

20th Anniversary Celebration Event - 29 June 2019

Video Booth Footage – “*What is the most important issue the Scottish Parliament should focus on over the next 20 years and why?*”

Scottish Parliamentary Corporate Body Privacy Notice

This privacy statement explains how we collect and use your personal information in connection with your contributions in the form of video responses to the question noted above.

The purpose of the processing

It is one of the Scottish Parliament’s core tasks to engage with members of the public to seek their views.

During the 20th Anniversary Celebration, the SPCB has chosen to use a video booth in order to engage with members of the public.

The information captured in the videos is used to promote such engagement opportunities or to give us information about what subjects are relevant to citizens and how the Scottish Parliament has influenced life and society in Scotland.

Videos may be shared on the Scottish Parliament’s website, on displays within the Scottish Parliament building or on the Scottish Parliament’s social media channels.

Before recording, our video booth will ask you if you would like to give us your email address to enable us to contact you about your video. If you do so, we may contact you to ask you to share your video or parts thereof with a Parliamentary Committee. You will at that point be given more information on the process of submitting evidence to a Parliamentary Committee including all your rights and options.

We will not use the email addresses for any purpose not connected with your video.

The categories of information processed

Video footage of you is “normal category” personal data in accordance with the General Data Protection Regulation’s definition.

If you give us your email address, this may be personal data as well if it contains your name or other identifying information.

Your own views and opinions are also your personal data under Data Protection legislation.

Depending on the information you decide to share in your video, the information may also be considered “special category” personal data (which used to be referred to as “sensitive” personal data.) For example, this could include details about race or ethnic origin, political or religious views, sex life or sexual orientation, trade union membership, physical or mental health or any criminal offences.

Source of the information

Information is provided directly by individuals themselves.

The legal basis of processing

The legal basis for collecting, holding, sharing and publishing your personal data is that the processing is necessary for a task carried out in the public interest or substantial public interest in accordance with Article 6(1)(e) GDPR, s8(d) DPA.

In this case, the public interest task is democratic engagement.

If you share any special category personal data in your video, the legal basis for processing this information is that it was made public by the data subject themselves in accordance with Art 9(2)(e) GDPR.

Please note that the legal basis for the processing of the information in the way described above is not your consent.

You are free to decide if you would like to take part in this recording. If you choose to share your information with us in this way, we will be able to hold and use the information based on the legal basis above.

This means you cannot withdraw your consent at a later date.

If you want to share information that identifies a third party (for example by mentioning their name), please ensure you have permission from these individuals to do so. We recommend that you share this privacy notice with the third-party individuals to ensure they are fully informed.

Retention and sharing of personal data

The videos and your contact details where applicable will be stored securely [for one month and then deleted in line with our records management policy.

Much of the information created by the Scottish Parliament is eventually transferred to National Records of Scotland for permanent historic preservation. This may include your video.

For the transfer of data to the National Records of Scotland, the legal basis is that it is necessary for archiving purposes in the public interest (Art 6(1)(e) GDPR, section 8(d) Art Data Protection Act 2018.)

Your rights

The GDPR sets out the rights which individuals have in relation to personal information held about them by data controllers. These rights are listed below,

although whether you will be able to exercise each of these rights in a particular case may depend on the purpose for which the data controller is processing the data and the legal basis upon which the processing takes place.

Access to your information – You have the right to request a copy of the personal information about you that we hold. For further information, see our Data Subjects' Access Requests Policy.

Correcting your information – You may ask us to correct any personal information about you that you believe the information we hold about are incorrect.

Deletion of your information – You may ask us to delete personal information about you where:

- You consider that we no longer require the information for the purposes for which it was obtained.
- Our use of your personal information is contrary to law or our other legal obligations.

Restricting how we may use your information – in some cases, you may ask us to restrict how we use your personal information. This right might apply, for example, where we are checking the accuracy of personal information about you that we hold or assessing the validity of any objection you have made to our use of your information. The right might also apply where this is no longer a basis for using your personal information, but you don't want us to delete the data. Where this right to validly exercised, we may only use the relevant personal information with your consent, for legal claims or where there are other public interest grounds to do so.

Please contact us in any of the ways set out in the *Contact information and further advice* section if you wish to exercise any of these rights.

Child Protection

In line with the principles underlying the National Guidance for Child Protection in Scotland (2014), published by the Scottish Government, our staff may report a concern to the relevant authorities if they come across an issue in the course of their work which causes them to think that a child may be at risk of abuse or harm.

Changes to our privacy statement

We keep this privacy statement under regular review.

This privacy statement was last updated on 19 June 2019.

Contact information and further advice

If you have any further questions about the way in which we process personal data, or about how to exercise your rights, please contact the Head of Information Governance at:

The Scottish Parliament

Edinburgh

EH99 1SP

Telephone: 0131 348 6913 (Calls are welcome through the Text Relay service or in British Sign Language through [contactSCOTLAND-BSL](#).)

Email: dataprotection@parliament.scot



HAPPY TO **TRANSLATE**

Please contact us if you require information in another language or format.