

**Chief Executive's Report to the SPCB  
January 2014**



## Introduction

This report covers activity up to the end of February and includes the Finance Report for Period 8 of 2013-14.

Some of the items to note include:-

- Education and Culture Committee's scrutiny of proposals to extend the powers of Scotland's Commissioner for Children & Young People, which would allow the Commissioner to investigate individual cases relating to children and young people (rather than just general issues). The extension of the Commissioner's investigatory powers will give rise to an increase in staff in the Commissioner's office, which will require to be resourced by the SPCB.
- The Infrastructure and Capital Investment Committee is planning for its participation in the next Parliament Day in Dumbarton on 24 February. Part of this will include a formal meeting being held to take evidence on the provisions in the Housing (Scotland) Bill. This meeting will be held in the early evening – a first for any SP committee – and it is hoped that this innovative approach will encourage more local people to attend.
- Following the very positive feedback from Members on the introduction of early publication of the *Official Report* of Question Times, this service has been extended to the early publication Ministerial Statements and other discrete, high profile items of business (such as Motions of Condolence) where possible.
- A meeting of the Network of Parliamentary Committees for Economy, Finance and European Integration of the Western Balkans, in conjunction with the Westminster Foundation for Democracy, will take place in the Scottish Parliament on Wednesday 19 and Thursday 20 February 2014. SPCB members will be involved.
- The SPCB's total revenue and capital expenditure per Schedule 1 for the eight months ended November 2013 is £48.1m, which is £1.4m (2.9%) under the approved budget of £49.6m.
- Visitor numbers and shop sales up on same period in 2012-13.
- Improvements made in the quality and reliability of the service to stream Chamber and Committee business on the web. In addition, the webcasting service has been enhanced to ensure that it can be viewed on a broader range of devices including PCs, MACs, tablets and smartphones

If you have any comments or questions on any aspect of this Report, I would be happy to discuss them with you.

**P E GRICE**  
Clerk/Chief Executive



## SECTION 1 – OVERVIEW OF PARLIAMENTARY ACTIVITIES

### Chamber and Reporting

- Following the very positive feedback from Members on the introduction of early publication of the *Official Report* of Question Times, this service has been extended to the early publication Ministerial Statements and other discrete, high profile items of business (such as Motions of Condolence) where possible.
- A third NGBU-drafted Member's Bill (Criminal Verdicts – Michael McMahon) was introduced in late November, and drafting instructions are being prepared on one other Member's Bill (BSL – Mark Griffin) and elements of a Committee Bill (Members' Interests). Work is continuing on various other Members' proposals.
- The committee stages of one of the three current Private Bills (Burrell Collection) have now been completed. The Private Bill Committees considering the Portobello Park and Leith Links Bills have both now published their Preliminary Stage reports. Preparations for Consideration Stage of the Portobello Bill, including consideration of the 59 remaining objections, are under way. For the longer term, work on amending some of the Private Bill standing orders, PO determinations and Guidance is well advanced.

### Committees and Outreach

#### • **Conveners Group**

The Group has now approved proposals for the introduction of a revised committee report format. Work is now taking place to finalise a new report template; confirm production methods and processes; and deliver appropriate training for clerking staff. This work is being carried out with a view to implementing the new design before the end of February 2014. Following implementation, longer-term development work will be taken forward, with a view to identifying and delivering further improvements in the production, content and presentation of committee reports. This work will aim to take advantage of emerging improvements in the use of technology in the Parliament.

#### • **Economy, Energy and Tourism**

The Economy, Energy and Tourism Committee has launched its new Inquiry into Scotland's Economic Future Post-2014. Senior ministers from both governments and senior representatives from both campaigns, along with business people, academics, think tanks and civic groups will be invited to give evidence. Given the profile of the subject matter, the clerks and media office will work closely with security and other parts of the SPS to ensure that the SPCB's protocols on the use of the building are followed and that the meetings of the Committee run smoothly.

- **Education and Culture**

As preparation for its scrutiny of the Children and Young People (Scotland) Bill, the Committee carried out two inquiries examining issues linked to child welfare and children in care. Partly as a result of its extensive work in this area, the Committee successfully encouraged the Scottish Government to strengthen the proposals in the Bill to provide increased support to children who have left care. This strengthening has been extremely well-received by a range of stakeholders as a positive step in supporting the most vulnerable in society.

Also relating to the Children and Young People Bill, the Committee scrutinised proposals to extend the powers of the SCCYP, which would allow the Commissioner to investigate individual cases relating to children and young people (rather than just general issues). The extension of the Commissioner's investigatory powers will give rise to an increase in staff in the Commissioner's office, which will require to be resourced by the SPCB.

The Committee also intends to examine the education and culture aspects of the Scottish Government's White paper ('Scotland's Future') to contribute to the debate in the lead up to the Referendum.

- **Equal Opportunities Committee**

The Committee reached consensus in its Stage 1 report on the Marriage and Civil Partnerships (Scotland) Bill, a highly divisive subject. Preparations are now underway for Stage 2, commencing just before recess. The Committee also reported on the Draft Budget 2014-15, with a focus on funding and access to services for people with disabilities. For 2014 onwards, the Committee has agreed to look into issues concerning FGM and single fathers.

- **European and External Relations Committee**

The Committee has re-initiated the practice of taking evidence from the Ambassador of the EU Member State which holds the Presidency of the European Council and held an evidence session with the Lithuanian Ambassador. It also held an evidence session with the Croatian Ambassador to the UK on the accession of Croatia to the EU. The Committee initiated its inquiry work on the Scottish Government's White Paper on Scotland's Future with an evidence session with a panel of fellows from the Economic and Social Research Council Programme on The Future of the UK and Scotland and with an evidence session with Deputy First Minister.

- **Health and Sport Committee**

On 12 November, the Committee held its first "ask the Cabinet Secretary" session, where questions submitted by stakeholders and the public via social media and the Parliament website were put to the Cabinet Secretary for Health and Well-being.

On 12 December, the Secretary of State for Scotland, Alistair Carmichael MP, appeared before the Health and Sport Committee to answer questions on child poverty.

- **Infrastructure and Capital Investment Committee**

The Committee is currently scrutinising the Procurement Reform (Scotland) Bill and expects to publish a Stage 1 report at the end of January. It has also begun its Stage 1 scrutiny of the Housing (Scotland) Bill. The Committee is also planning for its participation in the next Parliament Day in Dumbarton on 24 February where it will hold informal meetings with local tenants' groups, housing associations and council representatives on issues related to the Housing (Scotland) Bill.

It will also hold a formal meeting in Dumbarton to take evidence on the provisions in the Bill that are of particular interest to tenants' groups. This meeting will be held in the early evening – a first for any SP committee – and it is hoped that this innovative approach will encourage more local people to attend.

- **Local Government and Regeneration Committee**

The Committee has been continuing to work closely with other committees collaborating on scrutiny of legislation. They conducted a short inquiry into aspects of the Procurement Bill which had arisen during earlier inquiry work and provided a report to the Infrastructure and Capital Investment Committee (ICI) to assist them at Stage 1. On the Housing Bill the Committee wrote to ICI providing comment, again to assist with Stage 1 scrutiny.

Assistance and information was provided to the Rural Affairs, Climate Change and Environment Committee and to the European and External Relations Committee in support of their efforts to mainstream parts of their remit.

In considering the annual report and sectoral report by the SPSO the Committee provided the Ombudsman with questions on the documents in advance of his appearance as well as issuing a public call for questions. This enabled the evidence session to more closely focus on ways in which the SPSO can assist the Committee by providing information to support their role in holding public services to account. Follow up correspondence has been issued asking many of the questions received from the public and seeking clarification of some earlier answers.

The Committee in their budget inquiry were unconvinced that the delivery of the preventative spending agenda is keeping pace with the ever growing demographic pressures local authorities are facing. They also highlighted the potential that arises from integrating local authority budgets with other bodies.

- **Public Audit Committee**

The Committee will be taking evidence from HMRC and the NAO on the audit arrangements for the Scottish rate of income tax as well as considering the audit implications of the Scottish Government's Revenue Scotland and Tax Powers (Scotland) Bill.

- **Public Petitions Committee**

By the time of reading, the Committee will have published its report into tackling child sexual exploitation in Scotland. This was a big piece of work for the Committee, its first inquiry report. The Committee received a good level of media coverage throughout its work and will be holding a media launch of the report and a question and answer session, alongside Barnardos Scotland who lodged the petition that gave rise to the inquiry. The Committee has also bid for, and been allocated, a Chamber slot (w/c 27 Jan) and intends to use that slot to debate its report.

The Committee has now taken receipt of the 1500th petition (to designate the golden eagle as the national bird of Scotland) and is planning publicity around this once the period for collecting signatures has passed. In addition, a good number of new proposals for petitions have come through.

- **Rural Affairs, Climate Change and Environment Committee**

In this period the RACCE Committee will hold a chamber debate on its letter to the Scottish Government on its draft climate change adaptation programme. The Committee is also continuing its aim to get out and about by visiting both the green cow research facility at Easter Howgate, and the headquarters of ClimateXChange in Edinburgh. The Committee will also report on the first ECHR compliance order that will be considered fully by Parliament (there has been one other, but that was subject to emergency procedure).

- **Welfare Reform Committee**

The Committee is hoping to hold another 'Your Say' session, this time with witnesses who have long-term health conditions and have been directly affected by welfare reforms. The Committee is working on an Interim report on the so-called 'bedroom tax', which may publish during this period.

### **UK and International Relations Office (UKIRO)**

- Patricia Ferguson MSP, in her role as vice-chair of the Commonwealth Women Parliamentarians, will attend an inter-parliamentary seminar on the 20<sup>th</sup> anniversary of the Beijing Declaration and Platform for Action, which will be held in Québec City on 21 and 22 January. This seminar, organised by the National Assembly of Québec, has been planned ahead of the 59<sup>th</sup> session of the UN's Commission on the Status of Women in 2015, and aims to mobilise women parliamentarians in order to start reflecting on their assessment of the implementation of the Platform for Action in their respective countries. This high-level international meeting will include members from the Network of Women of the Parliamentary Assembly of Francophone members, members of the executive committees of the Network of Women parliamentarians of the Americas, and members from the Steering Committees of Commonwealth Women Parliamentarians (CWP).

- A meeting of the Network of Parliamentary Committees for Economy, Finance and European Integration of the Western Balkans, in conjunction with the Westminster Foundation for Democracy, will take place in the Scottish Parliament on Wednesday 19 and Thursday 20 February 2014. The visit will involve meetings with the SPCB and with members from the Scottish Parliament committees that have remits that cover the policy interests of the Committees represented on the network.

### **Communications and Research**

- **SPICe**

As usual SPICe will be involved in support for committee work across the board, current examples including four committees' scrutiny of Scottish Government National Planning Framework, the European & External Relations Committee Inquiry into the Scottish Government's proposals for an independent Scotland, and the Finance Committee's consideration of the Revenue Scotland and Tax Powers Bill.

Members' enquiries are continuing at a high level. Forthcoming briefings include those on financial aspects of the Scotland Act 2012, and a look at how Scotland has changed since it previously hosted the Commonwealth Games in 1970 and 1986.

Meanwhile the Parliament's new sustainable development scrutiny officer has been working closely with researchers and some clerks to identify opportunities to focus scrutiny.

### **Facilities, Events, Exhibitions and Visitor Services**

- **Building Maintenance and Projects**

Recent work includes the erection of scaffold to the west of the debating chamber for cleaning, roof access and louvre refurbishment over the coming months. The old shop area has been refurbished and now houses the Parliament's permanent exhibition. This has made best use of the existing displays which we hope will be updated to reflect more modern approaches to engagement with visitors before too long. Maintenance plans for the February recess are being driven by safety and resilience considerations primarily and include: portable appliance testing; generator maintenance; routine electrical testing; refurbishment of some floors in the MSP building.

- **Fire, Health, Safety**

The inaugural quarterly meeting of the newly merged Fire, Health & Safety Committee was held on 10th Dec 2013 and provided a forum for consultation and communication on fire, health and safety issues.

- **Events and exhibitions**

The Presiding Officer will host the annual Consular Corps' Burns Supper on Wednesday 22 January. The event will be attended by approximately 100 guests. Entertainment will include piper, Stewart McMillan MSP and McBlare, the world's only robotic piper; performances by Yvonne Lyon and Fiona Mackenzie (Burnsong); and Finlay Murchie winner at the National Burns Festival for Scottish Schoolchildren who addressed the Haggis.

The Andrew Carnegie: The legacy that changed the world exhibition will close to the public on Saturday 25 January. The exhibition comprises loans about Carnegie's philanthropy from lenders including the Peace Palace at The Hague, Library of Congress, Smithsonian National Museum of American History, Carnegie Hall and British Library. A full evaluation report will be provided to the SPCB in due course.

#### Forward Look

A themed week of events to mark Trade Union Week will take place week commencing Monday 17 February.

- **Visitor Services**

Visitor numbers remained good in the winter months, despite adverse weather and some transport interruptions. The number of visitors during November and December were 54,736, up 40% on the same period in 2012.

Tour attendees were down on the same period. 1567 visitors joined the public tours during November and December, 40% of the total public tour capacity. This compares with 45% uptake in the same period in 2012.

The Parliament Shop, in its new location, enjoyed another successful pre-Christmas sales period, with sales for November and December at £50,371, exceeding the same period last year by 13%.

The Christmas shopping events were again very popular with Members, staff and visitors with anecdotal evidence indicating that the new prime location of the shop acted as a draw to passing trade. Further point-of-sale promotional materials are being planned to advertise the shop externally.

The official Parliament Christmas card saw sales reduce by 16% in 2013 compared to 2012, continuing an overall trend begun around the 2007 election. A total of 8,000 cards were sold to internal customers in 2013. We are keen to improve the performance of this service for Christmas 2014 and will be consulting with interested Members on how best to do so.

Visitor Services launched their third 'speciality' tour to visitors in November. This new tour focuses on the literary links between the parliament building, art works and city. Joining the history and art tours, this additional project is

aimed at attracting further new audiences to the building and has been well received by visitors.

### **BIT and Broadcasting**

The quality and reliability of the service to stream Chamber and Committee business on the web has recently been improved. In addition, the webcasting service has been enhanced to ensure that it can be viewed on a broader range of devices including PCs, MACs, tablets and smartphones.



## SECTION 2 – SPCB FINANCE REPORT

### Period 8 – November 2013

1. This report is to inform SPCB of general financial activity and expenditure trends in 2013-14.

#### Executive Summary

Performance against Budget (year to date variance)		
a) Total SPCB revenue and capital expenditure	2.9%	Para 2 & 7
b) Total SPS expenditure	1.9%	Para 8
c) Total project expenditure	1.0%	Para 9
Operation of Financial Controls		
d) Key reconciliations up to date	100%	Para 4
Other Key Indicators		
e) Payment performance	99.5%	Para 6

**Key: RAG Status**

<b>G</b>	Performance within target range
<b>A</b>	Performance outwith target range but acceptable
<b>R</b>	Performance outwith target range not acceptable

#### Financial Commentary

2. The Scottish Parliament's total revenue and capital expenditure for the financial year 2013-14 of £48.1m represents an under spend against budget of £1.4m (2.9%), which is outside the SPCB's target range of 0% to 2.5% under budget at this stage of the financial year. The overall underspend is lower, in percentage terms, than the comparable position for 2012-13 of £1.4m (3.0%).
3. As reported last month, we have undertaken a further planned exercise to review the forecast outturn and the allocation of the approved annual budget for parliamentary services costs, resulting in a net transfer of £412k from office budgets to contingency.
4. Key reconciliations for the current year are up to date including the main payroll control account where responsibility for preparing this has now been transferred from HR to Finance.

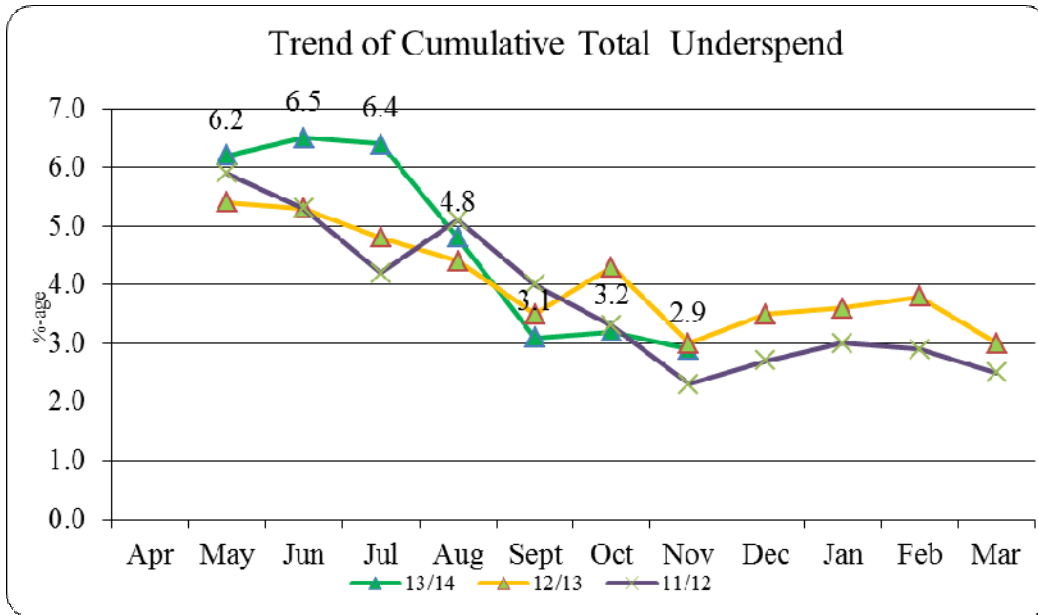
5. The Finance Office has been liaising closely with the Scottish Government (SG) since the upgrade of SEAS in April 2012. A log of issues has been maintained and good progress has been made in resolution of key items. Opportunities for further development will be investigated with a SG project for a new reporting tool (Insight) now provisionally planned for early 2014-15. We anticipate being part of the project team on this implementation. A separate log of 2013-14 issues is being maintained to monitor progress once action has been agreed with the SG.

	Original upgrade April 2012	New issues logged this year	Total
Issues logged	75	14	89
Remaining issues at period 7	5	4	9
Prioritisation:			
High	0	0	0
Medium	5	3	8
Low	0	1	1

6. Payment performance within contract terms exceeds the 99% target for the year to date and the equivalent figure for payment within 10 days is 88.4%.

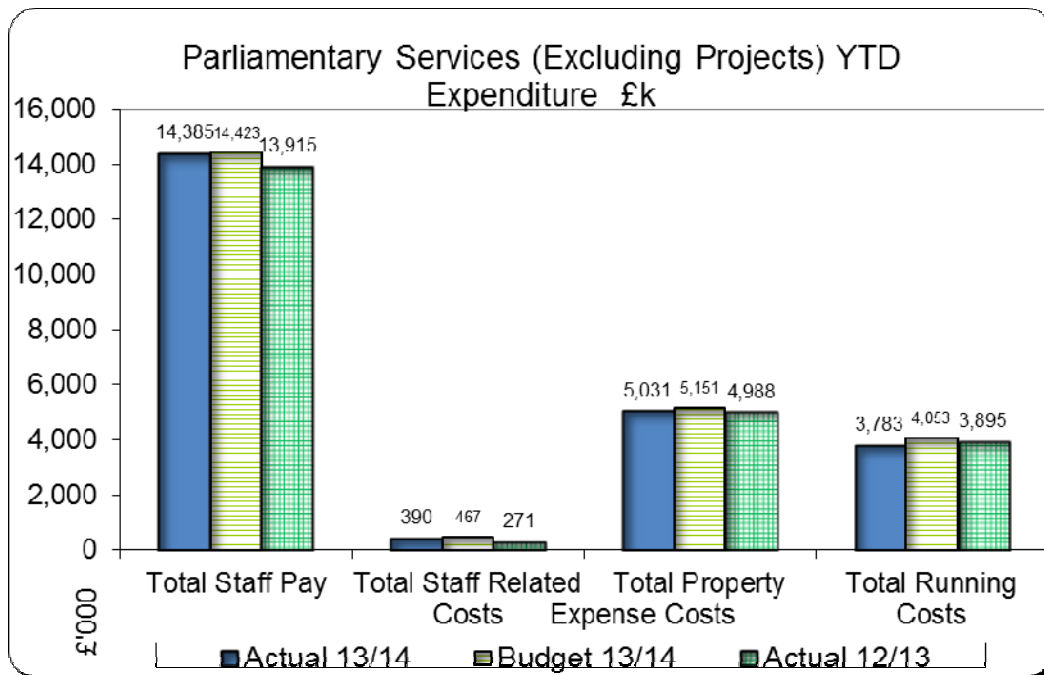
### **Financial Results**

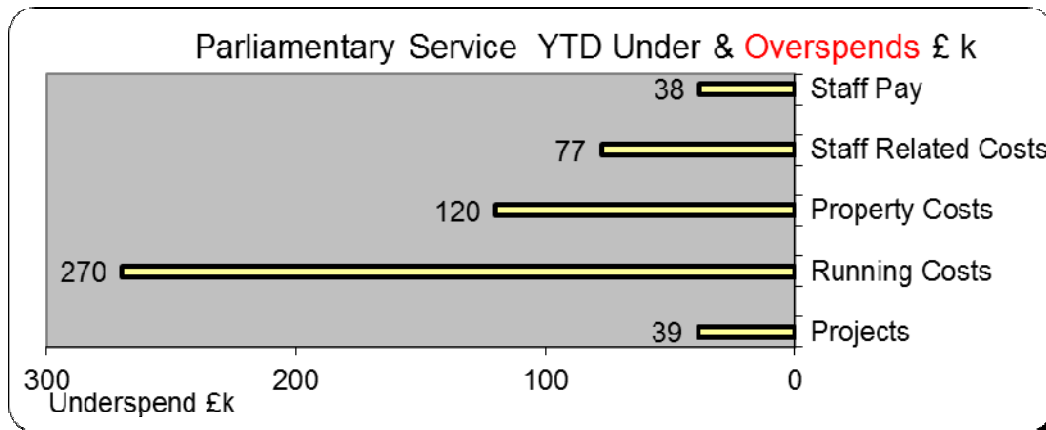
7. The SPCB's total revenue and capital expenditure per Schedule 1 for the eight months ended November 2013 is £48.1m, which is £1.4m (2.9%) under the approved budget of £49.6m.



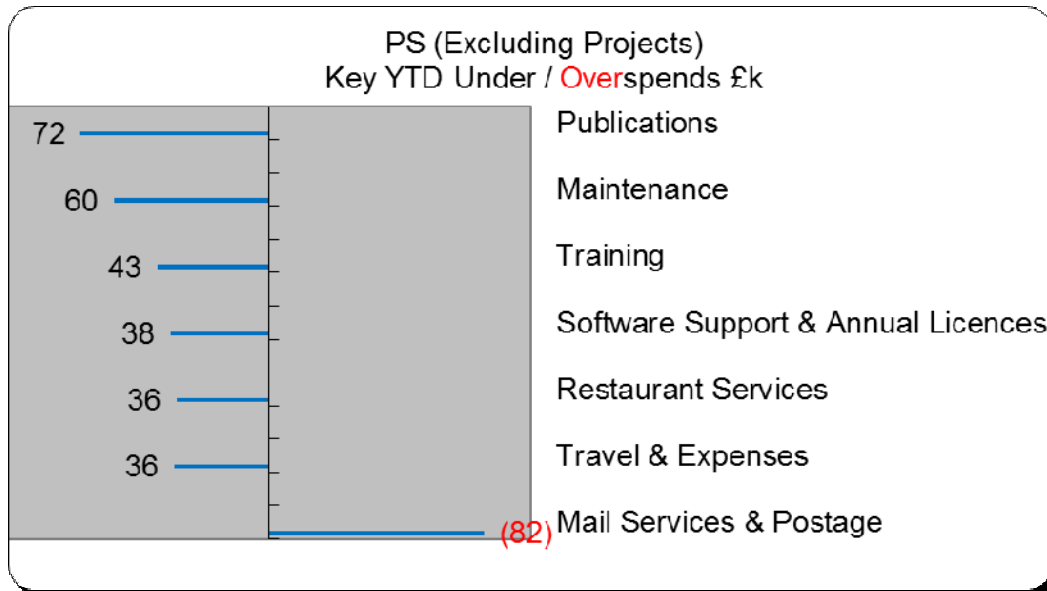
### Parliamentary Service Costs (Schedule 2)

8. The cumulative expenditure for the Parliamentary Service (SPS), at £27.6m, is £0.5m (1.9%) under budget. This incorporates both capital and revenue projects. The previous year's expenditure of £24.2m at period 8 was £0.5m (1.9%) below budget. An analysis of the current financial year by main category of expenditure is shown in the two charts below.





- Staff pay is £38k (0.3%) under budget. Within this aggregate figure, there are variations between groups with FEVS showing a £31k overspend and BIT & Broadcasting showing a £33k underspend. The centrally managed pay costs (covering maternity pay and the modern apprentices) is showing a £32k underspend on the year to date position.
- Staff Related costs of £390k are reported as £77k (16.6%) below budget, with Travel & Expenses accounting for £36k and Training for £43k. The reported underspend is partly attributable to a delay in processing corporate credit card transactions, which is now reducing as we fully implement the more streamlined processing arrangements for the new corporate card. Total Staff Related Cost reported spend is £120k higher than at the corresponding period in 2012/13 with Training the main contributor, showing an £85k year on year increase in expenditure from £91k to £176k.
- Property costs of £5.0m are £120k (2.3%) under the Year To Date budget – principally £60k in Maintenance and £36k in Property Advisors. Following extended negotiations with the Lothian Assessor, we have secured a 19.6% reduction in the high rateable value initially placed on the Scottish Parliament by the 2010 Rating Revaluation. The financial impact of this revision will be incorporated in future Finance reports, once formal confirmation has been received.
- Running costs of £3.8m are £270k (6.7%) under budget. Main running cost underspends are Publications (£72k), Software Support (£38k) and Restaurant Services (£36k). Mail Services and Postage costs are running ahead of budget, showing an overspend of £82k for the first 8 months, but are expected to stay within the full year budget.



### Project Reporting (Schedule 3):

9. Schedule 3 shows project spend by category of project.

- Overall, 78.3% of the total project budget for the year has been spent and a further 7.6% committed by the end of November 2013.
- Revenue Projects show a total spend of £546k against the year to date budget of £571k, a reported underspend of £25k (4.4%). Over 40% of the current annual budget, amounting to £581k, is yet to be spent or committed – with over £500k of this related to FM projects.
- The capital expenditure programme for 2013-14 has seen expenditure to date of £3,445k against the year to date budget of £3,459k, an underspend of £13k or 0.4%. Excluding ESF Construction, £136k (33%) of the current annual budget of £415k is yet to be spent or committed.
- Expenditure of £3.3m in respect of the ESF construction in the first eight months of 2013-14 takes the total ESF expenditure up to £6.1m. After allowing for the release of retentions and the remaining project management costs, the project has been completed within budget with the new entrance operational during August 2013 and the new exit operational mid-October 2013.

### Members' Costs (Schedule 2)

10. Members' costs are analysed in Schedule 2, which shows £15.4m reported cost to November 2013, £861k (5.3%) below the phased budget. (The corresponding underspend figures for 2012-13 at the end of period 8 were

£641k, 4.1%). Of this underspend, £730k (8.6%) is on Members' Expenses. Party Assistance at £253k is reported as £47k under the phased budget.

### Commissioners & Ombudsman Costs (Schedule 2)

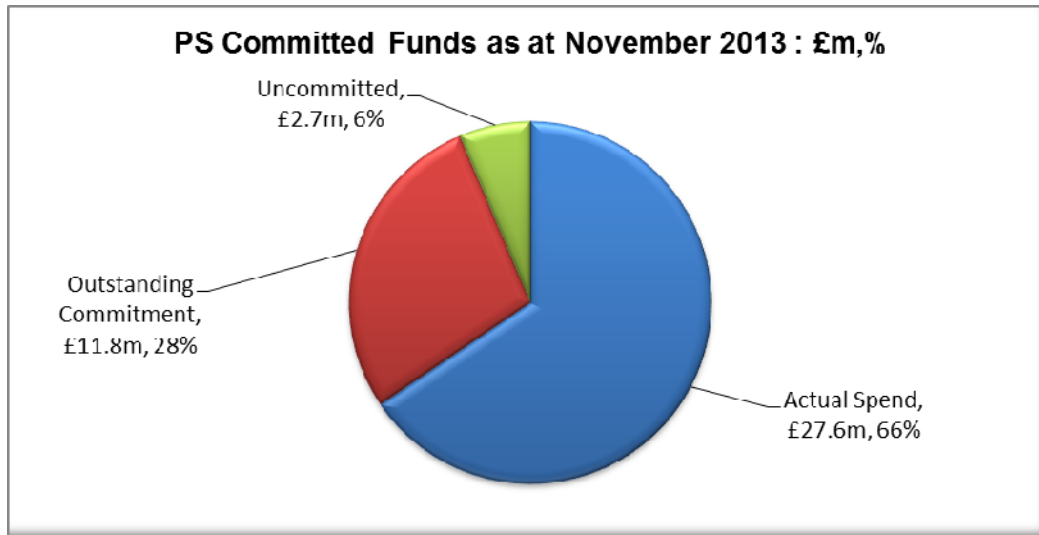
11. The SPCB's funding cost for Commissioners and Ombudsman (Officeholders) for the year to date amounts to £5.2m, which is £13k (0.2%) under the phased budget, (The equivalent figures as at November 2012 showed an underspend of £263k or 4.9%).

### Central Contingency

12. The SPCB's central revenue contingency has been increased from £50k to £462k as a result of the November forecasting exercise. This enables us to bring forward two Broadcasting projects (£175k) from 2014-15 and we are working with BIT to identify similar opportunities to re-phase its capital expenditure programme.

### Commitment

13. The amount committed across the Parliamentary Service (including projects) stood at £39.4m or 93.6% of total annual PS budget.



Period 8  
November 2013 Financial Schedules

Schedule 1

	Actual £'000	Year to Date Budget £'000	Variance £'000	Variance %	Current Annual Budget £'000	Original Approved Budget £'000
Parliamentary Service Costs (Schedule 2)	27,580	28,124	544	1.9	42,116	42,078
Members' Costs (Schedule 2)	15,403	16,264	861	5.3	24,511	24,511
Commissioners & Ombudsman Costs (Schedule 2)	5,158	5,170	13	0.2	8,059	8,059
<b>Sub Total</b>	<b>48,141</b>	<b>49,558</b>	<b>1,417</b>	<b>2.9</b>	<b>74,686</b>	<b>74,648</b>
Reserves - SPCB Contingency	0	0	0	n/a	462	500
<b>TOTAL EXPENDITURE</b>	<b>48,141</b>	<b>49,558</b>	<b>1,417</b>	<b>2.9</b>	<b>75,148</b>	<b>75,148</b>

Schedule 2

	Actual £'000	Year-to-date Budget £'000	Variance £'000	Variance %	Current Annual Budget £'000	Original Approved Budget £'000
<b><u>Parliamentary Service Costs</u></b>						
Staff Pay	14,385	14,423	38	0.3	21,682	21,977
Staff Related Costs	390	467	77	16.6	782	808
Property Costs	5,031	5,151	120	2.3	7,891	7,995
Running Costs (Including Events & Income)	3,783	4,053	270	6.7	6,665	6,798
<b>Parliamentary Service Costs excluding Projects</b>	<b>23,589</b>	<b>24,094</b>	<b>505</b>	<b>2.1</b>	<b>37,020</b>	<b>37,578</b>
<b>Projects (Schedule 3)</b>	<b>3,991</b>	<b>4,030</b>	<b>39</b>	<b>1.0</b>	<b>5,096</b>	<b>4,500</b>
<b>Total PS Expenditure</b>	<b>27,580</b>	<b>28,124</b>	<b>544</b>	<b>1.9</b>	<b>42,116</b>	<b>42,078</b>
<b><u>Members' Costs</u></b>						
MSP & Officeholders' Pay	7,417	7,500	83	1.1	11,250	11,250
MSP Expenses	7,734	8,464	730	8.6	12,806	12,806
Party Assistance	253	300	47	15.7	455	455
<b>Total</b>	<b>15,403</b>	<b>16,264</b>	<b>861</b>	<b>5.3</b>	<b>24,511</b>	<b>24,511</b>
<b><u>Commissioners &amp; Ombudsman</u></b>						
Ethical Standards Commission	483	483	(0)	(0.0)	797	797
Standards Commission	157	153	(4)	(2.6)	226	226
Human Rights Commission	614	632	18	2.8	909	909
Scottish Information Commissioner	989	940	(50)	(5.3)	1,394	1,394
Public Services Ombudsman	2,095	2,138	43	2.0	3,207	3,207
Commissioner for Children	819	825	6	0.7	1,226	1,226
Reserves - C&O Contingency	0	0	0	n/a	300	300
<b>Total</b>	<b>5,158</b>	<b>5,170</b>	<b>13</b>	<b>0.2</b>	<b>8,059</b>	<b>8,059</b>

Period 8  
November 2013 Financial Schedules

**Schedule 3**

<b>Project Summary : November 2013</b>	<b>YTD Actual £k</b>	<b>YTD Budget £k</b>	<b>Variance £k</b>	<b>Variance %</b>	<b>Current Annual Budget £k</b>	<b>Original Approved Budget £k</b>	<b>% Spent of Total Budget</b>	<b>Outstanding Commitment £k</b>	<b>Funds Available £k</b>
Revenue Projects									
Allocated	546	571	25	4.4	1,392	600	39.2%	266	581
Unallocated	0	0	0	0.0	0	900	0.0%	0	0
<b>Total Revenue Projects</b>	<b>546</b>	<b>571</b>	<b>25</b>	<b>4.4</b>	<b>1,392</b>	<b>1,500</b>	<b>39.2%</b>	<b>266</b>	<b>581</b>
Capital Projects									
Allocated	3,445	3,459	13	0.4	3,703	3,000	93.0%	122	136
Unallocated	0	0	0	0.0	0	0	0.0%	0	0
<b>Total Capital Projects</b>	<b>3,445</b>	<b>3,459</b>	<b>13</b>	<b>0.4</b>	<b>3,703</b>	<b>3,000</b>	<b>93.0%</b>	<b>122</b>	<b>136</b>
<b>TOTAL</b>	<b>3,991</b>	<b>4,030</b>	<b>39</b>	<b>1.0</b>	<b>5,096</b>	<b>4,500</b>	<b>78.3%</b>	<b>388</b>	<b>716</b>

<b>By Portfolio:</b>	<b>YTD Actual £k</b>	<b>YTD Budget £k</b>	<b>Variance £k</b>	<b>Variance %</b>	<b>Current Annual Budget £k</b>	<b>Original Approved Budget £k</b>	<b>% Spent of Total Budget</b>	<b>Outstanding Commitment £k</b>	<b>Funds Available £k</b>
IT	200	220	21	9.3	499	0	40.0%	139	160
FM Building & Equipment	435	452	17	3.7	1,091	600	39.8%	144	513
Engagement	(1)	0	1	n/a	0	0	n/a	0	1
ESF Capital Construction	3,250	3,250	0	0.0	3,288	3,000	98.8%	35	3
Information Management	107	108	1	0.5	217	0	49.3%	71	40
Artwork / Other	0	0	0	0.0	0	0	n/a	0	0
<b>Total Projects Allocated</b>	<b>3,991</b>	<b>4,030</b>	<b>39</b>	<b>1.0</b>	<b>5,096</b>	<b>3,600</b>	<b>78.3%</b>	<b>388</b>	<b>716</b>
<b>Unallocated Project Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>900</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>3,991</b>	<b>4,030</b>	<b>39</b>	<b>1.0</b>	<b>5,096</b>	<b>4,500</b>	<b>78.3%</b>	<b>388</b>	<b>716</b>