

## **SPCB Privacy Notice**

This privacy statement explains how we collect and use personal information about you for the following process:

### **Demonstrations And Protests held at the Scottish Parliament**

#### **The categories of information processed**

Normal category' data, as defined by the General Data Protection Regulation e.g. names, addresses and telephone numbers. And 'Special Category' data, as defined by the General Data Protection Regulation such as race; ethnic origin; political views; religion; trade union membership; health or sexual orientation.

#### **Source of the information**

The personal data held is provided to us directly from individuals (data subjects).

We store names, addresses, email addresses and telephone numbers for the purpose of contacting those organising demonstrations and protests at the Scottish Parliament and so that we can provide practical advice and updates to those organising the events.

#### **The legal basis of processing**

The legal basis for the processing of personal data is that it is necessary for a task carried out in the public interest (Art 6 (1)(e) GDPR, s8(d) DPB.)

#### **Special category data**

Given that the names and contact details of organisers provided to us by them may be combined with the details of political or other demonstrations and protests some of the information held may enable special category personal data to be identified or derived from other information held. The legal basis for the processing is that the personal data processing is necessary for reasons of substantial public interest. The public interest is compliance with statutory equality requirements. (Art 9(2)(g), S10(3) and Part 2 Schedule 1, para 6 DPB, s29(7) Equality Act 2010.)

#### **Data sharing**

Depending on the type of demonstration or protest being held, the personal data supplied by those organising protests and demonstrations may be shared with the police and offices within the Scottish Parliament for health, safety and other practical reasons in the lead up to, during and after protests and demonstrations.

#### **Retention of Personal Data**

The names and contact details of organisers of demonstrations and protests are routinely held only until each event is concluded the demonstration or protest is

concluded and is then securely destroyed. However, depending on the nature of the demonstration or protest (including those held more than once or regularly) contact details may be held for a longer period to enable communication about ongoing or future circumstances around demonstrations and protests.

## **Your rights**

The GDPR sets out the rights which individuals have in relation to personal information held about them by data controllers. These rights are listed below, although whether you will be able to exercise each of these rights in a particular case may depend on the purpose for which the data controller is processing the data and the legal basis upon which the processing takes place.

***Access to your information*** – You have the right to request a copy of the personal information about you that we hold. For further information, see our Data Subjects' Access Requests Policy.

***Correcting your information*** – We want to make sure that your personal information is accurate, complete and up to date and you may ask us to correct any personal information about you that you believe does not meet these standards.

***Deletion of your information*** – You have the right to ask us to delete personal information about you where:

- You consider that we no longer require the information for the purposes for which it was obtained
- We are using that information with your consent and you have withdrawn your consent – see *Withdrawing consent to using your information* below
- You have validly objected to our use of your personal information – see *Objecting to how we may use your information* below
- Our use of your personal information is contrary to law or our other legal obligations.

***Objecting to how we may use your information*** – You have the right at any time to require us to stop using your personal information for direct marketing purposes. In addition, where we use your personal information to perform tasks carried out in the public interest then, if you ask us to, we will stop using that personal information unless there are overriding legitimate grounds to continue.

***Restricting how we may use your information*** – In some cases, you may ask us to restrict how we use your personal information. This right might apply, for example, where we are checking the accuracy of personal information about you that we hold or assessing the validity of any objection you have made to our use of your information. The right might also apply where this is no longer a basis for using your personal information but you don't want us to delete the data. Where

this right to validly exercised, we may only use the relevant personal information with your consent, for legal claims or where there are other public interest grounds to do so.

**Automated processing** – If we use your personal information on an automated basis to make decisions which significantly affect you, you have the right to ask that the decision be reviewed by an individual to whom you may make representations and contest the decision. This right only applies where we use your information with your consent or as part of a contractual relationship with you.

**Withdrawing consent to using your information** – Where we use your personal information with your consent, you may withdraw that consent at any time and we will stop using your personal information for the purpose(s) for which consent was given.

Please contact us in any of the ways set out in the *Contact information and further advice* section if you wish to exercise any of these rights.

## Changes to our privacy statement

We keep this privacy statement under regular review and will place any updates on this website. Paper copies of the privacy statement may also be obtained using the contact information below.

This privacy statement was last updated on 20 November 2019

## Contact information and further advice

If you have any further questions about the way in which we process personal data, or about how to exercise your rights, please contact the Head of Information Governance at:

The Scottish Parliament

Edinburgh

EH99 1SP

Telephone: 0131 348 6913 (Calls are welcome through the Text Relay service or in British Sign Language through [contactSCOTLAND-BSL](#).)

Email: [dataprotection@parliament.scot](mailto:dataprotection@parliament.scot)



HAPPY TO TRANSLATE

Please contact us if you require information in another language or format.

| Date        | Version | Summary of Changes |
|-------------|---------|--------------------|
| 20 /11/2019 | 1       |                    |