0	0	0	1	0	0	7
Lab	0	2	0	0	0	0	2	0	0	0	0	0	0	4
Con	0	0	0	0	0	0	1	0	0	0	1	0	0	2
LD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green	0	1	0	0	0	0	1	0	0	0	0	0	0	2
John Finnie	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
John Wilson	n/a	n/a	n/a	n/a	0	0	1	0	0	0	1	0	0	2
Totals	0	5	0	0	0	0	10	0	0	0	3	0	0	18

The total number of SPCB questions selected during the parliamentary year was **18**

3.3.1 (f) Emergency questions

There were **0** Emergency questions selected during the parliamentary year.

3.3.2 Written Questions

3.3.2 (a) Written questions to the Scottish Government (including inspired questions)

Party	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	43	38	13	23	22	22	39	54	41	44	60	21	1	421
Lab	241	194	70	120	53	192	214	98	252	220	163	119	22	1958
Con	108	76	26	69	12	17	62	70	47	63	92	13	1	656
LD	36	34	46	17	2	24	32	46	36	32	65	30	2	402
Green	4	19	6	5	9	4	12	6	5	7	3	0	0	80
John Finnie	3	22	3	21	0	2	42	14	1	31	4	3	2	148
Jean Urquhart	4	4	0	3	4	0	0	0	0	0	1	0	0	16
John Wilson	n/a	n/a	n/a	n/a	0	13	9	0	0	1	18	1	0	42
Totals	439	387	164	258	102	274	410	288	382	398	406	187	28	3723

The total number of written questions lodged during the parliamentary year was **3723**

3.3.2 (b) Written questions to the SPCB

Party	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	0	0	1	1	0	0	5	0	0	0	0	0	0	7
Lab	0	0	0	0	0	0	0	0	1	0	0	0	0	1
Con	0	0	0	0	0	0	1	0	0	0	0	0	0	1
LD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	0	0	0	0	0	0	0	0
John Finnie	0	0	0	0	0	0	0	0	1	1	0	0	0	2
Jean Urquhart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
John Wilson	n/a	n/a	n/a	n/a	0	0	0	0	0	0	0	0	0	0
Totals	0	0	1	1	0	0	6	0	2	1	0	0	0	11

The total number of SPCB written questions lodged during the parliamentary year was **11**

3.4 Motions**3.4.1 Motions by Party**

Party or on behalf of bodies by Party Members	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
SNP	91	165	121	124	96	170	186	103	121	146	191	87	18	1619
Lab	49	102	47	46	47	110	115	77	67	81	121	54	10	926
Con	12	21	6	16	7	18	23	18	19	19	36	7	1	203
LD	5	18	4	7	3	5	8	14	18	11	14	3	1	111
Green	0	6	0	4	2	5	3	4	5	5	6	5	0	45
John Finnie	0	6	2	1	1	3	2	1	1	2	0	0	4	23
Jean Urquhart	0	1	1	1	0	4	2	3	1	0	1	0	3	17
John Wilson*	n/a	n/a	n/a	n/a	1	6	2	1	0	3	3	2	0	18
Committee	0	5	0	0	0	1	1	2	0	0	3	2	0	14
Parliamentary Bureau	18	22	0	11	4	15	23	19	28	11	52	13	5	221
SPCB	0	0	0	0	0	0	0	0	1	0	2	0	0	3
Lord Advocate	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Solicitor General	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	175	346	181	210	161	337	365	242	261	278	429	173	42	3200

The total number of motions lodged during the parliamentary year was **3200**

- Does not include **13** motions that were withdrawn
- Committee motions are lodged on behalf of the Committee by the Convener
- Parliamentary Bureau motions are lodged on behalf of the Bureau by the Minister for Parliamentary Business
- SPCB motions are lodged on behalf of the Corporate Body by a member of the SPCB

* John Wilson was included in the SNP count until 23 September 2014; he became an independent MSP on 24 September 2014

3.4.2 Motions without Notice

Reason	Agreed	Disagreed	Total
to extend the time for debate	12	0	12
to change decision time	3	0	3
to extend the time limit for consideration of amendments	0	0	0
to change of business	0	0	0
to suspend standing orders	0	0	0
to postpone members business debate	1	0	1
to consider a new business motion	1	0	1
Total	17	0	17

3.4.3 Motions to Suspend Standing Orders

There were 4 motions to suspend Standing Orders during the parliamentary year:

- S4M-10034 motion agreed to on 13 May 2014
- S4M-10140 motion agreed to on 28 May 2014
- S4M-12183 motion agreed to on 28 January 2015
- S4M-12523 motion agreed to on 4 March 2015

3.4.4 Members' Business Motions

Members' business motions were discussed at the initiative of MSPs from the following parties:

Party	Female	Male	Total
SNP	16	39	55
Labour	17	16	33
Conservative	3	8	11
Lib Dem	1	2	3
Green	0	1	1
John Finnie	0	0	0
Jean Urquhart	0	0	0
John Wilson*	0	1	1
Total	37	67	104

* John Wilson was included in the SNP count until 23 September 2014; he became an independent MSP on 24 September 2014

3.4.5. Legislative Consent Memorandums and Motions

Legislative Consent Memorandums published	Supplementary memorandums published	Legislative Consent Motions lodged	Legislative Consent Motions passed
6	3	9	9

3.4.6. Public Body Act Consent Memorandums and Motions

Public Body Act Consent Memorandums published	Supplementary memorandums published	Public Body Act Consent Motions lodged	Public Body Act Consent Motions passed
2	0	3	3

3.5 Ministerial Statements

Minister/Law Officer making the statement	2014 - 2015
First Minister	4
Minister for Parliamentary Business	0
Deputy First Minister (with responsibility for Government Strategy and the Constitution) and Cabinet Secretary for Infrastructure, Investment and Cities	0
Deputy First Minister and Cabinet Secretary for Finance, Constitution and Economy	3
Minister for Business, Energy and Tourism	3
Cabinet Secretary for Infrastructure, Investment and Cities	0
Minister for Transport and Islands	0
Cabinet Secretary for Health and Wellbeing	3
Cabinet Secretary for Health, Wellbeing and Sport	2
Minister for Sport, Health Improvement and Mental Health	0
Cabinet Secretary for the Commonwealth Games, Sport, Equalities and Pensioners' Rights	1
Minister for Public Health	1
Cabinet Secretary for Social Justice, Communities and Pensioners' Rights	0
Minister for Local Government and Community Empowerment	0
Cabinet Secretary for Finance, Employment and Sustainable Growth	3
Minister for Energy, Enterprise and Tourism	0
Minister for Local Government and Planning	0
Cabinet Secretary for Education and Lifelong Learning	3
Minister for Children and Young People	0
Minister for Learning and Skills (with responsibility for Gaelic & Scots)	0
Minister for Learning, Science and Scotland's Languages	0
Minister for Youth Employment	0
Cabinet Secretary for Training, Youth and Women's Employment.	2
Cabinet Secretary for Fair Work, Skills and Training	0
Minister for Youth and Women's Employment	0
Cabinet Secretary for Justice	4
Minister for Community Safety and Legal Affairs (with responsibility for tackling sectarianism)	0
Minister for Community Safety and Legal Affairs	1
Cabinet Secretary for Rural Affairs and the Environment	1
Cabinet Secretary for Rural Affairs, Food and Environment	1
Minister for Environment and Climate Change	3
Minister for Environment, Climate Change and Land Reform	0
Cabinet Secretary for Culture and External Affairs	0
Cabinet Secretary for Culture, Europe and External Affairs	0
Minister for External Affairs and International Development	0
Minister for Europe and International Development	0
Cabinet Secretary for Infrastructure and Capital Investment	0
Minister for Housing and Transport	0
Minister for Transport and Veterans	3
Minister for Housing and Welfare	0
Lord Advocate	0
Solicitor General	0
Total	38

3.6 Presiding Officer's Rulings on Points of Order

From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
1	0	0	0	0	0	0	0	0	0	0	0	0	1

3.7 Electronic Votes

From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
38	53	0	17	4	38	19	13	33	23	38	8	0	284

Figures are for all electronic votes taken in the chamber including all votes on amendments.

3.8 Presiding Officer's Exercise of a Casting Vote

The Presiding Officer did not use her casting vote in the fourth parliamentary year of Session 4.

4. Committees

4.1 Committee Membership

The following table lists the MSPs and those committees of which they were members during the parliamentary year. Dates of service are given under each individual committee in section 4.3. Committee abbreviations are listed at the front of this publication.

A committee usually has between five and fifteen MSPs as members. Committee members are selected having regard to the balance of political parties in the Parliament. Membership of committees is proposed by the Parliamentary Bureau. The whole Parliament approves suggestions as to which MSPs are to be members of what committee.

Each political party which has two or more MSPs may nominate one of its members to be the party's substitute on each committee. The main role of the committee substitute is to stand in for a committee member of the same party if that member is unavailable for a committee meeting or is unable to act as a committee member at any other time because of illness, family circumstances, adverse travel conditions beyond the member's control, a requirement to attend to other Parliamentary business or urgent constituency business. Substitute members (S) are therefore not full time members of committees.

4.1.1 Individuals' Membership of Committees

George Adam	EC SPPA	Annabelle Ewing	DFP REF WR FI(S)
Clare Adamson	EC EU LGR WR	Linda Fabiani	DFP REF WR ICI(S)
Christian Allard	EO J RACCE(S)	Mary Fee	ICI DPLR(S)
Jackie Baillie	EET(S) EO(S) FI(S) WR(S)	Patricia Ferguson	SPPA EU(S)
Claire Baker	EU(S) RACCE(S)	Alex Fergusson	RACCE
Richard Baker	DPLR EET FI DFP(S) REF(S)	John Finnie	EO J JSC
Jayne Baxter	EC EO J	Murdo Fraser	EET
Claudia Beamish	RACCE	Kenneth Gibson	FI WR(S)
Colin Beattie	EC PA	Rob Gibson	DFP RACCE REF
Marco Biagi	EET EO	Annabel Goldie	DFP EO REF WR
Neil Bibby	EC WR(S)	Christine Grahame	EET(S) EO(S)
Sarah Boyack	RACCE LGR(S)	Rhoda Grant	J JSC
Chic Brodie	EC EET PPC	Iain Gray	HS
Gavin Brown	FI EU(S)	Mark Griffin	EC(S) FI(S)
Cameron Buchanan	LGR SPPA DPLR(S) PPC(S)	Patrick Harvie	EC ICI PPC(S)
Roderick Campbell	EU J RACCE(S)	Hugh Henry	SPPA(S)
Jackson Carlaw	PPC FI(S) HS(S) SPPA(S)	Jamie Hepburn	DFP EET REF
Malcolm Chisholm	FI HS(S)	Cara Hilton	DFP(S) EET(S)
Willie Coffey	EU LGR PA	Jim Hume	PA J(S)
Bruce Crawford	DFP PA REF DPLR(S) EET(S)	Adam Ingram	FI WR
Graeme Dey	RACCE HS(S)	Alex Johnstone	LGR RACCE SPPA
Nigel Don	DPLR PA RACCE	Alison Johnstone	RACCE J(S)
Bob Doris	HS EET(S) EO(S) FI(S)	Colin Keir	EU ICI
James Dornan	EPP ICI PA DPLR(S) EC(S)	James Kelly	DFP EO ICI WR
Kezia Dugdale	EC(S)	Bill Kidd	EO(S) WR(S)
Jim Eadie	ICI PPC(S)	Johann Lamont	DFP EET DFP(S)
		John Lamont	EET(S) REF(S)
			HS PA SPPA(S)
			DPLR(S) ICI(S)
			DFP(S) REF(S)
			EET
			DFP(S) J(S) PA(S)
			REF(S)

Richard Lyle	EET HS SPPA	Duncan McNeil	DFP HS
Kenny MacAskill	PPC EU(S)	Anne McTaggart	EU LGR PPC EO(S)
Angus MacDonald	PPC RACCE	Nanette Milne	HS
Gordon MacDonald	EC EET ICI	Margaret Mitchell	J JSC
Lewis Macdonald	DFP EET REF	Elaine Murray	J JSC
Ken Macintosh	PA WR	Gil Paterson	HS J PA SPPA ICI(S)
Mike MacKenzie	DPLR EET HS ICI	Graeme Pearson	JSC J(S)
Hanzala Malik	EU PPC	John Pentland	J PPC PA(S)
Jenny Marra	EET(S)	Willie Rennie	DFP(S) REF(S)
Paul Martin	PA	Dennis Robertson	EET HS HS(S)
John Mason	DPLR EO FI	Alex Rowley	EU LGR
Stewart Maxwell	DFP EC REF EET(S)	Michael Russell	RACCE J(S)
Joan McAlpine	EET WR EC(S)	Mary Scanlon	EC PA
Liam McArthur	EC PA(S)	John Scott	DPLR ICI(S) SPPA(S)
Margaret McCulloch	DPLR EO LGR(S)	Tavish Scott	DFP PA REF EC(S)
Mark McDonald	DFP FI LGR	Dr Richard Simpson	HS
Margaret McDougall	EET SPPA WR	Drew Smith	DFP PA REF
Jamie McGrigor	EU LGR(S)	Liz Smith	DFP(S) EC(S)
	RACCE(S)	Stewart Stevenson	DPLR SPPA LGR(S)
Alison McInnes	EPP J JSC	David Stewart	ICI PPC RACCE(S)
	RACCE(S)	Kevin Stewart	JSC LGR WR
Christina McKelvie	EU WR	Dave Thompson	RACCE SPPA
Aileen McLeod	HS EU(S)	David Torrance	PA PPC EO(S) EU(S)
Fiona McLeod	EPP SPPA FI(S)		PA(S)
Michael McMahan	FI WR	Jean Urquhart	FI
Siobhan McMahan	EC EO EPP	Maureen Watt	ICI J(S)
Stuart McMillan	DFP DPLR LGR PA	Sandra White	EO J PA(S)
	REF	John Wilson	LGR PPC

Member of only 1 Committee	40
Member of 2 Committees simultaneously	64
Member of 3 Committees simultaneously	4
Member of 1 Committee and a Substitute Member of 1 Committee simultaneously	35
Member of 1 Committee and a Substitute Member of 2 Committees simultaneously	9
Member of 1 Committee and a Substitute Member of 3 Committees simultaneously	2
Member of 2 Committees and a Substitute Member of 1 Committee simultaneously	23
Member of 2 Committees and a Substitute Member of 2 Committees simultaneously	3
Member of 3 Committees and a Substitute Member of 1 Committee simultaneously	2
Substitute Committee Member of only 1 Committee	18
Substitute Committee Member of 2 Committees simultaneously	6
Substitute Committee Member of 3 Committees simultaneously	2

4.1.2 Committee Conveners and Deputy Conveners by gender and party

The members of a committee must choose a convener from a particular political party decided by Parliament. The Parliament makes this decision following a recommendation by the Parliamentary Bureau. In addition, each committee normally has a deputy convener who will chair meetings in the convener's absence. Deputy conveners are chosen in the same way as conveners.

	Male	Female
Conveners	16	7
Deputy Conveners	18	6

	SNP	Lab	LD	Con	Green	Ind
Conveners	13	8	0	1	0	0
Deputy Conveners	15	8	0	1	0	1

These tables are running totals for the parliamentary year.

4.2 Committee Meetings

4.2.1 Number of meetings held by each committee during the parliamentary year

	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total
EPP	1	1	0	0	0	0	0	0	0	0	0	0	0	2
DPLR	3	4	0	3	2	2	4	3	4	3	5	2	1	36
DFP	n/a	n/a	n/a	n/a	n/a	0	2	4	3	3	4	3	0	19
EET	3	2	2	0	0	3	4	2	3	3	4	2	0	28
EC	2	3	0	3	1	2	4	1	2	2	4	2	0	26
EO	1	2	0	1	1	2	3	2	1	2	3	2	0	20
EU	2	2	0	1	0	2	3	1	2	2	3	0	0	18
FI	3	4	0	2	0	3	4	3	4	3	3	3	0	32
HS	3	4	0	2	1	3	4	2	3	3	5	2	1	33
ICI	3	3	0	1	1	3	3	2	2	3	2	3	0	26
J	2	4	0	3	1	2	4	3	4	2	5	2	1	33
JSP	1	1	0	1	0	1	1	0	1	2	2	1	0	11
LGR	3	4	0	2	1	3	5	3	4	3	4	2	0	34
PA	2	2	0	0	0	2	2	2	2	2	2	2	0	18
PPC	1	2	0	1	1	1	2	1	2	3	3	1	0	18
REF	n/a	n/a	n/a	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1
RACCE	3	4	0	3	0	3	4	3	4	4	4	3	1	36
SPPA	1	2	0	1	0	1	2	2	2	2	2	2	0	17
WR	2	2	0	1	1	2	3	2	2	2	2	1	1	21
TOTAL	36	46	2	25	10	36	54	36	45	44	57	33	5	429

(Listed in alphabetical order according to the full committee name)

4.2.2 The total time spent in committee meetings, plus the division between public and private time

	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total 14-15
	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins
EPP Public	00:00	00:07	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:07
EPP Private	00:42	00:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:42
EPP Total	00:42	00:07	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:49
DPLR Public	00:35	01:51	00:00	01:41	02:55	02:39	00:37	01:39	00:33	00:29	01:09	00:43	00:15	15:06
DPLR Private	00:02	00:08	00:00	00:39	00:10	02:16	01:57	00:31	00:40	00:34	00:23	00:04	00:00	07:24
DPLR Total	00:37	01:59	00:00	02:20	03:05	04:55	02:34	02:10	01:13	01:03	01:32	00:47	00:15	22:30
DFP Public	n/a	n/a	n/a	n/a	n/a	00:00	00:03	05:13	04:57	05:02	06:57	02:27	00:00	24:39
DFP Private	n/a	n/a	n/a	n/a	n/a	00:00	01:27	00:00	00:33	01:36	01:02	02:51	00:00	07:29
DFP Total	n/a	n/a	n/a	n/a	n/a	00:00	01:30	05:13	05:30	06:38	07:59	05:18	00:00	32:08
EET Public	04:26	03:40	00:00	03:01	00:00	04:53	07:06	01:17	06:41	04:59	08:27	01:47	00:00	46:17
EET Private	01:31	00:34	00:00	00:31	00:00	02:17	01:02	00:09	00:57	01:28	01:28	02:18	00:00	12:15
EET Total	05:57	04:14	00:00	03:32	00:00	07:10	08:08	01:26	07:38	06:27	09:55	04:05	00:00	58:32
EC Public	01:31	01:53	00:00	04:27	02:28	02:48	05:23	01:22	03:29	06:29	09:05	04:38	00:00	43:33
EC Private	01:27	02:34	00:00	00:11	00:13	00:00	03:28	01:00	00:00	00:00	01:26	00:59	00:00	11:18
EC Total	02:58	04:27	00:00	04:38	02:41	02:48	08:51	02:22	03:29	06:29	10:31	05:37	00:00	54:51
EO Public	00:00	02:07	00:00	01:23	01:28	01:17	05:28	00:12	00:02	01:51	05:33	03:12	00:00	22:33
EO Private	00:34	00:17	00:00	00:30	00:00	01:24	00:25	01:50	00:00	01:05	00:00	00:38	00:00	06:43
EO Total	00:34	02:24	00:00	01:53	01:28	02:41	05:53	02:02	00:02	02:56	05:33	03:50	00:00	29:16
EU Public	02:23	03:28	00:00	00:01	00:00	02:33	04:47	02:28	02:45	04:48	03:37	00:00	00:00	26:50
EU Private	00:37	00:00	00:00	00:21	00:00	00:30	00:13	00:00	00:00	00:00	02:20	00:00	00:00	04:01
EU Total	03:00	03:28	00:00	00:22	00:00	03:03	05:00	02:28	02:45	04:48	05:57	00:00	00:00	30:51
FI Public	05:25	12:20	00:00	01:50	00:00	08:12	08:27	07:36	08:00	04:27	06:50	06:57	00:00	70:04
FI Private	00:04	00:54	00:00	00:11	00:00	00:35	00:05	00:30	01:26	00:54	00:11	00:28	00:00	05:18
FI Total	05:29	13:14	00:00	02:01	00:00	08:47	08:32	08:06	09:26	05:21	07:01	07:25	00:00	75:22
HS Public	08:31	09:17	00:00	00:02	01:23	05:53	08:04	06:06	08:18	06:57	09:19	01:11	01:22	66:23
HS Private	00:08	00:26	00:00	01:33	10:57	00:49	03:03	01:04	01:33	01:20	03:45	03:20	00:00	27:58
HS Total	08:39	09:43	00:00	01:35	12:20	06:42	11:07	07:10	09:51	08:17	13:04	04:31	01:22	94:21
ICI Public	06:10	04:07	00:00	01:40	00:01	04:53	06:15	03:27	03:46	05:07	04:45	05:39	00:00	45:50
ICI Private	00:03	00:39	00:00	00:08	00:00	00:25	00:44	00:07	00:59	00:00	00:00	00:15	00:00	03:20
ICI Total	06:13	04:46	00:00	01:48	00:01	05:18	06:59	03:34	04:45	05:07	04:45	05:54	00:00	49:10
J Public	00:19	04:58	00:00	04:40	00:27	04:15	09:10	04:45	05:18	03:02	09:16	02:45	01:29	50:24
J Private	00:29	01:20	00:00	00:31	00:40	00:45	00:45	02:43	02:47	00:25	02:19	01:24	00:05	14:13
J Total	00:48	06:18	00:00	05:11	01:07	05:00	09:55	07:28	08:05	03:27	11:35	04:09	01:34	64:37
JSP Public	00:01	01:01	00:00	01:02	00:00	00:59	00:00	00:00	00:37	01:53	02:13	00:01	00:00	07:47
JSP Private	00:51	00:05	00:00	00:05	00:00	00:00	00:28	00:00	00:02	00:08	00:05	00:21	00:00	02:05
JSP Total	00:52	01:06	00:00	01:07	00:00	00:59	00:28	00:00	00:39	02:01	02:18	00:22	00:00	09:52

	From 11 May 14	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Total 14-15
	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins	hrs mins
LGR Public	07:26	02:08	00:00	04:08	01:55	07:41	11:15	05:37	09:20	03:09	09:21	03:20	00:00	65:20
LGR Private	00:43	02:02	00:00	00:13	00:25	00:45	02:21	01:20	02:12	01:53	00:57	00:31	00:00	13:22
LGR Total	08:09	04:10	00:00	04:21	02:20	08:26	13:36	06:57	11:32	05:02	10:18	03:51	00:00	78:42
PA Public	03:33	01:25	00:00	00:00	00:00	05:13	03:41	03:27	05:23	03:40	03:06	04:19	00:00	33:47
PA Private	01:42	00:38	00:00	00:00	00:00	00:53	01:09	01:38	01:04	01:01	01:15	01:04	00:00	10:24
PA Total	05:15	02:03	00:00	00:00	00:00	06:06	04:50	05:05	06:27	04:41	04:21	05:23	00:00	44:11
PPC Public	02:12	04:43	00:00	01:15	02:00	01:19	04:22	02:14	02:45	05:23	04:14	02:10	00:00	32:37
PPC Private	00:00	00:00	00:00	00:00	00:01	00:21	00:01	00:00	00:13	00:00	00:00	00:00	00:00	00:36
PPC Total	02:12	04:43	00:00	01:15	02:01	01:40	04:23	02:14	02:58	05:23	04:14	02:10	00:00	33:13
RACCE Public	05:45	09:13	00:00	06:39	00:00	06:10	12:04	07:33	06:14	09:43	11:57	03:52	00:15	79:25
RACCE Private	00:00	01:39	00:00	00:28	00:00	01:10	00:46	01:19	04:28	01:16	00:33	02:44	00:42	15:05
RACCE Total	05:45	10:52	00:00	07:07	00:00	07:20	12:50	08:52	10:42	10:59	12:30	06:36	00:57	94:30
REF Public	n/a	n/a	n/a	n/a	n/a	00:01	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:01
REF Private	n/a	n/a	n/a	n/a	n/a	01:09	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01:09
REF Total	n/a	n/a	n/a	n/a	n/a	01:10	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01:10
SPPA Public	01:52	02:36	00:00	00:00	00:00	00:00	01:01	00:01	00:02	00:08	00:29	01:40	00:00	07:49
SPPA Private	00:09	00:41	00:00	01:09	00:00	01:36	02:24	02:03	03:42	02:50	02:06	00:32	00:00	17:12
SPPA Total	02:01	03:17	00:00	01:09	00:00	01:36	03:25	02:04	03:44	02:58	02:35	02:12	00:00	25:01
WR Public	01:19	03:49	00:00	01:44	01:02	04:33	08:07	01:12	03:07	02:14	02:48	01:57	02:46	34:38
WR Private	02:04	00:04	00:00	00:10	00:10	00:32	00:05	00:46	00:24	00:43	01:18	00:03	00:00	06:19
WR Total	03:23	03:53	00:00	01:54	01:12	05:05	08:12	01:58	03:31	02:57	04:06	02:00	02:46	40:57
TOTALS	62:34	80:44	00:00	40:13	26:15	78:46	116:13	69:09	92:17	84:34	118:14	64:10	06:54	840:03

(Listed in alphabetical order according to the full committee name)

4.2.3 The average time spent in committee meetings during the parliamentary year

	From 11 May 14	June 14	July 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 15	Annual Average
	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins	Hrs Mins
EPP	00:42	00:07	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	00:24
DPLR	00:12	00:29	00:00	00:46	01:32	02:27	00:38	00:43	00:18	00:21	00:18	00:23	00:15	00:38
DFP	n/a	n/a	n/a	n/a	n/a	00:00	00:45	01:18	01:50	02:12	01:59	01:46	00:00	01:13
EET	01:59	02:07	00:00	01:46	00:00	02:23	02:02	00:43	02:32	02:09	02:28	02:02	00:00	01:33
EC	01:29	01:29	00:00	01:32	02:41	01:24	02:12	02:22	01:44	03:14	02:37	02:48	00:00	01:48
EO	00:34	01:12	00:00	01:53	01:28	01:20	01:57	01:01	00:02	01:28	01:51	01:55	00:00	01:07
EU	01:30	01:44	00:00	00:22	00:00	01:31	01:40	02:28	01:22	02:24	01:59	00:00	00:00	01:09
FI	01:49	03:18	00:00	01:00	00:00	02:55	02:08	02:42	02:21	01:47	02:20	02:28	00:00	01:45
HS	02:53	02:25	00:00	00:47	12:20	02:14	02:46	03:35	03:17	02:45	02:36	02:15	01:22	03:01
ICI	02:04	01:35	00:00	01:48	00:01	01:46	02:19	01:47	02:22	01:42	02:22	01:58	00:00	01:31
J	00:24	01:34	00:00	01:43	01:07	02:30	02:28	02:29	02:01	01:43	02:19	02:04	01:34	01:41
JSP	00:52	01:06	00:00	01:07	00:00	00:59	00:28	00:00	00:39	01:00	01:09	00:22	00:00	00:35
LGR	02:43	01:02	00:00	02:10	02:20	02:48	02:43	02:19	02:53	01:40	02:34	01:55	00:00	01:56
PA	02:37	02:03	00:00	00:00	00:00	03:03	02:25	02:32	03:13	02:20	02:10	02:41	00:00	01:46
PPC	02:12	02:21	00:00	01:15	02:01	01:40	02:11	02:14	01:29	01:47	01:24	02:10	00:00	01:35
REF	n/a	n/a	n/a	n/a	n/a	01:10	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01:10
RACCE	01:55	02:43	00:00	02:22	00:00	02:26	03:12	02:57	02:40	02:44	03:07	02:12	00:57	02:06
SPPA	02:01	01:38	00:00	01:09	00:00	01:36	01:42	01:02	01:52	01:29	01:17	01:06	00:00	01:08
WR	01:41	01:56	00:00	01:54	01:12	02:32	02:44	00:59	01:45	01:28	02:03	02:00	02:46	01:46
Monthly Average	01:37	01:41	00:00	01:21	01:32	01:55	02:01	01:50	01:54	01:53	02:01	01:46	00:24	01:28

(Listed in alphabetical order according to the full committee name)

4.3. Committees

4.3.1 City of Edinburgh Council (Portobello Park) Bill Committee

Established: 29 May 2013

Ended: 26 June 2014

Remit: To consider matters relating to the City of Edinburgh Council (Portobello Park) Bill.
Duration: Until the Bill is passed, falls or is withdrawn.
(As agreed by resolution of the Parliament on 29 May 2013)

Convener: Siobhan McMahon

Deputy Convener: James Dornan

Membership: The committee has 4 members.

Meetings: There were 2 meetings in the parliamentary year.

	Number
Total meetings of the Committee	2
Meetings held wholly in private	0
Meetings held partly in private	0
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
James Dornan	SNP	2(2)
Alison McInnes	LD	2(2)
Fiona McLeod	SNP	2(2)
Siobhan McMahon	Lab	2(2)

There are no substitute members on a Private Bill Committee.

Reporters: None

Committee Clerk: Mary Dinsdale

Advisers: None

Visits: None

Events: None

Witnesses: No witnesses were called to give oral evidence.

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	1	City of Edinburgh Council (Portobello Park) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	1	26 June 2014 S4M-10379

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2014 (Session 4): Consideration Stage Report	529	22 May 2014	No Response

4.3.2 Delegated Powers and Law Reform Committee

Established: 5 June 2013

Remit: The remit of the Delegated Powers and Law Reform Committee is to consider and report on—

- (a) any—
 - (i) subordinate legislation laid before the Parliament or requiring the consent of the Parliament under section 9 of the Public Bodies Act 2011;
 - (ii) [deleted]
 - (iii) pension or grants motion as described in Rule 8.11A.1; and, in particular, to determine whether the attention of the Parliament should be drawn to any of the matters mentioned in Rule 10.3.1;
- (b) proposed powers to make subordinate legislation in particular Bills or other proposed legislation;
- (c) general questions relating to powers to make subordinate legislation;
- (d) whether any proposed delegated powers in particular Bills or other legislation should be expressed as a power to make subordinate legislation;
- (e) any failure to lay an instrument in accordance with section 28(2), 30(2) or 31 of the 2010 Act;
- (f) proposed changes to the procedure to which subordinate legislation laid before the Parliament is subject;
- (g) any Scottish Law Commission Bill as defined in Rule 9.17A.1; and
- (h) any draft proposal for a Scottish Law Commission Bill as defined in that Rule.

(As agreed by resolution of Parliament on 5 June 2013)

Convener: Nigel Don

Deputy Convener: John Mason (from 16 December 2014)
Stuart McMillan (until 11 December 2014)

Membership: The committee has 5 members.

Meetings: There were 36 meetings in the parliamentary year.

	Number
Total meetings of the Committee	36
Meetings held wholly in private	0
Meetings held partly in private	18
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Richard Baker (until 11 December 2014)	Lab	17(20)
Nigel Don	SNP	36(36)
Mike MacKenzie (until 27 November 2014)	SNP	17(18)
John Mason (from 27 November 2014)	SNP	18(18)
Margaret McCulloch	Lab	32(36)
Stuart McMillan (until 11 December 2014)	SNP	19(20)
John Scott	Con	35(36)
Stewart Stevenson	SNP	36(36)

Substitute Members	Party	Number of meetings attended
Cameron Buchanan	Con	1
Bruce Crawford (until 8 January 2015)	SNP	1
James Dornan (from 8 January 2015)	SNP	1
Mary Fee (until 8 January 2015)	Lab	3
James Kelly (from 8 January 2015)	Lab	1

Reporters: None

Committee Clerk: Euan Donald

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	3
Scottish Government officials	13
Members of the Scottish Parliament	0
Representatives of public bodies	5
Representatives of local authorities	0
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	13

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	21	Air Weapons and Licensing (Scotland) Bill; Apologies (Scotland) Bill; Assisted Suicide (Scotland) Bill; British Sign Language (Scotland) Bill; Budget (Scotland) (No.4) Bill; Buildings (Recovery of Expenses) (Scotland) Bill; Carers (Scotland) Bill; Community Empowerment (Scotland) Bill; Courts Reform (Scotland) Bill; Education (Scotland) Bill; Food (Scotland) Bill; Historic Environment Scotland Bill; Housing (Scotland) Bill; Human Trafficking and Exploitation (Scotland) Bill; Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill; Legal Writings (Counterparts and Delivery) (Scotland) Bill; Mental Health (Scotland) Bill; Prisoners (Control of Release) (Scotland) Bill; Revenue Scotland and Tax Powers Bill; Scottish Elections (Reduction of Voting Age) Bill; Welfare Funds (Scotland) Bill
Legislative Consent Memorandums	5	Criminal Justice and Courts Bill; Deregulation Bill; Serious Crime Bill [HL]; Small Business, Enterprise and Employment Bill; Modern Slavery Bill
Public Body Act Consent Memorandums	3	The Public Bodies (Abolition of Food from Britain) Order 2014; The Public Bodies (Abolition of the Advisory Committees on Pesticides) Order 2015; The Public Bodies (Abolition of the Home Grown Timber Advisory Committee) Order 2015
SIs considered	8	2 draft affirmatives, 1 Laid No Control and 5 negatives: SI 2014/1892, SI 2015/93, SI 2015/200, SI 2015/400, SI 2015/1337

Business	No	Details
SSIs considered	320	101 draft affirmatives, 0 affirmatives and 219 negatives: SSI 2014/108, SSI 2014/109, SSI 2014/110, SSI 2014/112, SSI 2014/114, SSI 2014/115, SSI 2014/118, SSI 2014/123, SSI 2014/129, SSI 2014/130, SSI 2014/132, SSI 2014/137, SSI 2014/139, SSI 2014/140, SSI 2014/142, SSI 2014/143, SSI 2014/145, SSI 2014/146, SSI 2014/147, SSI 2014/148, SSI 2014/149, SSI 2014/150, SSI 2014/151, SSI 2014/154, SSI 2014/157, SSI 2014/159, SSI 2014/164, SSI 2014/167, SSI 2014/169, SSI 2014/170, SSI 2014/171, SSI 2014/176, SSI 2014/184, SSI 2014/185, SSI 2014/200, SSI 2014/213, SSI 2014/214, SSI 2014/217, SSI 2014/219, SSI 2014/220, SSI 2014/225, SSI 2014/226, SSI 2014/227, SSI 2014/233, SSI 2014/243, SSI 2014/249, SSI 2014/257, SSI 2014/258, SSI 2014/260, SSI 2014/262, SSI 2014/263, SSI 2014/265, SSI 2014/268, SSI 2014/281, SSI 2014/282, SSI 2014/283, SSI 2014/284, SSI 2014/285, SSI 2014/287, SSI 2014/289, SSI 2014/292, SSI 2014/295, SSI 2014/297, SSI 2014/298, SSI 2014/300, SSI 2014/301, SSI 2014/303, SSI 2014/304, SSI 2014/305, SSI 2014/306, SSI 2014/307, SSI 2014/308, SSI 2014/310, SSI 2014/312, SSI 2014/313, SSI 2014/315, SSI 2014/316, SSI 2014/317, SSI 2014/321, SSI 2014/323, SSI 2014/324, SSI 2014/325, SSI 2014/326, SSI 2014/327, SSI 2014/333, SSI 2014/335, SSI 2014/336, SSI 2014/337, SSI 2014/338, SSI 2014/339, SSI 2014/350, SSI 2014/351, SSI 2014/352, SSI 2014/354, SSI 2014/355, SSI 2014/357, SSI 2014/360, SSI 2014/369, SSI 2014/372, SSI 2014/373, SSI 2014/374, SSI 2014/375, SSI 2014/376, SSI 2014/377, SSI 2014/379, SSI 2015/1, SSI 2015/3, SSI 2015/7, SSI 2015/9, SSI 2015/10, SSI 2015/11, SSI 2015/16, SSI 2015/19, SSI 2015/28, SSI 2015/30, SSI 2015/36, SSI 2015/37, SSI 2015/38, SSI 2015/46, SSI 2015/47, SSI 2015/48, SSI 2015/49, SSI 2015/50, SSI 2015/53, SSI 2015/58, SSI 2015/60, SSI 2015/62, SSI 2015/64, SSI 2015/65, SSI 2015/66, SSI 2015/71, SSI 2015/79, SSI 2015/80, SSI 2015/81, SSI 2015/86, SSI 2015/87, SSI 2015/88, SSI 2015/89, SSI 2015/90, SSI 2015/91, SSI 2015/92, SSI 2015/94, SSI 2015/95, SSI 2015/96, SSI 2015/97, SSI 2015/98, SSI 2015/100,

		SSI 2015/101, SSI 2015/102, SSI 2015/103, SSI 2015/105, SSI 2015/113, SSI 2015/140, SSI 2015/141, SSI 2015/142, SSI 2015/143, SSI 2015/144, SSI 2015/160, SSI 2015/161, SSI 2015/162, SSI 2015/163, SSI 2015/164, SSI 2015/165, SSI 2015/166, SSI 2015/167, SSI 2015/173, SSI 2015/174, SSI 2015/181, SSI 2015/182, SSI 2015/183, SSI 2015/184, SSI 2015/185, SSI 2015/188, SSI 2015/189, SSI 2015/192, SSI 2015/194, SSI 2015/202, SSI 2015/208, SSI 2015/209, SSI 2015/210, SSI 2015/211, SSI 2015/212, SSI 2015/213, SSI 2015/214, SSI 2015/215, SSI 2015/216, SSI 2015/217, SSI 2015/218, SSI 2015/219, SSI 2015/222, SSI 2015/223, SSI 2015/224, SSI 2015/225, SSI 2015/226, SSI 2015/229, SSI 2015/230, SSI 2015/231, SSI 2015/232, SSI 2015/233, SSI 2015/235, SSI 2015/236, SSI 2015/237, SSI 2015/238, SSI 2015/239, SSI 2015/240, SSI 2015/241, SSI 2015/243, SSI 2015/248, SSI 2015/249, SSI 2015/250, SSI 2015/260, SSI 2015/261, SSI 2015/262, SSI 2015/263, SSI 2015/264, SSI 2015/266
Petitions considered	0	
Divisions held	1	24 February 2015: Council Tax Reduction (Scotland) Amendment Regulations 2015 (SSI 2015/46): Proposition that Committee not draw the regulations to the attention of Parliament
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
27th Report, 2015 (Session 4): Subordinate Legislation	717	6 May 2015	No Response
26th Report, 2015 (Session 4): Apologies (Scotland) Bill at Stage 1	713	28 April 2015	No Response
25th Report, 2015 (Session 4): Carers (Scotland) Bill at Stage 1	714	28 April 2015	No Response
24th Report, 2015 (Session 4): Subordinate Legislation	715	28 April 2015	No Response
23rd Report, 2015 (Session 4): Scottish Elections (Reduction of Voting Age) Bill at Stage 1	709	22 April 2015	No Response
22nd Report, 2015 (Session 4): Subordinate Legislation	708	22 April 2015	No Response
21st Report, 2015 (Session 4): British Sign Language (Scotland) Bill at Stage 1	707	13 April 2015	No Response
20th Report, 2015 (Session 4): Subordinate Legislation	705	31 March 2015	No Response
19th Report, 2015 (Session 4):	702	25 March 2015	No Response

Title	SP Paper number	Date of publication	Government response
Subordinate Legislation 18th Report, 2015 (Session 4):	695	19 March 2015	No Response
Subordinate Legislation 17th Report, 2015 (Session 4):	684	11 March 2015	No Response
Subordinate Legislation 16th Report, 2015 (Session 4):	680	4 March 2015	No Response
Subordinate Legislation 15th Report, 2015 (Session 4): Welfare Funds (Scotland) Bill as amended at Stage 2	675	25 February 2015	No Response
Subordinate Legislation 14th Report, 2015 (Session 4):	674	25 February 2015	No Response
Subordinate Legislation 13th Report, 2015 (Session 4): Human Trafficking and Exploitation (Scotland) Bill at Stage 1	672	18 February 2015	30 March 2015
Subordinate Legislation 12th Report, 2015 (Session 4):	671	18 February 2015	No Response
Subordinate Legislation 11th Report, 2015 (Session 4): Assisted Suicide (Scotland) Bill at Stage 1	666	3 February 2015	No Response
Subordinate Legislation 10th Report, 2015 (Session 4):	665	3 February 2015	No Response
Subordinate Legislation 9th Report, 2015 (Session 4): Supplementary Legislative Consent Memorandum on the Small Business, Enterprise and Employment Bill	662	28 January 2015	No Response
8th Report, 2015 (Session 4): Subordinate Legislation	661	28 January 2015	No Response
7th Report, 2015 (Session 4): Supplementary Legislative Consent Memorandum on the Serious Crime Bill	656	21 January 2015	No Response
6th Report, 2015 (Session 4): Public Bodies Act Consent Memorandum on the Public Bodies (Abolition of the Advisory Committee on Pesticides) Order 2015	655	21 January 2015	No Response
5th Report, 2015 (Session 4): Air Weapons and Licensing (Scotland) Bill at Stage 1	653	20 January 2015	3 December 2014
4th Report, 2015 (Session 4): Budget (Scotland) (No.4) Bill	652	20 January 2015	No Response
3rd Report, 2015 (Session 4): Subordinate Legislation	651	20 January 2015	No Response
2nd Report, 2015 (Session 4): Subordinate Legislation	647	13 January 2015	No Response
1st Report, 2015 (Session 4): Subordinate Legislation	639	7 January 2015	No Response
75th Report, 2014 (Session 4): Public Bodies Act Consent Memorandum on the Public Bodies (Abolition of the Home Grown Timber Advisory Committee) Order	636	17 December 2014	No Response

Title	SP Paper number	Date of publication	Government response
2015			
74th Report, 2014 (Session 4): Subordinate Legislation	635	16 December 2014	No Response
73rd Report, 2014 (Session 4): Subordinate Legislation	634	9 December 2014	No Response
72nd Report, 2014 (Session 4): Subordinate Legislation	628	2 December 2014	No Response
71st Report, 2014 (Session 4): Prisoners (Control of Release) (Scotland) Bill at Stage 1	627	2 December 2014	17 February 2015
70th Report, 2014 (Session 4): Legislative Consent Memorandum on the Serious Crime Bill	626	2 December 2014	No Response
69th Report, 2014 (Session 4): Legislative Consent Memorandum on the Modern Slavery Bill	625	2 December 2014	No Response
68th Report, 2014 (Session 4): Food (Scotland) Bill as amended at Stage 2	624	2 December 2014	No Response
67th Report, 2014 (Session 4): Subordinate Legislation	619	26 November 2014	No Response
66th Report, 2014 (Session 4): Subordinate Legislation	615	19 November 2014	No Response
65th Report, 2014 (Session 4): Report on the Legal Writings (Counterparts and Delivery) (Scotland) Bill at Stage 1	612	14 November 2014	19 November 2014
64th Report, 2014 (Session 4): Subordinate Legislation	611	12 November 2014	No Response
63rd Report, 2014 (Session 4): Community Empowerment (Scotland) Bill at Stage 1	607	5 November 2014	19 December 2014
62nd Report, 2014 (Session 4): Subordinate Legislation	606	5 November 2014	No Response
61st Report, 2014 (Session 4): Mental Health (Scotland) Bill at Stage 1	604	29 October 2014	9 December 2014
60th Report, 2014 (Session 4): Historic Environment Scotland Bill as amended at Stage 2	603	29 October 2014	No Response
59th Report, 2014 (Session 4): Subordinate Legislation	602	29 October 2014	No Response
58th Report, 2014 (Session 4): Report on instruments considered in 2013-14	599	10 October 2014	25 February 2015
57th Report, 2014 (Session 4) Welfare Funds (Scotland) Bill	597	8 October 2014	25 November 2014
56th Report, 2014 (Session 4): Subordinate Legislation	596	8 October 2014	No Response
55th Report, 2014 (Session 4): Courts Reform (Scotland) Bill as amended at Stage 2	595	7 October 2014	No Response
54th Report, 2014 (Session 4):	591	2 October 2014	No Response

Title	SP Paper number	Date of publication	Government response
Supplementary Legislative Consent Memorandum on the Deregulation Bill 53rd Report, 2014 (Session 4): Legislative Consent Memorandum on the Criminal Justice and Courts Bill	590	2 October 2014	No Response
52nd Report, 2014 (Session 4) Subordinate Legislation	589	1 October 2014	No Response
51st Report, 2014 (Session 4): Subordinate Legislation	588	25 September 2014	No Response
50th Report, 2014 (Session 4): Legislative Consent Memorandum on the Small Business, Enterprise and Employment Bill	584	19 August 2014	No Response
49th Report, 2014 (Session 4): Subordinate Legislation	583	19 August 2014	No Response
48th Report, 2014 (Session 4): Subordinate Legislation	582	14 August 2014	No Response
47th Report, 2014 (Session 4): Revenue Scotland and Tax Powers Bill as amended at Stage 2	581	13 August 2014	No Response
46th Report, 2014 (Session 4): Delegated Powers in the Legal Writings (Counterparts and Delivery) (Scotland) Bill	575	6 August 2014	No Response
45th Report, 2014 (Session 4): Subordinate Legislation	574	6 August 2014	No Response
44th Report, 2014 (Session 4): Subordinate Legislation	571	24 June 2014	No Response
43rd Report, 2014 (Session 4): Subordinate Legislation	567	18 June 2014	No Response
42nd Report, 2014 (Session 4): Buildings (Recovery of Expenses) (Scotland) Bill	566	17 June 2014	19 February 2015
41st Report, 2014 (Session 4): Housing (Scotland) Bill as amended at Stage 2	565	17 June 2014	No Response
40th Report, 2014 (Session 4): Subordinate Legislation	561	11 June 2014	No Response
39th Report, 2014 (Session 4): Subordinate Legislation	550	3 June 2014	No Response
38th Report, 2014 (Session 4): Annual Report 2013-14	543	2 June 2014	n/a
37th Report, 2014 (Session 4): Subordinate Legislation	532	28 May 2014	No Response
36th Report 2014 (Session 4): Public Bodies Act Consent Memorandum on the Public Bodies (Abolition of Food from Britain) Order 2014 [draft]	528	20 May 2014	No Response
35th Report, 2014 (Session 4): Subordinate Legislation	527	20 May 2014	No Response
34th Report, 2014 (Session 4): Food (Scotland) Bill	523	13 May 2014	12 June 2014
33rd Report, 2014 (Session 4):	522	13 May 2014	No Response

Title	SP Paper number	Date of publication	Government response
Subordinate Legislation			

4.3.3 Devolution (Further Powers) Committee

Established: 29 October 2014

Remit: To consider matters relating to The Scotland Act 1998 (Modification of Schedule 5) Order 2013, the Scottish Independence Referendum Act 2013, its implementation and any associated legislation. Furthermore, (i) until the end of November 2014 or when the final report of the Scotland Devolution Commission has been published, to facilitate engagement of stakeholders with the Scotland Devolution Commission and to engage in an agreed programme of work with the commission as it develops its proposals; and (ii) thereafter, to consider the work of the Scotland Devolution Commission, the proposals it makes for further devolution to the Scottish Parliament, other such proposals for further devolution and any legislation to implement such proposals that may be introduced in the UK Parliament or Scottish Parliament after the commission has published its final report.
Duration: For the remainder of the current session of the Parliament. (As agreed by resolution of Parliament on 29 October 2014)

Convener: Bruce Crawford (from 29 October 2014)

Deputy Convener: Lewis MacDonald (29 October 2014 - 15 January 2015)
Duncan McNeil (from 15 January 2015)

Membership: The committee has 11 members.

Meetings: There were 19 meetings in the parliamentary year.

	Number
Total meetings of the Committee	19
Meetings held wholly in private	3
Meetings held partly in private	6
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Bruce Crawford	SNP	18(19)
Annabelle Ewing (until 25 November 2014)	SNP	2(2)
Linda Fabiani	SNP	16(19)
Rob Gibson	SNP	18(19)
Annabel Goldie (until 2 December 2014)	Con	3(3)
Patrick Harvie (until 27 November 2014)	Green	2(2)
Alex Johnstone (from 3 December 2014)	Con	14(16)
Alison Johnstone (from 27 November 2014)	Green	16(17)
Lewis Macdonald	Lab	18(19)
Stewart Maxwell	SNP	15(19)
Mark McDonald (from 27 November 2014)	SNP	16(17)
Stuart McMillan	SNP	18(19)
Duncan McNeil (from 15 January 2015)	Lab	10(12)
Tavish Scott	LD	13(19)
Drew Smith (until 8 January 2015)	Lab	7(7)

Substitute Members	Party	Number of meetings attended
Richard Baker	Lab	1
Patrick Harvie (from 27 November 2014)	Green	0
Alison Johnstone (until 27 November 2014)	Green	0
Bill Kidd	SNP	8
John Lamont (until 11 December 2014)	Con	0
Willie Rennie	LD	0
Liz Smith (from 7 January 2015)	Con	0

Reporters: None

Committee Clerk: Stephen Imrie

Advisers: Dr Heidi Poon - Taxation
Professor Nicola McEwen - Welfare
Christine O'Neill - Constitution

Visits: 3 fact-finding visits on the Smith Agreement/ UK Government Draft Clauses to Aberdeen, Hamilton, Shetland

Events: 2 events: Fort William Parliament Day with pupils from Lochaber High School and Levenmouth Parliament Day with pupils from Buckhaven High and Kirkland School, to discuss the possibility of votes at 16

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	4
Scottish Government officials	10
Members of the Scottish Parliament	0
Representatives of public bodies	12
Representatives of local authorities	2
UK Ministers	1
UK Government officials	1
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	8
Representatives of voluntary sector	8
Other categories of witnesses	25

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	2	Interim Report on the Smith Commission Report/ Draft Clauses; Scottish Elections (Reduction of Voting Age) Bill
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	1	Scottish Elections (Reduction of Voting Age) Bill
Bills considered	1	Scottish Elections (Reduction of Voting Age) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	1	1 draft affirmative, 0 affirmatives and 0 negatives
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
2nd Report, 2015 (Session 4): Report on the Electoral Management of the Scottish Independence Referendum	686	11 March 2015	23 June 2015
1st Report, 2015 (Session 4): Votes for 16-17 year olds: report on the Scotland Act 1998 (Modifications of Schedules 4 and 5 and Transfer of Functions to the Scottish Ministers etc.) Order 2015 [draft]	676	2 March 2015	No Response

4.3.4 Economy, Energy and Tourism Committee

Established: 1 June 2011

Remit: To consider and report on the Scottish economy, enterprise, energy, tourism, renewables and other matters falling within the responsibility of the Cabinet Secretary for Finance, Constitution and Economy (apart from those covered by the remit of the Infrastructure and Capital Investment Committee), and matters relating to cities. (As agreed by resolution of Parliament on 7 January 2015)

Previous Remit: To consider and report on the Scottish economy, enterprise, energy, tourism and renewables and all other matters within the responsibility of the Cabinet Secretary for Finance, Employment and Sustainable Growth apart from those covered by the remit of the Local Government and Regeneration Committee and matters relating to the Cities Strategy falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Cities Strategy. (As agreed by resolution of Parliament on 1 June 2011)

Convener: Murdo Fraser

Deputy Convener: Dennis Robertson

Membership: The committee has 9 members.

Meetings: There were 28 meetings in the parliamentary year. 1 meeting was held outside the Parliament at The Salutation Hotel, Perth, on 3 November 2014.

	Number
Total meetings of the Committee	28
Meetings held wholly in private	3
Meetings held partly in private	23
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Richard Baker (until 8 January 2015)	Lab	13(16)
Marco Biagi (until 25 November 2014)	SNP	12(14)
Chic Brodie	SNP	27(28)
Murdo Fraser	Con	27(28)
Patrick Harvie (from 27 November 2014)	Green	14(14)
Alison Johnstone (until 27 November 2014)	Green	12(14)
Johann Lamont (from 8 January 2015)	Lab	12(12)
Richard Lyle (from 27 November 2014)	SNP	14(14)
Gordon MacDonald (from 27 November 2014)	SNP	13(14)
Lewis Macdonald (from 8 January 2015)	Lab	12(12)
Mike MacKenzie (until 27 November 2014)	SNP	14(14)
Joan McAlpine	SNP	27(28)
Margaret McDougall (until 8 January 2015)	Lab	15(16)
Dennis Robertson	SNP	25(28)

Substitute Members	Party	Number of meetings attended
Jackie Baillie (from 8 January 2015)	Lab	0
Bruce Crawford (from 27 November 2014)	SNP	2
Bob Doris (until 5 June 2014)	SNP	0
Annabel Goldie	Con	0
Patrick Harvie (until 27 November 2014)	Green	1
Alison Johnstone (from 27 November 2014)	Green	0
Jenny Marra (until 8 January 2015)	Lab	1
Stewart Maxwell (5 June-27 November 2014)	SNP	2

Reporters: EU Reporter: Chic Brodie

Committee Clerk: Douglas Wands

Advisers: Jane Gotts- Internationalising Scottish Business' Inquiry

Visits: 1 fact-finding visit to Grangemouth, with the Infrastructure and Capital Investment Committee, ahead of the inquiry into internationalising Scottish business.

Events: 1 event: Video games industry event prior to the Committee's inquiry into the creative industries.

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	11
Scottish Government officials	25
Members of the Scottish Parliament	49
Representatives of public bodies	25
Representatives of local authorities	0
UK Ministers	2
UK Government officials	2
Members of the UK Parliament	1
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	36
Representatives of voluntary sector	0
Other categories of witnesses	23

Business transacted:

Business	No	Details
Inquiries	3	Economic Impact of the Creative Industries; Internationalising Scottish Business Scotland's Economic Future Post 2014
Consultations	1	Draft Budget Scrutiny 2015-16
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	3	Deregulation Bill; Small Business, Enterprise and Employment Bill; Infrastructure Bill [HL]
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	9	9 draft affirmative, 0 affirmative and 0 negative
Petitions considered	0	
Divisions held	5	8 October 2014: Bankruptcy and Debt Advice (Scotland) Act 2014 (Consequential Provisions) Order 2014 [Draft]: Motion S4M-11068 be agreed to; Motion S4M-11069 be agreed to; Motion S4M-11070 be agreed to; Motion S4M-11071 be agreed to; 4 February 2015: Scottish Regulators' Strategic Code of Practice (SG/ 2015/10): Motion S4M-12158 be agreed to
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
4th Report, 2015 (Session 4): The economic impact of the film, TV and video games industries	704	31 March 2015	28 May 2015
3rd Report, 2015 (Session 4): The Common Financial Tool etc (Scotland) Amendment Regulations 2015	694	18 March 2015	No Response
2nd Report, 2015 (Session 4): The Scottish Regulator's Strategic Code of Practice	670	10 February 2015	No Response
1st Report, 2015 (Session 4): Supplementary LCM - Small Business, Enterprise and Employment Bill	669	6 February 2015	No Response
13th Report, 2014 (Session 4): The Scottish Regulators' Strategic Code of Practice	623	5 December 2014	No Response
12th Report, 2014 (Session 4): Legislative Consent Memorandum: Infrastructure Bill	622	5 December 2014	No Response
11th Report, 2014 (Session 4): Subordinate Legislation	616	21st November 2014	No Response
10th Report, 2014 (Session 4): Subordinate Legislation	600	10 October 2014	No Response
9th Report, 2014 (Session 4): Legislative Consent Memorandum: Small Business, Enterprise and Employment Bill	598	10 October 2014	No Response
8th Report, 2014 (Session 4): Subordinate Legislation	564	19 June 2014	No Response
7th Report, 2014 (Session 4): Annual Report 2013-14	535	2 June 2014	n/a

4.3.5 Education and Culture Committee

Established: 1 June 2011

Remit: To consider and report on matters falling within the responsibility of the Cabinet Secretary for Education and Lifelong Learning; matters relating to youth employment, skills and employment training, implementation of the recommendations of the Commission for Developing Scotland's Young Workforce, Skills Development Scotland and other matters falling within the responsibility of the Cabinet Secretary for Fair Work, Skills and Training, and matters relating to culture and the arts falling within the responsibility of the Cabinet Secretary for Culture, Europe and External Affairs.
(As agreed by resolution of Parliament on 7 January 2015)

Previous Remit: To consider and report on further and higher education, lifelong learning, schools, pre-school care, skills and other matters falling within the responsibility of the Cabinet Secretary for Education and Lifelong Learning and matters relating to culture and the arts falling within the responsibility of the Cabinet Secretary for Culture and External Affairs.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Stewart Maxwell

Deputy Convener: Neil Bibby (until 8 January 2015)
Siobhan McMahon (from 13 January 2015)

Membership: The committee has 9 members.

Meetings: There were 26 meetings in the parliamentary year.

	Number
Total meetings of the Committee	26
Meetings held wholly in private	4
Meetings held partly in private	9
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
George Adam	SNP	24(26)
Clare Adamson (until 27 November 2014)	SNP	13(15)
Jayne Baxter (until 8 January 2015)	Lab	16(16)
Colin Beattie	SNP	25(26)
Neil Bibby (until 8 January 2015)	Lab	16(16)
Chic Brodie (from 27 November 2014)	SNP	7(10)
Mark Griffin (from 8 January 2015)	Lab	9(10)
Gordon MacDonald	SNP	24(26)
Stewart Maxwell	SNP	26(26)
Liam McArthur	LD	19(26)
Siobhan McMahon (from 8 January 2015)	Lab	8(10)
Mary Scanlon	Con	24(26)

Substitute Members	Party	Number of meetings attended
James Dornan (from 27 November 2014)	SNP	3
Kezia Dugdale (until 8 January 2015)	Lab	0
Iain Gray (from 8 January 2015)	Lab	0
Joan McAlpine (until 27 November 2014)	SNP	6
Tavish Scott	LD	1
Liz Smith	Con	1

Reporters: EU Reporter: Siobhan McMahon (from 3 February 2015)
EU Reporter: Clare Adamson (until 27 November 2014)

Committee Clerk: Terry Shevlin

Advisers: None

Visits: 1 fact-finding visit to Orkney to visit the Neolithic World Heritage site

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	12
Scottish Government officials	33
Members of the Scottish Parliament	2
Representatives of public bodies	37
Representatives of local authorities	0
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	4
Representatives of trade unions	0
Representatives of professional associations	28
Representatives of voluntary sector	0
Other categories of witnesses	28

Business transacted:

Business	No	Details
Inquiries	7	Attainment of Pupils with a sensory impairment; Curriculum for Excellence-National Qualifications; Educational Attainment Gap; One off Evidence Sessions: Glasgow School of Art Inquiry into decision-making on whether to take children into care; Scotland's Commissioner for Children and Young People; Time to Shine: Scotland's National Youth Arts Strategy
Consultations	5	Attainment of Pupils with a sensory impairment; British Sign Language (Scotland) Bill Curriculum for Excellence-National Qualifications; Draft budget 2015-16 Education (Scotland) Bill
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	3	British Sign Language (Scotland) Bill Education (Scotland) Bill Historic Environment Scotland Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	12	11 draft affirmatives, 0 affirmatives and 1 negative: SSI 2014/260
Petitions considered	1	PE1530
Divisions held	3	19 March 2015: Historic Environment Scotland Bill Stage 2 amendments: 4 24 March 2015: Aftercare (Eligible Needs) (Scotland) Order 2015 [Draft]: Motion S4M-12540 be agreed to; Motion S4M-12541 be agreed to
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
4th Report, 2015 (Session 4): Stage 1 report on the British Sign Language (Scotland) Bill	711	27 April 2015	30 April 2015
3rd Report, 2015 (Session 4): Subordinate legislation	703	26 March 2015	No Response
2nd Report, 2015 (Session 4): Subordinate legislation	689	12 March 2015	No Response
1st Report, 2015 (Session 4): Subordinate Legislation	648	15 January 2015	No Response
7th Report, 2014 (Session 4): Subordinate legislation	585	21 August 2014	No Response
6th Report, 2014 (Session 4): Subordinate Legislation	580	13 August 2014	No Response
5th Report, 2014 (Session 4): Subordinate legislation	572	26 June 2014	No Response
4th Report, 2014 (Session 4): Stage 1 Report on the Historic Environment Scotland Bill	560	12 June 2014	26 June 2014
3rd Report, 2014 (Session 4): Annual Report 2013-14	545	4 June 2014	n/a

4.3.6 Equal Opportunities Committee

Established: 1 June 2011

Remit: The remit of the Equal Opportunities Committee is to consider and report on matters relating to equal opportunities and upon the observance of equal opportunities within the Parliament.

Convener: Margaret McCulloch

Deputy Convener: Marco Biagi (until 25 November 2014)
Sandra White (from 4 December 2014)

Membership: The committee has 7 members.

Meetings: There were 20 meetings in the parliamentary year. 1 meeting was held outside the Parliament at The Bridge, Easterhouse, on 16 March 2015.

	Number
Total meetings of the Committee	20
Meetings held wholly in private	2
Meetings held partly in private	10
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Christian Allard	SNP	20(20)
Jayne Baxter (from 8 January 2015)	Lab	6(8)
Marco Biagi (until 25 November 2014)	SNP	10(10)
John Finnie	Ind	19(20)
Annabel Goldie (from 11 March 2015)	Con	4(4)
Alex Johnstone (until 11 March 2015)	Con	10(16)
John Mason	SNP	20(20)
Margaret McCulloch	Lab	19(20)
Siobhan McMahon (until 8 January 2015)	Lab	9(12)
Sandra White (from 27 November 2014)	SNP	10(10)

Substitute Members	Party	Number of meetings attended
Jackie Baillie (until 8 January 2015)	Lab	0
Bob Doris (5 June - 27 November 2014)	SNP	0
Annabel Goldie (3 December 2014 - 11 March 2015)	Con	1
Alex Johnstone (from 11 March 2015)	Con	0
Anne McTaggart (from 8 January 2015)	Lab	0
David Torrance (until 5 June 2014), (from 27 November 2014)	SNP	0

Reporters: EU Reporter: John Finnie

Committee Clerk: Ruth McGill

Advisers: Barrie Levine – Budget Adviser

Visits: 1 fact-finding visit to Islay, for the Inquiry on Age and Social Isolation.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	6
Scottish Government officials	10
Members of the Scottish Parliament	0
Representatives of public bodies	5
Representatives of local authorities	3
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	1
Representatives of voluntary sector	31
Other categories of witnesses	31

Business transacted:

Business	No	Details
Inquiries	3	Age and Social Isolation; Fathers and Parenting; Removing Barriers: Race, Ethnicity and Employment
Consultations	4	Age and Social Isolation; Draft Budget scrutiny 2015-16 Having and Keeping a Home: Steps to Preventing Homelessness Among Young People Removing Barriers: Race, Ethnicity and Employment
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent	0	
Memorandums		
Public Body Act Consent	0	
Memorandums		
SIIs considered	0	
SSIIs considered	1	1 draft affirmative, 0 affirmative and 0 negative
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2015 (Session 4): Subordinate Legislation	673	26 February 2015	No Response
4th Report, 2014 (Session 4): Report on Subordinate Legislation	618	26 November 2014	No Response
3rd Report, 2014 (Session 4): Report on Subordinate Legislation	617	26 November 2014	No Response
2nd Report, 2014 (Session 4): Annual Report 2013-14	526	2 June 2014	n/a
1st Report, 2014 (Session 4): Fathers and Parenting	518	18 May 2014	24 September 2014

4.3.7 European and External Relations Committee

Established: 1 June 2011

Remit: The remit of the European and External Relations Committee is to consider and report on—

- (a) proposals for European Union legislation;
- (b) the implementation of European Communities and European Union legislation;
- (c) any European Communities or European Union issue;
- (d) the development and implementation of the Scottish Administration's links with countries and territories outside Scotland, the European Union (and its institutions) and other international organisations; and
- (e) co-ordination of the international activities of the Scottish Administration.

Convener: Christina McKelvie

Deputy Convener: Hanzala Malik

Membership: The committee has 7 members.

Meetings: There were 18 meetings in the parliamentary year.

	Number
Total meetings of the Committee	18
Meetings held wholly in private	3
Meetings held partly in private	8
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Clare Adamson (until 27 November 2014)	SNP	8(10)
Roderick Campbell	SNP	17(18)
Willie Coffey	SNP	18(18)
Adam Ingram (from 27 November 2014)	SNP	8(8)
Hanzala Malik	Lab	16(18)
Jamie McGrigor	Con	16(18)
Christina McKelvie	SNP	18(18)
Anne McTaggart (from 8 January 2015)	Lab	7(7)
Alex Rowley (until 8 January 2015)	Lab	11(11)

Substitute Members	Party	Number of meetings attended
Claire Baker (from 8 January 2015)	Lab	0
Gavin Brown	Con	1
Patricia Ferguson (until 8 January 2015)	Lab	1
Kenny MacAskill (from 27 November 2014)	SNP	0
Aileen McLeod (until 5 June 2014)	SNP	0
David Torrance (5 June-27 November 2014)	SNP	2

Reporters: None

Committee Clerk: Katy Orr

Advisers: None

Visits: 1 fact-finding visit at Old College, Edinburgh. To meet with representatives from universities across Scotland, as part of the Connecting Scotland inquiry,

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	5
Scottish Government officials	6
Members of the Scottish Parliament	0
Representatives of public bodies	1
Representatives of local authorities	0
UK Ministers	1
UK Government officials	1
Members of the UK Parliament	0
Representatives from other legislatures	14
Representatives of trade unions	5
Representatives of professional associations	4
Representatives of voluntary sector	0
Other categories of witnesses	19

Business transacted:

Business	No	Details
Inquiries	3	Connecting Scotland: how Scotland can engage most effectively in a globalising world; Scottish Government's proposals on an independent Scotland's membership of the European Union ; The Transatlantic Trade and Investment Partnership (TTIP);
Consultations	3	Connecting Scotland: how Scotland can engage most effectively in a globalising world - Strand 1 – how the Scottish Government and its agencies engage internationally; Scottish Government's proposals on an independent Scotland's membership of the European Union; The Transatlantic Trade and Investment Partnership (TTIP)
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	2	29 April 2015: S4M-13007; 22 April 2015: S4M-12869

Reports:

Title	SP Paper number	Date of publication	Government response
2nd Report, 2015 (Session 4): The implications of the Transatlantic Trade and Investment Partnership for Scotland	693	17 March 2015	27 April 2015
1st Report, 2015 (Session 4): EU engagement and scrutiny of the Committees of the Scottish Parliament on European Union policies 2015-16	690	12 March 2015	No Response
3rd Report, 2014 (Session 4): Annual report 2013-14	542	2 June 2014	n/a
2nd Report, 2014 (Session 4): Report on the Scottish Government's proposals for an independent Scotland: membership of the European Union	530	23 May 2014	No Response

4.3.8 Finance Committee

Established: 1 June 2011

Remit: The remit of the Finance Committee is to consider and report on—

- (a) any report or other document laid before the Parliament by members of the Scottish Government containing proposals for, or budgets of, public revenue or expenditure or proposals for the making of a tax-varying resolution, taking into account any report or recommendations concerning such documents made to them by any other committee with power to consider such documents or any part of them;
- (b) any report made by a committee setting out proposals concerning public revenue or expenditure;
- (c) Budget Bills; and
- (d) any other matter relating to or affecting the revenue or expenditure of the Scottish Administration or other monies payable into or expenditure payable out of the Scottish Consolidated Fund.

Convener: Kenneth Gibson

Deputy Convener: John Mason

Membership: The committee has 7 members.

Meetings: There were 32 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Arran High School, Lamlash, on 1 December 2014.

	Number
Total meetings of the Committee	32
Meetings held wholly in private	2
Meetings held partly in private	20
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Richard Baker (from 8 January 2015)	Lab	8(12)
Gavin Brown	Con	30(32)
Malcolm Chisholm	Lab	30(32)
Kenneth Gibson	SNP	31(32)
Jamie Hepburn (until 25 November 2014)	SNP	15(15)
John Mason	SNP	32(32)
Mark McDonald (from 27 November 2014)	SNP	13(16)
Michael McMahon (until 8 January 2015)	Lab	19(20)
Jean Urquhart	Ind	32(32)

Substitute Members	Party	Number of meetings attended
Jackie Baillie (from 8 January 2015)	Lab	1
Jackson Carlaw	Con	0
Bob Doris (from 8 January 2015)	SNP	2
Annabelle Ewing (until 25 November 2014)	SNP	1
Iain Gray (until 8 January 2015)	Lab	0
Fiona McLeod (27 November-18 December 2014)	SNP	0

Reporters: None

Committee Clerk: James Johnston

Advisers: Professor Gavin McEwen - Revenue Scotland and Tax Powers Bill, Budget Advisor

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	14
Scottish Government officials	38
Members of the Scottish Parliament	2
Representatives of public bodies	16
Representatives of local authorities	2
UK Ministers	2
UK Government officials	4
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	4
Representatives of voluntary sector	0
Other categories of witnesses	60

Business transacted:

Business	No	Details
Inquiries	4	Further Fiscal Devolution Implementation of the Scotland Act 2012 Scotland's Public Finances Post-2014 Scotland's Fiscal Framework
Consultations	2	Community Charge Debt (Scotland) Bill Draft Budget Scrutiny 2015-16; Scotland's Fiscal Framework
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	17	Air Weapons and Licensing (Scotland) Bill Apologies (Scotland) Bill British Sign Language (Scotland) Bill Budget (Scotland) (No.4) Bill Carers (Scotland) Bill Community Charge Debt (Scotland) Bill Community Empowerment (Scotland) Bill Education (Scotland) Bill Food (Scotland) Bill Harbours (Scotland) Bill Human Trafficking and Exploitation (Scotland) Bill Legal Writings (Counterparts and Delivery) (Scotland) Bill Mental Health (Scotland) Bill Revenue Scotland and Tax Powers Bill Scottish Elections (Reduction of Voting Age) Bill Smoking Prohibition (Children in Motor Vehicles) (Scotland) Bill Welfare Funds (Scotland) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	17	17 draft affirmative, 0 affirmative and 0 negative
Petitions considered	0	
Divisions held	1	25 February 2015: Land and Buildings Transactions Tax (Tax Rates and Tax Bands)(Scotland) Order 2015 [Draft]: Motion S4M-12346 be agreed to
Plenary debates	1	17 June 2014: S4M-10268

Reports:

Title	SP Paper number	Date of publication	Government response
9th Report, 2015 (Session 4): Report on subordinate legislation	696	18 March 2015	No Response
8th Report, 2015 (Session 4): Report on subordinate legislation	691	12 March 2015	No Response
7th Report, 2015 (Session 4): Report on subordinate legislation	683	6 March 2015	No Response
6th Report, 2015 (Session 4): Further Fiscal Devolution	677	4 March 2015	17 May 2015
5th Report, 2015 (Session 4): Report on subordinate legislation	678	3 March 2015	No Response
4th Report, 2015 (Session 4): The Land and Buildings Transaction Tax (Addition and Modification of Reliefs) (Scotland) Order 2015	668	5 February 2015	No Response
3rd Report, 2015 (Session 4): The Community Charge Debt (Scotland) Bill at Stage 1	654	22 January 2015	2 Feb 2015
2nd Report, 2015 (Session 4): The Landfill Tax (Prescribed Landfill Site Activities) Order 2014 (SSI 2014/367)	649	15 January 2015	No Response
1st Report, 2015 (Session 4): Draft Budget 2015-16	642	12 January 2015	3 February 2015
7th Report, 2014 (Session 4): Budget (Scotland) Act 2014 Amendment Order 2014	630	4 December 2014	No Response
6th Report, 2014 (Session 4): Public Appointments and Public Bodies etc. (Scotland) Act 2003 (Treatment of Revenue Scotland as Specified Authority) Order 2014 [draft]	569	20 June 2014	No Response
5th Report, 2014 (Session 4): Appointments to the Scottish Fiscal Commission	558	19 June 2014	24 April 2014
4th Report, 2014 (Session 4): Annual Report 2013-14	546	4 June 2014	n/a

4.3.9 Health and Sport Committee

Established: 1 June 2011

Remit: To consider and report on health policy, the NHS in Scotland, sport and other matters falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Sport, and measures against child poverty.

(As agreed by resolution of Parliament on 7 January 2015)

Previous Remit: To consider and report on health policy, the NHS in Scotland, anti poverty measures, equalities, sport and other matters falling within the responsibility of the Cabinet Secretary for Health, Wellbeing and Cities Strategy apart from those covered by the remit of the Economy, Energy and Tourism Committee.

(As agreed by resolution of Parliament on 1 June 2011)

Convener: Duncan McNeil

Deputy Convener: Bob Doris

Membership: The committee has 9 members.

Meetings: There were 33 meetings in the parliamentary year.

	Number
Total meetings of the Committee	33
Meetings held wholly in private	4
Meetings held partly in private	22
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Bob Doris	SNP	33(33)
Rhoda Grant	Lab	31(33)
Colin Keir	SNP	32(33)
Richard Lyle	SNP	30(33)
Mike MacKenzie (from 27 November 2014)	SNP	15(16)
Aileen McLeod (until 25 November 2014)	SNP	16(17)
Duncan McNeil	Lab	28(33)
Nanette Milne	Con	31(33)
Gil Paterson (until 27 November 2014)	SNP	15(17)
Dennis Robertson (from 27 November 2014)	SNP	13(14)
Dr Richard Simpson	Lab	26(33)

Substitute Members	Party	Number of meetings attended
Jackson Carlaw	Con	1
Malcolm Chisholm	Lab	0
Graeme Dey (from 27 November 2014)	SNP	5
Dennis Robertson (until 27 November 2014)	SNP	4

Reporters: EU Reporter: Richard Lyle MSP, Aileen McLeod MSP

Committee Clerks: Steve Farrell (from May 2015)
Eugene Windsor (until April 2015)

Advisers: Mary Neal – Assisted Suicide
Iris Bosa - Budget

Visits: 6 fact-finding visits: 2 visit as part of the Health Inequalities: Equally Well and Early Years inquiry - 1 to Stepping Stones and Royston Wardieburn Community Centre in Edinburgh and 1 to Barnardo's Threads, Paisley; 1 visit to Evergreen in Kirkcaldy, a Scottish Association for Mental Health, to inform the Committee's consideration of mental health legislation; 2 visits as part of its consideration of the Food (Scotland) Bill -to Food Standards Scotland and a fish processing facility in Peterhead; 1 visit to a pharmaceutical robotic dispensing hub following the Committee's consideration of the Scottish Government's Prescription for Excellence.

Events: 1 event relating to the Carers (Scotland) Bill where the Committee met with carers from across Scotland at City Halls, Glasgow

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	15
Scottish Government officials	50
Members of the Scottish Parliament	1
Representatives of public bodies	38
Representatives of local authorities	10
UK Ministers	0
UK Government officials	4
Members of the UK Parliament	0
Representatives from other legislatures	1
Representatives of trade unions	2
Representatives of professional associations	34
Representatives of voluntary sector	29
Other categories of witnesses	40

Business transacted:

Business	No	Details
Inquiries	1	Health inequalities
Consultations	5	Assisted Suicide (Scotland) Bill; Mental Health (Scotland) Bill; Carers (Scotland) Bill; NHS boards budget scrutiny; Scottish Government Draft Budget Scrutiny 2015-16
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	4	Assisted Suicide (Scotland) Bill Carers (Scotland) Bill Food (Scotland) Bill Mental Health (Scotland) Bill
Legislative Consent Memorandums	1	Health and Social Care (Safety and Quality) Bill
Public Body Act Consent Memorandums	0	
SIs considered	1	
SSIs considered	9	7 draft affirmative, 0 affirmative and 2 negative: SSI 2014/1892; SSI 2014/213
Petitions considered	3	PE1550; PE1492; PE1453
Divisions held	5	11 November 2014: Food (Scotland) Bill Stage 2 amendments 51, 52, 53, 54; Withdrawal of amendment 49
Plenary debates	1	26 March 2015: S4M-12769

Reports:

Title	SP Paper number	Date of publication	Government response
6th Report, 2015 (Session 4): Stage 1 Report on Assisted Suicide (Scotland) Bill	712	30 April 2015	No Response*
5th Report, 2015 (Session 4): Subordinate Legislation	700	19 March 2015	No Response
4th Report, 2015 (Session 4): Subordinate Legislation	688	11 March 2015	No Response
3rd Report, 2015 (Session 4): Stage 1 Report on Mental Health (Scotland) Bill	663	30 January 2015	27 March 2015
2nd Report, 2015 (Session 4): Legislative Consent Memorandum on the Health and Social Care (Safety and Quality) Bill (LCM (S4) 36.1)	650	16 January 2015	No Response
1st Report, 2015 (Session 4): Report on Health Inequalities	637	5 January 2015	23 March 2015
10th Report, 2014 (Session 4): Subordinate Legislation	613	13 November 2014	No Response
9th Report, 2014 (Session 4): NHS boards budget scrutiny	586	22 August 2014	No Response
8th Report, 2014 (Session 4): Stage 1 Report on the Food (Scotland) Bill	576	21 August 2014	25 September 2014
7th Report, 2014 (Session 4): Subordinate Legislation	570	25 June 2014	No Response
6th Report, 2014 (Session 4): Annual Report 2013-14	548	5 June 2014	n/a
5th Report, 2014 (Session 4): Subordinate Legislation	547	5 June 2014	No Response

*Response from Member in charge (Patrick Harvie MSP), 21 May 2015

4.3.10 Infrastructure and Capital Investment Committee

Established: 1 June 2011

Remit: To consider and report on infrastructure, capital investment, transport, Scottish Water and other matters falling within the responsibility of the Cabinet Secretary for Infrastructure, Investment and Cities, and matters relating to housing and digital infrastructure. (As agreed by resolution of Parliament on 7 January 2015)

Previous Remit: To consider and report on infrastructure, capital investment, transport, housing, and other matters falling within the responsibility of the Cabinet Secretary for Infrastructure and Capital Investment apart from those covered by the remit of the Local Government and Regeneration Committee. (As agreed by resolution of Parliament on 1 June 2011)

Convener: Jim Eadie (from 3 December 2014)
Maureen Watt (until 25 November 2014)

Deputy Convener: Adam Ingram

Membership: The committee has 7 members.

Meetings: There were 26 meetings in the parliamentary year.

	Number
Total meetings of the Committee	26
Meetings held wholly in private	0
Meetings held partly in private	13
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
James Dornan (from 27 November 2014)	SNP	11(12)
Jim Eadie	SNP	24(26)
Mary Fee	Lab	24(26)
Mark Griffin (until 8 January 2015)	Lab	15(16)
Adam Ingram	SNP	26(26)
Alex Johnstone	Con	24(26)
Gordon MacDonald (until 27 November 2014)	SNP	12(14)
Mike MacKenzie (from 27 November 2014)	SNP	12(12)
David Stewart (from 8 January 2015)	Lab	10(10)
Maureen Watt (until 25 November 2014)	SNP	13(14)

Substitute Members	Party	Number of meetings attended
Linda Fabiani (from 27 November 2014)	SNP	1
James Kelly	Lab	2
Gil Paterson (until 27 November 2014)	SNP	2
John Scott	Con	0

Reporters: EU Reporters: Jim Eadie MSP, David Stewart MSP

Committee Clerk: Steve Farrell

Advisers: Professor Ian Thomson – Draft Budget 2015-16;
Dr Jason Monios - Freight Transport in Scotland

Visits 10 fact-finding visits relating to freight transport to: the Port of Grangemouth; the Malcolm Group rail freight terminal at Grangemouth; the Coatbridge Freightliner Terminal; the Port of Cairnryan; Aberdeen Harbour; Daventry International Rail Freight Terminal; the Binnenstadservice, an urban freight consolidation centre in Nijmegen, the Netherlands; the Port of Rotterdam; the Skaraborg Logistic Centre, an intermodal rail terminal in Fallköping, Sweden; the Port of Gothenburg, Sweden.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	14
Scottish Government officials	40
Members of the Scottish Parliament	1
Representatives of public bodies	29
Representatives of local authorities	0
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	19
Representatives of voluntary sector	3
Other categories of witnesses	4

Business transacted:

Business	No	Details
Inquiries	2	2012 Homelessness commitment in Scotland; Freight transport in Scotland
Consultations	5	Access issues at Scotland's major urban railway stations; Draft Budget Scrutiny 2015-16; Harbours (Scotland) Bill Stage 1 Consideration; Forth Road Replacement Crossing - Project Team Update; Scottish Housing Regulator Annual Report 2013-14
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	3	Harbours (Scotland) Bill; Historic Environment Scotland Bill; Housing (Scotland) Bill
Legislative Consent Memorandums	1	Deregulation Bill
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	3	3 draft affirmative, 0 affirmatives and 0 negative
Petitions considered	0	
Divisions held	54	14 May 2014, Housing (Scotland) Bill Stage 2 amendments: 1, 2, 3, 10, 11, 12, 16, 17, 30, 33A, 33, 34A, 34E, 34F, 34G, 34, 48, 49, 51, 52, 53, 55; 21 May 2014, Housing (Scotland) Bill Stage 2 amendments:, 62, 64, 66A, 66, 73, 85, 87, 91, 93, 94, 95, 131, 134,135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145; 28 May 2014, Housing (Scotland) Bill Stage 2 amendments: 37, 38, 43, 44, 56, 58, 150, 152.
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
2nd Report, 2015 (Session 4) Subordinate Legislation	687	12 March 2015	No Response
1st Report, 2015 (Session 4): Subordinate Legislation	679	4 March 2015	No Response
7th Report, 2014 (Session 4): Supplementary Legislative Consent Memorandum on the Deregulation Bill (LCM No.(S4) 30.2)	601	10 October 2014	No Response
6th Report, 2014 (Session 4): Subordinate Legislation	553	6 June 2014	No Response
5th Report, 2014 (Session 4): Annual Report 2013-14	538	2 June 2014	n/a

4.3.11 Justice Committee

Established: 1 June 2011

Remit: Remit: To consider and report on a) the administration of criminal and civil justice, community safety and other matters falling within the responsibility of the Cabinet Secretary for Justice and b) the functions of the Lord Advocate other than as head of the systems of criminal prosecution and investigation of deaths in Scotland.
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Christine Grahame

Deputy Convener: Elaine Murray

Membership: The committee has 9 members.

Meetings: There were 33 meetings in the parliamentary year.

	Number
Total meetings of the Committee	33
Meetings held wholly in private	1
Meetings held partly in private	27
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Christian Allard	SNP	33(33)
Jayne Baxter (from 8 January 2015)	Lab	11(12)
Roderick Campbell	SNP	33(33)
John Finnie	Ind	31(33)
Christine Grahame	SNP	33(33)
Alison McInnes	LD	28(33)
Margaret Mitchell	Con	32(33)
Elaine Murray	Lab	31(33)
Gil Paterson (from 27 November 2014)	SNP	17(17)
John Pentland (until 8 January 2015)	Lab	19(20)
Sandra White (until 27 November 2014)	SNP	16(16)

Substitute Members	Party	Number of meetings attended
Hugh Henry (from 8 January 2015)	Lab	0
Jim Hume	LD	0
John Lamont	Con	0
Graeme Pearson (until 8 January 2015)	Lab	1
Michael Russell (from 27 November 2014)	SNP	0
Maureen Watt (until 25 November 2014)	SNP	0

Reporters: EU Reporter: Roderick Campbell MSP
Human Rights Reporter: John Finnie MSP

Committee Clerk: Tracey White (from March 2015)
Joanne Clinton (November 2014 – March 2015)
Irene Fleming (until November 2014)

Advisers: None

Visits: 1 fact-finding visit to: the High Court, the Criminal Appeal Court and the Court of Session, all in Edinburgh, in relation to the Committee's scrutiny of the Courts Reform (Scotland) Bill;
3 fact-finding visits to: Barnardo's; the Scottish Refugee Council and the Trafficking Awareness Raising Alliance, all in Glasgow, in relation to the Committee's scrutiny of the Human Trafficking and Exploitation (Scotland) Bill.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	16
Scottish Government officials	33
Members of the Scottish Parliament	0
Representatives of public bodies	62
Representatives of local authorities	2
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	6
Representatives of professional associations	6
Representatives of voluntary sector	19
Other categories of witnesses	20

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	6	Commission on Women Offenders; Police and fire reform; Protection of Children and Prevention of Sexual Offences (Scotland) Act 2005; Review of expenses and funding of civil litigation in Scotland; Road Traffic Act 1988 (Prescribed Limit) (Scotland) Regulations 2014 Scottish Government Draft Budget Scrutiny 2015-16
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	6	Apologies (Scotland) Bill Assisted Suicide (Scotland) Bill Courts Reform (Scotland) Bill Human Trafficking and Exploitation (Scotland) Bill Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill Prisoners (Control of Release) (Scotland) Bill
Legislative Consent Memorandums	3	Criminal Justice and Courts Bill; Serious Crime Bill [HL]; Modern Slavery Bill
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	12	12 draft affirmative, 0 affirmative and 0 negative
Petitions considered	3	PE1511, PE1510, PE1501
Divisions held	30	10 June 2014: Courts Reform (Scotland) Bill Stage 2 amendments: 5, 7, 8, 9, 10, 12, 22, 23, 24, 26, 40, 41; 17 June 2014: Courts Reform (Scotland) Bill Stage 2 amendments: 15, 16, 17, 18, 31, 36, 43, 44, 45, 46, 65, 69, 128, 129, 131, 140, 141 16 December 2014: Public Services Reform (Inspection and Monitoring of Prisons)(Scotland) Order 2014 [Draft]: Motion S4M-11850 be agreed to
Plenary debates	1	4 December 2014: S4M-11695

Reports:

Title	SP Paper number	Date of publication	Government response
9th Report, 2015 (Session 4): Stage 1 Report on the Human Trafficking and Exploitation (Scotland) Bill	710	24 April 2015	5 June 2015
8th Report, 2015 (Session 4): Stage 1 Report on Prisoners (Control of Release) (Scotland) Bill	698	19 March 2015	1 April 2015
7th Report, 2015 (Session 4): Subordinate Legislation	692	13 March 2015	No Response
6th Report, 2015 (Session 4): European Protection Order (Scotland) Regulations 2015	682	5 March 2015	No Response
5th Report, 2015 (Session 4): Supplementary Legislative Consent Memorandum on the UK Serious Crime Bill (LCM(S4) 33.2)	660	28 January 2015	No Response
4th Report, 2015 (Session 4): Subordinate Legislation	646	14 January 2015	No Response
3rd Report, 2015 (Session 4): Report to the Health and Sport Committee on the Assisted Suicide (Scotland) Bill	641	8 January 2015	No Response
2nd Report, 2015 (Session 4): Public Services Reform (Inspection and Monitoring of Prisons) (Scotland) Order 2014	640	8 January 2015	No Response
1st Report, 2015 (Session 4): Legislative Consent Memorandum on the Modern Slavery Bill (LCM (S4) 35.1)	638	7 January 2015	No Response
15th Report, 2014 (Session 4): Legislative Consent Memorandum on the Serious Crime Bill (LCM (S4) 33.1)	633	10 December 2014	No Response
14th Report, 2014 (Session 4): Criminal Legal Aid (Fixed Payments and Assistance by Way of Representation) (Scotland) (Miscellaneous Amendments) Regulations 2014	621	1 December 2014	No Response
13th Report, 2014 (Session 4): Road Traffic Act 1988 (Prescribed Limit) (Scotland) Regulations 2014	610	12 November 2014	No Response
12th Report, 2014 (Session 4): Mutual Recognition of Criminal Financial Penalties in the European Union (Scotland) (No. 1) Order 2014	609	12 November 2014	No Response
11th Report, 2014 (Session 4): Legislative Consent Memorandum on the Criminal Justice and Courts Bill	594	7 October 2014	No Response
10th Report, 2014 (Session 4): Legal Profession and Legal Aid (Scotland) Act	593	3 October 2014	No Response

Title	SP Paper number	Date of publication	Government response
2007 (Membership of the Scottish Legal Complaints Commission) Amendment Order 2014			
9th Report, 2014 (Session 4): Scottish Legal Complaints Commission (Modification of Duties and Powers) Regulations 2014	578	12 August 2014	No Response
8th Report, 2014 (Session 4): Proceeds of Crime Act 2002 (Amendment of Schedule 4) (Scotland) Order 2014	568	20 June 2014	No Response
7th Report, 2014 (Session 4): Annual Report 2013-14	544	3 June 2014	n/a
6th Report, 2014 (Session 4): Judicial Pensions and Retirement Act 1993 (Part-time Sheriff, Stipendiary Magistrate and Justice of the Peace) Order 2014	525	16 May 2014	No Response

4.3.12 Justice Sub-Committee on Policing

Established: 13 March 2013

Remit: To consider and report on the operation of the Police and Fire Reform (Scotland) Act 2012 as it relates to policing.
Duration: Until the end of the parliamentary session.
(As agreed by resolution of Parliament on 13 March 2013)

Convener: Christine Grahame

Deputy Convener: None

Membership: The committee has 6 members.

Meetings: There were 11 meetings in the parliamentary year.

	Number
Total meetings of the Committee	11
Meetings held wholly in private	3
Meetings held partly in private	7
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
John Finnie	Ind	11(11)
Christine Grahame	SNP	10(11)
Alison McInnes	LD	11(11)
Margaret Mitchell	Con	8(11)
Elaine Murray (from 4 February 2015)	Lab	5(5)
Graeme Pearson (until 4 February 2015)	Lab	5(6)
Kevin Stewart	SNP	11(11)

There were no substitute member for this Committee

Reporters: None

Committee Clerk: Joanne Clinton

Advisers: None

Visits: None

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	0
Scottish Government officials	0
Members of the Scottish Parliament	0
Representatives of public bodies	27
Representatives of local authorities	0
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	3
Representatives of professional associations	1
Representatives of voluntary sector	1
Other categories of witnesses	0

1.2 Business transacted:

Business	No	Details
Inquiries	0	
Consultations	5	Armed police; Complaints and investigations; ICT provision; Independent and custody visiting; Stop and search
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report 2014 (Session 4): The Sub-Committee's activities in the first year of police reform	559	11 June 2014	No Response

4.3.13 Local Government and Regeneration Committee

Established: 1 June 2011

Remit: Remit: To consider and report on the financing and delivery of local government and local services, planning, regeneration and other matters falling within the responsibility of the Cabinet Secretary for Social Justice, Communities and Pensioners' Rights.
(As agreed by resolution of Parliament on 7 January 2015)

Previous Remit: To consider and report on a) the financing and delivery of local government and local services, and b) planning, and c) matters relating to regeneration falling within the responsibility of the Cabinet Secretary for Infrastructure and Capital Investment
(As agreed by resolution of Parliament on 1 June 2011)

Convener: Kevin Stewart

Deputy Convener: John Wilson

Membership: The committee has 7 members.

Meetings: There were 34 meetings in the parliamentary year. 2 meetings were held outside the Parliament at Easterbrook Hall, Dumfries, on 27 October 2014, and at Lochaber High School, Fort William, on 24 November 2014.

	Number
Total meetings of the Committee	34
Meetings held wholly in private	1
Meetings held partly in private	28
Joint meetings with other Committees	0
Meetings held outside the Parliament	2

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Clare Adamson (from 27 November 2014)	SNP	12(16)
Cameron Buchanan	Con	34(34)
Willie Coffey (from 27 November 2014)	SNP	16(16)
Cara Hilton (from 8 January 2015)	Lab	9(12)
Mark McDonald (until 27 November 2014)	SNP	18(18)
Stuart McMillan (until 27 November 2014)	SNP	15(18)
Anne McTaggart (until 8 January 2015)	Lab	21(22)
Alex Rowley	Lab	28(34)
Kevin Stewart	SNP	34(34)
John Wilson	SNP (until 23 Sep 2014) Ind (from 24 Sep 2014)	33(34)

Substitute Members	Party	Number of meetings attended
Sarah Boyack (until 8 January 2015)	Lab	0
Margaret McCulloch (from 8 January 2015)	Lab	1
Jamie McGrigor	Con	0
Stewart Stevenson	SNP	6

Reporters: EU Reporters: Stuart McMillan MSP and John Wilson MSP

Committee Clerk: David Cullum

Advisers: None

Visits: Community Power in Dumfries and Galloway, Dumfries

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	6
Scottish Government officials	19
Members of the Scottish Parliament	1
Representatives of public bodies	72
Representatives of local authorities	29
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	14
Representatives of voluntary sector	22
Other categories of witnesses	13

Business transacted:

Business	No	Details
Inquiries	1	Flexibility and Autonomy of Local Government
Consultations	3	Air Weapons and Licensing (Scotland) Bill; Community Empowerment (Scotland) Bill - The role of key public bodies; Draft budget 2015-16
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	4	Air Weapons and Licensing (Scotland) Bill Buildings (Recovery of Expenses) (Scotland) Bill Community Empowerment (Scotland) Bill Disabled Persons' Parking Badges (Scotland) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SI considered	0	
SSIs considered	3	1 draft affirmative, 0 affirmative and 2 negative: SSI 2014/249; SSI 2014/233
Petitions considered	3	PE1538, PE1534, PE1497
Divisions held	34	4 March 2015: Community Empowerment (Scotland) Bill Stage 2 amendments: 1006A, 1025, 1043, 1044, 1045, 1049, 1051, 1052, 1053, 1054, 1064; 11 March 2015: Community Empowerment (Scotland) Bill Stage 2 amendments:, 1114, 1127, 1134, 1139, 1146, 1154, 1157, 1158, 1159, 1160, 1091; 18 March 2015: Community Empowerment (Scotland) Bill Stage 2 amendments: 1164, 1165, 1166, 1167, 1168, 1171, 1204,1229, 1251, 1256, 1259, 1268;
Plenary debates	1	11 December 2014: S4M-11811

Reports:

Title	SP Paper number	Date of publication	Government response
3rd Report, 2015 (Session 4): Stage 1 Report on the Air Weapons and Licensing (Scotland) Bill	699	23 March 2015	22 April 2015
2nd Report, 2015 (Session 4): Stage 1 Report on the Community Empowerment (Scotland) Bill	658	26 January 2015	25 February 2015
1st Report, 2015 (Session 4): Subordinate Legislation	643	8 January 2015	No Response
8th Report, 2014 (Session 4): Flexibility and Autonomy in Local Government	573	27 June 2014	26 September 2014
7th Report, 2014 (Session 4): Annual Report 2013 – 2014	549	4 June 2014	n/a
6th Report, 2014 (Session 4): Subordinate Legislation	524	15 May 2014	No Response

4.3.14 Public Audit Committee

Established: 1 June 2011

Remit: The remit of the Public Audit Committee is to consider and report on—

- (a) any accounts laid before the Parliament;
- (b) any report laid before or made to the Parliament by the Auditor General for Scotland; and
- (c) any other document laid before the Parliament, or referred to it by the Parliamentary Bureau or by the Auditor General for Scotland, concerning financial control, accounting and auditing in relation to public expenditure.

Convener: Hugh Henry (until 8 January 2015)
Paul Martin (from 14 January 2015)

Deputy Convener: Mary Scanlon

Membership: The committee has 9 members.

Meetings: There were 18 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Highland Council Chamber, Inverness, on 2 February 2015.

	Number
Total meetings of the Committee	18
Meetings held wholly in private	0
Meetings held partly in private	18
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Colin Beattie	SNP	17(18)
Willie Coffey (until 27 November 2014)	SNP	8(8)
Bruce Crawford (until 26 November 2014)	SNP	7(8)
Nigel Don (from 27 November 2014)	SNP	10(10)
James Dornan (until 27 November 2014)	SNP	6(8)
Hugh Henry (until 8 January 2015)	Lab	9(10)
Colin Keir	SNP	16(18)
Ken Macintosh (until 8 January 2015)	Lab	9(10)
Paul Martin (from 8 January 2015)	Lab	8(8)
Stuart McMillan (from 8 January 2015)	SNP	6(8)
Gil Paterson (27 November 2014-8 January 2015)	SNP	2(2)
Mary Scanlon	Con	18(18)
Tavish Scott	LD	13(18)
Drew Smith (from 8 January 2015)	Lab	7(8)
David Torrance (from 27 November 2014)	SNP	7(10)

Substitute Members	Party	Number of meetings attended
John Lamont	Con	0
Liam McArthur	LD	2
John Pentland	Lab	1
David Torrance (until 27 November 2014)	SNP	6
Sandra White (from 27 November 2014)	SNP	3

Reporters: None

Committee Clerk: Jane Williams

Advisers: None

Visits: 1 fact-finding visit to the Centre for Health Sciences, Inverness, to discuss health and social care integration and recruitment & retention of healthcare professionals in remote & rural areas.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	0
Scottish Government officials	24
Members of the Scottish Parliament	0
Representatives of public bodies	68
Representatives of local authorities	9
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	0
Representatives of voluntary sector	0
Other categories of witnesses	20

Business transacted:

Business	No	Details
Inquiries	6	Further devolution of powers – audit arrangements AGS Section 23 reports where further evidence was sought: Accident and emergency – performance update; Community planning: turning ambition into action; NHS in Scotland 2013-14; Preparations for the implementation of the Scotland Act 2012; The Scottish Government’s purchase of Glasgow Prestwick Airport.
Consultations	0	
Proposed Members’ Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	0	

Reports:

Title	SP Paper number	Date of publication	Government response
7th Report, 2014 (Session 4): Report on Accident and Emergency – performance	632	15 December 2014	20 February 2015
6th Report, 2014 (Session 4): Report on Reshaping care for older people	562	17 June 2014	20 August 2014
5th Report, 2014 (Session 4): Report on NHS financial performance 2012/13 and Management of patients on NHS waiting lists - audit update	534	3 June 2014	1 August 2014
4th Report, 2014 (Session 4): Annual Report 2013-14	533	2 June 2014	n/a
3rd Report, 2014 (Session 4): Report on Police reform	496	13 May 2014	14 July 2014

4.3.15 Public Petitions Committee**Established:** 1 June 2011

Remit: The remit of the Public Petitions Committee is to consider public petitions addressed to the Parliament in accordance with these Rules and, in particular, to—

- (a) decide in a case of dispute whether a petition is admissible;
- (b) decide what action should be taken upon an admissible public petition; and
- (c) keep under review the operation of the petitions system.

Convener: John Pentland (from 13 January 2015)
David Stewart (until 8 January 2015)

Deputy Convener: Chic Brodie (until 27 November 2014)
David Torrance (from 9 December 2015)

Membership: The committee has 7 members.

Meetings: There were 18 meetings in the parliamentary year. 1 meeting was held outside the Parliament at Easterbrook Hall, Dumfries, on 23 February 2015.

	Number
Total meetings of the Committee	18
Meetings held wholly in private	0
Meetings held partly in private	4
Joint meetings with other Committees	0
Meetings held outside the Parliament	1

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Chic Brodie (until 27 November 2014)	SNP	7(8)
Jackson Carlaw	Con	13(18)
Kenny MacAskill (from 27 November 2014)	SNP	9(10)
Angus MacDonald	SNP	18(18)
Hanzala Malik (from 8 January 2015)	Lab	8(9)
Anne McTaggart (until 8 January 2015)	Lab	8(9)
John Pentland (from 8 January 2015)	Lab	8(9)
David Stewart (until 8 January 2015)	Lab	9(9)
David Torrance	SNP	16(18)
John Wilson	SNP	17(18)

Substitute Members	Party	Number of meetings attended
Cameron Buchanan	Con	1
Jim Eadie	SNP	2
Mark Griffin	Lab	0

Reporters: None

Committee Clerk: Anne Peat

Advisers: None

Visits: 1 fact-finding visit to Brussels to meet with the European Parliament Committee on Petitions and to meet with European Commission officials on mesh medical devices.

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Petitioners	40
Scottish Executive Ministers	4
Scottish Executive officials	5
Members of the Scottish Parliament	0
Representatives of public bodies	5
Representatives of local authorities	3
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	0
Representatives of professional associations	8
Representatives of voluntary sector	12
Other categories of witnesses	50

Business transacted:

Business	No	Details
Inquiries	0	
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SI's considered	0	
SSIs considered	0	
Divisions held	0	
Plenary debates	1	9 October 2014: S4M-11078

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2014 (Session 4): Annual Report 2013-14	541	2 June 2015	n/a

Petitions Considered:

	no. of petitions
New petitions lodged from 11 May 2014 until 10 May 2015	47
Petitions considered by the Public Petitions Committee from 11 May 2015 to 10 May 2015	78
PE1098, PE1105, PE1223, PE1319, PE1376, PE1393, PE1408, PE1412, PE1431, PE1446, PE1453, PE1458, PE1460, PE1463, PE1477, PE1480, PE1482, PE1488, PE1492, PE1493, PE1497, PE1500, PE1501, PE1503, PE1505, PE1506, PE1508, PE1509, PE1510, PE1511, PE1512, PE1513, PE1514, PE1515, PE1516, PE1517, PE1518, PE1519, PE1520, PE1521, PE1522, PE1523, PE1524, PE1525, PE1526, PE1527, PE1528, PE1529, PE1530, PE1531, PE1532, PE1533, PE1534, PE1535, PE1536, PE1537, PE1538, PE1539, PE1540, PE1541, PE1542, PE1544, PE1545, PE1546, PE1547, PE1548, PE1549, PE1550, PE1551, PE1552, PE1553, PE1554, PE1555, PE1556, PE1557, PE1558, PE1559, PE1562	
Petitions referred to Scottish Parliament Committees: Education and Culture Committee: PE1530 (1) Health and Sport Committee: PE1550, PE1492, PE1453 (3) Justice Committee: PE1511, PE1510, PE1501 (3) Local Government and Regeneration Committee: PE1538, PE1534, PE1497 (3) Rural Affairs, Climate Change and Environment Committee: PE1547, PE1519 (2)	12
Petitions referred for information only to Scottish Parliament Committees	0
Petitions closed: PE1559, PE1557, PE1553, PE1546, PE1541, PE1536, PE1535, PE1532, PE1529, PE1527, PE1526, PE1525, PE1524, PE1521, PE1520, PE1518, PE1516, PE1515, PE1514, PE1512, PE1509, PE1508, PE1506, PE1503, PE1500, PE1488, PE1460, PE1393, PE1376	29
Petitions withdrawn at the request of the petitioner	0

4.3.16 Referendum (Scotland) Bill Committee**Established:** 23 October 2012**Ended:** 29 October 2014**Remit:** To consider matters relating to The Scotland Act 1998 (Modification of Schedule 5) Order 2013, the Referendum (Scotland) Bill, its implementation and any associated legislation. Duration: Until 31 December 2014.
(As agreed by resolution of Parliament on 23 October 2012)**Convener:** Bruce Crawford**Deputy Convener:** Lewis MacDonald**Membership:** The committee had 11 members.**Meetings:** There was 1 meeting in the parliamentary year.

	Number
Total meetings of the Committee	1
Meetings held wholly in private	1
Meetings held partly in private	0
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Bruce Crawford	SNP	1(1)
Annabelle Ewing	SNP	1(1)
Linda Fabiani	SNP	0(1)
Rob Gibson	SNP	1(1)
Annabel Goldie	Con	1(1)
Patrick Harvie	Green	1(1)
Lewis Macdonald	Lab	1(1)
Stewart Maxwell	SNP	1(1)
Stuart McMillan	SNP	1(1)
Tavish Scott	LD	0(1)
Drew Smith	Lab	1(1)

Substitute Members	Party	Number of meetings attended
Richard Baker	Lab	0
Alison Johnstone	Green	0
Bill Kidd	SNP	1
John Lamont	Con	0
Willie Rennie	LD	0

Reporters: None

Committee Clerk: Andrew Mylne

Advisers: None

Visits: None

Events: None

Witnesses: No witnesses were called to give oral evidence.

Business transacted: No business was carried out during this parliamentary year.

Reports: There were no reports published by the committee in this parliamentary year.

4.3.17 Rural Affairs, Climate Change and Environment Committee

Established: 1 June 2011

Remit: To consider and report on agriculture, fisheries, rural development, climate change, the environment and other matters falling within the responsibility of the Cabinet Secretary for Rural Affairs, Food and Environment.

(As agreed by resolution of Parliament on 7 January 2015)

Previous Remit: To consider and report on agriculture, fisheries, rural development, climate change, the environment and other matters falling within the responsibility of the Cabinet Secretary for Rural Affairs & the Environment.

(As agreed by resolution of Parliament on 1 June 2011)

Convener: Rob Gibson

Deputy Convener: Graeme Dey

Membership: The committee has 9 members.

Meetings: There were 36 meetings in the parliamentary year.

	Number
Total meetings of the Committee	36
Meetings held wholly in private	1
Meetings held partly in private	17
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Claudia Beamish	Lab	33(36)
Sarah Boyack (from 8 January 2015)	Lab	13(15)
Graeme Dey	SNP	33(36)
Nigel Don (until 27 November 2014)	SNP	17(17)
Alex Fergusson	Con	34(36)
Rob Gibson	SNP	36(36)
Cara Hilton (until 8 January 2015)	Lab	15(21)
Jim Hume	LD	35(36)
Angus MacDonald	SNP	36(36)
Michael Russell (from 27 November 2014)	SNP	18(19)
Dave Thompson	SNP	32(36)

Substitute Members	Party	Number of meetings attended
Christian Allard (from 27 November 2014)	SNP	2
Claire Baker (until 8 January 2015)	Lab	3
Roderick Campbell (until 27 November 2014)	SNP	2
Jamie McGrigor	Con	1
Alison McInnes	LD	1
David Stewart (from 8 January 2015)	Lab	1

Reporters: EU Reporter: Jim Hume

Committee Clerk: Lynn Tullis

Advisers: None

Visits: 2 fact-finding visits to Peel Farm and Laggan Farm to learn about agri-tourism; 1 fact-finding visit to Hatton of Ogilvy Farm to learn about farm diversification

Events: 1 event: a visit to the Scottish Parliament by the UK Parliament Committee on Climate Change

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	19
Scottish Government officials	48
Members of the Scottish Parliament	0
Representatives of public bodies	67
Representatives of local authorities	4
UK Ministers	1
UK Government officials	1
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	5
Representatives of professional associations	26
Representatives of voluntary sector	10
Other categories of witnesses	26

Business transacted:

Business	No	Details
Inquiries	9	Agricultural Holdings Legislation Review; Dairy Industry Inquiry; Land Reform Review Group final report; National Marine Plan; Resource use and the circular economy; Scotland's Climate Change Targets; Scottish Biodiversity Strategy; Scottish Government's Wildlife Crime in Scotland – 2013 Annual Report: 2013 Annual Report; Scottish Government's Wild Fisheries Review
Consultations	1	Draft Budget Scrutiny 2015-16
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	1	Community Empowerment (Scotland) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	3	The Public Bodies (Abolition of Food from Britain) Order 2014; The Public Bodies (Abolition of the Advisory Committees on Pesticides) Order 2015; The Public Bodies (Abolition of the Home Grown Timber Advisory Committee) Order 2015
SIs considered	0	
SSIs considered	5	4 draft affirmative, 0 affirmative and 1 negative: SSI 2014/260
Petitions considered	2	PE1547, PE1519
Divisions held	5	21 May 2014: Single Use Carrier Bags Charge (Scotland) Regulations 2014 [Draft] Motion S4M-10052 be agreed to. 11 March 2015: Community Empowerment (Scotland) Bill Stage 2 amendments: 45, 46, 89, 90
Plenary debates	1	31 March 2015: S4M-12849

Reports:

Title	SP Paper number	Date of publication	Government response
6th Report, 2015 (Session 4): Subordinate Legislation	718	8 May 2015	No Response
5th Report, 2015 (Session 4): Subordinate Legislation	716	1 May 2015	No Response
4th Report, 2015 (Session 4): Subordinate Legislation	701	20 March 2015	No Response
3rd Report, 2015 (Session 4): Public Bodies (Abolition of the Advisory Committees on Pesticides) Order 2015	667	6 February 2015	No Response
2nd Report, 2015 (Session 4): Report on Scotland's National Marine Plan	659	30 January 2015	17 February 2015
1st Report, 2015 (Session 4): Draft report on Public Bodies (Abolition of the Home Grown Timber Advisory Committee) Order 2015 [draft]	644	9 January 2015	No Response
10th Report, 2014 (Session 4): Subordinate legislation	629	4 December 2014	No Response
9th Report, 2014 (Session 4): Subordinate legislation	620	27 November 2014	No Response
8th Report, 2014 (Session 4): Subordinate legislation	614	20 November 2014	No Response
7th Report, 2014 (Session 4): Subordinate legislation	592	2 October 2014	No Response
6th Report, 2014 (Session 4): Annual report 2013-14	540	2 June 2014	n/a
5th Report, 2014 (Session 4): Public Bodies Act Consent Memorandum on the Public Bodies (Abolition of Food from Britain) Order 2014 [draft]	539	2 June 2014	No Response
4th Report, 2014 (Session 4): Subordinate Legislation	531	22 May 2014	No Response

4.3.18 Standards, Procedures and Public Appointments Committee

Established: 1 June 2011

Remit: The remit of the Standards, Procedures and Public Appointments Committee is to consider and report on—

- (a) the practice and procedures of the Parliament in relation to its business;
- (b) whether a member's conduct is in accordance with these Rules and any Code of Conduct for members, matters relating to members interests, and any other matters relating to the conduct of members in carrying out their Parliamentary duties;
- (c) the adoption, amendment and application of any Code of Conduct for members; and
- (d) matters relating to public appointments in Scotland.

Convener: Stewart Stevenson

Deputy Convener: Margaret McDougall

Membership: The committee has 7 members.

Meetings: There were 17 meetings in the parliamentary year.

	Number
Total meetings of the Committee	17
Meetings held wholly in private	7
Meetings held partly in private	10
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
George Adam	SNP	15(17)
Cameron Buchanan	Con	17(17)
Patricia Ferguson (from 8 January 2015)	Lab	8(8)
Cara Hilton (until 8 January 2015)	Lab	8(9)
Richard Lyle (until 27 November 2014)	SNP	5(7)
Margaret McDougall	Lab	16(17)
Fiona McLeod (until 18 December 2014)	SNP	8(9)
Gil Paterson (from 8 January 2015)	SNP	8(8)
Stewart Stevenson	SNP	17(17)
Dave Thompson (from 27 November 2014)	SNP	8(10)

Substitute Members	Party	Number of meetings attended
Jackson Carlaw (until 11 December 2014)	Con	0
Mark Griffin	Lab	2
Colin Keir	SNP	1
John Scott (from 7 January 2015)	Con	0

Reporters: None

Committee Clerk: Gillian Baxendine / Alison Walker

Advisers: None

Visits: 2 fact-finding visits to Stirling and Glasgow in connection with the Committee's inquiry into considering legislation

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	1
Scottish Government officials	3
Members of the Scottish Parliament	5
Representatives of public bodies	3
Representatives of local authorities	0
UK Ministers	0
UK Government officials	0
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	2
Representatives of voluntary sector	1
Other categories of witnesses	5

Business transacted:

Business	No	Details
Inquiries	4	Cross-Party Groups; Lobbying; Procedures for considering legislation; The election of Committee Conveners
Consultations	0	
Proposed Members' Bills considered	0	
Draft Bills considered	1	Draft Interests of Members of the Scottish Parliament (Amendment) Bill
Bills considered	0	
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SI considered	0	
SSI considered	0	
Petitions considered	0	
Divisions held	0	
Plenary debates	4	22 April 2015: S4M-12951 17 June 2014: S4M-10312 12 June 2014: S4M-10244 12 June 2014: S4M-10243

Reports:

Title	SP Paper number	Date of publication	Government response
4th Report, 2015 (Session 4): Complaint against Roseanna Cunningham MSP	706	2 April 2015	No Response
3rd Report, 2015 (Session 4): Legislation and the Scottish Parliament	697	20 March 2015	No Response
2nd Report, 2015 (Session 4): Members' Interests Bill	681	6 March 2015	No Response
1st Report, 2015 (Session 4): Proposal for register of lobbying activity	664	6 February 2015	01 April 2015
5th Report, 2014 (Session 4): Annual Report 2013-14	551	6 June 2014	n/a

4.3.19 Welfare Reform Committee

Established: 25 January 2012

Remit: To monitor the implementation of the Welfare Reform Act 2012 as it affects welfare provision in Scotland and to consider relevant Scottish legislation and other consequential arrangements.
(As agreed by resolution of Parliament on 7 January 2015)

Previous Remit: To keep under review the passage of the UK Welfare Reform Bill and monitor its implementation as it affects welfare provision in Scotland and to consider relevant Scottish legislation and other consequential arrangements.
(As agreed by resolution of Parliament on 25 January 2012)

Convener: Michael McMahon

Deputy Convener: Clare Adamson (from 2 December 2014)
Jamie Hepburn (until 25 November 2014)

Membership: The committee has 7 members.

Meetings: There were 21 meetings in the parliamentary year.

	Number
Total meetings of the Committee	21
Meetings held wholly in private	0
Meetings held partly in private	17
Joint meetings with other Committees	0
Meetings held outside the Parliament	0

Meetings attended:

Members	Party	Number of meetings attended (possible total)
Clare Adamson (from 27 November 2014)	SNP	9(10)
Annabelle Ewing (until 25 November 2014)	SNP	11(11)
Linda Fabiani (until 27 November 2014)	SNP	6(11)
Annabel Goldie (from 3 December 2014)	Con	8(9)
Jamie Hepburn (until 25 November 2014)	SNP	11(11)
Alex Johnstone (until 2 December 2014)	Con	11(12)
Ken Macintosh (until 8 January 2015)	Lab	13(13)
Joan McAlpine (from 27 November 2014)	SNP	10(10)
Margaret McDougall (from 8 January 2015)	Lab	8(8)
Christina McKelvie (from 27 November 2014)	SNP	9(10)
Michael McMahon	Lab	21(21)
Kevin Stewart	SNP	21(21)

Substitute Members	Party	Number of meetings attended
Jackie Baillie (until 8 January 2015)	Lab	0
Neil Bibby (from 8 January 2015)	Lab	0
Kenneth Gibson	SNP	2
Alex Johnstone (from 6 May 2015)	Con	0

Reporters: EU Reporters: Linda Fabiani MSP, Christina McKelvie MSP

Committee Clerk: Simon Watkins

Advisers: Professor Paul Spicker - Discretionary Housing Payments and the Council Tax Reduction Scheme

Visits: 1 fact-finding visit to Stirling Citizen's Advice Bureau on the effects welfare reforms are having on their clients; 1 fact-finding visit to Lewis and Harris Citizen's Advice Bureau on the effects the welfare reforms are having on their clients; 1 visit to Stuart Resource Centre Aberdeen to MS Society event on welfare reform and benefits; and 1 fact-finding visit to DWP Service Centre, Glasgow on Universal Credit Pilot

Events: None

Witnesses: The following witnesses were called to give oral evidence:

Category	Number
Scottish Government Ministers	4
Scottish Government officials	17
Members of the Scottish Parliament	1
Representatives of public bodies	7
Representatives of local authorities	0
UK Ministers	2
UK Government officials	3
Members of the UK Parliament	0
Representatives from other legislatures	0
Representatives of trade unions	1
Representatives of professional associations	0
Representatives of voluntary sector	13
Other categories of witnesses	23

Business transacted:

Business	No	Details
Inquiries	3	Benefit Sanctions; Food Banks; Women and Welfare
Consultations	4	Draft Budget Scrutiny 2015-16; Welfare Funds (Scotland) Bill; Welfare Reform: Your Say; Your Say: Personal Independence Payment
Proposed Members' Bills considered	0	
Draft Bills considered (Pre-legislative discussion)	0	
Bills considered	1	Welfare Funds (Scotland) Bill
Legislative Consent Memorandums	0	
Public Body Act Consent Memorandums	0	
SIs considered	0	
SSIs considered	1	1 draft affirmative, 0 affirmative and 0 negative
Petitions considered	0	
Divisions held	6	Welfare Funds (Scotland) Bill Stage 2 amendments: 2, 24, 25, 27, 29, 31
Plenary debates	1	18 December 2014: S4M-11840

Reports:

Title	SP Paper number	Date of publication	Government response
1st Report, 2015 (Session 4): The Cumulative Impact of Welfare Reform on Households in Scotland	657	2 March 2015	No Response
7th Report, 2014 (Session 4): Stage 1 report on the Welfare Funds (Scotland) Bill	631	8 December 2014	19 January 2015
6th Report, 2014 (Session 4): Subordinate Legislation	579	13 August 2014	No Response
5th Report, 2014 (Session 4): Report on Local Impact of Welfare Reform	563	23 June 2014	No Response
4th Report, 2014 (Session 4): Interim Report on the New Benefit Sanctions Regime: Tough Love or Tough Luck?	552	11 June 2014	26 June 2014
3rd Report, 2014 (Session 4): Annual report 2013-2014	536	2 June 2014	n/a
2nd Report, 2014 (Session 4): Food Banks and Welfare Reform	537	2 June 2014	25 June 2014

5. Legislation

5.1 Bills and Proposed Bills

5.1.1 Summary

Proposals for Bills

Members' Bills proposals	Number
Draft Proposals lodged	5
Draft Proposals lodged with a consultation attached	5
Draft Proposals lodged with a statement of reasons	0
Draft Proposals fell	0
Draft Proposals withdrawn	0
Final Proposals lodged after no consultation	0
Final Proposals lodged after consultation	4
Final Proposals fell	0
Final Proposals fell because the Scottish Government gave indication under Rule 9.14.13(a) that they will legislate in this area.	0
Final Proposals withdrawn	0
Final Proposals that secured the right to introduce a Bill	4

Bills

Bills introduced	Number
Government Bills	15
Members' Bills	5
Committee Bills	0
Private Bills	0
Total	20

Bills fell	Number
Government Bills	0
Members' Bills	0
Committee Bills	0
Private Bills	0
Total	0

Bills withdrawn	Number
Government Bills	0
Members' Bills	0
Committee Bills	0
Private Bills	0
Total	0

Bills passed	Number
Government Bills	10
Members' Bills	2
Committee Bills	0
Private Bills	1
Total	13

Acts of the Scottish Parliament

Royal Assent	Number
Received (Acts of Scottish Parliament)	13
Average number of days taken to pass Bills (from date of introduction to date of Royal Assent)	267

5.1.2 Progress of Public Bills during the 4th parliamentary year of Session 4, in chronological order of introduction

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3			Royal Assent		
					Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number
Criminal Justice (Scotland) Bill	35	G	51	20 Jun 13												
Procurement Reform (Scotland) Bill	38	G	21	3 Oct 13							13 May 14	13 May 14	23	17 Jun 14	258	2014 (asp 12)
Buildings (Recovery of Expenses) (Scotland) Bill ²	39	M	5	30 Oct 13					LGR 4 Jun 14 After Stage 2: DPLR 17 Jun 14 SP 566	19 Jun 14	19 Jun 14	5	24 Jul 14	268	2014 (asp 13)	
Assisted Suicide (Scotland) Bill	40	M	19	13 Nov 13	J 30 Sep 14	HS 4 Nov 14 HS 25 Nov 14 HS 13 Jan 15 HS 20 Jan 15 HS 27 Jan 15 HS 3 Feb 15 HS 17 Feb 15 HS 17 Mar 15 HS 24 Mar 15 HS 31 Mar 15 HS 21 Apr 15 HS 28 Apr 15	J 28 Oct 14 J 16 Dec 14 J 6 Jan 15	SP 587 SP 641 SP 666 SP 712								
Housing (Scotland) Bill	41	G	66	21 Nov 13					ICI 14 May 14 ICI 21 May 14 ICI 28 May 14 After Stage 2: DPLR 17 Jun 14 DPLR 24 Jun 14 SP 565	25 Jun 14	25 Jun 14	84	1 Aug 14	254	2014 (asp 14)	

² Introduced as the Defective and Dangerous Buildings (Recovery of Expenses) (Scotland) Bill

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3			Royal Assent		
					Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number
Criminal Verdicts (Scotland) Bill	42	M	2	27 Nov 13												
Revenue Scotland and Tax Powers Bill	43	G	112	12 Dec 13			DPLR 13 May 14		20 May 14	FI 11 Jun 14	19 Aug 14	19 Aug 14	138	24 Sep 14	287	2014 (asp 16)
Disabled Persons' Parking Badges (Scotland) Bill	44	M	3	17 Dec 13					20 May 14	LGR 11 Jun 14	19 Aug 14	19 Aug 14	3	24 Sep 14	282	2014 (asp 17)
Courts Reform (Scotland) Bill	46	G	91	6 Feb 14			DPLR 20 May 14		21 May 14	J 10 Jun 14 J 17 Jun 14	7 Oct 14	7 Oct 14	105	10 Nov 14	278	2014 (asp 18)
Historic Environment Scotland Bill	47	G	49	3 Mar 14		EC 20 May 14 EC 10 Jun 14	DPLR 17 Jun 14	SP 560	19 Jun 14	EC 19 Aug 14	4 Nov 14	4 Nov 14	54	9 Dec 14	282	2014 (asp 19)
Food (Scotland) Bill	48	G	32	13 Mar 14		HS 27 May 14 HS 3 Jun 14 HS 10 Jun 14 HS 17 Jun 14 HS 24 Jun 14 HS 12 Aug 14 HS 19 Aug 14	DPLR 13 May 14 DPLR 24 Jun 14	SP 523 SP 576	2 Oct 14	HS 11 Nov 14	9 Dec 14	9 Dec 14	34	13 Jan 15	307	2015 (asp 1)
Air Weapons and Licensing (Scotland) Bill	49	G	62	14 May 14	LGR 18 Jun 14	LGR 19 Nov 14 LGR 3 Dec 14 LGR 10 Dec 14 LGR 17 Dec 14 LGR 14 Jan 15 LGR 21 Jan 15 LGR 28 Jan 15 LGR 4 Feb 15 LGR 18 Feb 15	FI 25 Jun 14 FI 4 Feb 15 FI 18 Feb 15	SP 653 SP 699	23 Apr 15							

108 Scottish Parliament Statistics 2014 - 2015

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3			Royal Assent		
					Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number
						LGR 25 Feb 15 LGR 11 Mar 15 LGR 18 Mar 15										
Legal Writings (Counterparts and Delivery) (Scotland) Bill	50	G	4	14 May 14		DPLR 27 May 14 DPLR 17 Jun 14 DPLR 5 Aug 14 DPLR 19 Aug 14 DPLR 30 Sep 14 DPLR 7 Oct 14 DPLR 28 Oct 14 DPLR 4 Nov 14 DPLR 11 Nov 14	FI 28 May 14	SP 575 SP 612	25 Nov 14	DPLR 20 Jan 15	24 Feb 15	24 Feb 15	4	1 Apr 15	323	2015 (asp 4)
Welfare Funds (Scotland) Bill	51	G	3	10 Jun 14	DPLR 24 Jun 14 FI 25 Jun 14	WR 30 Sep 14 WR 7 Oct 14 WR 28 Oct 14 WR 4 Nov 14 WR 18 Nov 14 WR 2 Dec 14	DPLR 5 Aug 14 DPLR 7 Oct 14 DPLR 2 Dec 14	SP 597 SP 631	16 Dec 14	WR 27 Jan 15 After Stage 2 DPLR 24 Feb 15 SP 675	3 Mar 15	3 Mar 15	7	8 Apr 15	303	2015 (asp 5)
Community Empowerment (Scotland) Bill	52	G	82	11 Jun 14	LGR 25 Jun 14	LGR 20 Aug 14 LGR 24 Sep 14 LGR 1 Oct 14 LGR 8 Oct 14 LGR 27 Oct 14 LGR 5 Nov 14 LGR 12 Nov 14 LGR 24 Nov 14 LGR 7 Jan 15 LGR 14 Jan 15 LGR 21 Jan 15	FI 6 Aug 14 FI 8 Oct 14 FI 29 Oct 14 DPLR 19 Aug 14 DPLR 30 Sep 14 DPLR 28 Oct 14 DPLR 4 Nov 14 DPLR 20 Jan 15 RACCE 8 Oct 14 RACCE 19 Nov 14 RACCE 26 Nov 14 RACCE 3 Dec 14 RACCE 10 Dec 14 RACCE 14 Jan 15 RACCE 21 Jan 15	SP 607 SP 658	3 Feb 15	Pre-Stage 2: RACCE 18 Feb 15 RACCE 25 Feb 15 LGR 4 Mar 15 LGR 11 Mar 15 LGR 18 Mar 15 RACCE 4 Mar 15 RACCE 11 Mar 15						

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Discussion	Stage 1				Stage 2	Stage 3			Royal Assent		
					Committee	Lead Committee	Other Committees	Stage 1 Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act Number
Inquiries into Fatal Accidents and Sudden Deaths etc. (Scotland) Bill	63	G	21	19 Mar 15	J 24 Mar 15 J 31 Mar 15 DPLR 28 Apr 15	J 5 May 15										
Education (Scotland) Bill	64	G	25	23 Mar 15	EC 31 Mar 15 FI 1 Apr 15 DPLR 5 May 15	EC 28 Apr 15										
Alcohol (Licensing, Public Health and Criminal Justice) (Scotland) Bill	65	M	26	1 Apr 15												
Scottish Elections (Reduction of Voting Age) Bill	66	G	12	2 Apr 15	DFP 2 Apr 15 FI 22 Apr 15	DFP 23 Apr 15 DPLR 21 Apr 15 SP 709 DFP 30 Apr 15										
Pentland Hills Regional Park Boundary Bill	67	M	3	30 Apr 15												

¹ Length is the number of pages in the Bill excluding contents pages and backsheets

5.1.3 Progress of all Private Bills introduced during the 4th year of Session 4, in chronological order

Bill Title	SP Bill number	Type	Length	Introduction	Preliminary Stage				Consideration Stage	Final Stage			Royal Assent		
					Private Bill Committee	Other Committees	Preliminary Stage Report	Plenary	Committee	Plenary	Passed	Length ¹	Date	Length of passage (calendar days)	Act number
City of Edinburgh Council (Portobello Park) Bill	29	P	3	25 Apr 13					EPP 21 May 14 EPP 12 Jun 14 SP 529	26 Jun 14	26 Jun 14	3	1 Aug 14	464	2014 (asp 15)

¹ Length is the number of pages in the Bill excluding contents pages and backsheets

5.2 Subordinate Legislation

Subordinate Legislation Received in the Chamber Desk

Number	From 11 May 2014	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 2015	Total
Affirmative Instruments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Draft Affirmative Instruments	10	6	2	4	1	14	7	4	11	27	3	5	0	94
Negative Instruments	16	10	3	8	5	10	30	19	10	22	23	13	4	173
Draft Negative Instruments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Instruments Laid (not subject to any parliamentary procedure)	5	6	4	4	2	6	3	9	9	13	14	4	3	82
Instruments Not Laid	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	1	1	1	1	0	0	0	4
Total Number of Instruments	31	22	9	16	8	30	41	33	31	63	40	22	7	353

6. Other Parliamentary Business

6.1 Documents laid other than Statutory Instruments

Chapter 14 of the Parliament's Standing Orders provides rules as to the laying of documents before the Parliament. Many types of documents, such as financial reports or annual reports of public bodies, are required by legislation or otherwise to be so laid.

From 11 May 2014	Jun 14	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	To 10 May 2015
5	39	34	18	13	68	16*	46	13	13	27	11	0

* Includes 1 document that was withdrawn and replaced with a new version.

6.2 Rule Changes to Standing Orders

Chapter	Rule and paragraph number	The nature of the change, the date it came into force and the Standards, Procedures and Public Appointments Committee report that recommended the change
5	5.8.2	Amended, 27.6.14, 3 rd Report 2014 (S4)
	5.8.3	Amended, 27.6.14, 3 rd Report 2014 (S4)
6	6.6.1	Amended, 27.6.14, 3 rd Report 2014 (S4)
9	9A.2.3	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.4.1	Replaced, 27.6.14, 4th Report 2014 (S4)
	9A.4.2	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.7.7	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.8.2A	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.9.1AA	Inserted, 27.6.14, 4th Report 2014 (S4)
	9A.9.4A	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.9.4B	Inserted, 27.6.14, 4th Report 2014 (S4)
	9A.9.7	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.9.7A	Inserted, 27.6.14, 4th Report 2014 (S4)
	9A.10.2	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.10.5	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.10.6	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.12.5	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.12.8	Amended, 27.6.14, 4th Report 2014 (S4)
	9A.12.11	Amended, 27.6.14, 4th Report 2014 (S4)
	9C.1.1	Amended, 27.6.14, 4th Report 2014 (S4)
	9C.3.2	Amended, 27.6.14, 4th Report 2014 (S4)
	9C.4.2	Amended, 27.6.14, 4th Report 2014 (S4)
	9C.9.10	Amended, 27.6.14, 4th Report 2014 (S4)
9C.10.3	Amended, 27.6.14, 4th Report 2014 (S4)	
9C.11.2A	Inserted, 27.6.14, 4th Report 2014 (S4)	
9C.11.7	Amended, 27.6.14, 4th Report 2014 (S4)	
9C.11.7A	Inserted, 27.6.14, 4th Report 2014 (S4)	
9C.11.10	Amended, 27.6.14, 4th Report 2014 (S4)	
9C.11.10A	Inserted, 27.6.14, 4th Report 2014 (S4)	
9C.14.2	Amended, 27.6.14, 4th Report 2014 (S4)	
9C.14.6	Amended, 27.6.14, 4th Report 2014 (S4)	
9C.14.10	Amended, 27.6.14, 4th Report 2014 (S4)	
9C.14.13	Amended, 27.6.14, 4th Report 2014 (S4)	
10	10A.2.1	Amended, 27.6.14, 2nd Report 2014 (S4)
	10A.2.2	Amended, 27.6.14, 2nd Report 2014 (S4)
	10A.3.1	Amended, 27.6.14, 2nd Report 2014 (S4)
14	14.2.1	Amended, 27.6.14, 3 rd Report 2014 (S4)
	14.2.2	Amended, 27.6.14, 3 rd Report 2014 (S4)

4th Edition, 8th Revision

7. Staff

7.1 MSPs and their Staff (as at 31 March 2015)

	Total	Gender (M-F)
Members of the Scottish Parliament (MSPs)	128	83-45
MSP staff – on payroll	450	202-248

7.2 Parliamentary Staff in Post by Group (as at 31 March 2015) *

Group/Office	Total Staff	Gender (M-F)
Chief Executive's Group		
Chief Executive's Office (Includes Clerk/Chief Executive)	9	3-6
Presiding Officer's Office (Includes UKIRO)	8	4-4
Internal Audit	1	1-0
Assistant Chief Executives (Includes Personal Secretaries)	5	2-3
Committees and Outreach Group		
Committee Office (Includes Group Head)	51	23-28
Outreach Services	16	3-13
Chamber and Reporting Group		
Chamber Office (Includes Group Head)	29	15-14
Official Report	27	16-11
Facilities, Events and Exhibitions, Visitor Services Group		
Facilities Management (Includes Group Head)	32	22-10
Events and Exhibitions	10	3-7
Visitor Services	18	6-12
Financial Resources Group		
Finance (Includes Group Head)	12	7-5
Allowances	10	1-9
Procurement	8	2-6
Communications and Research Group		
SPICe (Includes Group Head)	40	20-20
Public Information and Publications	8	4-4
Media Relations Office	7	4-3
Information Management and Governance	5	1-4
Web and Social Media	7	2-5
BIT and Broadcasting Group		
Business Information Technology (Includes Group Head)	37	27-10
Broadcasting	14	6-8
Human Resources and Security Group		
Human Resources	22	5-17
Security	78	46-32

Group/Office	Total Staff	Gender (M-F)
Digital Change Programme	3	0-3
Office of the Solicitor to the Scottish Parliament	2	1-1
Total Parliament Staff in post	459	224-235

* These figures are based on head count and a number of these staff will be working on a part-time basis. The figures do not include inward secondees, agency staff, staff on maternity leave, career breaks or outward secondments.

8. Access

8.1 Public Visitors and Contacts

	Visitor Numbers	Tour Numbers	Public Enquiries*	Switchboard Calls	Shop Number of Transactions	Average spend per visitor (£) in Scottish Parliament	Average spend per visitor (£) in Shop
May 14	29,819	2,725	402	3,849	2,201	0.54	2.05
Jun 14	34,459	2,417	452	4,124	2,327	0.53	2.96
Jul 14	26,400	3,176	448	2,804	3,019	1.29	4.00
Aug 14	38,817	1,856	536	3,911	4,186	1.12	2.74
Sep 14	31,136	2,471	699	3,463	3,568	1.41	5.12
Oct 14	18,753	2,089	518	3,792	2,205	0.57	3.28
Nov 14	18,586	1,769	460	4,009	2,028	1.14	4.29
Dec 14	13,299	809	346	3,014	1,613	1.90	8.64
Jan 15	21,490	1,105	431	3,930	1,231	0.51	3.96
Feb 15	19,067	996	373	3,655	1,277	0.50	2.94
Mar 15	25,354	1,565	516	4,247	2,153	0.90	4.56
Apr 15	26,164	2,432	525	2,899	2,193	0.69	3.15
Totals	303,344	23,410	5,706	43,697	28,001	£0.92	£3.97

* Figures for 'Public Enquiries' include enquiries by phone, email, letter, text message, live chat (from February 2015) and in person

** The average spend figures show the average amount spent per visitor by those entering the Scottish Parliament building and the average spend of those who entered the Scottish Parliament Shop.

8.2 Educational Visits, by Academic Year

8.2.1 Group and Visitor Numbers to the Scottish Parliament

	Primary schools	Primary pupils	Secondary schools	Secondary pupils	FE Institutions/Community Groups	FE Students/Community Members	Total Groups	Total Visitors
Sep 14	29	813	12	362	0	0	41	1175
Oct 14	24	623	19	538	0	0	43	1161
Nov 14	31	962	21	587	1	12	53	1561
Dec 14	22	699	12	280	3	66	37	1045
Jan 15	19	637	15	452	2	40	36	1129
Feb 15	19	648	9	208	1	18	29	874
Mar 15	35	1127	14	453	2	58	51	1638
Apr 15	13	344	7	241	4	99	24	684
May 15	32	989	9	262	4	85	45	1336
Jun 15	34	1081	16	412	1	20	51	1513
Totals	258	7923	134	3795	18	398	410	12116

8.2.2 Visits to the Parliament by Region

	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Total
Central Scotland	0	4	6	2	4	3	2	0	6	0	27
Glasgow	8	0	0	3	11	5	7	1	1	0	36
Highlands & Islands	0	3	4	2	0	0	2	0	11	12	34
Lothians	1	7	10	0	3	1	3	6	6	5	42
Mid Scotland & Fife	1	5	14	7	4	7	10	2	4	6	60
North East Scotland	5	3	3	1	0	0	4	1	6	3	26
South Scotland	2	5	1	3	0	1	4	0	0	3	19
West Scotland	0	4	5	4	2	2	8	9	5	4	43
Totals	17	31	43	22	24	19	40	19	39	33	287

8.3 Outreach

8.3.1 Education outreach events

	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Total
Outreach Events	71	60	68	27	33	49	64	21	63	21	477
Participants	1897	1521	1768	652	859	1245	1418	521	1681	541	12103

8.3.2 Parliament Days

The Parliament has held a series of 'Parliament Days' as part of its on-going engagement strategy. For each Parliament Day there has been a variety of opportunities for local people to engage with the Parliament including Committee meetings, workshops, school visits and receptions. This year these were held in:

Fort William on 24 November 2014

Levenmouth on 8 December 2014

Dumfries on 23 February 2015

Easterhouse on 16 March 2015

8.4 Scottish Parliament Website Statistics

Date	Total Sessions	Total Users	% New Sessions	Pageviews	Unique pageviews	Pages per session	Average time on page
May 14	207,909	132,828	48.61	866,952	603,434	4.17	00:01:17
Jun 14	179,137	110,386	44.37	771,135	537,621	4.30	00:01:16
Jul 14	129,696	82,382	49.60	491,033	348,766	3.79	00:01:13
Aug 14	173,951	116,889	50.71	707,196	500,078	4.07	00:01:15
Sep 14	257,112	191,301	61.98	963,527	685,886	3.75	00:01:10
Oct 14	209,785	136,474	48.74	874,257	612,965	4.17	00:01:14
Nov 14	221,559	153,491	47.28	967,268	677,010	4.37	00:01:12
Dec 14	165,050	111,758	49.62	657,585	468,656	3.98	00:01:14
Jan 15	243,611	160,282	50.01	971,491	684,138	3.99	00:01:18
Feb 15	200,784	130,925	47.05	840,707	594,217	4.19	00:01:13
Mar 15	230,522	140,222	44.87	1,016,390	685,039	4.41	00:01:12
Apr 15	199,277	133,681	51.43	797,643	549,515	4.00	00:01:11

These figures are produced using Google Analytics.

Sessions - A series of pageviews that a single visitor makes at a time. A session ends after the visitor either closes the browser or is inactive for a period of time.

% New Sessions - The percentage of sessions from first-time visitors.

Pageviews - A pageview is defined as a view of a page on the site. If a user navigates to a different page and then returns to the original page, a second pageview will be recorded.

Unique Pageviews - A unique pageview aggregates pageviews that are generated by the same user during the same session. A unique pageview represents the number of sessions during which that page was viewed one or more times. Unique pageviews provide a more realistic and accurate assessment of popularity.

8.5 Freedom of Information Statistics

The Freedom of Information (Scotland) Act was passed by the Scottish Parliament on 24th April 2002 and received Royal Assent on 28th May 2002. It came into force on 1 January 2005. These statistics refer to requests for information made to the Scottish Parliament under the Freedom of Information (Scotland) Act 2002 (FOI(S)A). Such requests seek non published information held by the Scottish Parliament at the time of the request being made. Under FOI(S)A, any requester can ask the Scottish Parliament to review the way it replied to a request for information and to ask us to review our decision or actions. If the requester is dissatisfied with the outcome of a review, an appeal can be submitted to the Scottish Information Commissioner.

Request Statistics

These figures are based on the date when the freedom of information request was received.

Reviews Statistics

These figures are based on the date when the request for a review was received

Appeals Statistics

These figures are based on the date when the concluding decision for an appeal is confirmed by the Scottish Information Commissioner.

	FOI requests	FOI reviews	FOI appeals
From 11 May 2014	13	0	0
June 2014	11	0	0
July 2014	12	1	0
August 2014	9	0	0
September 2014	7	0	0
October 2014	9	0	0
November 2014	12	0	0
December 2014	12	2	0
January 2015	17	0	0
February 2015	10	1	0
March 2015	16	0	0
April 2015	10	2	0
To 10 May 2015	4	0	0
Totals	138	6	0

9. Other

9.1 Official inward visits and outward delegations arranged through UKIRO

	Official visits to the Parliament	Delegations* to other Parliaments, Assemblies, Bodies
From 11 May 2014	4	3
June 2014	12	3
July 2014	6	2
August 2014	8	0
September 2014	3	0
October 2014	4	4
November 2014	11	2
December 2014	4	1
January 2015	4	2
February 2015	6	3
March 2015	9	1
April 2015	5	1
To 10 May 2015	0	1
Total	76	23

*includes Parliament officials

9.2 Official Gifts

Type	Number
Received by the Parliament	30

9.3 Memberships of Other Bodies

9.3.1 British-Irish Parliamentary Assembly (BIPA)

The British-Irish Parliamentary Assembly (BIPA), formerly known as the British-Irish Inter-Parliamentary Body, was established in 1990 by Members of Parliament at Westminster and in Dublin. In February 2001 it was enlarged to include representatives of the Scottish Parliament, the National Assembly for Wales, the Northern Ireland Assembly, the High Court of Tynwald and the States of Guernsey and Jersey.

The Body consists of twenty-five Members each from Westminster and Dublin, five each from the Scottish Parliament, National Assembly for Wales, and Northern Ireland Assembly, and one each from the High Court of Tynwald and States of Guernsey and Jersey. There are also twenty Associate Members from Westminster and Dublin, four each from the Scottish Parliament, National Assembly for Wales and Northern Ireland Assembly, and one each from the Tynwald and each of the Channel Island States. These may replace Full Members either at Plenary Sessions or at Committee meetings.

Scottish Parliament Members of the Body

Full Members

Willie Coffey
Alison McInnes
Michael McMahon
Mary Scanlon
John Scott

Associate Members

James Dornan
John Lamont
Gordon MacDonald
Siobhan McMahon

9.3.2 Committee of the Regions

The Committee of the Regions (CoR) is a political assembly and the official voice of sub-national authorities within the European Union (EU) and it provides a forum for the consultation of local and regional authorities on issues affecting them, giving formal recognition to the role of sub-national government in the EU decision making process.

CoR is made up of 344 members and 344 alternate members of local and regional authorities from the 27 Member States. Members are proposed by Member States for a four year mandate. The UK has 24 members and, within this, Scotland has four full and four alternate members: two full and two alternate members are nominated by local authorities through Cosla and two full and two alternates are nominated by the Scottish Government and Scottish Parliament and are ratified by a motion of the Scottish Parliament.

Scottish Members of the UK delegation to the Committee of the Regions

Full Members

Patricia Ferguson
Stewart Maxwell

Alternate Members

Jim Hume
Jamie McGrigor

9.3.3 Commonwealth Parliamentary Association

On Thursday 4 May 2000 the Scottish Parliament approved motion S1M-789 which established a Scottish Parliament Branch of the Commonwealth Parliamentary Association (CPA).

The Executive Committee consists of a President (usually the Presiding Officer), two ex-officio Vice-Presidents (usually the leaders of the Scottish Government and opposition parties), and 4 Members elected annually by the Members of the Branch. All Members of the Scottish Parliament are automatically Members of the Branch.

Executive Committee

President

Tricia Marwick

Vice Presidents

Kezia Dugdale (from 13 December 2014)
Johann Lamont (until 24 October 2014)
Alex Salmond (until 19 November 2014)
Nicola Sturgeon (from 20 November 2014)

Elected Members

Patricia Ferguson
Margaret Mitchell
Tavish Scott
Sandra White

9.3.4 Conference of European Regional Legislative Assemblies

Founded in October 1997, the aim of the Conference of Regional Legislative Assemblies (CALRE) is to increase the influence of regional parliaments within the EU and to allow networking between them.

Membership is limited to Presiding Officers/Speakers and there are 74 member regions from 8 EU Member States. The Scottish Parliament has observer status within CALRE and the Presiding Officer can attend the plenary meeting. The Scottish Parliament has observer status only, as membership could require the Presiding Officer to make commitments on behalf of the Scottish Parliament. Under the Scotland Act 1998, the Presiding Officer does not have the powers necessary to make such commitments on behalf of the Parliament.

9.3.5 Congress of Local and Regional Authorities of Europe

The Congress of Local and Regional Authorities of Europe (CLRAE) is a consultative body of the Council of Europe, advising the Committee of Ministers and the Parliamentary Assembly of the Council on all aspects of local and regional policy. The Congress provides a forum where issues, experiences and views can be expressed and discussed on a pan-European basis. It is divided into a Local Chamber and a Regional Chamber.

The UK has 18 full and 18 substitute places on CLRAE divided equally between the two chambers. Representatives qualifying for membership are those who are “directly responsible to an elected regional body”. Members have a two-year mandate. Members attend in a personal capacity and do not represent the institution from which they are drawn but the regional or local level of governance within their Member State. As part of the UK delegation, Scotland is allocated one full and one substitute member in the Local Chamber (a Scottish local authority representative, nominated through COSLA) and in the Regional Chamber (Members of the Scottish Parliament). In the Regional Chamber the full member is a member of the Scottish Government and the substitute member is a backbench MSP.

Scottish Members of the Regional Chamber

Full Member

Christina McKelvie

Substitute Member

Jayne Baxter

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For information on the Scottish Parliament contact
Public Information on:

Telephone: 0131 348 5000
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Email: sp.info@scottish.parliament.uk
